



Council Meeting for the Election of the Mayor

Agenda

Friday 9 November 2018
Commencing at 7pm

Council Chamber
Hobsons Bay Civic Centre
115 Civic Parade, Altona

**HOBSONS
BAY CITY
COUNCIL**



THE COUNCIL'S MISSION

Working with our community to plan, deliver and advocate for the services and infrastructure that will achieve a healthy, connected and sustainable future in Hobsons Bay.

OUR VALUES

Respectful

Community driven and focused

Trusted and reliable

Efficient and responsible

Bold and innovative

Accountable and transparent

Recognised

Council acknowledges the peoples of the Kulin nation as the Traditional Owners of these municipal lands and waterways, and pay our respects to Elders past and present.

Councillors:

Cr Tony Briffa	Cherry Lake Ward
Cr Sandra Wilson	Cherry Lake Ward
Cr Angela Altair	Strand Ward
Cr Peter Hemphill	Strand Ward
Cr Jonathon Marsden	Strand Ward
Cr Colleen Gates	Wetlands Ward
Cr Michael Grech	Wetlands Ward

Aaron van Egmond
Chief Executive Officer
Hobsons Bay City Council

HOBSONS BAY CITY COUNCIL

Council Meeting Agenda

9 November 2018

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In accordance with Clause 11 of the Meeting Procedure and Common Seal Local Law 2015, the Chief Executive Officer will be the temporary Chairperson for proceedings relating to the election of the Mayor.

Agenda

1 Council Welcome

The Chief Executive Officer will open the meeting, welcome members of the gallery and acknowledge the people of the Kulin Nation as the traditional owners of this land.

2 Apologies

3 Mayoral Focus – End of Term Report

Directorate: Corporate Services

Councillor Portfolio: Not applicable

Appendices: Nil

Purpose

To update Councillors and the community on the areas of focus of the Mayoral Term 2017-18 of Mayor Angela Altair.

Recommendation

That Council note the Mayoral Focus End of Term Report for Cr Angela Altair.

Summary

Following the Mayoral election in November 2017, Council elected Cr Angela Altair to lead the Council as Mayor for the 2017-18 Mayoral Term.

Following her election as Mayor, Cr Altair determined that her mayoral activities would focus on heritage, promoting natural environments, celebrating women, young people and our many volunteers, building on friendships, improving communication and identifying more innovative ways to engage with the community. This report outlines the areas of particular interest and provides an update on the activities achieved throughout Cr Altair's Mayoral term.

Background

The Mayoral Program provides an opportunity for the Mayor of the Day to support key actions focusing on particular areas of interest and passion while serving in the best interest of the Hobsons Bay community. For 2018, Cr Altair demonstrated a strong interest in being future focussed, inclusive, providing recognition of the past, and celebrating our local community heroes.

Discussion

Heritage and expanding the historic markers program across the municipality

Ensuring our stories are told, with opportunities to promote the heritage of the city, adding cultural value and learning to our everyday lives was an important focus for this Mayoral Program.

The Mayor supported Heritage Hobsons Bay, a Council led partnership with local community groups and historians under the auspices of the National Trust Australian Heritage Festival that took place around Australia during April and May. More than 20 events were conducted locally, from On The Beach, a history of Williamstown Beach presented by Brian Haynes for the Williamstown Historical Society and Williamstown Swimming and Lifesaving Club to the Truganina Explosives Reserve Tour and many points in between. During the festival, the Mayor officially opened the Brooklyn Community History mural on the footpath linking Cypress Avenue to the Federation Trail.





In June, the Mayor hosted an afternoon tea attended by heritage representatives to acknowledge the completion of the restoration of the Williamstown Town Hall. On 28 October, the Mayor spoke at the Irish Famine Orphans Commemoration which included ceremonial activities at Burgoyne Reserve and at the Williamstown Town Hall, marking a significant occurrence in the history of Williamstown in particular.

Council progressed its monuments conservation program, with maintenance work on The Strand Cannons and conservation of the Strand Capstan being completed in October 2018.




A cultural focus was brought to the fore, with the naming of the Williamstown Town Hall and Library Forecourt after Ada Cambridge. The Ada Cambridge Forecourt was formally gazetted as an Official Place Name 23 August 2018 and an interpretive sign commissioned that demonstrates the contributions made by Ada Cambridge, the novelist, poet and memoirist, in a location that has strong civic and literary context. This link is also noted in the Home Grown authors profile section of the Hobsons Bay Libraries website linked by 'QR code' from the sign. The naming was also in support of the Mayor's focus on recognising the contribution of women in Hobsons Bay.

Ada Cambridge (1844–1926)

Novelist, poet and memoirist

"And now here I was living by the sea at last — the desire of my heart from childhood."

Ada Cambridge



The naming of this forecourt in honour of Ada Cambridge celebrates her significant contribution to literature and early Williamstown life.

Ada was born in Norfolk, England and came to Melbourne in August 1870 with her husband Reverend George Frederic Cross, an ordained clergyman of the Church of England. He became the vicar of Holy Trinity Church on Nelson Place in Williamstown in 1893 after serving in several country parishes.

A prolific and renowned writer, Ada wrote more than 21 works of fiction, three volumes of poetry and two autobiographical works. Her literary achievements as a writer are honoured by the Williamstown Literary Festival that awards the annual Ada Cambridge Prizes.

The sea had always been an inspiration to Ada and a great attraction for her when moving from Beechworth to Williamstown in 1893. The experience of living near a seaport gave renewed energy to her writing and allowed her to reassess her relationship with this aspect of the natural world. Ada wrote affectionately of her seaside parish. In her famous diary *Thirty Years in Australia* she describes Williamstown's little wooden cottages along The Strand and of the 'old town', the scent of seaweed and roses, the old 'tumble-down sheds and rotting hulks'. Ada was fascinated by the great shipping liners tied up at Port Melbourne that were visible from her upstairs window at the Williamstown parsonage. She wrote that her eyes never tired of the moving panorama of the bay. She also forged a friendship with Captain Hartley Watson, tug-master and son of the legendary Captain

Robert Watson of the steamer *Gem*, which plied across Hobsons Bay to Melbourne from a pier near the Holy Trinity church.

Ada loved Williamstown and spent 16 happy years here. It was the setting for many of her works.

She enjoyed her Saturday afternoon walks with Bob the flower-seller and her husband George along Nelson Place, past the stores and pubs and through the dockyards. Once there she was fond of informal chats with 'rough old salts' down at the Williamstown Graving Dock.

Ada was also a frequent visitor to the library, which was then located at the Williamstown Mechanics Institute and she could often be found there busily taking notes.

Ada and her husband returned to England in 1913, where they remained until her husband's death in 1917. She returned to Australia later that year and died in Melbourne on 19 July 1926 and is buried in Brighton Cemetery.

We acknowledge that these are the traditional lands of the Kulin Nations people and pay our respects to their elders past, present and future.

References:
Notes by Ada Cambridge (1897)
Thirty Years in Australia by Ada Cambridge (1903)
Setting the Abolitionists ... A Life of Ada Cambridge by Margaret Bradfield & Louise Wadding (1991)

This project was part of Councillor Angela Allan's 2018 Mayoral Program and the Forecourt naming was publicly gazetted on 23 August 2018.

HOBSONS BAY CITY COUNCIL



Mayoral Walks around the city

The Mayor conducted a number of walks across the whole of the municipality with the support of her colleagues and the many environmental champions in Hobsons Bay. The Mayoral walks around the city allowed people to enjoy Hobsons Bay's wonderful natural environment while promoting an amazing array of Friends Groups and recognising the remarkable work our volunteers do to preserve and improve open space areas.

The Mayoral Walks started in March with a very well attended walk along Toyota Way on the Kororoit Creek Trail to experience the public artworks *Spirits Of Time And Place* with the Friends of Lower Kororoit Creek. The group's President Geoff Mitchelmore and the artist Geoffrey Ricardo were on hand to talk about the works.

There was a second Mayoral Walk at Newport Lakes on 11 August with a strong community attendance. The event consisted of a guided tour of the area with Council's rangers highlighting the conservation features of the lakes area. The Council's Communications Team supported the pre-event promotion of the walk with a successful video that was featured heavily on Council's digital channels.

The third and final Mayoral Walk at Truganina Coastal Reserve on 7 October was the most highly attended walk. The guided walk, again facilitated by Council's rangers, highlighted the Truganina Explosives Reserves, Truganina Wetlands, interpretive bird signage near Apex Park and the 100 Steps to Federation. Approximately 40 people attended on this sunny spring day and there was excellent feedback from attendees.



Promoting and facilitating ideas of young people in Hobsons Bay

Listening to, celebrating and promoting the youth of Hobsons Bay was a key area of interest for the Mayor. The Mayor committed to engaging with local groups and organisations and acting as a facilitator for young peoples' ideas as well as taking advantage of any opportunity to promote our young community leaders. As part of her Mayoral Program, Cr Altair addressed the annual Youth Suicide Prevention Forum, a partnership between Orygen - the National Centre of Excellence in Youth Mental Health and Hobsons Bay City Council. The focus was on Youth Suicide Prevention in Educational Settings, highlighting the research and youth mental health initiatives being conducted by Orygen.



Over 100 people attended the forum including students, education staff and community stakeholders from across Melbourne's North-West Region. The event was co-convened by Abbey Brown (2018 Hobsons Bay Young Citizen of the Year) and Emily Boubis (Hearspace Youth Advisory Group member and Altona Meadows resident).

Attendees were presented with an insight into the breadth of research work and youth suicide prevention programs being implemented within schools, while workshops provided an opportunity for discussion and students provided the youth voice to assist Orygen to

determine effective approaches for implementation within school settings. Orygen will analyse feedback and determine actions that will be shared across the region.




Leaders for Sustainability Program

In August, 65 local secondary students came to the Council Chambers to celebrate the completion of the Future Leaders for Sustainability Program and to receive a CSIRO Creativity in Research, Engineering, Science and Technology (CREST) award from the Mayor of Hobsons Bay. This program was a first in Australia and a partnership between Council, the CSIRO and four of Hobsons Bay's secondary schools: Laverton P-12, Altona P-9, Bayside Williamstown campus and Mount St Joseph Girls' College. Students from Years 8 and 9 identified local environmental issues and were tasked with finding Science, Technology, Engineering and Maths (STEM) based solutions to these problems. The event included displays of the students' projects, presentations from CSIRO, a young, locally based STEM student who is studying at Melbourne University and Taimor Hazhou from Dow Chemicals who provided an insight into future career options for STEM students as well as presentations from the students themselves. The collaborative program will be offered again next year with the addition of academics from the University of Melbourne who will mentor the teachers and students.

Expanding and promoting access to meetings of Council and Councillors

Acknowledging that members of our community lead busy lives and that it is not always possible to attend a meeting, event or consultation of Council, Cr Altair sought opportunities to open the doors of Council further.

Through Cr Altair's advocacy for this initiative, a motion to adopt Live Streaming of Ordinary Meetings of Council was approved by Council on 11 September 2018. A Live Streaming solution has now been implemented and is an ideal way for Council to increase public accessibility to Council meetings by allowing interested members of the public to view Council decision making live on any device, rather than read or hear about a decision at a later point in time. The solution also supports an archived recording of Council meetings, bookmarked per agenda item enabling users to quickly view their topics of interest (see image of Council's Live Streaming Webpage below).




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Welcome to Hobsons Bay City Council's live webcast of Council meetings.

Hobsons Bay City Council offers on-demand video and audio of Council meetings.

Live streaming allows you to view proceedings via the internet without the need to attend Council meetings. This gives you greater access to Council decisions and debate and eliminates geographic barriers preventing the public from attending meetings.

Council meeting webcast



Next meeting

- [Ordinary Council Meeting](#)
- Time: 7pm
- Date: 9 November 2018

For any assistance viewing the video, please read our [Frequently Asked Questions](#).

From October 2018, Hobsons Bay City Council is [streaming live video and audio of our Council Meetings](#) and Special Council Meetings. Recently recorded meetings can be accessed below; earlier meetings can be accessed via the [archive page](#).

Previous meetings

Meeting number	Date	Meeting type
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Recognition of women's contribution to the city

It is recognised that across the municipality we have many women whose lives are connected to Hobsons Bay and whose contributions benefit the local community each and every day.

The Mayor wishes to acknowledge and celebrate the women from the Hobsons Bay municipality who have made significant and long lasting contributions during their lifetime. This recognition builds on the excellent work done by Cr Wilson, other Councillors and members of important groups such as the Women's Advisory Committee.

Throughout her Mayoral program, Cr Altair took the opportunity to celebrate all women across our great city and indeed our nation and the world at events such as International Women's Day with a walk around Cherry Lake in support of solidarity. The theme this year was #PressforProgress. Cr Altair said there has never been a more important time to keep motivated.



Also on the theme of International Women's Day and in continued efforts to provide opportunities through visibility and awareness raising to help drive positive change, the Mayor introduced a large cohort of Council staff to Nikita Beriman. Nikita was the first female jockey to win a Group 1 race in Victoria. Winning her first race at the age of 16, Nikita is an advocate for young female jockeys and does whatever she can to help up and coming females in the industry. Nikita's story is inspiring about her coming back from injury and working in what is known as a traditional male dominated industry.

Nikita was responsible for the successful separation of the female/male change rooms in the racing industry. A concept that the Mayor has been working hard for right across all sporting codes in Hobsons Bay.

Of course as mentioned earlier, the Mayor also had the privilege of opening the newly named Ada Cambridge Forecourt at the Williamstown Town Hall.

Other programs supported by the Mayor included:

- Daughters of the West. Council supported 43 women who completed the program at Laverton which focussed on healthy choices, mental and physical health and social connections.
- Cultivate Leadership. A women's leadership program for 24 women from Altona North and Brooklyn was completed in June 2018. The program focused on building women's leadership capacity across generations and across our multicultural community. Pleasingly, several of these participants have recently joined Council's newly formed Advisory Committees to continue their ongoing commitment in this area.

Heroes of Hobsons Bay

The Mayoral Program supported the recognition of volunteers and their pivotal role in contributing to the quality of life in our community. There are many unsung heroes that the Mayor recognised during Volunteer Week. These people work in all areas of the community contributing their time, knowledge and skills to benefit the community and most importantly make a difference to the lives of many grateful community members. Recognition of their humble contribution was a key focus of the 2018 Mayoral Program. The Mayor, along with her colleagues Cr Sandra Wilson and Cr Jonathon Marsden, were thrilled to launch the Hobsons Bay Volunteering Strategy. Two young women from the local opportunity shop gave memorable speeches about the importance of their roles in the community.

Opportunities throughout the year such as World Environment Day were also important and provided further opportunity for the Mayor to acknowledge the great work of many in the community.

Council held a World Environment Day event (Beat Plastic Pollution – Beyond Recycling) on 5 June at the Williamstown Town Hall. The event featured over 20 stallholders with a focus on sustainability run by community groups and volunteers. Approximately 400-500 community members attended. Children enjoyed the Trash Puppets, the Book Cubby and making screen prints for Boomerang Bags. Mayor Altair opened the event, launched our Food Waste Avoidance Program and 2019 Environment Grants.

An impressive video was prepared (see link below). The video had the highest views of any video ever produced by Council.

<https://www.facebook.com/HobsonsBayCityCouncil/videos/1817339511655934/>



Building and maintaining strong sustainable relationships

The Mayoral Program continued to develop long standing friendships with Anjo, our Council's sister city in Japan, the community of Yarrabah in far north Queensland, and Buloke Shire in country Victoria.

The particular focus this year has been the 30th anniversary of the relationship with Anjo. This sister city alliance was formalised between the City of Anjo and the City of Altona on 17 October 1988. To commemorate this milestone, the Mayor joined a community delegation to Anjo in April 2018, and hosted a reciprocal delegation from Anjo in October, welcoming the delegates to Altona. The Mayor of Buloke and the CEO of Yarrabah also travelled to Hobsons Bay to participate in the occasion.

**Promotion of user friendly communication and innovative community engagement**

As part of the Mayoral Program, the Mayor maintained a keen focus on ensuring Council's communications are user friendly.

In an effort to reach a wider cohort of the community in a modern way, the CEO's Operations Report E-newsletter has been developed to encourage a clearer understanding and connection with the many services and outputs from Council. The E-newsletter has grown significantly in reach and membership due to stronger promotion via Council's digital platforms. Each E-newsletter item is now promoted as individual social media posts, which further enhances community awareness of Council's core services.

Expanded promotion of Council meetings and the decisions made has also received special attention. As part of the Mayoral focus, Council meeting agendas and decision making has featured in Around the Bay, social media, rotating banners and latest news sections on the website, on-hold phone messages, and on TV screens in the customer service foyer.

Council is transitioning to a new website product in 2018 called Open Cities. The new website puts customer focus at the forefront of its layout and design. It will have a more logical layout of information and ease of use with its information architecture. Open Cities will enhance search functions and will make transacting with Council far easier via online forms and an improved menu system. Excitingly, the new website is due to go live to the community for consultation and usability testing in November and furthermore to go live as Council's official website in early December 2018.

Reducing our carbon emissions through changes to our fleet

As part of the Mayoral Program, Council has embarked on reducing our emissions of our fleet. Council is partnering with Toyota as part of a trial of the Toyota Mirai which is at the forefront of a new age of hydrogen fuel cell cars. The benefits of the Mirai include no harmful gases and other pollutants whilst driving with the only tailpipe emission from Mirai being water, therefore assisting Council in achieving its ambitious target of zero net emissions by 2020. Council will also be trialling electric vehicles (EV) and is working towards installing EV charge points in the municipality for community use.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 2: Community wellbeing and inter-connection**Priority 6: An accessible and connected community**

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.1 Provide access to high quality services that enhance community health and wellbeing
- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential
- 1.3 Ensure all community members will have access to quality community, sport and recreation facilities, cultural experiences and open spaces to encourage a healthy and active lifestyle
- 1.4 Work in partnership with stakeholders to advocate to all levels of government for quality education, training, and lifelong learning opportunities for all community members

Goal 3: A well designed, maintained and environmentally sustainable place

- 3.1 Work with all levels of government, key stakeholders and the community to ensure urban development is appropriate and considers neighbourhood character and heritage
- 3.3 Protect and enhance our coastal environment, biodiversity and natural areas, in partnership with major stakeholders and the community
- 3.5 Work with the community, businesses and all levels of government to actively and innovatively address climate change and promote sustainable living

Goal 4: A Council of excellence

- 4.1 Collaborate with all levels of government, service providers, not for profit organisations and the private sector to address the concerns of our community
- 4.4 Actively seek the community's views by providing a range of opportunities for the community to contribute to Council's decision making

Policy and Previous Council Reports

Activities identified throughout this Mayoral Focus End of Term Report link to existing Council Strategies around Biodiversity, Children and Young People, Climate Change, Gender Equality, and Sport and Recreation.

Legal/Statutory Obligations/Risk

The Mayor of the Day has complied with Section 73AA of the *Local Government Act* 1989, being the Functions of the Mayor.

Financial and Resource Implications

Within the past and current budget, no specific financial allocation has been made for these initiatives. Costs associated with the delivery of this program were funded from within existing operational budget allocations.

Environmental/Social/Economic Impacts

Each of the initiatives or focus areas have a potential positive environmental, social and/or economic impact for the community.

Consultation and Communication

In addition to the activities outlined in this report, the Mayor is also required to attend numerous other activities and media commitments which are managed in addition to the Mayoral Program.

The Mayor has made herself available to attend group meetings and listen to the views and ideas of community members and other stakeholders during her Mayoral term. The Mayor maintains that community consultation is a key to best servicing the community needs, and has been active in ensuring strong consultation processes are utilised.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

4 Election of Mayor

The Chief Executive Officer will invite nomination/s for the Office of Mayor for 2018-19.

NB The procedure for the election of Mayor will follow section 90 of the *Local Government Act* 1989, and Clauses 12, 13 and 14 of the Meeting Procedure and Common Seal Local Law 2015.

The Mayor, once elected, will be robed in the Council Chamber by the Chief Executive Officer and will be presented with the Mayoral Jewel of Office. The Mayor will then chair the remainder of the meeting.

5 Mayoral Response

The Mayor will address the meeting and invite other Councillors to respond.

6 Appointment of the Deputy Mayor

Recommendation

That Council:

- 1. Appoint a Deputy Mayor for the purpose of assisting the Mayor with official duties.**
 - 2. Note that the position of Deputy Mayor is not a statutory position under the *Local Government Act 1989*, and that no additional allowance is payable.**
 - 3. Conduct the process for the election of the Deputy Mayor as described in the Meeting Procedure and Common Seal Local Law 2015.**
-

7 Election of Deputy Mayor

If Council resolves to appoint a Deputy Mayor, nominations will be sought.

The Mayor will call for nominations for the Deputy Mayor.

In the event that more than one nomination is received, the Chief Executive Officer will be the returning officer for the election of the Deputy Mayor which will be conducted in the same manner as for the election of the Mayor.

8 Mayoral Vehicle/Travel Arrangements

Recommendation

That Council provide a vehicle for the use of the Mayor and pay all associated costs or, in the event that the Mayor does not require a motor vehicle, that an amount equivalent to the mean average vehicle operating cost for a medium vehicle as published by the RACV in June 2018 be paid to the Mayor to cover all expenses associated with servicing, fuel and insurance of the Mayor's private motor vehicle.

9 Close the Meeting and Issue an Invitation to the Civic Reception

The Mayor will close the meeting and invite all present to the Civic Reception in Meeting Rooms 3 and 4.

Procedure for the Election of the Mayor 2018-19

Local Government Act 1989

Section 90 Voting

- (1) A question before a meeting of a Council or special committee is to be determined as follows—
 - (a) each Councillor present at a meeting of the Council and each member of a special committee present at a meeting of the special committee who is entitled to vote is entitled to one vote;
- * * * * *
- (c) unless the procedures of a Council or special Committee otherwise provide, voting must be by a show of hands;
- (ca) voting at a meeting that is open to members of the public must not be in secret;
- (d) the question is determined in the affirmative by a majority of the Councillors or members of the special committee present at a meeting at the time the vote is taken voting in favour of the question;
- (e) except where subsection (2) applies, if the number of votes in favour of the question is half the number of Councillors or members of the special committee present at the meeting at the time the vote is taken, the Chairperson has a second vote.
- (2) If there is an equality of votes on a question arising under section 71(1), 87(2), 87(3) or 87(4), the matter is to be determined by lot.

Meeting Procedure and Common Seal Local Law 2015

Clause 12 – Method of Voting

The election of Mayor will be carried out by a show of hands.

Clause 13 – Determining the Election of Mayor

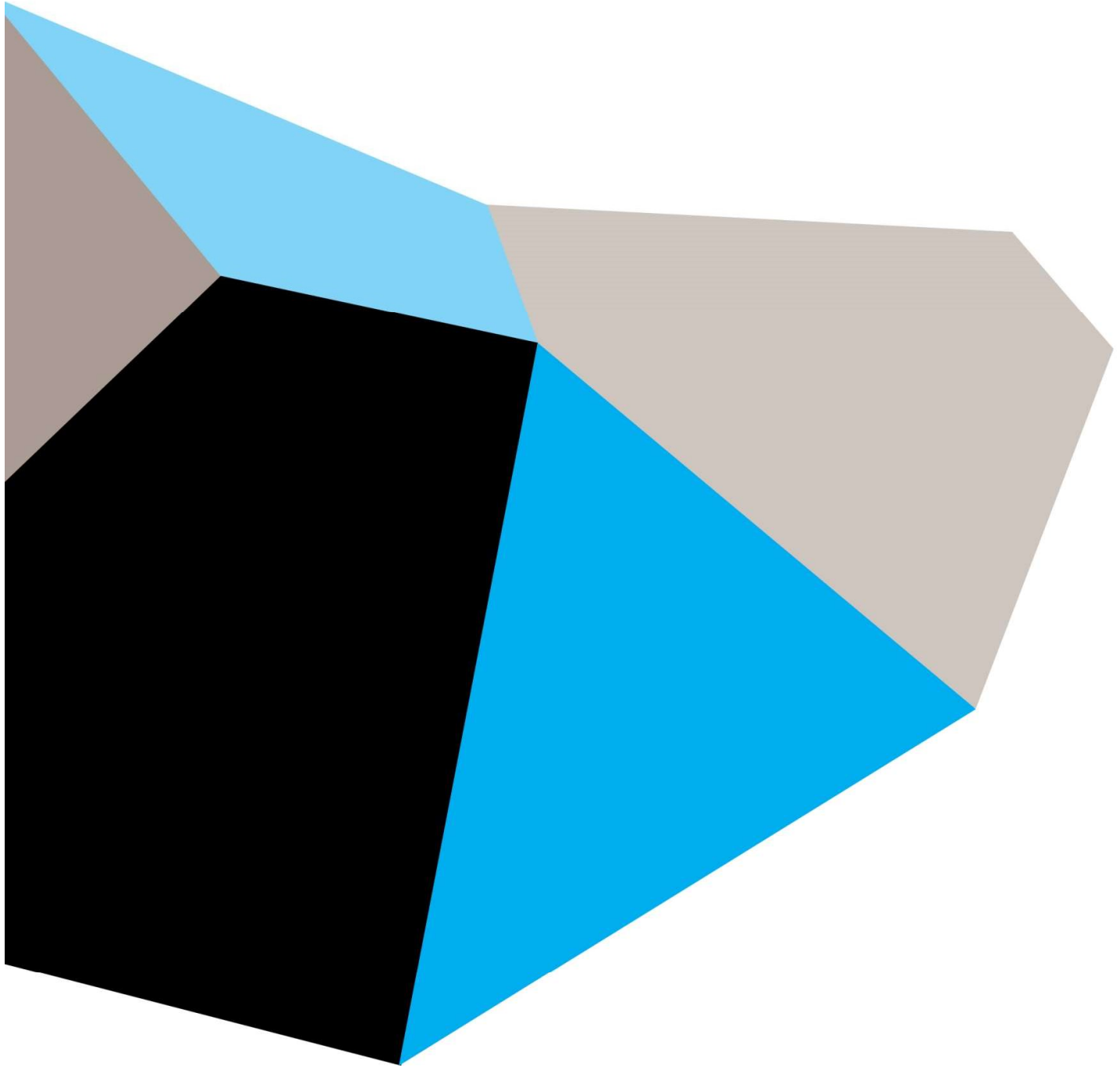
- 1. The Chief Executive Officer will invite nominations for the office of Mayor.
- 2. Any Councillor is eligible for election to the office of Mayor.
- 3. Nominations for Mayor do not require a seconder.
- 4. Any Councillor nominated may refuse nomination.
- 5. If there is only one nomination received the candidate nominated shall be declared elected.
- 6. Where two or more nominations are received, the method of voting shall be by show of hands and the Councillor with the absolute majority of votes cast will be declared elected.
- 7. Where there are two or more nominations and all votes cast equally divided between two or more nominees, the election must be determined by lot.

8. If no candidate receives an absolute majority of votes, the candidate with the least number of votes must be eliminated as a candidate and a further poll conducted between the remaining candidates. If there are several candidates, this procedure must be repeated until a candidate receives an absolute majority of votes and that candidate shall be declared elected.
9. If for the purpose of eliminating the candidate with the least number of votes, two or more candidates have the same least number of votes, the candidate to be eliminated shall be determined by simple majority vote.
10. If there is an equality of votes with respect to the candidate to be eliminated, the candidate to be eliminated shall then be determined by lot to be conducted by the Chief Executive Officer.

Clause 14 – Determining by Lot

If a lot is required, the Chief Executive Officer will conduct the lot and the following provisions will apply:

1. Each candidate shall draw one (1) lot.
2. The order of drawing lots shall be determined by the alphabetical order of the surname of the Councillors who received an equal number of votes, except that if two (2) or more such Councillors' surnames are identical, the order shall be determined by the alphabetical order of the Councillors' first names;
3. As many identical pieces of paper as there are Councillors who received an equal number of votes shall be placed in a receptacle by the Chief Executive Officer;
4. If the lot is being conducted to determine which candidate is a defeated candidate, the word "Defeated" shall be written on one (1) of the pieces of paper, and the Councillor who draws the paper with the word "Defeated" written on it shall be declared the defeated candidate (in which event a further vote shall be taken on the remaining candidates unless there is only one candidate remaining, in which case that candidate will be declared to have been duly elected); or
5. If the lot is being conducted to determine which candidate is to be duly elected, the word "Elected" shall be written on one (1) of the pieces of paper, and the Councillor who draws the paper with the word "Elected" written on it shall be declared to have been duly elected.



HOBSONS BAY CITY COUNCIL

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Aaron van Egmond
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2 Apologies

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Directorate: Corporate Services

Councillor Portfolio: Not applicable

Appendices: Nil

Purpose

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Recommendation

That Council note the Mayoral Focus End of Term Report for Cr Angela Altair.

Summary

Following the Mayoral election in November 2017, Council elected Cr Angela Altair to lead the Council as Mayor for the 2017-18 Mayoral Term.

Following her election as Mayor, Cr Altair determined that her mayoral activities would focus on heritage, promoting natural environments, celebrating women, young people and our many volunteers, building on friendships, improving communication and identifying more innovative ways to engage with the community. This report outlines the areas of particular interest and provides an update on the activities achieved throughout Cr Altair's Mayoral term.

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The Mayoral Program provides an opportunity for the Mayor of the Day to support key actions focusing on particular areas of interest and passion while serving in the best interest of the Hobsons Bay community. For 2018, Cr Altair demonstrated a strong interest in being future focussed, inclusive, providing recognition of the past, and celebrating our local community heroes.

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Ensuring our stories are told, with opportunities to promote the heritage of the city, adding cultural value and learning to our everyday lives was an important focus for this Mayoral Program.

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Council progressed its monuments conservation program, with maintenance work on The Strand Cannons and conservation of the Strand Capstan being completed in October 2018.




A cultural focus was brought to the fore, with the naming of the Williamstown Town Hall and Library Forecourt after Ada Cambridge. The Ada Cambridge Forecourt was formally gazetted as an Official Place Name 23 August 2018 and an interpretive sign commissioned that demonstrates the contributions made by Ada Cambridge, the novelist, poet and memoirist, in a location that has strong civic and literary context. This link is also noted in the Home Grown authors profile section of the Hobsons Bay Libraries website linked by 'QR code' from the sign. The naming was also in support of the Mayor's focus on recognising the contribution of women in Hobsons Bay.

Ada Cambridge (1844–1926)

Novelist, poet and memoirist

"And now here I was living by the sea at last — the desire of my heart from childhood."

Ada Cambridge



The naming of this forecourt in honour of Ada Cambridge celebrates her significant contribution to literature and early Williamstown life.

Ada was born in Norfolk, England and came to Melbourne in August 1870 with her husband Reverend George Frederic Cross, an ordained clergyman of the Church of England. He became the vicar of Holy Trinity Church on Nelson Place in Williamstown in 1893 after serving in several country parishes.

A prolific and renowned writer, Ada wrote more than 21 works of fiction, three volumes of poetry and two autobiographical works. Her literary achievements as a writer are honoured by the Williamstown Literary Festival that awards the annual Ada Cambridge Prizes.

The sea had always been an inspiration to Ada and a great attraction for her when moving from Beechworth to Williamstown in 1893. The experience of living near a seaport gave renewed energy to her writing and allowed her to reassess her relationship with this aspect of the natural world. Ada wrote affectionately of her seaside parish. In her famous diary *Thirty Years in Australia* she describes Williamstown's little wooden cottages along The Strand and of the 'old town', the scent of seaweed and roses, the old 'tumble-down sheds and rotting hulks'. Ada was fascinated by the great shipping liners tied up at Port Melbourne that were visible from her upstairs window at the Williamstown parsonage. She wrote that her eyes never tired of the moving panorama of the bay. She also forged a friendship with Captain Hartley Watson, tug-master and son of the legendary Captain

Robert Watson of the steamer *Gem*, which plied across Hobsons Bay to Melbourne from a pier near the Holy Trinity church.

Ada loved Williamstown and spent 16 happy years here. It was the setting for many of her works.

She enjoyed her Saturday afternoon walks with Bob the flower-seller and her husband George along Nelson Place, past the stores and pubs and through the dockyards. Once there she was fond of informal chats with 'rough old salts' down at the Williamstown Graving Dock.

Ada was also a frequent visitor to the library, which was then located at the Williamstown Mechanics Institute and she could often be found there busily taking notes.

Ada and her husband returned to England in 1913, where they remained until her husband's death in 1917. She returned to Australia later that year and died in Melbourne on 19 July 1926 and is buried in Brighton Cemetery.

We acknowledge that these are the traditional lands of the Kulin Nations people and pay our respects to their elders past, present and future.

References:
Notes by Ada Cambridge (1897)
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This project was part of Councillor Angela Allan's 2018 Mayoral Program and the Forecourt naming was publicly gazetted on 23 August 2018.

HOBSONS BAY CITY COUNCIL



Mayoral Walks around the city

The Mayor conducted a number of walks across the whole of the municipality with the support of her colleagues and the many environmental champions in Hobsons Bay. The Mayoral walks around the city allowed people to enjoy Hobsons Bay's wonderful natural environment while promoting an amazing array of Friends Groups and recognising the remarkable work our volunteers do to preserve and improve open space areas.

The Mayoral Walks started in March with a very well attended walk along Toyota Way on the Kororoit Creek Trail to experience the public artworks *Spirits Of Time And Place* with the Friends of Lower Kororoit Creek. The group's President Geoff Mitchelmore and the artist Geoffrey Ricardo were on hand to talk about the works.

There was a second Mayoral Walk at Newport Lakes on 11 August with a strong community attendance. The event consisted of a guided tour of the area with Council's rangers highlighting the conservation features of the lakes area. The Council's Communications Team supported the pre-event promotion of the walk with a successful video that was featured heavily on Council's digital channels.

The third and final Mayoral Walk at Truganina Coastal Reserve on 7 October was the most highly attended walk. The guided walk, again facilitated by Council's rangers, highlighted the Truganina Explosives Reserves, Truganina Wetlands, interpretive bird signage near Apex Park and the 100 Steps to Federation. Approximately 40 people attended on this sunny spring day and there was excellent feedback from attendees.



Promoting and facilitating ideas of young people in Hobsons Bay

Listening to, celebrating and promoting the youth of Hobsons Bay was a key area of interest for the Mayor. The Mayor committed to engaging with local groups and organisations and acting as a facilitator for young peoples' ideas as well as taking advantage of any opportunity to promote our young community leaders. As part of her Mayoral Program, Cr Altair addressed the annual Youth Suicide Prevention Forum, a partnership between Orygen - the National Centre of Excellence in Youth Mental Health and Hobsons Bay City Council. The focus was on Youth Suicide Prevention in Educational Settings, highlighting the research and youth mental health initiatives being conducted by Orygen.



Over 100 people attended the forum including students, education staff and community stakeholders from across Melbourne's North-West Region. The event was co-convened by Abbey Brown (2018 Hobsons Bay Young Citizen of the Year) and Emily Boubis (Hearspace Youth Advisory Group member and Altona Meadows resident).

Attendees were presented with an insight into the breadth of research work and youth suicide prevention programs being implemented within schools, while workshops provided an opportunity for discussion and students provided the youth voice to assist Orygen to

determine effective approaches for implementation within school settings. Orygen will analyse feedback and determine actions that will be shared across the region.




Leaders for Sustainability Program

In August, 65 local secondary students came to the Council Chambers to celebrate the completion of the Future Leaders for Sustainability Program and to receive a CSIRO Creativity in Research, Engineering, Science and Technology (CREST) award from the Mayor of Hobsons Bay. This program was a first in Australia and a partnership between Council, the CSIRO and four of Hobsons Bay's secondary schools: Laverton P-12, Altona P-9, Bayside Williamstown campus and Mount St Joseph Girls' College. Students from Years 8 and 9 identified local environmental issues and were tasked with finding Science, Technology, Engineering and Maths (STEM) based solutions to these problems. The event included displays of the students' projects, presentations from CSIRO, a young, locally based STEM student who is studying at Melbourne University and Taimor Hazhou from Dow Chemicals who provided an insight into future career options for STEM students as well as presentations from the students themselves. The collaborative program will be offered again next year with the addition of academics from the University of Melbourne who will mentor the teachers and students.

Expanding and promoting access to meetings of Council and Councillors

Acknowledging that members of our community lead busy lives and that it is not always possible to attend a meeting, event or consultation of Council, Cr Altair sought opportunities to open the doors of Council further.

Through Cr Altair's advocacy for this initiative, a motion to adopt Live Streaming of Ordinary Meetings of Council was approved by Council on 11 September 2018. A Live Streaming solution has now been implemented and is an ideal way for Council to increase public accessibility to Council meetings by allowing interested members of the public to view Council decision making live on any device, rather than read or hear about a decision at a later point in time. The solution also supports an archived recording of Council meetings, bookmarked per agenda item enabling users to quickly view their topics of interest (see image of Council's Live Streaming Webpage below).




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Welcome to Hobsons Bay City Council's live webcast of Council meetings.

Hobsons Bay City Council offers on-demand video and audio of Council meetings.

Live streaming allows you to view proceedings via the internet without the need to attend Council meetings. This gives you greater access to Council decisions and debate and eliminates geographic barriers preventing the public from attending meetings.

Council meeting webcast



Next meeting

- [Ordinary Council Meeting](#)
- Time: 7pm
- Date: 9 November 2018

For any assistance viewing the video, please read our [Frequently Asked Questions](#).

From October 2018, Hobsons Bay City Council is [streaming live video and audio of our Council Meetings](#) and Special Council Meetings. Recently recorded meetings can be accessed below; earlier meetings can be accessed via the [archive page](#).

Previous meetings

Meeting number	Date	Meeting type
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Recognition of women's contribution to the city

It is recognised that across the municipality we have many women whose lives are connected to Hobsons Bay and whose contributions benefit the local community each and every day.

The Mayor wishes to acknowledge and celebrate the women from the Hobsons Bay municipality who have made significant and long lasting contributions during their lifetime. This recognition builds on the excellent work done by Cr Wilson, other Councillors and members of important groups such as the Women's Advisory Committee.

Throughout her Mayoral program, Cr Altair took the opportunity to celebrate all women across our great city and indeed our nation and the world at events such as International Women's Day with a walk around Cherry Lake in support of solidarity. The theme this year was #PressforProgress. Cr Altair said there has never been a more important time to keep motivated.



Also on the theme of International Women's Day and in continued efforts to provide opportunities through visibility and awareness raising to help drive positive change, the Mayor introduced a large cohort of Council staff to Nikita Beriman. Nikita was the first female jockey to win a Group 1 race in Victoria. Winning her first race at the age of 16, Nikita is an advocate for young female jockeys and does whatever she can to help up and coming females in the industry. Nikita's story is inspiring about her coming back from injury and working in what is known as a traditional male dominated industry.

Nikita was responsible for the successful separation of the female/male change rooms in the racing industry. A concept that the Mayor has been working hard for right across all sporting codes in Hobsons Bay.

Of course as mentioned earlier, the Mayor also had the privilege of opening the newly named Ada Cambridge Forecourt at the Williamstown Town Hall.

Other programs supported by the Mayor included:

- Daughters of the West. Council supported 43 women who completed the program at Laverton which focussed on healthy choices, mental and physical health and social connections.
- Cultivate Leadership. A women's leadership program for 24 women from Altona North and Brooklyn was completed in June 2018. The program focused on building women's leadership capacity across generations and across our multicultural community. Pleasingly, several of these participants have recently joined Council's newly formed Advisory Committees to continue their ongoing commitment in this area.

Heroes of Hobsons Bay

The Mayoral Program supported the recognition of volunteers and their pivotal role in contributing to the quality of life in our community. There are many unsung heroes that the Mayor recognised during Volunteer Week. These people work in all areas of the community contributing their time, knowledge and skills to benefit the community and most importantly make a difference to the lives of many grateful community members. Recognition of their humble contribution was a key focus of the 2018 Mayoral Program. The Mayor, along with her colleagues Cr Sandra Wilson and Cr Jonathon Marsden, were thrilled to launch the Hobsons Bay Volunteering Strategy. Two young women from the local opportunity shop gave memorable speeches about the importance of their roles in the community.

Opportunities throughout the year such as World Environment Day were also important and provided further opportunity for the Mayor to acknowledge the great work of many in the community.

Council held a World Environment Day event (Beat Plastic Pollution – Beyond Recycling) on 5 June at the Williamstown Town Hall. The event featured over 20 stallholders with a focus on sustainability run by community groups and volunteers. Approximately 400-500 community members attended. Children enjoyed the Trash Puppets, the Book Cubby and making screen prints for Boomerang Bags. Mayor Altair opened the event, launched our Food Waste Avoidance Program and 2019 Environment Grants.

An impressive video was prepared (see link below). The video had the highest views of any video ever produced by Council.

<https://www.facebook.com/HobsonsBayCityCouncil/videos/1817339511655934/>



Building and maintaining strong sustainable relationships

The Mayoral Program continued to develop long standing friendships with Anjo, our Council's sister city in Japan, the community of Yarrabah in far north Queensland, and Buloke Shire in country Victoria.

The particular focus this year has been the 30th anniversary of the relationship with Anjo. This sister city alliance was formalised between the City of Anjo and the City of Altona on 17 October 1988. To commemorate this milestone, the Mayor joined a community delegation to Anjo in April 2018, and hosted a reciprocal delegation from Anjo in October, welcoming the delegates to Altona. The Mayor of Buloke and the CEO of Yarrabah also travelled to Hobsons Bay to participate in the occasion.

**Promotion of user friendly communication and innovative community engagement**

As part of the Mayoral Program, the Mayor maintained a keen focus on ensuring Council's communications are user friendly.

In an effort to reach a wider cohort of the community in a modern way, the CEO's Operations Report E-newsletter has been developed to encourage a clearer understanding and connection with the many services and outputs from Council. The E-newsletter has grown significantly in reach and membership due to stronger promotion via Council's digital platforms. Each E-newsletter item is now promoted as individual social media posts, which further enhances community awareness of Council's core services.

Expanded promotion of Council meetings and the decisions made has also received special attention. As part of the Mayoral focus, Council meeting agendas and decision making has featured in Around the Bay, social media, rotating banners and latest news sections on the website, on-hold phone messages, and on TV screens in the customer service foyer.

Council is transitioning to a new website product in 2018 called Open Cities. The new website puts customer focus at the forefront of its layout and design. It will have a more logical layout of information and ease of use with its information architecture. Open Cities will enhance search functions and will make transacting with Council far easier via online forms and an improved menu system. Excitingly, the new website is due to go live to the community for consultation and usability testing in November and furthermore to go live as Council's official website in early December 2018.

Reducing our carbon emissions through changes to our fleet

As part of the Mayoral Program, Council has embarked on reducing our emissions of our fleet. Council is partnering with Toyota as part of a trial of the Toyota Mirai which is at the forefront of a new age of hydrogen fuel cell cars. The benefits of the Mirai include no harmful gases and other pollutants whilst driving with the only tailpipe emission from Mirai being water, therefore assisting Council in achieving its ambitious target of zero net emissions by 2020. Council will also be trialling electric vehicles (EV) and is working towards installing EV charge points in the municipality for community use.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 2: Community wellbeing and inter-connection**Priority 6: An accessible and connected community**

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.1 Provide access to high quality services that enhance community health and wellbeing
- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential
- 1.3 Ensure all community members will have access to quality community, sport and recreation facilities, cultural experiences and open spaces to encourage a healthy and active lifestyle
- 1.4 Work in partnership with stakeholders to advocate to all levels of government for quality education, training, and lifelong learning opportunities for all community members

Goal 3: A well designed, maintained and environmentally sustainable place

- 3.1 Work with all levels of government, key stakeholders and the community to ensure urban development is appropriate and considers neighbourhood character and heritage
- 3.3 Protect and enhance our coastal environment, biodiversity and natural areas, in partnership with major stakeholders and the community
- 3.5 Work with the community, businesses and all levels of government to actively and innovatively address climate change and promote sustainable living

Goal 4: A Council of excellence

- 4.1 Collaborate with all levels of government, service providers, not for profit organisations and the private sector to address the concerns of our community
- 4.4 Actively seek the community's views by providing a range of opportunities for the community to contribute to Council's decision making

Policy and Previous Council Reports

Activities identified throughout this Mayoral Focus End of Term Report link to existing Council Strategies around Biodiversity, Children and Young People, Climate Change, Gender Equality, and Sport and Recreation.

Legal/Statutory Obligations/Risk

The Mayor of the Day has complied with Section 73AA of the *Local Government Act* 1989, being the Functions of the Mayor.

Financial and Resource Implications

Within the past and current budget, no specific financial allocation has been made for these initiatives. Costs associated with the delivery of this program were funded from within existing operational budget allocations.

Environmental/Social/Economic Impacts

Each of the initiatives or focus areas have a potential positive environmental, social and/or economic impact for the community.

Consultation and Communication

In addition to the activities outlined in this report, the Mayor is also required to attend numerous other activities and media commitments which are managed in addition to the Mayoral Program.

The Mayor has made herself available to attend group meetings and listen to the views and ideas of community members and other stakeholders during her Mayoral term. The Mayor maintains that community consultation is a key to best servicing the community needs, and has been active in ensuring strong consultation processes are utilised.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

4 Election of Mayor

The Chief Executive Officer will invite nomination/s for the Office of Mayor for 2018-19.

NB The procedure for the election of Mayor will follow section 90 of the *Local Government Act* 1989, and Clauses 12, 13 and 14 of the Meeting Procedure and Common Seal Local Law 2015.

The Mayor, once elected, will be robed in the Council Chamber by the Chief Executive Officer and will be presented with the Mayoral Jewel of Office. The Mayor will then chair the remainder of the meeting.

5 Mayoral Response

The Mayor will address the meeting and invite other Councillors to respond.

6 Appointment of the Deputy Mayor

Recommendation

That Council:

- 1. Appoint a Deputy Mayor for the purpose of assisting the Mayor with official duties.**
 - 2. Note that the position of Deputy Mayor is not a statutory position under the *Local Government Act 1989*, and that no additional allowance is payable.**
 - 3. Conduct the process for the election of the Deputy Mayor as described in the Meeting Procedure and Common Seal Local Law 2015.**
-

7 Election of Deputy Mayor

If Council resolves to appoint a Deputy Mayor, nominations will be sought.

The Mayor will call for nominations for the Deputy Mayor.

In the event that more than one nomination is received, the Chief Executive Officer will be the returning officer for the election of the Deputy Mayor which will be conducted in the same manner as for the election of the Mayor.

8 Mayoral Vehicle/Travel Arrangements

Recommendation

That Council provide a vehicle for the use of the Mayor and pay all associated costs or, in the event that the Mayor does not require a motor vehicle, that an amount equivalent to the mean average vehicle operating cost for a medium vehicle as published by the RACV in June 2018 be paid to the Mayor to cover all expenses associated with servicing, fuel and insurance of the Mayor's private motor vehicle.

9 Close the Meeting and Issue an Invitation to the Civic Reception

The Mayor will close the meeting and invite all present to the Civic Reception in Meeting Rooms 3 and 4.

Procedure for the Election of the Mayor 2018-19

Local Government Act 1989

Section 90 Voting

- (1) A question before a meeting of a Council or special committee is to be determined as follows—
 - (a) each Councillor present at a meeting of the Council and each member of a special committee present at a meeting of the special committee who is entitled to vote is entitled to one vote;
- * * * * *
- (c) unless the procedures of a Council or special Committee otherwise provide, voting must be by a show of hands;
 - (ca) voting at a meeting that is open to members of the public must not be in secret;
 - (d) the question is determined in the affirmative by a majority of the Councillors or members of the special committee present at a meeting at the time the vote is taken voting in favour of the question;
 - (e) except where subsection (2) applies, if the number of votes in favour of the question is half the number of Councillors or members of the special committee present at the meeting at the time the vote is taken, the Chairperson has a second vote.
- (2) If there is an equality of votes on a question arising under section 71(1), 87(2), 87(3) or 87(4), the matter is to be determined by lot.

Meeting Procedure and Common Seal Local Law 2015

Clause 12 – Method of Voting

The election of Mayor will be carried out by a show of hands.

Clause 13 – Determining the Election of Mayor

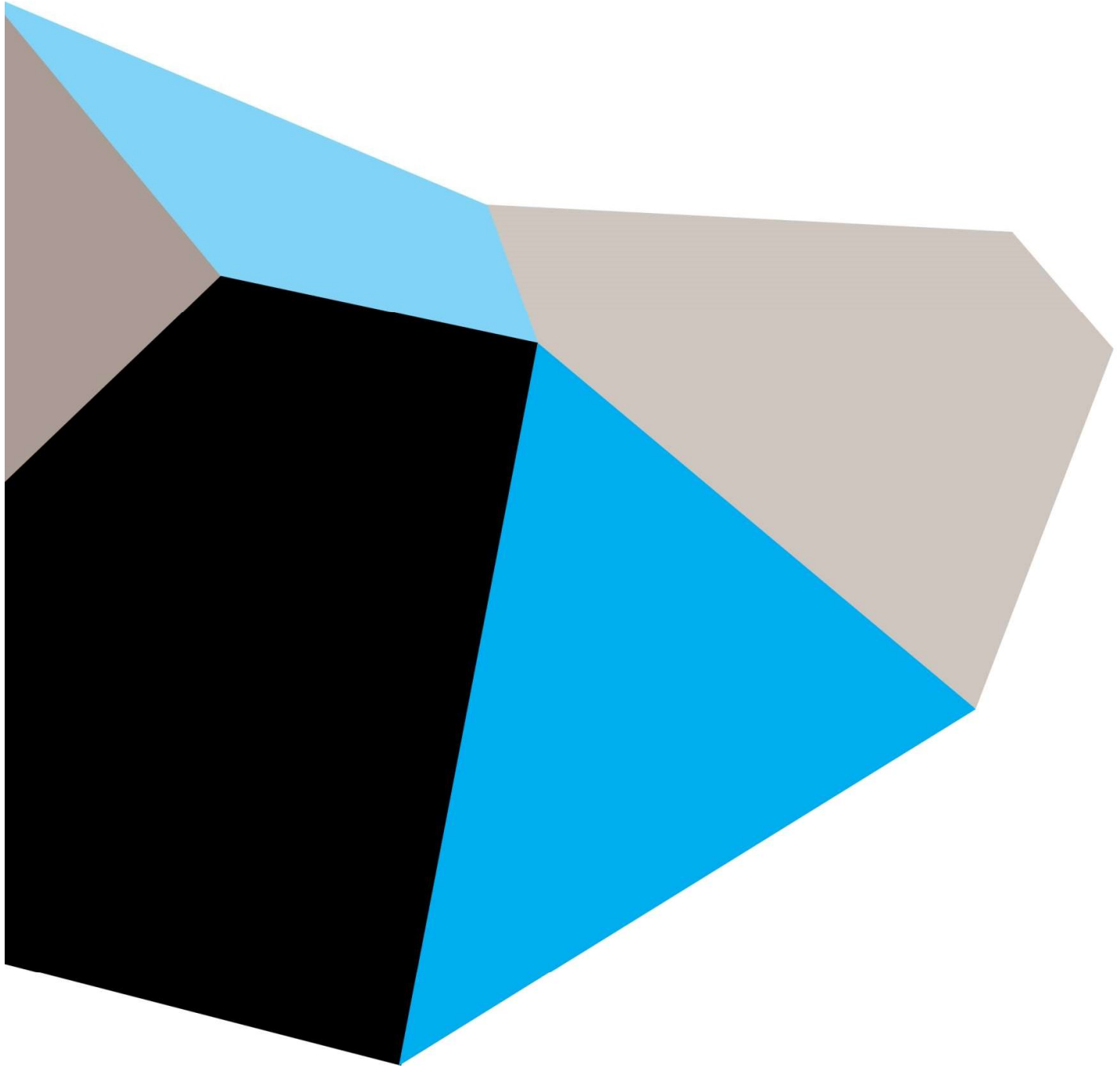
- 1. The Chief Executive Officer will invite nominations for the office of Mayor.
- 2. Any Councillor is eligible for election to the office of Mayor.
- 3. Nominations for Mayor do not require a seconder.
- 4. Any Councillor nominated may refuse nomination.
- 5. If there is only one nomination received the candidate nominated shall be declared elected.
- 6. Where two or more nominations are received, the method of voting shall be by show of hands and the Councillor with the absolute majority of votes cast will be declared elected.
- 7. Where there are two or more nominations and all votes cast equally divided between two or more nominees, the election must be determined by lot.

8. If no candidate receives an absolute majority of votes, the candidate with the least number of votes must be eliminated as a candidate and a further poll conducted between the remaining candidates. If there are several candidates, this procedure must be repeated until a candidate receives an absolute majority of votes and that candidate shall be declared elected.
9. If for the purpose of eliminating the candidate with the least number of votes, two or more candidates have the same least number of votes, the candidate to be eliminated shall be determined by simple majority vote.
10. If there is an equality of votes with respect to the candidate to be eliminated, the candidate to be eliminated shall then be determined by lot to be conducted by the Chief Executive Officer.

Clause 14 – Determining by Lot

If a lot is required, the Chief Executive Officer will conduct the lot and the following provisions will apply:

1. Each candidate shall draw one (1) lot.
2. The order of drawing lots shall be determined by the alphabetical order of the surname of the Councillors who received an equal number of votes, except that if two (2) or more such Councillors' surnames are identical, the order shall be determined by the alphabetical order of the Councillors' first names;
3. As many identical pieces of paper as there are Councillors who received an equal number of votes shall be placed in a receptacle by the Chief Executive Officer;
4. If the lot is being conducted to determine which candidate is a defeated candidate, the word "Defeated" shall be written on one (1) of the pieces of paper, and the Councillor who draws the paper with the word "Defeated" written on it shall be declared the defeated candidate (in which event a further vote shall be taken on the remaining candidates unless there is only one candidate remaining, in which case that candidate will be declared to have been duly elected); or
5. If the lot is being conducted to determine which candidate is to be duly elected, the word "Elected" shall be written on one (1) of the pieces of paper, and the Councillor who draws the paper with the word "Elected" written on it shall be declared to have been duly elected.



HOBSONS BAY CITY COUNCIL

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www.twitter.com/HobsonsBayCC



www.facebook.com/HobsonsBayCityCouncil



www.hobsonsbay.vic.gov.au



Council Meeting for the Election of the Mayor

Agenda

Friday 9 November 2018
Commencing at 7pm

Council Chamber
Hobsons Bay Civic Centre
115 Civic Parade, Altona

**HOBSONS
BAY CITY
COUNCIL**



THE COUNCIL'S MISSION

Working with our community to plan, deliver and advocate for the services and infrastructure that will achieve a healthy, connected and sustainable future in Hobsons Bay.

OUR VALUES

Respectful

Community driven and focused

Trusted and reliable

Efficient and responsible

Bold and innovative

Accountable and transparent

Recognised

Council acknowledges the peoples of the Kulin nation as the Traditional Owners of these municipal lands and waterways, and pay our respects to Elders past and present.

Councillors:

Cr Tony Briffa	Cherry Lake Ward
Cr Sandra Wilson	Cherry Lake Ward
Cr Angela Altair	Strand Ward
Cr Peter Hemphill	Strand Ward
Cr Jonathon Marsden	Strand Ward
Cr Colleen Gates	Wetlands Ward
Cr Michael Grech	Wetlands Ward

Aaron van Egmond
Chief Executive Officer
Hobsons Bay City Council

HOBSONS BAY CITY COUNCIL

Council Meeting Agenda

9 November 2018

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In accordance with Clause 11 of the Meeting Procedure and Common Seal Local Law 2015, the Chief Executive Officer will be the temporary Chairperson for proceedings relating to the election of the Mayor.

Agenda

1 Council Welcome

The Chief Executive Officer will open the meeting, welcome members of the gallery and acknowledge the people of the Kulin Nation as the traditional owners of this land.

2 Apologies

3 Mayoral Focus – End of Term Report

Directorate: Corporate Services

Councillor Portfolio: Not applicable

Appendices: Nil

Purpose

To update Councillors and the community on the areas of focus of the Mayoral Term 2017-18 of Mayor Angela Altair.

Recommendation

That Council note the Mayoral Focus End of Term Report for Cr Angela Altair.

Summary

Following the Mayoral election in November 2017, Council elected Cr Angela Altair to lead the Council as Mayor for the 2017-18 Mayoral Term.

Following her election as Mayor, Cr Altair determined that her mayoral activities would focus on heritage, promoting natural environments, celebrating women, young people and our many volunteers, building on friendships, improving communication and identifying more innovative ways to engage with the community. This report outlines the areas of particular interest and provides an update on the activities achieved throughout Cr Altair's Mayoral term.

Background

The Mayoral Program provides an opportunity for the Mayor of the Day to support key actions focusing on particular areas of interest and passion while serving in the best interest of the Hobsons Bay community. For 2018, Cr Altair demonstrated a strong interest in being future focussed, inclusive, providing recognition of the past, and celebrating our local community heroes.

Discussion

Heritage and expanding the historic markers program across the municipality

Ensuring our stories are told, with opportunities to promote the heritage of the city, adding cultural value and learning to our everyday lives was an important focus for this Mayoral Program.

The Mayor supported Heritage Hobsons Bay, a Council led partnership with local community groups and historians under the auspices of the National Trust Australian Heritage Festival that took place around Australia during April and May. More than 20 events were conducted locally, from On The Beach, a history of Williamstown Beach presented by Brian Haynes for the Williamstown Historical Society and Williamstown Swimming and Lifesaving Club to the Truganina Explosives Reserve Tour and many points in between. During the festival, the Mayor officially opened the Brooklyn Community History mural on the footpath linking Cypress Avenue to the Federation Trail.





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Ada Cambridge (1844–1926)

Novelist, poet and memoirist

"And now here I was living by the sea at last — the desire of my heart from childhood."

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Ada was born in Norfolk, England and came to Melbourne in August 1870 with her husband Reverend George Frederic Cross, an ordained clergyman of the Church of England. He became the vicar of Holy Trinity Church on Nelson Place in Williamstown in 1893 after serving in several country parishes.

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This project was part of Councillor Angela Allan's 2018 Mayoral Program and the Forecourt naming was publicly gazetted on 23 August 2018.

HOBSONS BAY CITY COUNCIL



Mayoral Walks around the city

The Mayor conducted a number of walks across the whole of the municipality with the support of her colleagues and the many environmental champions in Hobsons Bay. The Mayoral walks around the city allowed people to enjoy Hobsons Bay's wonderful natural environment while promoting an amazing array of Friends Groups and recognising the remarkable work our volunteers do to preserve and improve open space areas.

The Mayoral Walks started in March with a very well attended walk along Toyota Way on the Kororoit Creek Trail to experience the public artworks *Spirits Of Time And Place* with the Friends of Lower Kororoit Creek. The group's President Geoff Mitchelmore and the artist Geoffrey Ricardo were on hand to talk about the works.

There was a second Mayoral Walk at Newport Lakes on 11 August with a strong community attendance. The event consisted of a guided tour of the area with Council's rangers highlighting the conservation features of the lakes area. The Council's Communications Team supported the pre-event promotion of the walk with a successful video that was featured heavily on Council's digital channels.

The third and final Mayoral Walk at Truganina Coastal Reserve on 7 October was the most highly attended walk. The guided walk, again facilitated by Council's rangers, highlighted the Truganina Explosives Reserves, Truganina Wetlands, interpretive bird signage near Apex Park and the 100 Steps to Federation. Approximately 40 people attended on this sunny spring day and there was excellent feedback from attendees.



Promoting and facilitating ideas of young people in Hobsons Bay

Listening to, celebrating and promoting the youth of Hobsons Bay was a key area of interest for the Mayor. The Mayor committed to engaging with local groups and organisations and acting as a facilitator for young peoples' ideas as well as taking advantage of any opportunity to promote our young community leaders. As part of her Mayoral Program, Cr Altair addressed the annual Youth Suicide Prevention Forum, a partnership between Orygen - the National Centre of Excellence in Youth Mental Health and Hobsons Bay City Council. The focus was on Youth Suicide Prevention in Educational Settings, highlighting the research and youth mental health initiatives being conducted by Orygen.



Over 100 people attended the forum including students, education staff and community stakeholders from across Melbourne's North-West Region. The event was co-convened by Abbey Brown (2018 Hobsons Bay Young Citizen of the Year) and Emily Boubis (Hearspace Youth Advisory Group member and Altona Meadows resident).

Attendees were presented with an insight into the breadth of research work and youth suicide prevention programs being implemented within schools, while workshops provided an opportunity for discussion and students provided the youth voice to assist Orygen to

determine effective approaches for implementation within school settings. Orygen will analyse feedback and determine actions that will be shared across the region.




Leaders for Sustainability Program

In August, 65 local secondary students came to the Council Chambers to celebrate the completion of the Future Leaders for Sustainability Program and to receive a CSIRO Creativity in Research, Engineering, Science and Technology (CREST) award from the Mayor of Hobsons Bay. This program was a first in Australia and a partnership between Council, the CSIRO and four of Hobsons Bay's secondary schools: Laverton P-12, Altona P-9, Bayside Williamstown campus and Mount St Joseph Girls' College. Students from Years 8 and 9 identified local environmental issues and were tasked with finding Science, Technology, Engineering and Maths (STEM) based solutions to these problems. The event included displays of the students' projects, presentations from CSIRO, a young, locally based STEM student who is studying at Melbourne University and Taimor Hazhou from Dow Chemicals who provided an insight into future career options for STEM students as well as presentations from the students themselves. The collaborative program will be offered again next year with the addition of academics from the University of Melbourne who will mentor the teachers and students.

Expanding and promoting access to meetings of Council and Councillors

Acknowledging that members of our community lead busy lives and that it is not always possible to attend a meeting, event or consultation of Council, Cr Altair sought opportunities to open the doors of Council further.

Through Cr Altair's advocacy for this initiative, a motion to adopt Live Streaming of Ordinary Meetings of Council was approved by Council on 11 September 2018. A Live Streaming solution has now been implemented and is an ideal way for Council to increase public accessibility to Council meetings by allowing interested members of the public to view Council decision making live on any device, rather than read or hear about a decision at a later point in time. The solution also supports an archived recording of Council meetings, bookmarked per agenda item enabling users to quickly view their topics of interest (see image of Council's Live Streaming Webpage below).




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Council meeting webcast

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Welcome to Hobsons Bay City Council's live webcast of Council meetings.

Hobsons Bay City Council offers on-demand video and audio of Council meetings.

Live streaming allows you to view proceedings via the internet without the need to attend Council meetings. This gives you greater access to Council decisions and debate and eliminates geographic barriers preventing the public from attending meetings.

Council meeting webcast



Next meeting

- [Ordinary Council Meeting](#)
- Time: 7pm
- Date: 9 November 2018

For any assistance viewing the video, please read our [Frequently Asked Questions](#).

From October 2018, Hobsons Bay City Council is [streaming live video and audio of our Council Meetings](#) and Special Council Meetings. Recently recorded meetings can be accessed below, earlier meetings can be accessed via the [archive page](#).

Previous meetings

Meeting number	Date	Meeting type
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Recognition of women's contribution to the city

It is recognised that across the municipality we have many women whose lives are connected to Hobsons Bay and whose contributions benefit the local community each and every day.

The Mayor wishes to acknowledge and celebrate the women from the Hobsons Bay municipality who have made significant and long lasting contributions during their lifetime. This recognition builds on the excellent work done by Cr Wilson, other Councillors and members of important groups such as the Women's Advisory Committee.

Throughout her Mayoral program, Cr Altair took the opportunity to celebrate all women across our great city and indeed our nation and the world at events such as International Women's Day with a walk around Cherry Lake in support of solidarity. The theme this year was #PressforProgress. Cr Altair said there has never been a more important time to keep motivated.



Also on the theme of International Women's Day and in continued efforts to provide opportunities through visibility and awareness raising to help drive positive change, the Mayor introduced a large cohort of Council staff to Nikita Beriman. Nikita was the first female jockey to win a Group 1 race in Victoria. Winning her first race at the age of 16, Nikita is an advocate for young female jockeys and does whatever she can to help up and coming females in the industry. Nikita's story is inspiring about her coming back from injury and working in what is known as a traditional male dominated industry.

Nikita was responsible for the successful separation of the female/male change rooms in the racing industry. A concept that the Mayor has been working hard for right across all sporting codes in Hobsons Bay.

Of course as mentioned earlier, the Mayor also had the privilege of opening the newly named Ada Cambridge Forecourt at the Williamstown Town Hall.

Other programs supported by the Mayor included:

- Daughters of the West. Council supported 43 women who completed the program at Laverton which focussed on healthy choices, mental and physical health and social connections.
- Cultivate Leadership. A women's leadership program for 24 women from Altona North and Brooklyn was completed in June 2018. The program focused on building women's leadership capacity across generations and across our multicultural community. Pleasingly, several of these participants have recently joined Council's newly formed Advisory Committees to continue their ongoing commitment in this area.

Heroes of Hobsons Bay

The Mayoral Program supported the recognition of volunteers and their pivotal role in contributing to the quality of life in our community. There are many unsung heroes that the Mayor recognised during Volunteer Week. These people work in all areas of the community contributing their time, knowledge and skills to benefit the community and most importantly make a difference to the lives of many grateful community members. Recognition of their humble contribution was a key focus of the 2018 Mayoral Program. The Mayor, along with her colleagues Cr Sandra Wilson and Cr Jonathon Marsden, were thrilled to launch the Hobsons Bay Volunteering Strategy. Two young women from the local opportunity shop gave memorable speeches about the importance of their roles in the community.

Opportunities throughout the year such as World Environment Day were also important and provided further opportunity for the Mayor to acknowledge the great work of many in the community.

Council held a World Environment Day event (Beat Plastic Pollution – Beyond Recycling) on 5 June at the Williamstown Town Hall. The event featured over 20 stallholders with a focus on sustainability run by community groups and volunteers. Approximately 400-500 community members attended. Children enjoyed the Trash Puppets, the Book Cubby and making screen prints for Boomerang Bags. Mayor Altair opened the event, launched our Food Waste Avoidance Program and 2019 Environment Grants.

An impressive video was prepared (see link below). The video had the highest views of any video ever produced by Council.

<https://www.facebook.com/HobsonsBayCityCouncil/videos/1817339511655934/>



Building and maintaining strong sustainable relationships

The Mayoral Program continued to develop long standing friendships with Anjo, our Council's sister city in Japan, the community of Yarrabah in far north Queensland, and Buloke Shire in country Victoria.

The particular focus this year has been the 30th anniversary of the relationship with Anjo. This sister city alliance was formalised between the City of Anjo and the City of Altona on 17 October 1988. To commemorate this milestone, the Mayor joined a community delegation to Anjo in April 2018, and hosted a reciprocal delegation from Anjo in October, welcoming the delegates to Altona. The Mayor of Buloke and the CEO of Yarrabah also travelled to Hobsons Bay to participate in the occasion.

**Promotion of user friendly communication and innovative community engagement**

As part of the Mayoral Program, the Mayor maintained a keen focus on ensuring Council's communications are user friendly.

In an effort to reach a wider cohort of the community in a modern way, the CEO's Operations Report E-newsletter has been developed to encourage a clearer understanding and connection with the many services and outputs from Council. The E-newsletter has grown significantly in reach and membership due to stronger promotion via Council's digital platforms. Each E-newsletter item is now promoted as individual social media posts, which further enhances community awareness of Council's core services.

Expanded promotion of Council meetings and the decisions made has also received special attention. As part of the Mayoral focus, Council meeting agendas and decision making has featured in Around the Bay, social media, rotating banners and latest news sections on the website, on-hold phone messages, and on TV screens in the customer service foyer.

Council is transitioning to a new website product in 2018 called Open Cities. The new website puts customer focus at the forefront of its layout and design. It will have a more logical layout of information and ease of use with its information architecture. Open Cities will enhance search functions and will make transacting with Council far easier via online forms and an improved menu system. Excitingly, the new website is due to go live to the community for consultation and usability testing in November and furthermore to go live as Council's official website in early December 2018.

Reducing our carbon emissions through changes to our fleet

As part of the Mayoral Program, Council has embarked on reducing our emissions of our fleet. Council is partnering with Toyota as part of a trial of the Toyota Mirai which is at the forefront of a new age of hydrogen fuel cell cars. The benefits of the Mirai include no harmful gases and other pollutants whilst driving with the only tailpipe emission from Mirai being water, therefore assisting Council in achieving its ambitious target of zero net emissions by 2020. Council will also be trialling electric vehicles (EV) and is working towards installing EV charge points in the municipality for community use.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 2: Community wellbeing and inter-connection**Priority 6: An accessible and connected community**

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.1 Provide access to high quality services that enhance community health and wellbeing
- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential
- 1.3 Ensure all community members will have access to quality community, sport and recreation facilities, cultural experiences and open spaces to encourage a healthy and active lifestyle
- 1.4 Work in partnership with stakeholders to advocate to all levels of government for quality education, training, and lifelong learning opportunities for all community members

Goal 3: A well designed, maintained and environmentally sustainable place

- 3.1 Work with all levels of government, key stakeholders and the community to ensure urban development is appropriate and considers neighbourhood character and heritage
- 3.3 Protect and enhance our coastal environment, biodiversity and natural areas, in partnership with major stakeholders and the community
- 3.5 Work with the community, businesses and all levels of government to actively and innovatively address climate change and promote sustainable living

Goal 4: A Council of excellence

- 4.1 Collaborate with all levels of government, service providers, not for profit organisations and the private sector to address the concerns of our community
- 4.4 Actively seek the community's views by providing a range of opportunities for the community to contribute to Council's decision making

Policy and Previous Council Reports

Activities identified throughout this Mayoral Focus End of Term Report link to existing Council Strategies around Biodiversity, Children and Young People, Climate Change, Gender Equality, and Sport and Recreation.

Legal/Statutory Obligations/Risk

The Mayor of the Day has complied with Section 73AA of the *Local Government Act* 1989, being the Functions of the Mayor.

Financial and Resource Implications

Within the past and current budget, no specific financial allocation has been made for these initiatives. Costs associated with the delivery of this program were funded from within existing operational budget allocations.

Environmental/Social/Economic Impacts

Each of the initiatives or focus areas have a potential positive environmental, social and/or economic impact for the community.

Consultation and Communication

In addition to the activities outlined in this report, the Mayor is also required to attend numerous other activities and media commitments which are managed in addition to the Mayoral Program.

The Mayor has made herself available to attend group meetings and listen to the views and ideas of community members and other stakeholders during her Mayoral term. The Mayor maintains that community consultation is a key to best servicing the community needs, and has been active in ensuring strong consultation processes are utilised.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

4 Election of Mayor

The Chief Executive Officer will invite nomination/s for the Office of Mayor for 2018-19.

NB The procedure for the election of Mayor will follow section 90 of the *Local Government Act* 1989, and Clauses 12, 13 and 14 of the Meeting Procedure and Common Seal Local Law 2015.

The Mayor, once elected, will be robed in the Council Chamber by the Chief Executive Officer and will be presented with the Mayoral Jewel of Office. The Mayor will then chair the remainder of the meeting.

5 Mayoral Response

The Mayor will address the meeting and invite other Councillors to respond.

6 Appointment of the Deputy Mayor

Recommendation

That Council:

- 1. Appoint a Deputy Mayor for the purpose of assisting the Mayor with official duties.**
 - 2. Note that the position of Deputy Mayor is not a statutory position under the *Local Government Act 1989*, and that no additional allowance is payable.**
 - 3. Conduct the process for the election of the Deputy Mayor as described in the Meeting Procedure and Common Seal Local Law 2015.**
-

7 Election of Deputy Mayor

If Council resolves to appoint a Deputy Mayor, nominations will be sought.

The Mayor will call for nominations for the Deputy Mayor.

In the event that more than one nomination is received, the Chief Executive Officer will be the returning officer for the election of the Deputy Mayor which will be conducted in the same manner as for the election of the Mayor.

8 Mayoral Vehicle/Travel Arrangements

Recommendation

That Council provide a vehicle for the use of the Mayor and pay all associated costs or, in the event that the Mayor does not require a motor vehicle, that an amount equivalent to the mean average vehicle operating cost for a medium vehicle as published by the RACV in June 2018 be paid to the Mayor to cover all expenses associated with servicing, fuel and insurance of the Mayor's private motor vehicle.

9 Close the Meeting and Issue an Invitation to the Civic Reception

The Mayor will close the meeting and invite all present to the Civic Reception in Meeting Rooms 3 and 4.

Procedure for the Election of the Mayor 2018-19

Local Government Act 1989

Section 90 Voting

- (1) A question before a meeting of a Council or special committee is to be determined as follows—
 - (a) each Councillor present at a meeting of the Council and each member of a special committee present at a meeting of the special committee who is entitled to vote is entitled to one vote;
- * * * * *
- (c) unless the procedures of a Council or special Committee otherwise provide, voting must be by a show of hands;
 - (ca) voting at a meeting that is open to members of the public must not be in secret;
 - (d) the question is determined in the affirmative by a majority of the Councillors or members of the special committee present at a meeting at the time the vote is taken voting in favour of the question;
 - (e) except where subsection (2) applies, if the number of votes in favour of the question is half the number of Councillors or members of the special committee present at the meeting at the time the vote is taken, the Chairperson has a second vote.
- (2) If there is an equality of votes on a question arising under section 71(1), 87(2), 87(3) or 87(4), the matter is to be determined by lot.

Meeting Procedure and Common Seal Local Law 2015

Clause 12 – Method of Voting

The election of Mayor will be carried out by a show of hands.

Clause 13 – Determining the Election of Mayor

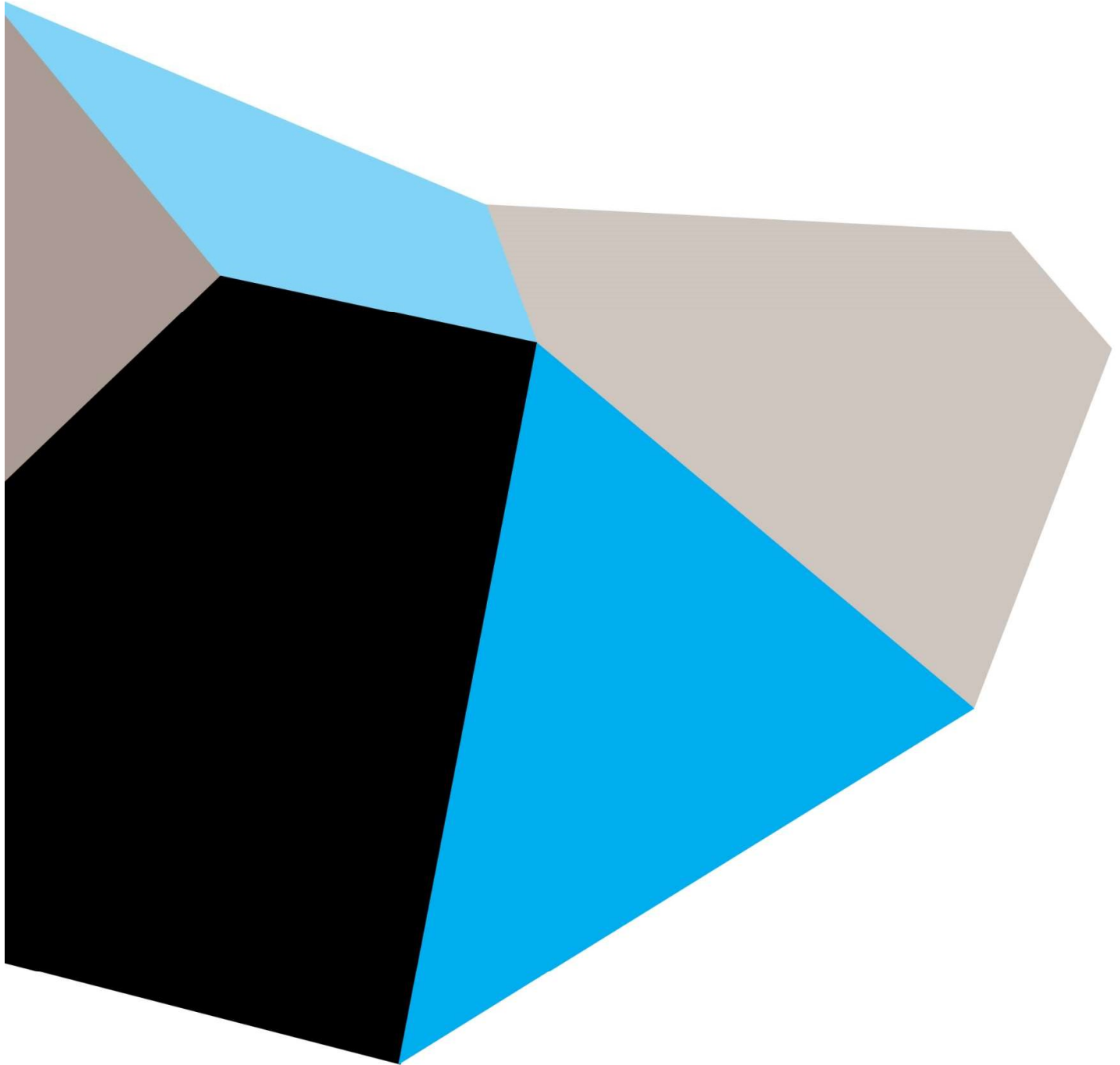
- 1. The Chief Executive Officer will invite nominations for the office of Mayor.
- 2. Any Councillor is eligible for election to the office of Mayor.
- 3. Nominations for Mayor do not require a seconder.
- 4. Any Councillor nominated may refuse nomination.
- 5. If there is only one nomination received the candidate nominated shall be declared elected.
- 6. Where two or more nominations are received, the method of voting shall be by show of hands and the Councillor with the absolute majority of votes cast will be declared elected.
- 7. Where there are two or more nominations and all votes cast equally divided between two or more nominees, the election must be determined by lot.

8. If no candidate receives an absolute majority of votes, the candidate with the least number of votes must be eliminated as a candidate and a further poll conducted between the remaining candidates. If there are several candidates, this procedure must be repeated until a candidate receives an absolute majority of votes and that candidate shall be declared elected.
9. If for the purpose of eliminating the candidate with the least number of votes, two or more candidates have the same least number of votes, the candidate to be eliminated shall be determined by simple majority vote.
10. If there is an equality of votes with respect to the candidate to be eliminated, the candidate to be eliminated shall then be determined by lot to be conducted by the Chief Executive Officer.

Clause 14 – Determining by Lot

If a lot is required, the Chief Executive Officer will conduct the lot and the following provisions will apply:

1. Each candidate shall draw one (1) lot.
2. The order of drawing lots shall be determined by the alphabetical order of the surname of the Councillors who received an equal number of votes, except that if two (2) or more such Councillors' surnames are identical, the order shall be determined by the alphabetical order of the Councillors' first names;
3. As many identical pieces of paper as there are Councillors who received an equal number of votes shall be placed in a receptacle by the Chief Executive Officer;
4. If the lot is being conducted to determine which candidate is a defeated candidate, the word "Defeated" shall be written on one (1) of the pieces of paper, and the Councillor who draws the paper with the word "Defeated" written on it shall be declared the defeated candidate (in which event a further vote shall be taken on the remaining candidates unless there is only one candidate remaining, in which case that candidate will be declared to have been duly elected); or
5. If the lot is being conducted to determine which candidate is to be duly elected, the word "Elected" shall be written on one (1) of the pieces of paper, and the Councillor who draws the paper with the word "Elected" written on it shall be declared to have been duly elected.



HOBSONS BAY CITY COUNCIL

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www.twitter.com/HobsonsBayCC



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www.hobsonsbay.vic.gov.au



Council Meeting for the Election of the Mayor

Agenda

Friday 9 November 2018
Commencing at 7pm

Council Chamber
Hobsons Bay Civic Centre
115 Civic Parade, Altona

**HOBSONS
BAY CITY
COUNCIL**



THE COUNCIL'S MISSION

Working with our community to plan, deliver and advocate for the services and infrastructure that will achieve a healthy, connected and sustainable future in Hobsons Bay.

OUR VALUES

Respectful

Community driven and focused

Trusted and reliable

Efficient and responsible

Bold and innovative

Accountable and transparent

Recognised

Council acknowledges the peoples of the Kulin nation as the Traditional Owners of these municipal lands and waterways, and pay our respects to Elders past and present.

Councillors:

Cr Tony Briffa	Cherry Lake Ward
Cr Sandra Wilson	Cherry Lake Ward
Cr Angela Altair	Strand Ward
Cr Peter Hemphill	Strand Ward
Cr Jonathon Marsden	Strand Ward
Cr Colleen Gates	Wetlands Ward
Cr Michael Grech	Wetlands Ward

Aaron van Egmond
Chief Executive Officer
Hobsons Bay City Council

HOBSONS BAY CITY COUNCIL

Council Meeting Agenda

9 November 2018

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In accordance with Clause 11 of the Meeting Procedure and Common Seal Local Law 2015, the Chief Executive Officer will be the temporary Chairperson for proceedings relating to the election of the Mayor.

Agenda

1 Council Welcome

The Chief Executive Officer will open the meeting, welcome members of the gallery and acknowledge the people of the Kulin Nation as the traditional owners of this land.

2 Apologies

3 Mayoral Focus – End of Term Report

Directorate: Corporate Services

Councillor Portfolio: Not applicable

Appendices: Nil

Purpose

To update Councillors and the community on the areas of focus of the Mayoral Term 2017-18 of Mayor Angela Altair.

Recommendation

That Council note the Mayoral Focus End of Term Report for Cr Angela Altair.

Summary

Following the Mayoral election in November 2017, Council elected Cr Angela Altair to lead the Council as Mayor for the 2017-18 Mayoral Term.

Following her election as Mayor, Cr Altair determined that her mayoral activities would focus on heritage, promoting natural environments, celebrating women, young people and our many volunteers, building on friendships, improving communication and identifying more innovative ways to engage with the community. This report outlines the areas of particular interest and provides an update on the activities achieved throughout Cr Altair's Mayoral term.

Background

The Mayoral Program provides an opportunity for the Mayor of the Day to support key actions focusing on particular areas of interest and passion while serving in the best interest of the Hobsons Bay community. For 2018, Cr Altair demonstrated a strong interest in being future focussed, inclusive, providing recognition of the past, and celebrating our local community heroes.

Discussion

Heritage and expanding the historic markers program across the municipality

Ensuring our stories are told, with opportunities to promote the heritage of the city, adding cultural value and learning to our everyday lives was an important focus for this Mayoral Program.

The Mayor supported Heritage Hobsons Bay, a Council led partnership with local community groups and historians under the auspices of the National Trust Australian Heritage Festival that took place around Australia during April and May. More than 20 events were conducted locally, from On The Beach, a history of Williamstown Beach presented by Brian Haynes for the Williamstown Historical Society and Williamstown Swimming and Lifesaving Club to the Truganina Explosives Reserve Tour and many points in between. During the festival, the Mayor officially opened the Brooklyn Community History mural on the footpath linking Cypress Avenue to the Federation Trail.





In June, the Mayor hosted an afternoon tea attended by heritage representatives to acknowledge the completion of the restoration of the Williamstown Town Hall. On 28 October, the Mayor spoke at the Irish Famine Orphans Commemoration which included ceremonial activities at Burgoyne Reserve and at the Williamstown Town Hall, marking a significant occurrence in the history of Williamstown in particular.

Council progressed its monuments conservation program, with maintenance work on The Strand Cannons and conservation of the Strand Capstan being completed in October 2018.




A cultural focus was brought to the fore, with the naming of the Williamstown Town Hall and Library Forecourt after Ada Cambridge. The Ada Cambridge Forecourt was formally gazetted as an Official Place Name 23 August 2018 and an interpretive sign commissioned that demonstrates the contributions made by Ada Cambridge, the novelist, poet and memoirist, in a location that has strong civic and literary context. This link is also noted in the Home Grown authors profile section of the Hobsons Bay Libraries website linked by 'QR code' from the sign. The naming was also in support of the Mayor's focus on recognising the contribution of women in Hobsons Bay.

Ada Cambridge (1844–1926)

Novelist, poet and memoirist

"And now here I was living by the sea at last — the desire of my heart from childhood."

Ada Cambridge



The naming of this forecourt in honour of Ada Cambridge celebrates her significant contribution to literature and early Williamstown life.

Ada was born in Norfolk, England and came to Melbourne in August 1870 with her husband Reverend George Frederic Cross, an ordained clergyman of the Church of England. He became the vicar of Holy Trinity Church on Nelson Place in Williamstown in 1893 after serving in several country parishes.

A prolific and renowned writer, Ada wrote more than 21 works of fiction, three volumes of poetry and two autobiographical works. Her literary achievements as a writer are honoured by the Williamstown Literary Festival that awards the annual Ada Cambridge Prizes.

The sea had always been an inspiration to Ada and a great attraction for her when moving from Beechworth to Williamstown in 1893. The experience of living near a seaport gave renewed energy to her writing and allowed her to reassess her relationship with this aspect of the natural world. Ada wrote affectionately of her seaside parish. In her famous diary *Thirty Years in Australia* she describes Williamstown's little wooden cottages along The Strand and of the 'old town', the scent of seaweed and roses, the old 'tumble-down sheds and rotting hulks'. Ada was fascinated by the great shipping liners tied up at Port Melbourne that were visible from her upstairs window at the Williamstown parsonage. She wrote that her eyes never tired of the moving panorama of the bay. She also forged a friendship with Captain Hartley Watson, tug-master and son of the legendary Captain

Robert Watson of the steamer *Gem*, which plied across Hobsons Bay to Melbourne from a pier near the Holy Trinity church.

Ada loved Williamstown and spent 16 happy years here. It was the setting for many of her works.

She enjoyed her Saturday afternoon walks with Bob the flower-seller and her husband George along Nelson Place, past the stores and pubs and through the dockyards. Once there she was fond of informal chats with 'rough old salts' down at the Williamstown Graving Dock.

Ada was also a frequent visitor to the library, which was then located at the Williamstown Mechanics Institute and she could often be found there busily taking notes.

Ada and her husband returned to England in 1911, where they remained until her husband's death in 1917. She returned to Australia later that year and died in Melbourne on 19 July 1926 and is buried in Brighton Cemetery.

We acknowledge that these are the traditional lands of the Kulin Nations people and pay our respects to their elders past, present and future.

References:
Notes by Ada Cambridge (1897)
Thirty Years in Australia by Ada Cambridge (1903)
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Through Cr Altair's advocacy for this initiative, a motion to adopt Live Streaming of Ordinary Meetings of Council was approved by Council on 11 September 2018. A Live Streaming solution has now been implemented and is an ideal way for Council to increase public accessibility to Council meetings by allowing interested members of the public to view Council decision making live on any device, rather than read or hear about a decision at a later point in time. The solution also supports an archived recording of Council meetings, bookmarked per agenda item enabling users to quickly view their topics of interest (see image of Council's Live Streaming Webpage below).




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Next meeting

- [Ordinary Council Meeting](#)
- Time: 7pm
- Date: 9 November 2018

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Previous meetings

Meeting number	Date	Meeting type
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Recognition of women's contribution to the city

It is recognised that across the municipality we have many women whose lives are connected to Hobsons Bay and whose contributions benefit the local community each and every day.

The Mayor wishes to acknowledge and celebrate the women from the Hobsons Bay municipality who have made significant and long lasting contributions during their lifetime. This recognition builds on the excellent work done by Cr Wilson, other Councillors and members of important groups such as the Women's Advisory Committee.

Throughout her Mayoral program, Cr Altair took the opportunity to celebrate all women across our great city and indeed our nation and the world at events such as International Women's Day with a walk around Cherry Lake in support of solidarity. The theme this year was #PressforProgress. Cr Altair said there has never been a more important time to keep motivated.



Also on the theme of International Women's Day and in continued efforts to provide opportunities through visibility and awareness raising to help drive positive change, the Mayor introduced a large cohort of Council staff to Nikita Beriman. Nikita was the first female jockey to win a Group 1 race in Victoria. Winning her first race at the age of 16, Nikita is an advocate for young female jockeys and does whatever she can to help up and coming females in the industry. Nikita's story is inspiring about her coming back from injury and working in what is known as a traditional male dominated industry.

Nikita was responsible for the successful separation of the female/male change rooms in the racing industry. A concept that the Mayor has been working hard for right across all sporting codes in Hobsons Bay.

Of course as mentioned earlier, the Mayor also had the privilege of opening the newly named Ada Cambridge Forecourt at the Williamstown Town Hall.

Other programs supported by the Mayor included:

- Daughters of the West. Council supported 43 women who completed the program at Laverton which focussed on healthy choices, mental and physical health and social connections.
- Cultivate Leadership. A women's leadership program for 24 women from Altona North and Brooklyn was completed in June 2018. The program focused on building women's leadership capacity across generations and across our multicultural community. Pleasingly, several of these participants have recently joined Council's newly formed Advisory Committees to continue their ongoing commitment in this area.

Heroes of Hobsons Bay

The Mayoral Program supported the recognition of volunteers and their pivotal role in contributing to the quality of life in our community. There are many unsung heroes that the Mayor recognised during Volunteer Week. These people work in all areas of the community contributing their time, knowledge and skills to benefit the community and most importantly make a difference to the lives of many grateful community members. Recognition of their humble contribution was a key focus of the 2018 Mayoral Program. The Mayor, along with her colleagues Cr Sandra Wilson and Cr Jonathon Marsden, were thrilled to launch the Hobsons Bay Volunteering Strategy. Two young women from the local opportunity shop gave memorable speeches about the importance of their roles in the community.

Opportunities throughout the year such as World Environment Day were also important and provided further opportunity for the Mayor to acknowledge the great work of many in the community.

Council held a World Environment Day event (Beat Plastic Pollution – Beyond Recycling) on 5 June at the Williamstown Town Hall. The event featured over 20 stallholders with a focus on sustainability run by community groups and volunteers. Approximately 400-500 community members attended. Children enjoyed the Trash Puppets, the Book Cubby and making screen prints for Boomerang Bags. Mayor Altair opened the event, launched our Food Waste Avoidance Program and 2019 Environment Grants.

An impressive video was prepared (see link below). The video had the highest views of any video ever produced by Council.

<https://www.facebook.com/HobsonsBayCityCouncil/videos/1817339511655934/>



Building and maintaining strong sustainable relationships

The Mayoral Program continued to develop long standing friendships with Anjo, our Council's sister city in Japan, the community of Yarrabah in far north Queensland, and Buloke Shire in country Victoria.

The particular focus this year has been the 30th anniversary of the relationship with Anjo. This sister city alliance was formalised between the City of Anjo and the City of Altona on 17 October 1988. To commemorate this milestone, the Mayor joined a community delegation to Anjo in April 2018, and hosted a reciprocal delegation from Anjo in October, welcoming the delegates to Altona. The Mayor of Buloke and the CEO of Yarrabah also travelled to Hobsons Bay to participate in the occasion.

**Promotion of user friendly communication and innovative community engagement**

As part of the Mayoral Program, the Mayor maintained a keen focus on ensuring Council's communications are user friendly.

In an effort to reach a wider cohort of the community in a modern way, the CEO's Operations Report E-newsletter has been developed to encourage a clearer understanding and connection with the many services and outputs from Council. The E-newsletter has grown significantly in reach and membership due to stronger promotion via Council's digital platforms. Each E-newsletter item is now promoted as individual social media posts, which further enhances community awareness of Council's core services.

Expanded promotion of Council meetings and the decisions made has also received special attention. As part of the Mayoral focus, Council meeting agendas and decision making has featured in Around the Bay, social media, rotating banners and latest news sections on the website, on-hold phone messages, and on TV screens in the customer service foyer.

Council is transitioning to a new website product in 2018 called Open Cities. The new website puts customer focus at the forefront of its layout and design. It will have a more logical layout of information and ease of use with its information architecture. Open Cities will enhance search functions and will make transacting with Council far easier via online forms and an improved menu system. Excitingly, the new website is due to go live to the community for consultation and usability testing in November and furthermore to go live as Council's official website in early December 2018.

Reducing our carbon emissions through changes to our fleet

As part of the Mayoral Program, Council has embarked on reducing our emissions of our fleet. Council is partnering with Toyota as part of a trial of the Toyota Mirai which is at the forefront of a new age of hydrogen fuel cell cars. The benefits of the Mirai include no harmful gases and other pollutants whilst driving with the only tailpipe emission from Mirai being water, therefore assisting Council in achieving its ambitious target of zero net emissions by 2020. Council will also be trialling electric vehicles (EV) and is working towards installing EV charge points in the municipality for community use.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 2: Community wellbeing and inter-connection**Priority 6: An accessible and connected community**

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.1 Provide access to high quality services that enhance community health and wellbeing
- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential
- 1.3 Ensure all community members will have access to quality community, sport and recreation facilities, cultural experiences and open spaces to encourage a healthy and active lifestyle
- 1.4 Work in partnership with stakeholders to advocate to all levels of government for quality education, training, and lifelong learning opportunities for all community members

Goal 3: A well designed, maintained and environmentally sustainable place

- 3.1 Work with all levels of government, key stakeholders and the community to ensure urban development is appropriate and considers neighbourhood character and heritage
- 3.3 Protect and enhance our coastal environment, biodiversity and natural areas, in partnership with major stakeholders and the community
- 3.5 Work with the community, businesses and all levels of government to actively and innovatively address climate change and promote sustainable living

Goal 4: A Council of excellence

- 4.1 Collaborate with all levels of government, service providers, not for profit organisations and the private sector to address the concerns of our community
- 4.4 Actively seek the community's views by providing a range of opportunities for the community to contribute to Council's decision making

Policy and Previous Council Reports

Activities identified throughout this Mayoral Focus End of Term Report link to existing Council Strategies around Biodiversity, Children and Young People, Climate Change, Gender Equality, and Sport and Recreation.

Legal/Statutory Obligations/Risk

The Mayor of the Day has complied with Section 73AA of the *Local Government Act* 1989, being the Functions of the Mayor.

Financial and Resource Implications

Within the past and current budget, no specific financial allocation has been made for these initiatives. Costs associated with the delivery of this program were funded from within existing operational budget allocations.

Environmental/Social/Economic Impacts

Each of the initiatives or focus areas have a potential positive environmental, social and/or economic impact for the community.

Consultation and Communication

In addition to the activities outlined in this report, the Mayor is also required to attend numerous other activities and media commitments which are managed in addition to the Mayoral Program.

The Mayor has made herself available to attend group meetings and listen to the views and ideas of community members and other stakeholders during her Mayoral term. The Mayor maintains that community consultation is a key to best servicing the community needs, and has been active in ensuring strong consultation processes are utilised.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

4 Election of Mayor

The Chief Executive Officer will invite nomination/s for the Office of Mayor for 2018-19.

NB The procedure for the election of Mayor will follow section 90 of the *Local Government Act* 1989, and Clauses 12, 13 and 14 of the Meeting Procedure and Common Seal Local Law 2015.

The Mayor, once elected, will be robed in the Council Chamber by the Chief Executive Officer and will be presented with the Mayoral Jewel of Office. The Mayor will then chair the remainder of the meeting.

5 Mayoral Response

The Mayor will address the meeting and invite other Councillors to respond.

6 Appointment of the Deputy Mayor

Recommendation

That Council:

- 1. Appoint a Deputy Mayor for the purpose of assisting the Mayor with official duties.**
 - 2. Note that the position of Deputy Mayor is not a statutory position under the *Local Government Act 1989*, and that no additional allowance is payable.**
 - 3. Conduct the process for the election of the Deputy Mayor as described in the Meeting Procedure and Common Seal Local Law 2015.**
-

7 Election of Deputy Mayor

If Council resolves to appoint a Deputy Mayor, nominations will be sought.

The Mayor will call for nominations for the Deputy Mayor.

In the event that more than one nomination is received, the Chief Executive Officer will be the returning officer for the election of the Deputy Mayor which will be conducted in the same manner as for the election of the Mayor.

8 Mayoral Vehicle/Travel Arrangements

Recommendation

That Council provide a vehicle for the use of the Mayor and pay all associated costs or, in the event that the Mayor does not require a motor vehicle, that an amount equivalent to the mean average vehicle operating cost for a medium vehicle as published by the RACV in June 2018 be paid to the Mayor to cover all expenses associated with servicing, fuel and insurance of the Mayor's private motor vehicle.

9 Close the Meeting and Issue an Invitation to the Civic Reception

The Mayor will close the meeting and invite all present to the Civic Reception in Meeting Rooms 3 and 4.

Procedure for the Election of the Mayor 2018-19

Local Government Act 1989

Section 90 Voting

- (1) A question before a meeting of a Council or special committee is to be determined as follows—
 - (a) each Councillor present at a meeting of the Council and each member of a special committee present at a meeting of the special committee who is entitled to vote is entitled to one vote;
- * * * * *
- (c) unless the procedures of a Council or special Committee otherwise provide, voting must be by a show of hands;
 - (ca) voting at a meeting that is open to members of the public must not be in secret;
 - (d) the question is determined in the affirmative by a majority of the Councillors or members of the special committee present at a meeting at the time the vote is taken voting in favour of the question;
 - (e) except where subsection (2) applies, if the number of votes in favour of the question is half the number of Councillors or members of the special committee present at the meeting at the time the vote is taken, the Chairperson has a second vote.
- (2) If there is an equality of votes on a question arising under section 71(1), 87(2), 87(3) or 87(4), the matter is to be determined by lot.

Meeting Procedure and Common Seal Local Law 2015

Clause 12 – Method of Voting

The election of Mayor will be carried out by a show of hands.

Clause 13 – Determining the Election of Mayor

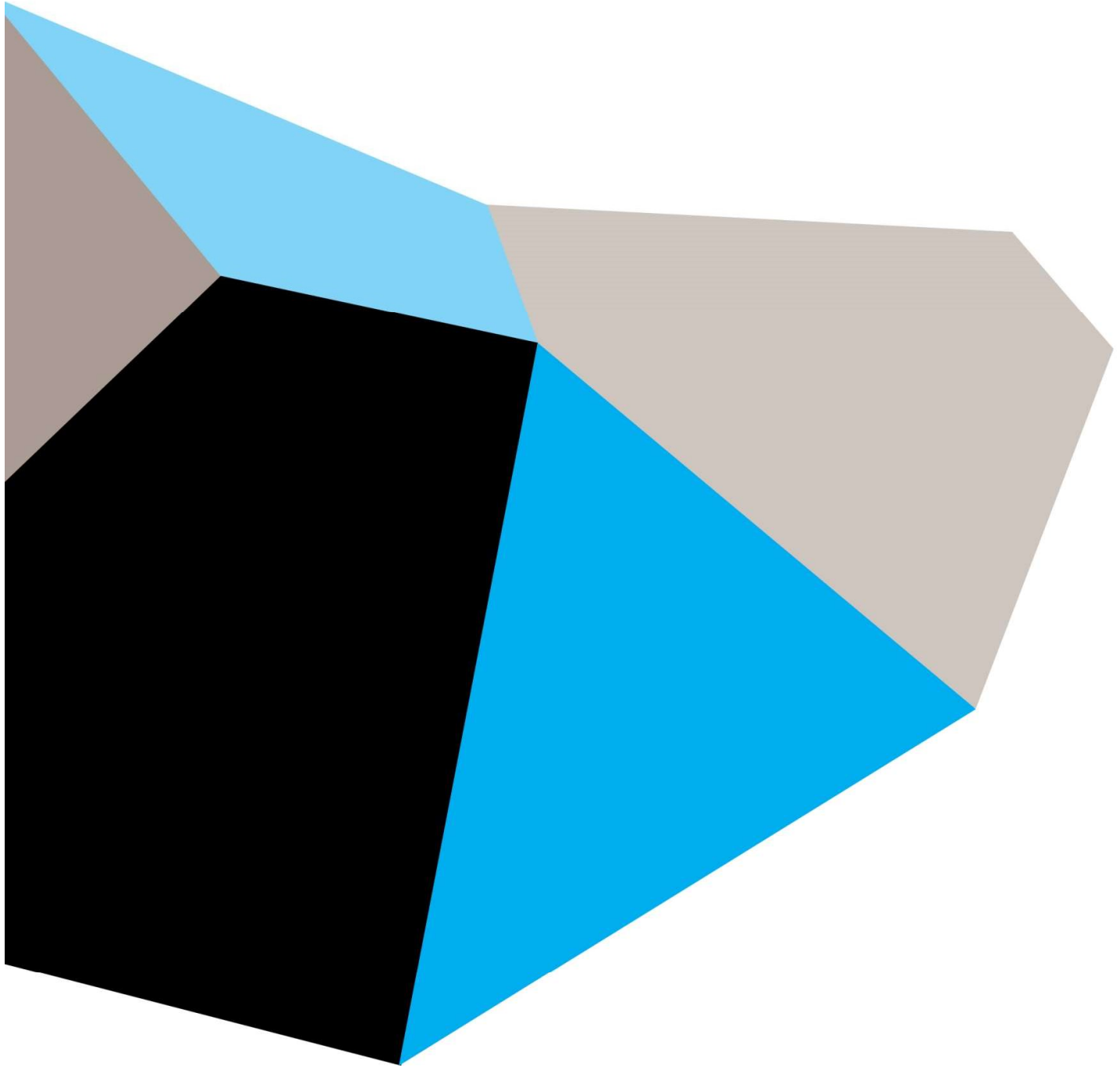
- 1. The Chief Executive Officer will invite nominations for the office of Mayor.
- 2. Any Councillor is eligible for election to the office of Mayor.
- 3. Nominations for Mayor do not require a seconder.
- 4. Any Councillor nominated may refuse nomination.
- 5. If there is only one nomination received the candidate nominated shall be declared elected.
- 6. Where two or more nominations are received, the method of voting shall be by show of hands and the Councillor with the absolute majority of votes cast will be declared elected.
- 7. Where there are two or more nominations and all votes cast equally divided between two or more nominees, the election must be determined by lot.

8. If no candidate receives an absolute majority of votes, the candidate with the least number of votes must be eliminated as a candidate and a further poll conducted between the remaining candidates. If there are several candidates, this procedure must be repeated until a candidate receives an absolute majority of votes and that candidate shall be declared elected.
9. If for the purpose of eliminating the candidate with the least number of votes, two or more candidates have the same least number of votes, the candidate to be eliminated shall be determined by simple majority vote.
10. If there is an equality of votes with respect to the candidate to be eliminated, the candidate to be eliminated shall then be determined by lot to be conducted by the Chief Executive Officer.

Clause 14 – Determining by Lot

If a lot is required, the Chief Executive Officer will conduct the lot and the following provisions will apply:

1. Each candidate shall draw one (1) lot.
2. The order of drawing lots shall be determined by the alphabetical order of the surname of the Councillors who received an equal number of votes, except that if two (2) or more such Councillors' surnames are identical, the order shall be determined by the alphabetical order of the Councillors' first names;
3. As many identical pieces of paper as there are Councillors who received an equal number of votes shall be placed in a receptacle by the Chief Executive Officer;
4. If the lot is being conducted to determine which candidate is a defeated candidate, the word "Defeated" shall be written on one (1) of the pieces of paper, and the Councillor who draws the paper with the word "Defeated" written on it shall be declared the defeated candidate (in which event a further vote shall be taken on the remaining candidates unless there is only one candidate remaining, in which case that candidate will be declared to have been duly elected); or
5. If the lot is being conducted to determine which candidate is to be duly elected, the word "Elected" shall be written on one (1) of the pieces of paper, and the Councillor who draws the paper with the word "Elected" written on it shall be declared to have been duly elected.



HOBSONS BAY CITY COUNCIL

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www.hobsonsbay.vic.gov.au



Council Meeting for the Election of the Mayor

Agenda

Friday 9 November 2018
Commencing at 7pm

Council Chamber
Hobsons Bay Civic Centre
115 Civic Parade, Altona

**HOBSONS
BAY CITY
COUNCIL**



THE COUNCIL'S MISSION

Working with our community to plan, deliver and advocate for the services and infrastructure that will achieve a healthy, connected and sustainable future in Hobsons Bay.

OUR VALUES

Respectful

Community driven and focused

Trusted and reliable

Efficient and responsible

Bold and innovative

Accountable and transparent

Recognised

Council acknowledges the peoples of the Kulin nation as the Traditional Owners of these municipal lands and waterways, and pay our respects to Elders past and present.

Councillors:

Cr Tony Briffa	Cherry Lake Ward
Cr Sandra Wilson	Cherry Lake Ward
Cr Angela Altair	Strand Ward
Cr Peter Hemphill	Strand Ward
Cr Jonathon Marsden	Strand Ward
Cr Colleen Gates	Wetlands Ward
Cr Michael Grech	Wetlands Ward

Aaron van Egmond
Chief Executive Officer
Hobsons Bay City Council

HOBSONS BAY CITY COUNCIL

Council Meeting Agenda

9 November 2018

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In accordance with Clause 11 of the Meeting Procedure and Common Seal Local Law 2015, the Chief Executive Officer will be the temporary Chairperson for proceedings relating to the election of the Mayor.

Agenda

1 Council Welcome

The Chief Executive Officer will open the meeting, welcome members of the gallery and acknowledge the people of the Kulin Nation as the traditional owners of this land.

2 Apologies

3 Mayoral Focus – End of Term Report

Directorate: Corporate Services

Councillor Portfolio: Not applicable

Appendices: Nil

Purpose

To update Councillors and the community on the areas of focus of the Mayoral Term 2017-18 of Mayor Angela Altair.

Recommendation

That Council note the Mayoral Focus End of Term Report for Cr Angela Altair.

Summary

Following the Mayoral election in November 2017, Council elected Cr Angela Altair to lead the Council as Mayor for the 2017-18 Mayoral Term.

Following her election as Mayor, Cr Altair determined that her mayoral activities would focus on heritage, promoting natural environments, celebrating women, young people and our many volunteers, building on friendships, improving communication and identifying more innovative ways to engage with the community. This report outlines the areas of particular interest and provides an update on the activities achieved throughout Cr Altair's Mayoral term.

Background

The Mayoral Program provides an opportunity for the Mayor of the Day to support key actions focusing on particular areas of interest and passion while serving in the best interest of the Hobsons Bay community. For 2018, Cr Altair demonstrated a strong interest in being future focussed, inclusive, providing recognition of the past, and celebrating our local community heroes.

Discussion

Heritage and expanding the historic markers program across the municipality

Ensuring our stories are told, with opportunities to promote the heritage of the city, adding cultural value and learning to our everyday lives was an important focus for this Mayoral Program.

The Mayor supported Heritage Hobsons Bay, a Council led partnership with local community groups and historians under the auspices of the National Trust Australian Heritage Festival that took place around Australia during April and May. More than 20 events were conducted locally, from On The Beach, a history of Williamstown Beach presented by Brian Haynes for the Williamstown Historical Society and Williamstown Swimming and Lifesaving Club to the Truganina Explosives Reserve Tour and many points in between. During the festival, the Mayor officially opened the Brooklyn Community History mural on the footpath linking Cypress Avenue to the Federation Trail.





In June, the Mayor hosted an afternoon tea attended by heritage representatives to acknowledge the completion of the restoration of the Williamstown Town Hall. On 28 October, the Mayor spoke at the Irish Famine Orphans Commemoration which included ceremonial activities at Burgoyne Reserve and at the Williamstown Town Hall, marking a significant occurrence in the history of Williamstown in particular.

Council progressed its monuments conservation program, with maintenance work on The Strand Cannons and conservation of the Strand Capstan being completed in October 2018.




A cultural focus was brought to the fore, with the naming of the Williamstown Town Hall and Library Forecourt after Ada Cambridge. The Ada Cambridge Forecourt was formally gazetted as an Official Place Name 23 August 2018 and an interpretive sign commissioned that demonstrates the contributions made by Ada Cambridge, the novelist, poet and memoirist, in a location that has strong civic and literary context. This link is also noted in the Home Grown authors profile section of the Hobsons Bay Libraries website linked by 'QR code' from the sign. The naming was also in support of the Mayor's focus on recognising the contribution of women in Hobsons Bay.

Ada Cambridge (1844–1926)

Novelist, poet and memoirist

"And now here I was living by the sea at last — the desire of my heart from childhood."

Ada Cambridge



The naming of this forecourt in honour of Ada Cambridge celebrates her significant contribution to literature and early Williamstown life.

Ada was born in Norfolk, England and came to Melbourne in August 1870 with her husband Reverend George Frederic Cross, an ordained clergyman of the Church of England. He became the vicar of Holy Trinity Church on Nelson Place in Williamstown in 1893 after serving in several country parishes.

A prolific and renowned writer, Ada wrote more than 21 works of fiction, three volumes of poetry and two autobiographical works. Her literary achievements as a writer are honoured by the Williamstown Literary Festival that awards the annual Ada Cambridge Prizes.

The sea had always been an inspiration to Ada and a great attraction for her when moving from Beechworth to Williamstown in 1893. The experience of living near a seaport gave renewed energy to her writing and allowed her to reassess her relationship with this aspect of the natural world. Ada wrote affectionately of her seaside parish. In her famous diary *Thirty Years in Australia* she describes Williamstown's little wooden cottages along The Strand and of the 'old town', the scent of seaweed and roses, the old 'tumble-down sheds and rotting hulks'. Ada was fascinated by the great shipping liners tied up at Port Melbourne that were visible from her upstairs window at the Williamstown parsonage. She wrote that her eyes never tired of the moving panorama of the bay. She also forged a friendship with Captain Hartley Watson, tug-master and son of the legendary Captain

Robert Watson of the steamer *Gem*, which plied across Hobsons Bay to Melbourne from a pier near the Holy Trinity church.

Ada loved Williamstown and spent 16 happy years here. It was the setting for many of her works.

She enjoyed her Saturday afternoon walks with Bob the flower-seller and her husband George along Nelson Place, past the stores and pubs and through the dockyards. Once there she was fond of informal chats with 'rough old salts' down at the Williamstown Graving Dock.

Ada was also a frequent visitor to the library, which was then located at the Williamstown Mechanics Institute and she could often be found there busily taking notes.

Ada and her husband returned to England in 1913, where they remained until her husband's death in 1917. She returned to Australia later that year and died in Melbourne on 19 July 1926 and is buried in Brighton Cemetery.

We acknowledge that these are the traditional lands of the Kulin Nations people and pay our respects to their elders past, present and future.

References:
Notes by Ada Cambridge (1897)
Thirty Years in Australia by Ada Cambridge (1903)
Setting the Sails by Ada Cambridge (1903)
A life of Ada Cambridge by Margaret Bradfield & Louise Wadding (1991)

This project was part of Councillor Angela Allan's 2018 Mayoral Program and the Forecourt naming was publicly gazetted on 23 August 2018.

HOBSONS BAY CITY COUNCIL



Mayoral Walks around the city

The Mayor conducted a number of walks across the whole of the municipality with the support of her colleagues and the many environmental champions in Hobsons Bay. The Mayoral walks around the city allowed people to enjoy Hobsons Bay's wonderful natural environment while promoting an amazing array of Friends Groups and recognising the remarkable work our volunteers do to preserve and improve open space areas.

The Mayoral Walks started in March with a very well attended walk along Toyota Way on the Kororoit Creek Trail to experience the public artworks *Spirits Of Time And Place* with the Friends of Lower Kororoit Creek. The group's President Geoff Mitchelmore and the artist Geoffrey Ricardo were on hand to talk about the works.

There was a second Mayoral Walk at Newport Lakes on 11 August with a strong community attendance. The event consisted of a guided tour of the area with Council's rangers highlighting the conservation features of the lakes area. The Council's Communications Team supported the pre-event promotion of the walk with a successful video that was featured heavily on Council's digital channels.

The third and final Mayoral Walk at Truganina Coastal Reserve on 7 October was the most highly attended walk. The guided walk, again facilitated by Council's rangers, highlighted the Truganina Explosives Reserves, Truganina Wetlands, interpretive bird signage near Apex Park and the 100 Steps to Federation. Approximately 40 people attended on this sunny spring day and there was excellent feedback from attendees.



Promoting and facilitating ideas of young people in Hobsons Bay

Listening to, celebrating and promoting the youth of Hobsons Bay was a key area of interest for the Mayor. The Mayor committed to engaging with local groups and organisations and acting as a facilitator for young peoples' ideas as well as taking advantage of any opportunity to promote our young community leaders. As part of her Mayoral Program, Cr Altair addressed the annual Youth Suicide Prevention Forum, a partnership between Orygen - the National Centre of Excellence in Youth Mental Health and Hobsons Bay City Council. The focus was on Youth Suicide Prevention in Educational Settings, highlighting the research and youth mental health initiatives being conducted by Orygen.



Over 100 people attended the forum including students, education staff and community stakeholders from across Melbourne's North-West Region. The event was co-convened by Abbey Brown (2018 Hobsons Bay Young Citizen of the Year) and Emily Boubis (Hearspace Youth Advisory Group member and Altona Meadows resident).

Attendees were presented with an insight into the breadth of research work and youth suicide prevention programs being implemented within schools, while workshops provided an opportunity for discussion and students provided the youth voice to assist Orygen to

determine effective approaches for implementation within school settings. Orygen will analyse feedback and determine actions that will be shared across the region.




Leaders for Sustainability Program

In August, 65 local secondary students came to the Council Chambers to celebrate the completion of the Future Leaders for Sustainability Program and to receive a CSIRO Creativity in Research, Engineering, Science and Technology (CREST) award from the Mayor of Hobsons Bay. This program was a first in Australia and a partnership between Council, the CSIRO and four of Hobsons Bay's secondary schools: Laverton P-12, Altona P-9, Bayside Williamstown campus and Mount St Joseph Girls' College. Students from Years 8 and 9 identified local environmental issues and were tasked with finding Science, Technology, Engineering and Maths (STEM) based solutions to these problems. The event included displays of the students' projects, presentations from CSIRO, a young, locally based STEM student who is studying at Melbourne University and Taimor Hazhou from Dow Chemicals who provided an insight into future career options for STEM students as well as presentations from the students themselves. The collaborative program will be offered again next year with the addition of academics from the University of Melbourne who will mentor the teachers and students.

Expanding and promoting access to meetings of Council and Councillors

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- Cultivate Leadership. A women's leadership program for 24 women from Altona North and Brooklyn was completed in June 2018. The program focused on building women's leadership capacity across generations and across our multicultural community. Pleasingly, several of these participants have recently joined Council's newly formed Advisory Committees to continue their ongoing commitment in this area.

Heroes of Hobsons Bay

The Mayoral Program supported the recognition of volunteers and their pivotal role in contributing to the quality of life in our community. There are many unsung heroes that the Mayor recognised during Volunteer Week. These people work in all areas of the community contributing their time, knowledge and skills to benefit the community and most importantly make a difference to the lives of many grateful community members. Recognition of their humble contribution was a key focus of the 2018 Mayoral Program. The Mayor, along with her colleagues Cr Sandra Wilson and Cr Jonathon Marsden, were thrilled to launch the Hobsons Bay Volunteering Strategy. Two young women from the local opportunity shop gave memorable speeches about the importance of their roles in the community.

Opportunities throughout the year such as World Environment Day were also important and provided further opportunity for the Mayor to acknowledge the great work of many in the community.

Council held a World Environment Day event (Beat Plastic Pollution – Beyond Recycling) on 5 June at the Williamstown Town Hall. The event featured over 20 stallholders with a focus on sustainability run by community groups and volunteers. Approximately 400-500 community members attended. Children enjoyed the Trash Puppets, the Book Cubby and making screen prints for Boomerang Bags. Mayor Altair opened the event, launched our Food Waste Avoidance Program and 2019 Environment Grants.

An impressive video was prepared (see link below). The video had the highest views of any video ever produced by Council.

<https://www.facebook.com/HobsonsBayCityCouncil/videos/1817339511655934/>



Building and maintaining strong sustainable relationships

The Mayoral Program continued to develop long standing friendships with Anjo, our Council's sister city in Japan, the community of Yarrabah in far north Queensland, and Buloke Shire in country Victoria.

The particular focus this year has been the 30th anniversary of the relationship with Anjo. This sister city alliance was formalised between the City of Anjo and the City of Altona on 17 October 1988. To commemorate this milestone, the Mayor joined a community delegation to Anjo in April 2018, and hosted a reciprocal delegation from Anjo in October, welcoming the delegates to Altona. The Mayor of Buloke and the CEO of Yarrabah also travelled to Hobsons Bay to participate in the occasion.

**Promotion of user friendly communication and innovative community engagement**

As part of the Mayoral Program, the Mayor maintained a keen focus on ensuring Council's communications are user friendly.

In an effort to reach a wider cohort of the community in a modern way, the CEO's Operations Report E-newsletter has been developed to encourage a clearer understanding and connection with the many services and outputs from Council. The E-newsletter has grown significantly in reach and membership due to stronger promotion via Council's digital platforms. Each E-newsletter item is now promoted as individual social media posts, which further enhances community awareness of Council's core services.

Expanded promotion of Council meetings and the decisions made has also received special attention. As part of the Mayoral focus, Council meeting agendas and decision making has featured in Around the Bay, social media, rotating banners and latest news sections on the website, on-hold phone messages, and on TV screens in the customer service foyer.

Council is transitioning to a new website product in 2018 called Open Cities. The new website puts customer focus at the forefront of its layout and design. It will have a more logical layout of information and ease of use with its information architecture. Open Cities will enhance search functions and will make transacting with Council far easier via online forms and an improved menu system. Excitingly, the new website is due to go live to the community for consultation and usability testing in November and furthermore to go live as Council's official website in early December 2018.

Reducing our carbon emissions through changes to our fleet

As part of the Mayoral Program, Council has embarked on reducing our emissions of our fleet. Council is partnering with Toyota as part of a trial of the Toyota Mirai which is at the forefront of a new age of hydrogen fuel cell cars. The benefits of the Mirai include no harmful gases and other pollutants whilst driving with the only tailpipe emission from Mirai being water, therefore assisting Council in achieving its ambitious target of zero net emissions by 2020. Council will also be trialling electric vehicles (EV) and is working towards installing EV charge points in the municipality for community use.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 2: Community wellbeing and inter-connection**Priority 6: An accessible and connected community**

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.1 Provide access to high quality services that enhance community health and wellbeing
- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential
- 1.3 Ensure all community members will have access to quality community, sport and recreation facilities, cultural experiences and open spaces to encourage a healthy and active lifestyle
- 1.4 Work in partnership with stakeholders to advocate to all levels of government for quality education, training, and lifelong learning opportunities for all community members

Goal 3: A well designed, maintained and environmentally sustainable place

- 3.1 Work with all levels of government, key stakeholders and the community to ensure urban development is appropriate and considers neighbourhood character and heritage
- 3.3 Protect and enhance our coastal environment, biodiversity and natural areas, in partnership with major stakeholders and the community
- 3.5 Work with the community, businesses and all levels of government to actively and innovatively address climate change and promote sustainable living

Goal 4: A Council of excellence

- 4.1 Collaborate with all levels of government, service providers, not for profit organisations and the private sector to address the concerns of our community
- 4.4 Actively seek the community's views by providing a range of opportunities for the community to contribute to Council's decision making

Policy and Previous Council Reports

Activities identified throughout this Mayoral Focus End of Term Report link to existing Council Strategies around Biodiversity, Children and Young People, Climate Change, Gender Equality, and Sport and Recreation.

Legal/Statutory Obligations/Risk

The Mayor of the Day has complied with Section 73AA of the *Local Government Act* 1989, being the Functions of the Mayor.

Financial and Resource Implications

Within the past and current budget, no specific financial allocation has been made for these initiatives. Costs associated with the delivery of this program were funded from within existing operational budget allocations.

Environmental/Social/Economic Impacts

Each of the initiatives or focus areas have a potential positive environmental, social and/or economic impact for the community.

Consultation and Communication

In addition to the activities outlined in this report, the Mayor is also required to attend numerous other activities and media commitments which are managed in addition to the Mayoral Program.

The Mayor has made herself available to attend group meetings and listen to the views and ideas of community members and other stakeholders during her Mayoral term. The Mayor maintains that community consultation is a key to best servicing the community needs, and has been active in ensuring strong consultation processes are utilised.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

4 Election of Mayor

The Chief Executive Officer will invite nomination/s for the Office of Mayor for 2018-19.

NB The procedure for the election of Mayor will follow section 90 of the *Local Government Act* 1989, and Clauses 12, 13 and 14 of the Meeting Procedure and Common Seal Local Law 2015.

The Mayor, once elected, will be robed in the Council Chamber by the Chief Executive Officer and will be presented with the Mayoral Jewel of Office. The Mayor will then chair the remainder of the meeting.

5 Mayoral Response

The Mayor will address the meeting and invite other Councillors to respond.

6 Appointment of the Deputy Mayor

Recommendation

That Council:

- 1. Appoint a Deputy Mayor for the purpose of assisting the Mayor with official duties.**
 - 2. Note that the position of Deputy Mayor is not a statutory position under the *Local Government Act 1989*, and that no additional allowance is payable.**
 - 3. Conduct the process for the election of the Deputy Mayor as described in the Meeting Procedure and Common Seal Local Law 2015.**
-

7 Election of Deputy Mayor

If Council resolves to appoint a Deputy Mayor, nominations will be sought.

The Mayor will call for nominations for the Deputy Mayor.

In the event that more than one nomination is received, the Chief Executive Officer will be the returning officer for the election of the Deputy Mayor which will be conducted in the same manner as for the election of the Mayor.

8 Mayoral Vehicle/Travel Arrangements

Recommendation

That Council provide a vehicle for the use of the Mayor and pay all associated costs or, in the event that the Mayor does not require a motor vehicle, that an amount equivalent to the mean average vehicle operating cost for a medium vehicle as published by the RACV in June 2018 be paid to the Mayor to cover all expenses associated with servicing, fuel and insurance of the Mayor's private motor vehicle.

9 Close the Meeting and Issue an Invitation to the Civic Reception

The Mayor will close the meeting and invite all present to the Civic Reception in Meeting Rooms 3 and 4.

Procedure for the Election of the Mayor 2018-19

Local Government Act 1989

Section 90 Voting

- (1) A question before a meeting of a Council or special committee is to be determined as follows—
 - (a) each Councillor present at a meeting of the Council and each member of a special committee present at a meeting of the special committee who is entitled to vote is entitled to one vote;
- * * * * *
- (c) unless the procedures of a Council or special Committee otherwise provide, voting must be by a show of hands;
 - (ca) voting at a meeting that is open to members of the public must not be in secret;
 - (d) the question is determined in the affirmative by a majority of the Councillors or members of the special committee present at a meeting at the time the vote is taken voting in favour of the question;
 - (e) except where subsection (2) applies, if the number of votes in favour of the question is half the number of Councillors or members of the special committee present at the meeting at the time the vote is taken, the Chairperson has a second vote.
- (2) If there is an equality of votes on a question arising under section 71(1), 87(2), 87(3) or 87(4), the matter is to be determined by lot.

Meeting Procedure and Common Seal Local Law 2015

Clause 12 – Method of Voting

The election of Mayor will be carried out by a show of hands.

Clause 13 – Determining the Election of Mayor

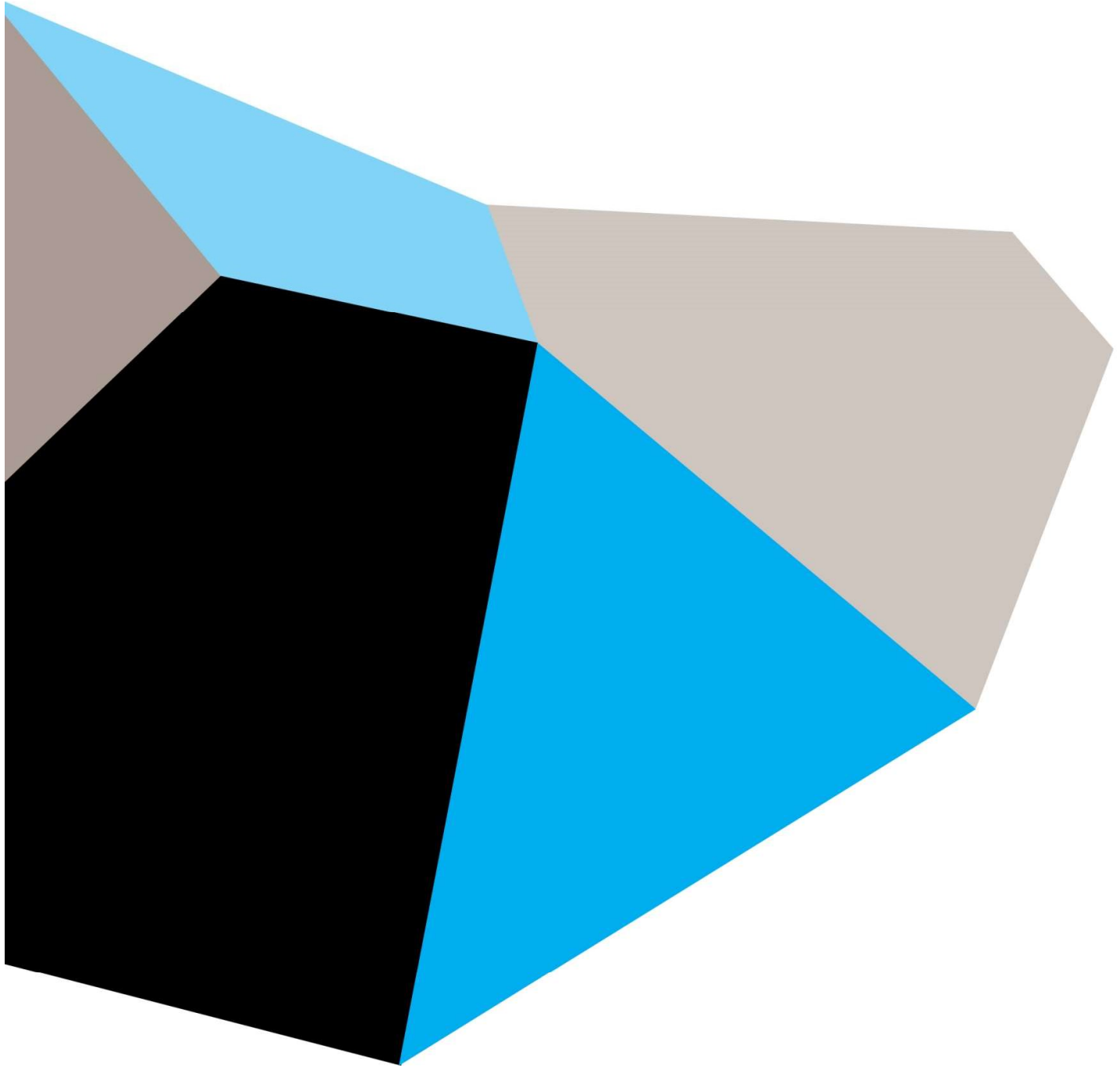
- 1. The Chief Executive Officer will invite nominations for the office of Mayor.
- 2. Any Councillor is eligible for election to the office of Mayor.
- 3. Nominations for Mayor do not require a seconder.
- 4. Any Councillor nominated may refuse nomination.
- 5. If there is only one nomination received the candidate nominated shall be declared elected.
- 6. Where two or more nominations are received, the method of voting shall be by show of hands and the Councillor with the absolute majority of votes cast will be declared elected.
- 7. Where there are two or more nominations and all votes cast equally divided between two or more nominees, the election must be determined by lot.

8. If no candidate receives an absolute majority of votes, the candidate with the least number of votes must be eliminated as a candidate and a further poll conducted between the remaining candidates. If there are several candidates, this procedure must be repeated until a candidate receives an absolute majority of votes and that candidate shall be declared elected.
9. If for the purpose of eliminating the candidate with the least number of votes, two or more candidates have the same least number of votes, the candidate to be eliminated shall be determined by simple majority vote.
10. If there is an equality of votes with respect to the candidate to be eliminated, the candidate to be eliminated shall then be determined by lot to be conducted by the Chief Executive Officer.

Clause 14 – Determining by Lot

If a lot is required, the Chief Executive Officer will conduct the lot and the following provisions will apply:

1. Each candidate shall draw one (1) lot.
2. The order of drawing lots shall be determined by the alphabetical order of the surname of the Councillors who received an equal number of votes, except that if two (2) or more such Councillors' surnames are identical, the order shall be determined by the alphabetical order of the Councillors' first names;
3. As many identical pieces of paper as there are Councillors who received an equal number of votes shall be placed in a receptacle by the Chief Executive Officer;
4. If the lot is being conducted to determine which candidate is a defeated candidate, the word "Defeated" shall be written on one (1) of the pieces of paper, and the Councillor who draws the paper with the word "Defeated" written on it shall be declared the defeated candidate (in which event a further vote shall be taken on the remaining candidates unless there is only one candidate remaining, in which case that candidate will be declared to have been duly elected); or
5. If the lot is being conducted to determine which candidate is to be duly elected, the word "Elected" shall be written on one (1) of the pieces of paper, and the Councillor who draws the paper with the word "Elected" written on it shall be declared to have been duly elected.



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