



# Ordinary Council Meeting Minutes

Tuesday 9 July 2019

Council Chamber  
Hobsons Bay Civic Centre  
115 Civic Parade, Altona

**HOBSONS  
BAY CITY  
COUNCIL**



## THE COUNCIL'S MISSION

We will listen, engage and work with our community to plan, deliver and advocate for Hobsons Bay to secure a happy, healthy, fair and sustainable future for all.

## OUR VALUES

Respectful

Community driven and focused

Trusted and reliable

Efficient and responsible

Bold and innovative

Accountable and transparent

Recognised

Council acknowledges the peoples of the Kulin nation as the Traditional Owners of these municipal lands and waterways, and pay our respects to Elders past and present.

### Chairperson:

Cr Jonathon Marsden (Mayor)

Strand Ward

### Councillors:

Cr Angela Altair

Strand Ward

Cr Peter Hemphill

Strand Ward

Cr Tony Briffa

Cherry Lake Ward

Cr Sandra Wilson

Cherry Lake Ward

Cr Colleen Gates

Wetlands Ward

Cr Michael Grech (Deputy Mayor)

Wetlands Ward

Sanjay Manivasagasivam  
Acting Chief Executive Officer  
Hobsons Bay City Council

## CONTENTS

<b>1</b>	<b>Council Welcome .....</b>	<b>3</b>
<b>2</b>	<b>Apologies .....</b>	<b>3</b>
<b>3</b>	<b>Disclosure of Interests .....</b>	<b>3</b>
<b>4</b>	<b>Minutes Confirmation .....</b>	<b>3</b>
<b>4.1</b>	<b>Ordinary Council Meeting .....</b>	<b>3</b>
<b>5</b>	<b>Councillors' Questions .....</b>	<b>4</b>
<b>6</b>	<b>Public Question Time .....</b>	<b>4</b>
<b>7</b>	<b>Petitions/Joint Letters .....</b>	<b>6</b>
<b>7.1</b>	<b>Petition - Request to Ban Single-Use Plastic Products .....</b>	<b>6</b>
<b>7.2</b>	<b>Petition - Climate Emergency Declaration .....</b>	<b>7</b>
<b>7.3</b>	<b>Petition – Newport New Residential Zones .....</b>	<b>8</b>
<b>8</b>	<b>Business .....</b>	<b>9</b>
<b>8.1</b>	<b>Office of the Chief Executive .....</b>	<b>9</b>
8.1.1	Chief Executive Officer - Report on Operations .....	9
<b>8.2</b>	<b>Corporate Services .....</b>	<b>11</b>
8.2.1	Policy Review - Civic Receptions, Condolences and Community Recognition and Awards.....	11
8.2.2	Local Government Bill 2019.....	13
<b>8.3</b>	<b>Sustainable Communities .....</b>	<b>17</b>
8.3.1	Newport Structure Plan Deferral .....	17
8.3.2	Adoption - Waste and Litter Management Strategy 2025 .....	19
8.3.3	Progress Report Year Three - Hobsons Bay Events and Festivals Plan 2016-21 .....	23
<b>8.4</b>	<b>Infrastructure and City Services .....</b>	<b>26</b>
8.4.1	Aquatic Strategy - Final Adoption.....	26
8.4.2	Response to Petition - Request to Reconsider the Demolition of the Cooraminta Children's Centre .....	29
8.4.3	HD Graham Reserve - Adoption of the Final Master Plan .....	32
8.4.4	West Gate Tunnel Update Report.....	36
<b>9</b>	<b>Delegates Report .....</b>	<b>44</b>
<b>10</b>	<b>Supplementary Public Question Time .....</b>	<b>48</b>
<b>11</b>	<b>Urgent and Other Business .....</b>	<b>49</b>

**Minutes of the Council Meeting Held on Tuesday 9 July 2019 at 7.00pm in the Council Chamber, Hobsons Bay Civic Centre, 115 Civic Parade, Altona.**

**PRESENT**

**CHAIRPERSON:**

Cr Jonathon Marsden (Mayor)

Strand Ward

**COUNCILLORS:**

Cr Peter Hemphill

Strand Ward

Cr Tony Briffa

Cherry Lake Ward

Cr Colleen Gates

Wetlands Ward

Cr Michael Grech (Deputy Mayor)

Wetlands Ward

**OFFICERS:**

Mr Sanjay Manivasagasivam

Acting Chief Executive Officer

Ms Penelope Winslade

Director Sustainable Communities

Mr Ian Brown

Acting Director Infrastructure and City Services

Mr Andrew McLeod

Director Corporate Services

Mr Stephen Zelez

Manager Communications and Community Relations

Ms Martina Simkin

Governance Coordinator/Minute Secretary

## 1 Council Welcome

The Chairperson welcomed members of the gallery and acknowledged the people of the Kulin Nation as the traditional owners of this land.

## 2 Apologies

Council has previously granted Cr Angela Altair leave of absence.

### Motion

**Moved Cr Michael Grech, seconded Cr Tony Briffa:**

**That Council:**

1. **Receive and accept an apology on behalf of Cr Sandra Wilson.**

**Carried**

## 3 Disclosure of Interests

In accordance with sections 77A, 77B, 78 and 79 of the *Local Government Act 1989* Councillors are required to disclose a "conflict of interest" in a decision if they would receive, or could be reasonably perceived as receiving a direct or indirect financial or non-financial benefit or detriment (other than as a voter, resident or ratepayer) from the decision.

In accordance with section 79B of the *Local Government Act 1989* Councillors who consider that they have a personal interest that is in conflict with their public duty in relation to a matter may, if they do not have a conflict of interest as described above, apply to Council to be exempted from voting on the matter.

Disclosure must occur immediately before the matter is considered or discussed.

**Nil.**

## 4 Minutes Confirmation

### 4.1 Ordinary Council Meeting

Confirmation of the minutes of the Ordinary Council Meeting of the Hobsons Bay City Council held on 25 June 2019 (copy previously circulated).

### Motion

**Moved Cr Michael Grech, seconded Cr Tony Briffa:**

**That the minutes of the Ordinary Council Meeting of the Hobsons Bay City Council held on 25 June 2019 be confirmed.**

**Carried**

## 5 Councillors' Questions

The Mayor tabled a book which was compiled by the 4<sup>th</sup> Williamstown Sea Scouts in celebration of a cultural day held on 19 May 2019 to rename their scout hall the SSS Gurrong (meaning canoe). Sea scouts imagine their hall as a ship, with the ship's bell, jackstaff and navigation lights but it needed a ship's name and so they decided to ask permission to use the local Aboriginal word for a bark canoe.

The book was presented as a gift to Council and will be added to Council's collection.

Cr Gates sought an update on any works Council has undertaken recently regarding traffic counts or pedestrians not being able to cross Queen Street or Central Avenue, Altona Meadows in a north/south direction. Councillors receive ongoing feedback and concerns from the Altona Meadows community in relation to the inability to cross Queen Street and Central Avenue. There is only one pedestrian crossing at the Central Square Shopping Centre, making it difficult for pedestrians to get to Queen of Peace Primary School or Altona Meadows Primary School. Cr Gates noted that this road is under the control of VicRoads and therefore there are constraints to installing additional pedestrian crossings at this location.

Ian Brown, Acting Director Infrastructure and City Services, advised that he would follow up the matter and provide an update to Councillors.

## 6 Public Question Time

**Brian Long**

**Q. At the previous Council Meeting, the 2019-2020 Capital Works Budget was 'championed' and passed unanimously. How, then, do you explain the lack of budget allocation to Brooklyn in this budget?**

A. Council develops the annual Capital Works Program using data and information within the various infrastructure upgrade strategies, master plans and asset condition modelling. This shapes the program investment on a highest needs basis and looks at the entire city.

Council also ran a "pitch your idea" process last year to capture community initiated projects to be part of the annual budget process. We will do that again for our next budget and all members of the community will be invited to participate in that.

This data and information informs the Council to prepare fair and sustainable capital works programs that service the entire community of Hobsons Bay.

**Brian Long**

**Q. Two 'Big Projects' were referred to by Councillors in the 2019-2020 Budget - Crofts Reserve and Donald McLean Reserve, both receiving \$2,250,000 from the West Gate Tunnel Project State Government Funding. Brooklyn, the most greatly impacted suburb, was not even mentioned. Why is Brooklyn only receiving \$500,000 from the State Government's \$5,000,000, to be divided between three parks when it is the most greatly affected suburb? Does 'shovel ready' negate greatest need?**

- A. Council's 2019-20 Capital Works Budget includes works to the value of \$825,000 within the Brooklyn area. This includes open space upgrades at Duane Reserve, Rowen Reserve and Brooklyn Reserve, renewal of heritage signage on Cypress Avenue and road resurfacing works on Iris Avenue.

Furthermore, Council is advocating for upgrades within Pipeline Reserve, Brooklyn including lighting, seating and landscaping together with the upgrade to the Federation Trail surface.

**Brian Long**

- Q. Would Hobsons Bay Councillors please provide, as a dollar amount, the total spending from the Capital Works Budget 2019-2020 in the suburb of Brooklyn, not including the State Government contribution of \$5,000,000 West Gate Tunnel Project payment?**

- A. Separate to the works as detailed above and further to the recent community consultation, Council is also undertaking design development to determine redevelopment and/or extension options for the Brooklyn Community Hall. This design process will include further community and stakeholder consultation.

Council, in partnership with Transport for Victoria, is undertaking a Transport Planning Study which will inform the development of Local Area Movement Plans across the northern suburbs within Hobsons Bay including Brooklyn, Altona North, Spotswood and Newport.

Similarly, the development of these plans will include community and stakeholder consultation.

**Kate Fraser**

- Q. Who is completing the Heritage Gap Study? Will they consult with the residents? When will it be completed?**

- A. Lovell Chen have been appointed to complete the study, which is expected to be completed within the next four to six months.

Council is currently working with the consultant on an engagement plan. If the study identifies any places or precincts of heritage significance, community consultation will occur as part of any planning scheme amendment process.

**Kate Fraser**

- Q. What is a Heritage Gap Study? How is it different to a Neighbourhood Character Study? What will the Heritage Gap Study provide and how will it be used?**

- A. Hobsons Bay City Council has an existing Heritage Study which comprises of over 3,000 heritage significant properties. The Study identifies heritage places, trees, properties that are irreplaceable, rare historical examples of architecture and culture or place that provide a window to the past. The Gap Study will identify whether any properties or precincts have been omitted in the existing study. It will also recommend if heritage controls should be applied to properties.

Neighbourhood character refers to the look and feel of a place. It is the combination of qualities that make an area unique. The features taken into account within the Neighbourhood Character Study include building height and form, building setbacks, material and colours and landscaping.

**Kate Fraser**

**Q. When will the Newport Structure Plan be available for community consultation?**

A. Two rounds of consultation have occurred to date, the first round was in 2014 and the second between July and September 2018. If the Newport Structure Plan is adopted further community consultation will be required as part of the amendment process. This is likely to occur in early 2020.

## **7 Petitions/Joint Letters**

### **7.1 Petition - Request to Ban Single-Use Plastic Products**

**Directorate:** Corporate Services

**Councillor Portfolio:** Environmental Sustainability - Cr Jonathon Marsden and Cr Sandra Wilson

**Appendices:** Nil

#### **Purpose**

To receive a petition, containing 136 signatories to date, requesting Council to ban single-use plastic products on beaches and in parks.

#### **Motion**

**Moved Cr Tony Briffa, seconded Cr Colleen Gates:**

**That Council:**

- 1. Receive and note the petition requesting Council to ban single-use plastic products on beaches and in parks.**
- 2. Receive a further report on this matter at a future Council Meeting.**

**Carried**

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#### **Summary**

The electronic petition coordinated via the Change.org website was received on 24 June 2019.

The petition requests Council to:

- ban single-use plastic and/or products on Altona and Williamstown Beach as well as in parks within Hobsons Bay
- promote waste-free alternatives around the community with the use of posters in hubs such as the library, train stations and community centres



## 7.2 Petition - Climate Emergency Declaration

**Directorate:** Corporate Services

**Councillor Portfolio:** Environmental Sustainability - Cr Jonathon Marsden and Cr Sandra Wilson

**Appendices:** Nil

### Purpose

To receive a petition requesting Council to declare a climate emergency.

### Motion

**Moved Cr Tony Briffa, seconded Cr Michael Grech:**

**That Council:**

- 1. Receive and note the petition requesting Council to declare a climate emergency.**
- 2. Receive a further report on this matter at a future Council Meeting.**

**Carried**

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### Summary

The petition, coordinated in both electronic form via Change.org and a hard copy, was received by Council on 2 July 2019.

Of the 681 signatures collected, 293 are residents of Hobsons Bay.

The petition reads as follows:

"We ask the Mayor and Councillors of Hobsons Bay City Council to declare a climate emergency with the following actions:

1. Declare that we are in a state of CLIMATE EMERGENCY that requires urgent action by all levels of government, including local councils.
2. Immediately review the Hobsons Bay City Council Council Plan, and Greenhouse and Adaptation strategies and plans to take URGENT ACTION to reduce greenhouse gas emissions, contribute a fair share to the drawing down of the excess carbon in the atmosphere and respond STRONGLY to the impacts of climate change.
3. Encourage other governments to declare a CLIMATE EMERGENCY."

### **7.3 Petition – Newport New Residential Zones**

Cr Peter Hemphill tabled a petition, containing 251 signatories, requesting Council to vote against the adoption of the Newport Structure Plan at the July Council Meeting.

#### **Motion**

**Moved Cr Peter Hemphill, seconded Cr Tony Briffa:**

**That Council:**

- 1. Receive and note the petition requesting Council to vote against the adoption of the Newport Structure Plan at the July Council Meeting.**
- 2. Receive a further report on this matter at a future Council Meeting.**

**Carried**

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## 8 Business

### 8.1 Office of the Chief Executive

#### 8.1.1 Chief Executive Officer - Report on Operations

**Directorate:** Infrastructure and City Services

**Councillor Portfolio:** Not applicable

**Appendices:**

- 1 Chief Executive Officer - Report on Operations - June 2019
- 2 AOC - Environmental Sustainability Portfolio Advisory Committee 2 May 2019
- 3 AOC - Integrated Transport Portfolio Advisory Committee 15 May 2019
- 4 AOC - OCM 11 June 2019
- 5 AOC - Newport Substation and Waste and Litter Strategy Discussion 13 June 2019
- 6 AOC - CBS 18 June 2019
- 7 AOC - OCM 25 June 2019
- 8 AOC - Truganina Explosives Reserve Advisory Committee 26 June 2019
- 9 AOC - CBS 2 July 2019

#### Purpose

To provide Council with a regular update from the Chief Executive Officer (CEO) on the recent initiatives and projects undertaken as well as the performance results achieved.

#### Motion

**Moved Cr Michael Grech, seconded Cr Tony Briffa:**

**That Council:**

1. **Receive and note the Chief Executive Officer's Report on Operations, including details of recent issues and initiatives undertaken by the organisation.**
2. **In accordance with section 80A(2) of the *Local Government Act 1989* incorporate into the minutes of this meeting the written Record of Assembly of Councillors held on 2 May, 15 May, 11 June, 13 June, 18 June, 25 June, 26 June and 2 July 2019.**

**Carried**

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#### Summary

The attached CEO's Report on Operations provides councillors and community a regular update from the Chief Executive Officer on key initiatives, projects and performance.

## Discussion

The purpose of this report is to inform Council and the community of recent issues, initiatives and projects undertaken across Council and the municipality. This report is provided on a monthly basis.

## **8.2 Corporate Services**

### **8.2.1 Policy Review - Civic Receptions, Condolences and Community Recognition and Awards**

**Directorate:** Corporate Services

**Councillor Portfolio:** Not applicable

**Appendices:**

- 1 Civic Receptions Policy - July 2019
- 2 Condolence Policy - July 2019
- 3 Community Recognition and Awards Policy - July 2019

#### **Purpose**

To review Council's policies regarding Civic Receptions, Condolences and Community Recognition and Awards.

#### **Motion**

**Moved Cr Peter Hemphill, seconded Cr Tony Briffa:**

**That Council:**

- 1. Revoke the Civic Receptions Policy dated 29 May 2012.**
- 2. Revoke the Condolence Policy dated 29 May 2012.**
- 3. Revoke the Community Recognition and Awards Policy dated 24 April 2012.**
- 4. Adopt the amended Civic Receptions, Condolence and Community Recognition and Awards Policies as attached.**

**Carried**

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#### **Summary**

The Civic Receptions, Condolence and Community Recognition and Awards Policies were developed to provide Council with the ability to publicly recognise the significant contribution and achievements of its residents.

#### **Background**

##### **Civic Receptions Policy**

In certain circumstances the Council may wish to recognise outstanding community service or other significant achievements by an individual or group by holding a civic reception.

A civic reception may be held for:

- exceptional achievement in sport, the arts, charitable endeavours and community service

- commemorative events that celebrate significant occasions of importance to the local community
- official Delegations recognising a Sister City relationship or other overseas or interstate delegations

**Condolence Policy**

At times it will be appropriate for Council to acknowledge the passing who have made a significant contribution to the community or the City of Hobsons Bay by sending a letter of condolence.

**Community Recognition and Awards Policy**

This policy provides Council with an opportunity to celebrate significant community achievements and milestones. From time to time Council will determine that it is appropriate to recognise the achievements of its residents and publicly celebrate those achievements by awarding a formal Certificate, or in the case of birthdays and wedding anniversaries, sending a letter from the Mayor.

**Discussion**

The attached policies have been reviewed in accordance with good governance practice.

These policies continue to meet Council's needs and support the administrative processes for the conduct of civic receptions, sending of condolences and acknowledging the contributions and achievements of the Hobsons Bay community.

Some minor administrative updates have been made to the policies to include the definition of key terms and specification of their scope.

## 8.2.2 Local Government Bill 2019

**Directorate:** Corporate Services

**Councillor Portfolio:** Not applicable

**Appendices:** 1 Local Government Bill 2019 - Councillor Feedback

### Purpose

To present to Council a summary overview of the six new reforms proposed to the Local Government Bill 2019.

### Motion

**Moved Cr Peter Hemphill, seconded Cr Colleen Gates:**

**That Council:**

- 1. Make a submission to the State Government on the proposed new reforms to the Local Government Bill 2019 by 17 July 2019.**

**Carried**

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### Summary

In June 2016 the State Government released a directions paper 'Act for the future – Directions for a New Local Government Act'. This was followed in December 2017 by the release of the Exposure Draft of the Local Government Bill 2018 (the LG Bill).

The LG Bill proposed to repeal and replace the Local Government Act 1989 (the Act) with a modern, principle based legislative framework for the establishment and administration of Local Government in Victoria. The Bill was then introduced into the Victorian Parliament, however lapsed when Parliament expired before the November 2018 Victorian election.

The Draft Bill 2018 has subsequently evolved into the Local Government Bill 2019. The new Bill includes six new reform proposals designed to further improve and strengthen the 2018 Bill. The six reforms consider reforming electoral laws, making councils more accountable to their communities between elections, improving Councillor behaviour and lifting standards by the introduction of mandatory training for candidates.

The new reforms proposed by the State Government are currently available for community comment and submissions until 5pm, Wednesday 17 July 2019. Feedback received will inform changes to the Local Government Bill 2019 before the Minister for Local Government takes the final Bill into Parliament later this year.

### Background

#### The Reform Process

The *Local Government Act* 1989 (LG Act) reform process responds to calls from the local government sector for legislative reform after over 100 amending acts have resulted in hundreds of individual amendments to the Act in the past 25 years.

The Act was reviewed in four stages to ensure the local government sector and wider community were engaged in creating and shaping the new Bill.

**Stage 1** Issues were identified, research papers were commissioned and an advisory committee was formed.

**Stage 2** Reform ideas were explored. Six technical working groups made up of local government specialists explored a range of options at 10 community forums held around the State.

**Stage 3** A detailed examination of specific policy directions occurred. Resulting in a Directions Paper being released in June 2016 which outlined 157 potential reform directions. Responses to these included 333 written submissions and direct feedback in 18 community forums involving Mayors, Council Chief Executive Officers (CEOs) and community members. Further work was then undertaken in technical working groups and meetings with key stakeholder groups from the sector and the community.

Hobsons Bay City Council submitted feedback on the Directions paper in June 2016.

**Stage 4** The government released an Exposure Draft of the proposed Bill in December 2017. Extensive briefings and public meetings were held to socialise the Exposure Draft. 190 submissions were received and analysed in the process of preparing a final Bill for Parliament.

Hobsons Bay City Council submitted feedback on the Exposure Draft in March 2018.

Following consultation the 2018 Bill was introduced into the Victorian Parliament, proposing significant changes to how councils are governed. The Bill lapsed when Parliament expired before the November 2018 Victorian election and the 2018 Bill has now evolved into the Local Government Bill 2019.

## Discussion

The new reforms consider, reforming electoral laws, making Councils more accountable to their communities between elections, improving Councillor behaviour and lifting standards by the introduction of mandatory training for candidates.

There are six new reforms proposed to be included in the Local Government Bill 2019:

1. Simplified franchise
2. Electoral structures
3. Training
4. Donation reform
5. Improved conduct
6. Community accountability

### 1. Simplified franchise

It is proposed to make Council electoral rolls more closely aligned with the State electoral roll. Voters whose only entitlement is as an owner or lessee of a property in the municipality will be required to lodge an enrolment form to vote in that municipality's election if they want to. This change will take place over two election cycles, 2020 and 2024, to ensure the community has time to understand the proposed change.

### 2. Standardised electoral structures

Representative structures and election processes are to be simplified and made consistent. It is proposed to move to a single consistent model of single member wards, unless it is impractical to subdivide a Council into wards. This more closely reflects the way members of



Parliament are elected and increases Councillor's accountability to local communities, fostering true 'local government'. This model also ensures that all Councillors are elected under the same system with equal vote shares within their municipality.

### 3. Training

#### i. Candidate training

It is proposed to introduce new requirements on candidates and Councillors to improve competency, skills and transparency. The State Government has identified that people nominating as candidates in local Council elections sometimes have a limited understanding of the role they are putting themselves forward for. Concerns also exist about candidates' understanding of the level of commitment required to undertake the role of Councillor. In addition, many people don't understand what a Councillor can legally do in their role.

All candidates for Council elections will be required to undertake mandatory training as a condition of their candidature. The VCE will reject any nominations that fail to demonstrate that they have undertaken relevant training. The nature of the mandatory training will be the subject of further consultation with the local government sector.

#### ii. Councillor induction training

This proposal will require the Chief Executive Officer to arrange Councillor Induction training for all Councillors within six months of being elected. If a Councillor fails to undertake the training within the specified time, their allowance will be withheld until such time the Councillor has taken the training, at which point their allowance will be refunded.

### 4. Donation reform

A number of recent changes to the electoral campaign donation arrangements in Victorian Parliamentary elections will be extended to local government elections. It is proposed that Council election donations from a single donor be limited to \$1,000 per donor (\$4,000 for City of Melbourne) and foreign donations will be prohibited.

Controlling electoral donations and gifts will improve the integrity and transparency of the donations process. This will increase community confidence in Council decision making by making sure that decisions are made purely on merits.

The gift disclosure threshold of \$500 is proposed to be reduced to \$250 and all gifts, including campaign donations, are to be included in a publically available Gift Register.

### 5. Improved conduct

#### i. Codes of Conduct

Under this proposal, the 2019 Bill will no longer include the Councillor Conduct Principles (Model Code). Instead it will require each Council to adopt a Councillor Code of Conduct that includes the standards of conduct prescribed in the Regulations. The standards will define specific acts and omissions of behaviour that apply to all Councillors in all Councils.

Councils will retain discretion to include additional material in their codes (but not to the standards of conduct). The standards of conduct will be developed in consultation with the local government sector and the community.

ii. Arbitration process

The arbitration process will become a legislated process managed by the Principal Councillor Conduct Registrar (PCCR) rather than requiring each Council to develop and adopt its own process.

The 2019 Bill will specify that the internal arbitration processes will include: the appointment of an arbiter by the PCCR from a pre-approved list of qualified arbiters; an application fee that will be refunded at the end of the arbitration process unless the application is deemed frivolous, vexatious, misconceived or lacking in substance; and arbiters being empowered to directly impose minor disciplinary penalties, such as requiring an apology or imposing a one-month suspension.

6. Community accountability

i. Disqualification

It is proposed to make Councillors more accountable through stronger sanctions for serious conduct violations. Councillor Conduct Panels hear allegations of serious misconduct against Councillors. Serious misconduct can relate to bullying, conflicts of interest, improper direction of Council staff, disclosing confidential information, sexual harassment or failing to comply with an arbitration process.

If a panel makes a finding of serious misconduct against a Councillor twice within eight years, that Councillor will be automatically disqualified. A disqualified Councillor will be ineligible to contest another Council election for the next four years.

ii. Community initiated Commission of Inquiry

It is proposed to create a second pathway for a Commission of Inquiry above the powers proposed in the 2018 Bill. Under this pathway, the Minister must appoint a Commission of Inquiry into a Council on receiving a petition signed by eligible voters in the municipal district, whose total numbers are greater than 25 per cent of the total enrolment number on the voters' roll prepared at the Council's most recent general election.

Before the Commission of Inquiry proposes to make an adverse finding, that Councillor must have an opportunity to respond to those matters. The Commission must consider the response before making the finding.

The process for petition will be set through regulations. Briefly, an application for a petition will be made to the VEC accompanied by the prescribed fee. This application will require specific information including a statement of up to 200 words providing grounds for why a petition is sought. Applications will be limited to people who are enrolled or entitled to be enrolled on the voters' roll for the municipal district.

The VEC will provide a copy to the Council named in the petition for a response of up to 200 words. The VEC will provide public notice of the petition and include the relevant response, if any. The applicant and nominated representatives will be allowed to collect signatures to the petition for 60 days from the date of the public notice.

Implementation

The 2019 Bill proposes that the provisions of the Bill commence in stages to enable councils to implement the changes effectively and orderly. The government has indicated that support and guidelines would be provided to assist councils during the transition. The implementation support will be tailored to the timeframe and nature of the change and continue beyond implementation as a continuous improvement approach. If enacted, the provisions of the Bill would be implemented in stages up until late 2021.

The State Government welcomes feedback on these proposed reforms before 17 July 2019.

## 8.3 Sustainable Communities

### 8.3.1 Newport Structure Plan Deferral

**Directorate:** Sustainable Communities

**Councillor Portfolio:** Planning - Cr Tony Briffa and Cr Michael Grech

**Appendices:** Nil

#### Purpose

To provide an update on the progress of the draft Newport Structure Plan.

#### Motion

**Moved Cr Peter Hemphill, seconded Cr Tony Briffa:**

**That Council:**

- 1. Note the progress of the Draft Newport Structure Plan.**
- 2. Defer consideration on the adoption of the Draft Newport Structure Plan pending the results of the Heritage Gap Study.**
- 3. Write to all submitters and advise them of Council's decision.**

**Carried**

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#### Summary

At the Ordinary Council Meeting (OCM) on 14 May 2019 Council resolved to defer the consideration of the Newport Structure Plan to the OCM on 9 July 2019. Council noted a Heritage Gap Study for the structure plan area was to commence (as resolved by Council at the OCM of 12 March 2019) to identify any individual places and precincts that may be of heritage significance.

The Heritage Gap Study has commenced. Consideration of the Draft Newport Structure Plan will now be deferred until the study has been finalised.

#### Background

The current Newport Local Structure Plan was prepared in 1999. Based on current development pressures in Newport and surrounding areas, Council instigated a review of the Plan. Substantial background research and work was undertaken to address the gaps and update the Plan including economic and market feasibility, access and mobility, urban design guidelines, heritage, social impacts and consultation with community, stakeholders and authorities.

The Draft Newport Structure Plan was exhibited over seven weeks during July and August 2018. Council considered the submissions received at the OCM on 13 November 2018 and 11 December 2018. Since this time officers have reviewed submissions and made a number

of recommended changes to the draft Newport Structure Plan, including commencing the Heritage Gap Study.

Council has a comprehensive existing Heritage Study which identifies over 3,000 properties of heritage significance throughout the municipality. The Heritage Study is a reference document which identifies land affected by the Heritage Overlay. As part of the development of the Newport Structure Plan, it was identified that there may be some gaps in the existing Heritage Study, particularly in Newport West. This resulted in a decision to undertake a Heritage Gap Study.

## **Discussion**

In response to the Council resolution on 12 March 2019, a heritage expert has been appointed to undertake the Heritage Gap Study. The Heritage Gap Study will form a part of the formal planning scheme amendment to implement the Newport Structure Plan. If the heritage study identifies any key changes, amendments will be made to the Newport Structure Plan.

It is important to note that the Heritage Gap Study will not automatically result in changes to zoning to properties. It may, however, result in a Heritage Overlay and / or additional development controls being applied. If so, these would need to go through a future planning scheme amendment and panel process to implement the recommendations into the planning scheme.

### 8.3.2 Adoption - Waste and Litter Management Strategy 2025

**Directorate:** Sustainable Communities

**Councillor Portfolio:** Environmental Sustainability - Cr Jonathon Marsden and Cr Sandra Wilson

**Appendices:**

- 1 Waste and Litter Management Strategy 2025 - Community Consultation Report
- 2 Waste and Litter Management Strategy 2025
- 3 Waste and Litter Management Strategy 2025 - Funding Source

#### Purpose

To present the Waste and Litter Management Strategy 2025, following community consultation, to Council for adoption.

#### Motion

**Moved Cr Colleen Gates, seconded Cr Tony Briffa:**

**That Council:**

1. **Note the submissions received following the public consultation of the Draft Waste and Litter Management Strategy 2025.**
2. **Note the changes made to the Draft Waste and Litter Management Strategy 2025 in response to submissions.**
3. **Adopt the Waste and Litter Management Strategy 2025.**
4. **Write to submitters to thank them for their contributions and inform them of Council's decision.**

**Carried**

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#### Summary

At the Ordinary Council Meeting on 12 March 2019, Council resolved to place the Draft Waste and Litter Management Strategy 2025 (draft strategy) out for public consultation for six weeks.

Consultation took place between 13 March and 24 April 2019 with a number of methods used to encourage the community and stakeholders to provide feedback. Consultation included face to face discussions at five pop up locations throughout the municipality, as well as the Environmental Sustainability Portfolio Advisory Committee. An online survey on Council's Participate website and postal and email submissions captured further community feedback. The reach included:

- 52 Community members participating in face to face feedback and engagement
- 97 separate submissions received from 87 community members
- 9,295 community members reached through Council e-newsletters

- 41,384 people across 13 Facebook posts, directly engaging with approximately 5,000 community members. The highest single Facebook post reached an audience of 11,778 users

Overall there was strong support from the community for Council's strategic direction and specific actions, particularly in relation to the introduction of food waste recycling services. Themes that emerged during public consultation included:

- the importance of resource recovery
- strong interest and support for ongoing community education and engagement
- enhancing the efficiency of Council's waste and litter collection services
- highlighting various enforcement methods and improvements to current operational practices

The majority of submissions made by the community supported the proposed actions of the draft strategy which resulted in minimal changes. However, some amendments have been made to the final Waste and Litter Management Strategy 2025 (the strategy) as follows:

- a new action to improve waste and resource recovery for multi-unit and mixed use developments, town houses, industrial and commercial developments
- a review of the proposed food waste recovery service to become a trial of collection systems in 2019, as a precursor to expanding the service across the municipality
- the funding source and approximate cost of each action of the strategy

## Background

Local governments provide direct waste and litter services to the community. Council's waste and recycling services include garbage, recycling, garden waste and hard waste collections to households and some businesses within Hobsons Bay. Council also provides litter bin collections, street sweeping, stormwater management, beach cleaning and seaweed removal. In addition, Council delivers community awareness raising and behavioural change activities.

Policy changes, improvements to technologies and ongoing research requires councils to continually review their services, programs and strategic plans. Council's Waste and Litter Management Plan 2012-17 has been reviewed. A background paper was developed to inform the draft strategy. The background paper established baseline data and highlighted Federal and State Government strategic objectives, initiatives of the community, key achievements of Council, the strategic context and the waste and litter profile of Hobsons Bay.

The strategy aims to deliver innovative and collaborative solutions to waste and litter management in Hobsons Bay, and focuses on waste and litter issues that Council directly controls. It focuses on waste reduction/avoidance, reuse, recycling and resource recovery rather than disposal to landfill. It includes targets as well as monitoring and reporting mechanisms and was developed in alignment with relevant national, State and local policy.

## Discussion

A consultation report highlighting key themes and a summary of feedback during the public exhibition is provided at Appendix 1. It includes an analysis of all strengths, gaps and challenges raised by each submitter along with comments on amendments to the draft strategy. Several common themes were identified from community feedback. These include:

- The importance of resource recovery. Community perceptions are consistent with the actions within the draft strategy. Fewer than 4 percent of submissions did not support some of the actions relating to resource recovery (e.g. container deposit systems). There is strong support for a food waste resource recovery system within Hobsons Bay. Other prominent examples among responses included providing recycling drop off points and extending current electronic waste collection services.
- Enhancing the efficiency of Council's waste and litter collection services. More than 87 per cent of respondents made no comment or objection to trialling variations to recycling systems, exploring the introduction of smaller garbage bins and expanding on opportunities to increase public place recycling. There was also minimal feedback received on Council's proposal to explore bin standardisation. Although the community demonstrated strong support for implementing a food waste recovery service, concerns were expressed about implementing it without changing the collection schedule. Council will undertake trials of food waste recovery, including new collection schedules, as a precursor to expanding the service across the municipality.
- Strong interest and support for ongoing community engagement and education. Provision of multi-lingual content and engagement with the commercial sector were highlighted as some areas for improvement. Feedback on specific methods of education have been considered and will be built into Council's waste and litter engagement practices were applicable.

Other themes that emerged during the consultation included enforcement, communication and improvements to current operational practices. See Appendix 1 for a detailed analysis.

As a result of the engagement process it became clear that Council can do more to promote the services and the activities Council provides. Council is already undertaking a number of actions suggested by community feedback in the waste and litter area.

The majority of submissions made by the community supported the proposed actions of the draft strategy which resulted in minimal changes. Following community consultation, some minor amendments have been made to the actions of the strategy including:

- a new action to improve waste and resource recovery for multi-unit and mixed use developments, town houses, industrial and commercial developments
- a review of the proposed food waste recovery service to become a trial of collection systems as a precursor to expanding the service across the municipality
- the funding source and approximate cost of each action of the strategy

The strategy, provided in Appendix 2, includes the following five goal areas:

- reduce and recover food waste
- strengthen community behaviour change
- enable resource recovery facilities and support local economies
- a cleaner Hobsons Bay
- a Council of excellence in waste and litter management

The strategy includes a range of actions. Key actions include:

- trialling a food waste recovery service, to commence in 2019

- empowering the community to develop and deliver innovative community led waste and litter projects
- continuing community education on single use plastic and food waste avoidance
- developing a policy to phase out single use products in Council's operations
- looking into ways that Council can incentivise resource recovery of the community
- investigating food waste recycling options for the commercial sector
- preparing a Drainage Asset Management Plan reviewing opportunities to capture more litter from the drainage network
- seeking alternatives to landfill
- exploring alternative fuels in waste, recycling and litter collection service fleet
- advocating for industry product stewardship specifically the introduction of container deposit legislation
- trial variations to recycling systems including the introduction of larger recycling bins
- explore methods to reuse our seaweed
- trial container deposit systems

Waste and resource recovery targets have been proposed in the strategy. The strategy will be monitored yearly with a final evaluation report prepared for Council and the community in 2025 including an overview of targets, qualitative and quantitative measures and actions that have been completed.



### 8.3.3 Progress Report Year Three - Hobsons Bay Events and Festivals Plan 2016-21

**Directorate:** Sustainable Communities

**Councillor Portfolio:** Arts, Culture and Tourism - Cr Angela Altair and Cr Colleen Gates

**Appendices:**

- 1 Events and Festivals Plan Year 3 Progress Report - List of permit applications
- 2 Events and Festivals Plan Year 3 Progress Report - Table of funded events including details of support provided
- 3 Events and Festivals Plan Year 3 Progress Report - Table of funded or produced events by category and criteria

#### Purpose

To report on the progress and outcomes of the Hobsons Bay Events and Festivals Plan 2016-21 during the period July 2018 to June 2019 and note the priorities for 2019-20.

#### Motion

**Moved Cr Colleen Gates, seconded Cr Michael Grech:**

**That Council:**

1. **Note the progress and outcomes of the Hobsons Bay Events and Festivals Plan 2016-21.**

**Carried**

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#### Summary

Through the Hobsons Bay Events and Festivals Plan 2016-21 (the plan), Council enables a strong and diverse events program which showcases the city, entertains our community and provides opportunities for collaboration, connection and capacity building. This report highlights the achievements of the plan during the period July 2018 – June 2019 with actions undertaken across a range of work in line with its goals, values and themes.

#### Background

Successful events can build cultural identity, social cohesion and connection and can enable a celebration of sense of place, providing a greater understanding of where we live. Investment in events can support the local economy, attract visitors and encourage their return, which can benefit local business and organisations.

Council has a number of roles in relation to events and festivals. These include the assessment and approvals of events that take place on public or Council managed land, providing advice on requirements, appropriate use of land, compliance information and coordinating stakeholders and authority approvals. Council has an advisory and facilitation role, providing a central point of contact for event organisers, monitoring and evaluating event impacts and providing support and capacity building to the community. Council

provides support through funding and in-kind contributions to events which help meet Council goals and is sometimes an event producer.

## Discussion

Hobsons Bay is home to a diverse and expanding calendar of events that contribute to making the city a great place to live and visit. The plan provides direction for the support, management and development of events and festivals in Hobsons Bay and is established across three goals:

- Goal One - To strengthen and support events that enhance our community
- Goal Two – To strengthen tourism and economic outcomes
- Goal Three – To effectively manage event impacts

During 2018-19, Council provided funding assistance to event producers through application to the Local Events and Festivals Fund and Major Events Sponsorship programs as well as an open round in support of Small Short Lead requests. Application details were promoted widely to cultural, community and sporting groups, recurrent producers and other interested groups. Applications were assessed by representatives of various areas across Council on criteria of capacity and capability, community benefits and outcomes, economic and tourism benefits and outcomes, dispersion (location and/or time of year) and contribution to a diverse events calendar for the city.

In 2018-19, 51 events were supported through these programs with support given to events and festivals that relate to the arts, cultural programming, community celebration, major sporting events and special events that showcase the city and some of its defining characteristics. These included local initiatives such as the Vernon Street Festival, Vietnamese Moon Festival and Slow Fish Festival, to major events of regional and State significance such as the WOW Challenge and Open Water Swim, Bay Classic Series cycling, Miss Gay and Miss Transsexual Australia and the U15 Lacrosse National Championships.

Opportunities to leverage benefits from connections with State festivals such as the Melbourne Food and Wine Festival and National Trust Heritage Festival produced local programs through partnerships with special interest groups, local businesses and program development and delivered Eat Drink Westside and Heritage Hobsons Bay.

Work in support of the plan included the production of 11 events, including Movies by the Bay and Summer Sounds events in Altona, Laverton, Seabrook and Williamstown and a 10 day winter activation, Neon Dog Park in Nelson Place, Williamstown. The events unit provided assistance to 7 civic events of significance, supporting the organisers of Anzac and Remembrance Commemoration Services and coordinated the response to the New Year's Eve mass gathering in Williamstown and Newport.

During the reporting period, 70 events applicants were assessed and received permits. These included major or complex (level 3) events such as the Williamstown Open Water Challenge, WSTC Girls Secondary Sport Triathlon, Surf Lifesaving Victoria Junior Carnival, Altona and Endemol Shine filming of Australian Ninja Warrior in Spotswood.

Workshops were held in Events and Risk Management Planning and Events Promotion and Marketing to help build the capacity of community events organisers to deliver events.

See Appendix 1 for a summary of actions that helped deliver the plan and a list of events which were funded, supported, produced or issued with permits during the period June 2018 to July 2019.

**Proposed actions for 2019-20**

Work in 2019-20 will build on the achievements to date, with plans to further develop the assessment and evaluation tools to determine the social, economic and tourism benefits of investment in events and festivals. Sunset Cinema's trial of open air cinema at Commonwealth Reserve demonstrated the ability for event producers to bring value and investment to an area and Council will continue to look for appropriate opportunities. A central events register will be compiled to document all events supported or produced by Council. This will help showcase and promote particular program areas and provide opportunities for collaboration. For users of event spaces, building capacity to creating sustainable events and building capacity to respond to Crowded Places protocols and emergency planning will continue.

## 8.4 Infrastructure and City Services

### 8.4.1 Aquatic Strategy - Final Adoption

**Directorate:** Infrastructure and City Services

**Councillor Portfolio:** Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill

**Appendices:**

- 1 Hobsons Bay Aquatic Strategy 2019-2030
- 2 Draft Aquatic Strategy Public Exhibition Feedback Summary

### Purpose

To seek Council's endorsement of the Aquatic Strategy Final Report.

### Motion

**Moved Cr Colleen Gates, seconded Cr Michael Grech:**

**That Council:**

1. **Adopt the Aquatic Strategy Final Report.**
2. **Acknowledge the feedback received during the public exhibition of the Draft Aquatic Strategy.**
3. **Write to all submitters to thank them for their contribution.**
4. **Establish a Stakeholder Reference Group to guide the Bruce Comben Reserve Aquatic Centre Feasibility Study.**

**Carried**

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### Summary

At the Ordinary Council Meeting on 12 March 2019, Council resolved to place the Draft Aquatic Strategy (draft strategy) on public exhibition for four weeks between 1 April 2019 and 30 April 2019. The public exhibition period was later extended to close on 5 May 2019 to allow additional time for the community to provide feedback. The public exhibition period was widely promoted with existing users and members of Council's aquatic facilities and the Hobsons Bay Community.

In total, 1,140 people visited the combined draft strategy page on Council's Participate website, 76 people completed an online survey, nine submissions were received and approximately 45 people attended the three community drop in sessions during April 2019.

The feedback received during the public exhibition period has been considered and has informed the updated Aquatic Strategy (the strategy) (Attachment 1) that is presented for adoption.

## Background

The strategy commenced in 2018 and has been developed to meet our community's current and future aquatic facility needs. The strategy considers the upgrade and renewal needs of the existing facilities, and provides a plan to deliver aquatic facilities and services for our future population growth. To achieve this vision, the strategy recommends the provision of two major (district level) aquatic centres, one to service the east of the municipality and one to service the west.

The first priority is to undertake a feasibility study and design for a new aquatic centre at Bruce Comben Reserve to service the west of Hobsons Bay. This is considered the highest priority due to the Laverton Swim and Fitness Centre nearing the end of its useful life. The feasibility study for the new facility at Bruce Comben Reserve will also include investigations into a new water play and youth facility at McCormack Park to replace the Laverton Swim and Fitness Centre.

A long term priority in the plan is to undertake an expansion project at Bayfit Leisure Centre to include facilities that are found in a contemporary facility.

## Discussion

The public exhibition period of the draft strategy was from 1 April 2019 to 5 May 2019. A summary of the feedback received is included as Attachment 2. Key themes that emerged from feedback received on the draft strategy include:

- the proposed aquatic facility at Bruce Comben Reserve and its impacts on the Cooraminta Children's Centre and traffic within the area
- replacement of the Laverton Swim and Fitness Centre
- future Bayfit Leisure Centre redevelopment project
- the provision of a 50m pool in Hobsons Bay

All feedback received during the public exhibition period has been reviewed. Following careful consideration of the feedback, a high level response to the key themes is provided below:

### Bruce Comben Reserve

Council officers have met with Staff of Cooraminta Children's Centre and tenant sport clubs at Bruce Comben Reserve to discuss the draft strategy to understand their needs. The updated strategy provides a list of key principles that respond to their concerns and will guide the development of an aquatic facility at Bruce Comben Reserve. A Stakeholder Reference Group will be established to guide the feasibility study on the aquatic facility at Bruce Comben Reserve. Membership on this reference group will include representatives from Cooraminta, tenant sports club and the local community.

The following key design principles have been developed to guide the Western Aquatic Centre at Bruce Comben Reserve:

- provide a modern aquatic and early years facility
- there will be continuity of early years' service provision onsite
- there will be continuity of service provision onsite for tenant sports clubs

- the centre will be designed consistent with Universal Design Principles and Female Friendly Guidelines
- this design will include change facilities for school groups, people with disabilities and families
- the design will respond to potential residential safety and amenity impacts including traffic concerns

#### Traffic Impact – Central Avenue

Traffic concerns particularly on Central Avenue in Altona Meadows were raised during the public exhibition period. In response to traffic concerns, Council will use the strategy as an advocacy tool to VicRoads for the duplication of Central Avenue and improvements to the Point Cook Road and Princess Freeway Interchange.

#### The Laverton Swim and Fitness Centre

The Laverton Swim and Fitness Centre is nearing the end of its useful life. A new water play and youth facility will replace the Laverton Swim and Fitness Centre. Council will work with the Laverton Community to develop the water play area and the youth facility on the site.

#### Provision of a 50m pool

There was feedback received during the public exhibition period requesting the provision of a 50m pool. For a facility with a 50m pool to be successful and financially viable, a catchment of 100,000+ people is required. In Hobsons Bay, a facility location to achieve this catchment cannot be achieved therefore the provision of a 50m pool has not been included. In close proximity to Hobsons Bay, there are other 50m pools located at AquaPulse, Hoppers Crossing, Maribyrnong Aquatic Centre, Maribyrnong and Melbourne Sports and Aquatic Centre, Albert Park.

The feedback has informed the updated strategy that is presented for adoption.

### **8.4.2 Response to Petition - Request to Reconsider the Demolition of the Cooraminta Children's Centre**

**Directorate:** Infrastructure and City Services

**Councillor Portfolio:** Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill

**Appendices:** Nil

#### **Purpose**

To advise Council of the proposed actions to be undertaken in response to the petition regarding the Cooraminta Children's Centre and the Hobsons Bay Aquatic Strategy.

#### **Motion**

**Moved Cr Colleen Gates, seconded Cr Michael Grech:**

**That Council:**

- 1. Establish a Stakeholder Reference Group that will guide the Bruce Comben Reserve Aquatic Centre Feasibility Study.**
- 2. Advise the lead petitioner of the outcome.**

**Carried**

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#### **Summary**

A petition with 565 signatures has been received requesting that Cooraminta Children's Centre (CCC) is not impacted by the implementation of the Aquatic Strategy.

At the Ordinary Council Meeting held on 12 March 2019, Council resolved to place the Draft Aquatic Strategy on public exhibition. Within the Draft Aquatic Strategy, a new aquatic facility is proposed at Bruce Comben Reserve on the existing footprint of the CCC. Whilst a new Early Year's facility was included in the new aquatic facility concept, the scale and detail of the proposal caused concern for the Cooraminta community.

Council officers met with representatives from CCC to discuss the Draft Aquatic Strategy in more detail. As part of the updated Aquatic Strategy prepared for Council adoption, the concept plan for a new aquatic facility at Bruce Comben Reserve has been removed and replaced with key principles to guide the feasibility and design of a new facility onsite. One of the key principles is to ensure there is continuity of an Early Years' service at Bruce Comben Reserve throughout the development of the new aquatic facility.

Furthermore, a Stakeholder Reference Group is recommended to be established with representatives from CCC, tenant sports clubs from Bruce Comben Reserve and local residents to help guide the Bruce Comben Reserve Aquatic Facility Feasibility Study.

## Background

At the Ordinary Council Meeting held on 12 March 2019, Council resolved to place the Draft Aquatic Strategy on public exhibition for four weeks between 1 April 2019 and 30 April 2019. The public exhibition period was later extended to close on 5 May 2019 to allow additional time for the community to provide feedback. Following the completion of the public exhibition period, Council received a petition on 14 May 2019.

Following the conclusion of the public exhibition period, Council officers met with the Director and some staff from CCC to further discuss their concerns. As a result, CCC and Council agreed to work together to progress the future facility at Bruce Comben Reserve. As a result of these positive discussions, CCC submitted their petition with a covering letter which included the below details:

*“While Cooraminta CC Inc. still have concerns over the proposed Aquatic centre, we agree in principle with the following points:*

*1: A consultative committee will be formed with all parties affected by this proposal.*

*2: That the Cooraminta CC Inc. will be involved in the entire process and be the approved Provider for the Early Years’ Service on Bruce Comben Reserve.*

*3: That Cooraminta CC Inc. preferred option is to stay where we are currently and to have the facility façade upgraded.*

*4: Should it be deemed that the current facility is not appropriate and will in fact be demolished, then Cooraminta CC Inc. will stay where it is until a new Early Years facility is built and we move to the new premises.”*

The petition was signed by 565 people and was hosted online via change.org.

## Discussion

All feedback received during the public exhibition period of the Draft Aquatic Strategy has been reviewed and carefully considered. The contents of the petition and the covering letter have also been considered. Below is a response to the key points raised in the covering letter of the petition submitted by CCC:

**Item 1:** A consultative committee will be formed with all parties affected by this proposal.

A Stakeholder Reference Group will be established to guide the feasibility study on the aquatic facility at Bruce Comben Reserve. Membership on this reference group will include representatives from CCC, tenant sports club and the local community.

**Item 2:** That the Cooraminta CC Inc. will be involved in the entire process and be the approved Provider for the Early Years’ Service on Bruce Comben Reserve.

As a representative on the Stakeholder Reference Group, CCC will be involved at key points throughout the process including the development of the feasibility study, detailed designs and implementation of a new centre at Bruce Comben Reserve. CCC’s current 3 year licence expires in December 2019. While licences are normally only renewed every three years, given the redevelopment of an early years facility is part of the Bruce Comben Reserve aquatic centre, Council is prepared to confirm in advance the extension of CCC’s licence for the duration of the design and development of the new aquatic centre.



**Item 3:** That Cooraminta CC Inc.'s preferred option is to stay where we are currently and to have the facility façade upgraded.

**Item 4:** Should it be deemed that the current facility is not appropriate and will in fact be demolished, then Cooraminta CC Inc. will stay where it is until a new Early Years facility is built and we move to the new premises.

Within the updated Aquatic Strategy for Council adoption, the concept plan for Bruce Comben Reserve Aquatic Facility has been removed and replaced with key principles that will guide the facility development. The following key design principles have been developed to guide the Western Aquatic Centre at Bruce Comben Reserve:

- provide a modern aquatic and Early Years facility
- there will be continuity of Early Years' service provision onsite
- there will be continuity of service provision onsite for tenant sports clubs
- the centre will be designed consistent with Universal Design Principles and Female Friendly Guidelines
- this design will include change facilities for school groups, people with disabilities and families
- the design will respond to potential residential safety and amenity impacts including traffic concerns

### 8.4.3 HD Graham Reserve - Adoption of the Final Master Plan

**Directorate:** Infrastructure and City Services

**Councillor Portfolio:** Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill

**Appendices:** 1 HD Graham Reserve Master Plan

#### Purpose

To update Council on the HD Graham Reserve Final Master Plan (the Master Plan) which includes identification of appropriate locations for the future development, and seek approval to adopt the Master Plan.

#### Motion

**Moved Cr Colleen Gates, seconded Cr Michael Grech:**

**That Council:**

1. **Approve the HD Graham Reserve Master Plan.**
2. **Write to the submitters to thank them for their contribution and advise them of Council's decision.**

**Carried**

---

#### Summary

A draft of the Master Plan was presented to the community in March 2019 via a range of communication methods, including on-line and on-site information sessions. The feedback received via these processes has been reviewed and a number of modifications to the Master Plan have been proposed in response.

Based upon the feedback received, two changes to the draft Master Plan have been made.

1. The proposed soccer fields to reconfigure the layout so that the fields and associated lighting infrastructure are further away from neighbouring residences. In the draft Master Plan upon which the feedback was received, the lights proposed were at least 40 metres from residential boundaries. Under the proposed reconfiguration, this would increase to 110 metres.
2. It is proposed that a smaller BMX facility is added in the vicinity to cater for more users, including family groups being catered for with the proposed new play space. The proposed facility is intended only as a small-scale extension of the existing facility that increases opportunities for use, particularly by children.

#### Background

HD Graham Reserve is a 19.1 hectare site in Altona Meadows, which acts as the entrance to the Truganina Park, the 100 Steps of Federation, and Cheetham Wetlands. The sites design is based on a Master Plan that was completed in 2000 (document attached). The Master

Plan was developed by Council as a continuation of the Altona Landfill Master Plan after the closure of the Altona landfill in February 1998.

The HD Graham Reserve is bordered by Truganina Park, the former Altona landfill to the south, Queen Street to the north, residential properties along the western side of the reserve and the Laverton Creek floodway on the east. HD Graham Reserve is on Crown Land which is zoned Public Park and Recreation Zone (PPRZ) and Council acts as the Committee of Management.

The aim of the Master Plan is to guide future development in an ecologically sustainable and responsible manner, consistent with Council's current policies, strategies and plans. The Master Plan is to respond to current and future community aspirations and needs, as well as the existing and potential future users of the site.

## Discussion

The following table lists the key items/themes that have been identified by the Master Plan and the proposed responses to them.

**Pedestrians** - Increasing vehicle movements through the site due to recreation facility developments has the potential to reduce pedestrian amenity.

### Proposed responses

- creation of pedestrian priority crossing points in safe and convenient locations
- formalisation of an accessible pedestrian path network accessing the whole site
- improved links between Queen Street and the facilities and destinations in Truganina Park (including the 100 Steps of Federation)

**Biodiversity** - The site includes and adjoins indigenous vegetation and valuable habitat. There is an opportunity for these assets to be highlighted, expanded, and better integrated into the function of the site.

### Proposed responses

- creation of vegetated buffers around significant areas to help protect them and to reduce public risk (e.g. of limb drop on old trees)
- creation of path circuits and viewing nodes (including interpretive signs) to encourage visitors to engage with the natural features of the site
- identification of a site for a potential Wetland Education Centre subject to feasibility investigations (reflecting a community-initiated proposal)
- identification of areas where additional areas of indigenous vegetation and habitat can be established on the site

**Recreation Opportunities (Playing Fields)** - The site includes large and underutilised mown grass areas, providing an opportunity for recreational use by the community.

### Proposed responses

- proposal for flexible playing fields, able to be used by a number of different sports

- a toilet/change facility to support the playing fields. The facility will reflect that this will not be home to clubs, but will be an overflow venue to be used predominantly for training
- a focus upon playing fields for training will help address congestion issues that would accompany regular weekend use (given the high levels of use of the stadium on weekends, which will increase when the stadium is expanded)
- training fields will require lights. The proposal maximises the distance between the lights and neighbouring residents to reduce light spill impacts

**Recreation opportunities (skate & BMX)** - There is opportunity to expand and improve the existing successful skate and BMX facility.

Proposed responses

- provision of additional shade in locations where it is most needed
- identification of opportunities to expand the existing skate facility
- addressing the surface issues with the existing BMX jumps facility that is currently limiting its use
- opportunity to create less challenging BMX elements to cater for a wider range of users

**Recreation (Play Space)** - There is currently no substantial play space at the site. There is opportunity to provide play facilities to complement other site uses.

Proposed response

- a new play space is proposed close to the part of the skate facility that is frequented by younger users, expanding the play offerings for families in this area. This location is also visible from the main road (advertising its presence to potential users and providing surveillance to discourage anti-social behaviour), close to access paths and car parking, close to the existing neighbouring primary school and easily accessed from the stadium.

**Water** - Council strategies have a strong focus upon improving sustainability outcomes within the municipality. These water initiatives supplement the biodiversity proposals in reflecting these strategic goals.

Proposed responses

- incorporation of permeable paving for selected car parking, as identified in the stadium development plans
- investigation of the use of recycled water from the neighbouring water treatment facility to irrigate the proposed playing fields
- proposals to incorporate swales and raingardens to capture and treat water runoff and irrigation overflow, to avoid negative impacts upon existing vegetation and water bodies

A community proposal for a Wetland Education Centre has been considered as a part of the Master Plan preparation. The location identified by the community group for the centre is in the south-eastern corner of HD Graham Reserve. Further investigations need to be undertaken to determine the viability of this location within the HD Graham Reserve and for

the establishment of the Wetland Education Centre. The location is ideal for a viewing point and interpretative signs, with views to both Laverton Creek and the constructed wetland.

### 8.4.4 West Gate Tunnel Update Report

**Directorate:** Infrastructure and City Services

**Councillor Portfolio:** Integrated Transport - Cr Jonathon Marsden and Cr Sandra Wilson

**Appendices:** Nil

#### Purpose

For Council to receive and note the current status report on the West Gate Tunnel Project (the Project) and associated initiatives and advocacy activities.

#### Motion

**Moved Cr Tony Briffa, seconded Cr Peter Hemphill:**

**That Council:**

1. **Receive and note the current status report on the West Gate Tunnel Project.**

**Carried**

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#### Summary

The purpose of this report is to provide Council with an update on the current status of the Project across a range of aspects in accordance with the governance and decision making framework including property impacts and transactions. The status of Council's committed advocacy activities that specifically relate to the Project, the Sports and Open Space Enhancement Package and the Hobsons Bay Transport Planning Study are also included within this report.

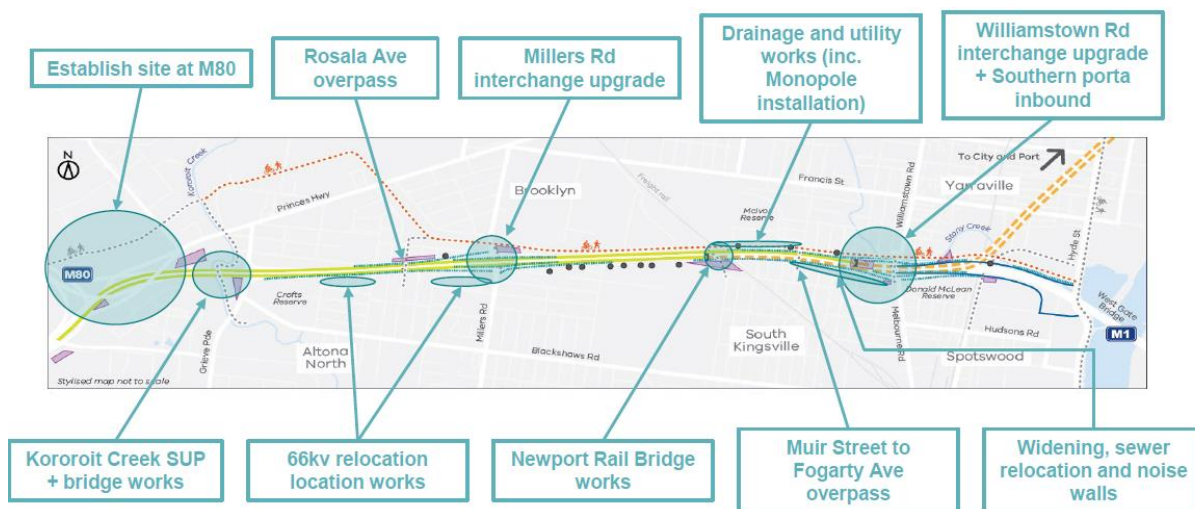
Construction works are well advanced on the Project. The CPB Contractors and John Holland Joint Venture (JV) and West Gate Tunnel Authority (WGTA) continue to seek Council's input into specific project design, community outcomes and approval to access Council land and infrastructure.

#### Background

Council has received a number of reports on the development and planning process associated with the Project. As it progresses through the construction phase regular status reports will continue to be provided. This report provides an update on current Project activities, items submitted by the WGTA/JV for Council approval, Council advocacy activities, governance arrangements including communications and engagement and capital works to be undertaken by Council as a result of the Project.

#### Discussion

The following figure outlines the current Project related activities along the West Gate Tunnel section:



**Figure 1**

### **Construction Activity**

Current construction activity being undertaken by the JV in the western section is focused in the areas highlighted on Figure 1 and as outlined below:

- works to widen the West Gate Freeway (WGF) between Chambers Road and Grieve Parade and new noise walls
- construction of retaining walls, bridge structural works including excavations and piling at various locations
- 66KV powerline relocations along southern edge of freeway – now working in Paringa Road.
- construction of two pedestrian overpasses
- Kororoit Creek and Newport Rail bridge widening works
- Millers Road and Williamstown Road bridge structure widening and traffic lane switches, adjusting the alignment of the freeway to allow preparation for the inbound tunnel entry
- the outbound (southern) tunnel portal site
- assembly of the Tunnel Boring Machines (TBMs) for commencement of tunnelling in coming months

Over the next few months, works will commence for the Southern portal site establishment and utilities relocation at the end of New and Watson Street, South Kingsville. Initial works include vegetation removal (refer Figure 2 below) and relocation of utility services.

## Ordinary Council Meeting Minutes

**Figure 2**

To facilitate West Gate Freeway widening and noise wall works, a work zone is to be established outside the southern noise wall between Williamstown Road and The Avenue (refer to Figure 3 below). This will require the closure of road ends to local traffic – from Abbott Street to Le Fevre Street – from which site vehicles will access/egress the site. The primary site access point will be from JV's compound on Cullen Court. Another access/egress point on the western side of the site will connect to The Avenue. Intermediate access/egress points will be active via the truncated roads. Due to the nature of the works, the footpaths linking the truncated roads must close, although the Muir Street/Wembley Ave footbridge will remain open.

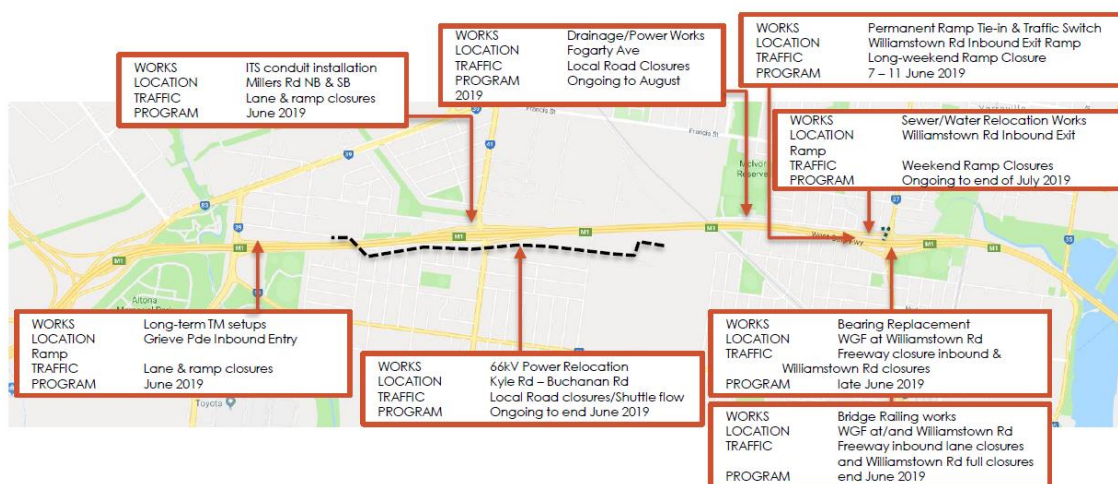
**Figure 3**



### **Construction Traffic Impacts**

Some night time and freeway ramp closures have been programmed with detailed Traffic Management and Communications Plans (The Plans) to be implemented in the lead up to the closures. Figure 4 below highlights the current and upcoming traffic impacts and work locations between Hyde Street and the M80 interchange.

Further details are available at: <http://westgatetunnelproject.vic.gov.au/constructionupdates/>



**Figure 4**

Recent community concerns have been received by Council in regard to the construction truck activity in residential streets in Spotswood and South Kingsville and some damage caused by trucks in the road verge along Beevers Street, Altona North.

Residents of Ferguson Street, Spotswood have raised concerns about the number of trucks using the street - the damage to the road and trucks idling in front of the properties before entering the compound /construction site. The JV has taken action to address this and will repair the damage when JV have completed use of the street for access for the noise wall construction. Further monitoring of the JV activities in the area will be undertaken.

### **Council Advocacy**

Throughout the design and now construction stages, officers have where possible negotiated outcomes and improvements consistent with the adopted Council position to optimise beneficial community outcomes. A Memorandum of Understanding (MOU) has been established between Council and the Authority to reflect the organisational roles and responsibilities and to support the ongoing resources from the State Government to support Officers in project delivery for the term of the Project.

### **Sports and Open Space Enhancement Package**

This Package was endorsed at the Ordinary Council Meeting on 13 February 2018 and is supported by the State Government through a \$5M contribution and \$2.86M Council contribution. The status of the Sports and Open Space Enhancement Package (The Package) is as follows:

## Ordinary Council Meeting Minutes

Item	Status
Duane Reserve, Brooklyn - improvements and lighting upgrade	Concept plans were available for community consultation in June 2019 with an information session held on 15 June. A summary on the feedback will be provided in the next update report.  Detailed design will be undertaken in the next two months and construction completion in early 2020.
Brooklyn Reserve improvements	
Rowan Avenue Reserve, Brooklyn improvements	
Pipeline Reserve, Brooklyn (included following initial community feedback)	
WLJ Crofts Reserve, Altona North Master Plan and Works	Community consultation including drop-in sessions undertaken in June. Target completion date of works December 2020.
Donald McLean Reserve, Spotswood Master Plan Review and Works	As for WLJ Crofts Reserve above. Target completion date of works June 2020.

The Plans will include all infrastructure elements within these Reserves and provide detailed designs for the respective pavilions. The WGTA are engaged in this planning process to ensure impacts as a result of the Project are factored into the designs and consideration given to construction timelines.

### Hobsons Bay Transport Planning Study

Council has commenced, with the Department of Transport, the development of an Integrated Transport Plan for Hobsons Bay to be funded by the State Government. The project consultant, WSP, has now been appointed and a Draft Transport Issues and Background Paper defining issues and opportunities previously identified by the community and respective agencies has been prepared as a guide for community engagement.

The Hobsons Bay Transport Planning Study, to be completed by early-mid 2020, will consist of three key deliverables:

1. An evidence based transport study to be used as a working document
2. An implementation plan with mutually agreed interventions to be identified by the study, and projects to proceed to a business plan for endorsement by government
3. An advocacy document for Council which will include items that may not align with current State Government policy.

As part of the Study, stakeholder agencies participated in *Movement and Place* workshops in June to help prioritise optimal transport outcomes considering transport demand and land use.

### Transport Corridor Study (Williamstown Road and Millers Road)

The Transport Corridor Study is led by VicRoads to identify and address key transport issues and impacts in the Williamstown Road and Millers Road corridors resulting from the Project, particularly the proposed increase in truck traffic.

The last meeting of the Corridor Study Group was held on 27 March 2019 with 16 shortlisted options proposed to go to the broader community for feedback and input. Council has requested that a further meeting of the Group be held to work through the evaluation and

recommendations for all the options to gain a consensus (and better understanding) of those options going forward for consultation and how the remaining options will be dealt with.

Further information on the Study can be found at:

<https://www.vicroads.vic.gov.au/newsmedia/2018/changing-traffic-movement-through-melbournes-growing-innerwest>

### **Community Liaison Group**

The last Community Liaison Group (CLG) meeting was held on 19 June 2019 and included an update on the construction activities and planned works. A CLG workshop on proposed landscape design and possible offset planting locations was held on 5 June 2019.

Approximately 3000 trees are available for offset planting. Additional locations suggested outside the Project area in Hobsons Bay include:

- tree planting along Hyde Street to Francis Street and around Simcock Avenue
- Donald McLean and Crofts Reserves
- more trees along the freeway southern boundary between Melbourne and Millers Roads
- Avenue Reserve
- Pipeline Reserve
- Hosken Reserve and along Kororoit Creek

The Plan will now be amended to show the draft offset planting locations. Key actions from the workshop include:

1. JV to review removal of trees around Kororoit Creek required for shared use path (SUP) construction between Geelong Road and Grieve Parade
2. JV to advise Friends of Lower Kororoit Creek about consultation with Indigenous representatives regarding the Indigenous garden north of the freeway at Kororoit Creek (near the blue stone bridge).
3. JV to review opportunity for any additional safety treatments at the cycling path intersection along Kororoit Creek – just before the blue stone bridge.
4. JV to review opportunity to connect the current maintenance track at the edge of Kororoit Creek (below the location of the proposed truck turnaround bay) with the new SUP.
5. Transurban to advise if surveillance cameras on West Gate Freeway would capture the Kororoit Creek path on either side of the bridge
6. Opportunity to have CLG members input into a priority list for landscaping offsets with Council.
7. JV to prepare a landscape communications plan including factsheets to be available to the community which will include Federation Trail in Brooklyn (Pipeline Reserve).

Further information on the CLG including copies of meeting notes can be found at:

<http://westgatetunnelproject.vic.gov.au/clg/>

### **Traffic Management Liaison Group**

The last meeting of the Traffic Management Liaison Group was held on 5 June 2019 where an update on various traffic management aspects of the Project was provided. Traffic monitoring across the network continues and no major issues identified. The ongoing pedestrian access difficulties at the Millers Road interchange were discussed and additional monitoring to occur.

Upcoming traffic impacts are included in Figure 2 above and the following link:

[www.westgatetunnelproject.vic.gov.au/travel disruptions](http://www.westgatetunnelproject.vic.gov.au/travel disruptions).

## **Business Involvement Plan Progress**

The Project has social and economic requirements and targets to support local businesses and provide local employment opportunities. An Industry Capability Network has been established with Hobson Bay businesses invited to participate. An online trader directory has been in place since last year, and the JV Business Engagement team have been working closely with the Economic Development team at Council connecting local businesses to workers.

## **Community Involvement and Participation Plan**

A Community Involvement and Participation Plan (CIPP) is being developed by WGTA which includes a state funded grants and partnership program to fund community led social legacy outcomes and initiatives, e.g. capital projects, community programs and events. The governance structure, available funding and proposed implementation plan is being finalised. The CIPP, expected to be announced in the near future, is proposed to operate over the life of the Project.

The Project is working closely on the public interface for the CIPP with Maribyrnong City Council and Hobsons Bay City Council and are finalising details in regards to the categories and funding. The funding program will be available in various rounds that will occur through the project construction. The governance structure and proposed implementation plan is being finalised and an announcement expected soon prior to inviting applications from relevant community based clubs and organisations.

Council has agreed to promote and support this program through:

- providing information sessions
- providing a grant writing workshop
- promoting the program on its web/social media through sharing the CIPP links (which are yet to be established)
- providing a small assessment group that provides recommendations back to the Project on successful applications

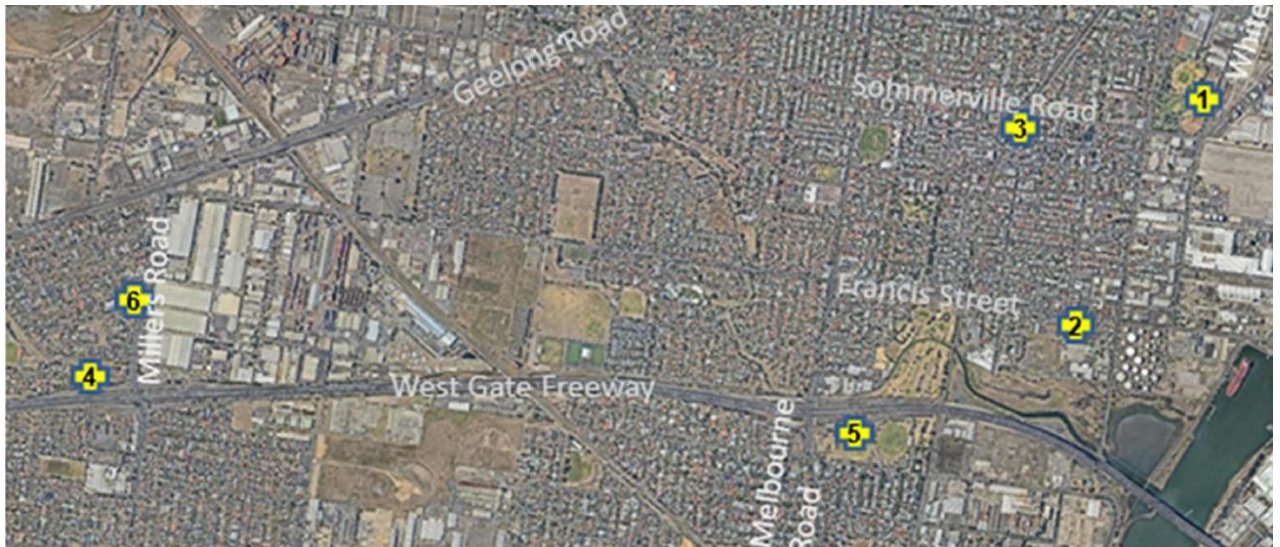
## **Inner West Air Quality Community Reference Group**

The Inner West Air Quality Community Reference Group (The Group) provides community members the opportunity to provide community insight and input to future improvements for air quality in the inner west. The Group has an initial term of 12 months (to the end of 2019).

The meeting of the Group on Monday 3 June 2019 discussed the report content, format and chapter headings. The meeting of the Group held on 24 June 2019 included a panel discussion on the Project's ventilation air pollution control.

Further information can be found at: <https://www.environment.vic.gov.au/sustainability/inner-west-air-quality-reference-group>

Air quality monitoring for the project has been established at six Ambient Air Quality Monitoring Stations (AAQMS) to develop a baseline of data from current local conditions (see below). This baseline will be used to measure any changes once the project tunnel opens in 2022. Monitoring will continue for up to 5 years following opening. The latest available report is for March 2019 which recorded a total of 2 exceedances of the target emission levels for PM10. The February 2019 monitoring report recorded 7 exceedances.



**Figure 5 - Project AAQMS site locations**

Results from the temporary AAQMS established within the Project area are available at:  
[Tunnel ventilation and air quality.](#)

## **9 Delegates Report**

**Directorate:** Corporate Services

### **Purpose**

To consider reports by Councillors who have been appointed as delegates to Council and community committees.

### **Motion**

**Moved Cr Peter Hemphill, seconded Cr Michael Grech:**

**That Council:**

- 1. Receive and note the recent Delegates Report.**

**Carried**

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### **Delegates Report - RoadSafe Westgate Community Road Safety Council Inc.**

**Councillor Delegate: Cr Sandra Wilson**

**Date of Meeting: 19 June 2019**

Council recently undertook works to install new street lighting on roads within the Brooklyn area to improve pedestrian and road safety. This includes new lighting on Corrigan Avenue, Stenhouse Avenue, Eames Avenue, Nolan Avenue, Cypress Avenue and Heather Avenue.

Works are also underway to complete speed management works in Challis Street, Newport and Grieve Parade, Altona. These works will aim to reduce the speed on these important roads and to improve overall road and pedestrian safety.



**Delegates Report - Environmental Sustainability Portfolio Advisory Committee****Councillor Delegate: Cr Jonathon Marsden and Cr Sandra Wilson****Date of Meeting: 2 May 2019**

The third meeting of the Environmental Sustainability Portfolio Advisory Committee (PAC) was held on 2 May 2019. The meeting focused on two projects.

The first was the Coastal Management Plan (CMP). The PAC was invited to provide input into the development of the CMP through a hands-on workshop to identify key issues along the foreshore of Hobsons Bay and highlight opportunities for the future. The feedback provided will be considered as part of the community engagement process.

The second was the development of a Local Food Production Strategy (The Strategy). An overview of key features of the Strategy was provided, and a range of models that could potentially be implemented in Hobsons Bay were outlined. Members of the PAC discussed potential models and key issues that they would like addressed as part of the Strategy. Some key issues that emerged include: growing food to enhance social cohesion; reducing food bills; increasing employment with local businesses dedicated to growing food; enhancing green spaces; and reducing greenhouse gas emissions. Some issues arose such as managing land contamination and any requirements for zoning.

The group recommended next steps could include: community consultation, applying appropriate models (e.g. agrihoods and fruit forests), and undertaking an audit of Council and Crown land to identify potential food growing areas.

## **Delegates Report - Integrated Transport Portfolio Advisory Committee**

**Councillor Delegate: Cr Jonathon Marsden and Cr Sandra Wilson**

**Date of Meeting: 15 May 2019**

The third meeting for the Integrated Transport Portfolio Advisory Committee (PAC) was held on 15 May 2019.

The group worked together to discuss the transport advocacy priorities for 2019. Current priorities are the Melbourne Metro 2 and upgrades to Grieve Parade as the preferred truck route.

Key issues in relation to Melbourne Metro 2 included: whether the scope was too broad by including the freight rail link and the Altona Loop and if this weakened the impact; highlighting the need to focus on population growth in the west; how the project links to the Suburban Rail Loop; and an alternative station location closer to Spotswood where space is less constrained. It was reported that the focus of the technical work going forward is to highlight the strategic importance of the rail link for Melbourne's west and for Council to join with other councils to advocate for funds to be allocated in the next State and Federal Budgets.

Other priority advocacy areas discussed include a bus network review, level crossing removals, parkiteers, shared trails, including a safe crossing of Laverton Creek, and the reconfiguration of the Point Cook Road interchange. Feedback was provided on the value of establishing a set of principles, similar to those developed by Council for the Level Crossing Removal Authority, due to their ability to support ongoing advocacy on the issue.

A presentation was given on electric vehicles and Council's approach to promoting them within the local community. Council is progressing projects to provide electric vehicle charging stations in each Council ward beginning with charging stations at the Council offices in Altona to be delivered by the end of June.

Specific feedback was provided on the importance of encouraging charging stations at the planning level (already required to be considered for two or more dwellings as part of the Environmentally Sustainable Development Policy). In addition, Council should consider other models, including joining with the private sector to install charging stations and providing guidance to the community on what can be done to retrofit charging stations into older dwellings.



**Delegates Report - Smart City Portfolio Advisory Committee****Councillor Delegate: Cr Angela Altair and Cr Peter Hemphill****Date of Meeting: 30 May 2019**

The Smart City Portfolio Advisory Committee was provided with an overview of Council's recent partnership with ThinXtra Pty Ltd, an Internet of Things (IoT) network provider who will assist Council and the community to deliver Smart City initiatives. Also discussed were a number of case studies demonstrating how IoT has been used across Australia to support Smart City projects within the local government setting.

Committee members participated in a brainstorming activity to identify opportunities for how the use of a business grade IoT network provided by ThinXtra could help address challenges and opportunities relevant to Hobsons Bay, such as flooding and air quality monitoring. Finally, a round table discussion was conducted to seek feedback and input from the committee members, leveraging their specialist knowledge and unique points of view on how best Council may continue the journey toward a smarter, more sustainable and liveable city.

## 10 Supplementary Public Question Time

### Theologia Keramaris

**Q. Has Hobsons Bay City Council been consulted, or will it be consulted, on any aspect of the Draft Marine and Coastal Policy of DELWP at the 5 August Melbourne session to be held at the Mercure Hotel, Melbourne CBD? Council should have a separate session with the community, can this be requested?**

A. The Mayor advised that Council will be consulted through his capacity as the Vice President of the Association of Bayside Municipalities and the delegate from Hobsons Bay City Council.

The question regarding a separate community consultation session was taken on notice and a written response will be provided.

### Ruth Cronin

**Q. Referencing the point made regarding the inadequacy of State Government funding for the Netball/Basketball stadium by Councillor Hemphill, would Council consider that the \$500,000 spent in Brooklyn from the \$5,000,000 West Gate Tunnel Project to be a “token spend?”**

A. The question was taken on notice and a written response will be provided. As requested a response will also be provided at the next Ordinary Council Meeting to be held on 13 August 2019.

### Theologia Keramaris

**Q. If I recall correctly, the City of Melbourne were compensated \$50 million for the West Gate Tunnel Project. Why did Hobsons Bay get \$5 million only?**

A. The question was taken on notice and a written response will be provided.

### Phillip Revens

**Q. What streets are being considered in the heritage study?**

A. The question was taken on notice and a written response will be provided.

### Wendy Brooke

**Q. Are you currently pursuing the construction of a multi-storey car park near The Substation? This is an obvious way to alleviate the problem of inadequate parking space in the back streets of Newport. Imposing time limits and fines is not an acceptable solution.**

A. The question was taken on notice and a written response will be provided.

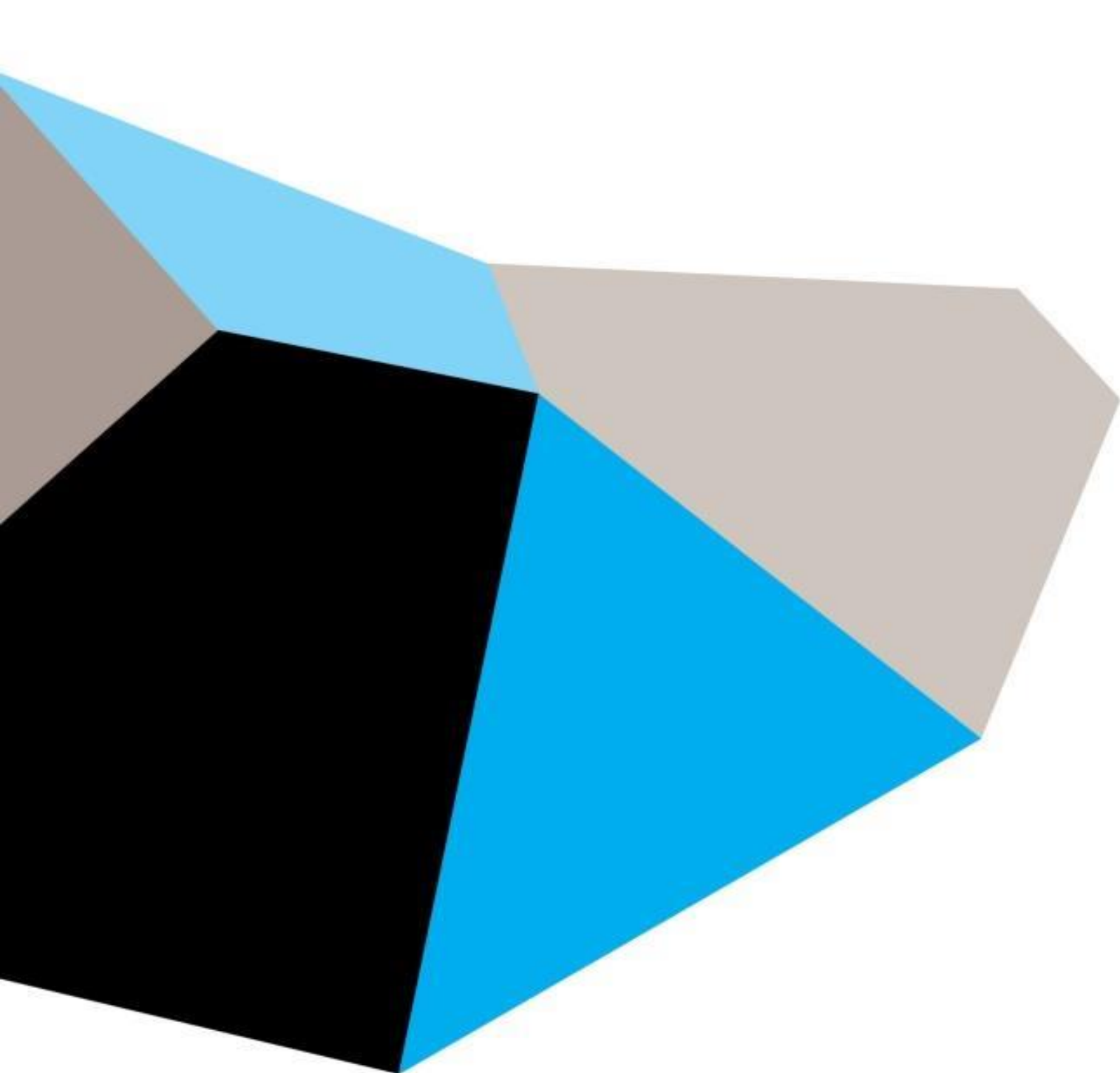
## **11 Urgent and Other Business**

Nil.

There being no further business, the Chairperson declared the meeting closed at 8.18pm.

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Chairperson – Cr Jonathon Marsden  
Signed and certified as having been confirmed.  
13 August 2019



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**HOBSONS BAY CITY COUNCIL**

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