



# Ordinary Council Meeting Minutes

Tuesday 11 September 2018

Council Chamber  
Hobsons Bay Civic Centre  
115 Civic Parade, Altona

**HOBSONS  
BAY CITY  
COUNCIL**



## THE COUNCIL'S MISSION

Working with our community to plan, deliver and advocate for the services and infrastructure that will achieve a healthy, connected and sustainable future in Hobsons Bay.

## OUR VALUES

Honesty

Trust

Integrity

Collaboration

Respect

Accountability

Council acknowledges the peoples of the Kulin nation as the Traditional Owners of these municipal lands and waterways, and pay our respects to Elders past and present.

### Chairperson:

Cr Angela Altair (Mayor)

Strand Ward

### Councillors:

Cr Tony Briffa (Deputy Mayor)

Cherry Lake Ward

Cr Sandra Wilson

Cherry Lake Ward

Cr Peter Hemphill

Strand Ward

Cr Jonathon Marsden

Strand Ward

Cr Colleen Gates

Wetlands Ward

Cr Michael Grech

Wetlands Ward

Aaron van Egmond  
Chief Executive Officer  
Hobsons Bay City Council

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**Minutes of the Council Meeting Held on Tuesday 11 September 2018 at 7pm in the Council Chamber, Hobsons Bay Civic Centre, 115 Civic Parade, Altona.**

**PRESENT**

**CHAIRPERSON:**

Cr Angela Altair (Mayor) Strand Ward

**COUNCILLORS:**

Cr Tony Briffa (Deputy Mayor) Cherry Lake Ward

Cr Sandra Wilson Cherry Lake Ward

Cr Jonathon Marsden Strand Ward

Cr Colleen Gates Wetlands Ward

Cr Michael Grech Wetlands Ward

**OFFICERS:**

Mr Aaron van Egmond Chief Executive Officer

Ms Tammi Rose Director Corporate Services

Mr Sanjay Manivasagasivam Director Infrastructure and City Services

Ms Janet Dawes Acting Director Strategic Development

Ms Leigh McCallum Acting Director Community Wellbeing

Mr Stephen Zelez Manager Communications and Community Relations

Ms Amanda Gaskill Acting Manager Governance and Local laws

Ms Kathleen McClusky Manager Strategy and Advocacy

Ms Martina Simkin Governance Advisor/Minute Secretary

## 1 Council Welcome

The Chairperson welcomed members of the gallery and acknowledged the people of the Kulin Nation as the traditional owners of this land.

## 2 Apologies

### Motion

**Moved Cr Tony Briffa, seconded Cr Jonathon Marsden:**

**That an apology be received and accepted on behalf of Cr Peter Hemphill.**

**Carried**

## 3 Disclosure of Interests

In accordance with sections 77A, 77B, 78 and 79 of the *Local Government Act 1989* Councillors are required to disclose a "conflict of interest" in a decision if they would receive, or could be reasonably perceived as receiving a direct or indirect financial or non-financial benefit or detriment (other than as a voter, resident or ratepayer) from the decision.

In accordance with section 79B of the *Local Government Act 1989* Councillors who consider that they have a personal interest that is in conflict with their public duty in relation to a matter may, if they do not have a conflict of interest as described above, apply to Council to be exempted from voting on the matter.

Disclosure must occur immediately before the matter is considered or discussed.

**Nil.**

## 4 Minutes Confirmation

### 4.1 Ordinary Council Meeting

Confirmation of the minutes of the Ordinary Council Meeting of the Hobsons Bay City Council held on 14 August 2018 (copy previously circulated).

### Motion

**Moved Cr Michael Grech, seconded Cr Sandra Wilson:**

**That the minutes of the Ordinary Council Meeting of the Hobsons Bay City Council held on 14 August 2018 be confirmed.**

**Carried**

## 5 Councillors' Questions

**Cr Briffa requested an update on the recent West Footscray industrial fire including potential short term and long term impacts on the environment and public health and how residents were kept informed during the incident. Cr Briffa requested that a report be prepared for the Council in relation to lessons learnt from the incident and what could be done differently in the future.**

Tammi Rose, Director Corporate Services, advised that although the incident occurred within the Maribyrnong City Council, Hobsons Bay residents were greatly affected by the smoke from the fire. Maribyrnong City Council has now been handed back the site of the chemical fire, however contamination issues remain in Stoney Creek, the clean-up of which is being managed by the EPA. Council is working with the relevant agencies during the recovery stage. It is currently too early to determine the longer term impacts of the event as relevant information is not yet available.

Public meetings were determined by the Incident Control Centre and held in the Maribyrnong region as that was the location of the fire. Information was made available on the Emergency Services website and updates were provided to the community via the Council website and facebook.

A future report will be prepared for Council once further information is received.

**Cr Briffa referred to resident concerns regarding the increase in Council rates experienced by some ratepayers and asked what can residents do if they feel that their valuations are incorrect? Cr Briffa also enquired about the current pension discount and annual average rate notice.**

Tammi Rose, Director Corporate Services, advised that through the rating process residents have 60 days to lodge a valuation objection. Council can assist residents by putting them in contact with the external Valuer.

The current pensioner rate discount is \$229.40, plus a further \$50 Council provided discount and a \$50 discount on the fire services levy. Ms Rose will advise Councillors of the average residential rate notice amount.

Ms Rose confirmed that while Council's overall rate increase is compliant with state government rate cap which is 2.25 per cent overall, some individual ratepayers have had significant rate increases largely due to the increases in the valuation of their property.

Cr Briffa foreshadowed the following motion for consideration at the October Council meeting:

"That Council requests officers undertake a comprehensive review of property rates and charges as part of the development of the 2019-2020 Rating Strategy, providing a report to Council that considers the impact of increasing property values as well as available options including for changes to differential rating structures."

**Cr Marsden enquired about Council's immediate response to emergency events such as the West Footscray fire, how the plan functioned and how can Council contribute to improvements to the lead agency response in the future?**

Tammi Rose, Director Corporate Services, advised that Council has an internal emergency management team in place all year round which responds to incidents as required. When an incident is declared the state government sets up an Incident Control Centre and Council's emergency management team is activated. Council's Municipal Emergency Resource Officer attends the Incident Control Centre and keeps Council informed during the incident. The

emergency management team responded well to this incident, thereby ensuring that Council responded accordingly by putting appropriate measure in place for the safety of the community. Council contributes to the review of emergency management processes through informal debrief meetings and stakeholder meetings throughout the year to determine opportunities for improvement, including ways to get messages to the community in a timely manner.

## **6 Public Question Time**

Nil.

## **7 Petitions/Joint Letters**

### **7.1 Petition – Request for Basketball Court and/or Hoops in Altona**

Cr Tony Briffa tabled a petition containing 127 signatories which reads as follows:

**“We the undersigned residents of Hobsons Bay respectfully petition the Council to provide a community accessible basketball court and/or hoops in Altona in a location such as the reserve at Somers Parade, Altona.”**

### **Motion**

**Moved Cr Tony Briffa, seconded Cr Sandra Wilson:**

**That Council:**

- 1. Receive and note the petition requesting a basketball court/hoops in Altona.**
- 2. Receive a further report in relation to this matter at a future Council meeting.**

**Carried**

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## **8 Business**



## 8.1 Office of the Chief Executive

### 8.1.1 Chief Executive Officer - Report on Operations

**Directorate:** Corporate Services

**Appendices:** 1 Chief Executive Officer - Report on Operations - August 2018

2 AOC - OCM 14 August 2018

3 AOC - CBS 21 August 2018

4 AOC - CBS 4 September 2018

#### Purpose

To provide Council with a regular update from the Chief Executive Officer (CEO) on the recent initiatives, projects and performance undertaken.

#### Motion

**Moved Cr Tony Briffa, seconded Cr Michael Grech:**

**That Council:**

1. **Receive and note the Chief Executive Officer's Report on Operations, including details of recent issues and initiatives undertaken by the organisation**
2. **In accordance with section 80A(2) of the *Local Government Act 1989* incorporate into the minutes of this meeting the written Record of Assembly of Councillors held on 14, 21 August 2018 and 4 September 2018.**

**Carried**

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#### Summary

The attached CEO's Report on Operations provides councillors and community a regular update from the Chief Executive Officer on key initiatives, projects and performance.

#### Discussion

The purpose of this report is to inform Council and the community of recent issues, initiatives and projects undertaken across Council. The report is provided on a monthly basis.

## 8.2 Corporate Services

### 8.2.1 Policy Reviews - Risk Management, Occupational Health and Safety and Business Continuity

**Directorate:** Corporate Services

- Appendices:**
- 1 Risk Management Policy 2018-2021
  - 2 Occupational Health and Safety Policy 2018-2021
  - 3 Business Continuity Policy 2018-2021

#### **Purpose**

To consider and adopt the Risk Management, Occupational Health and Safety and Business Continuity policies.

#### **Motion**

**Moved Cr Colleen Gates, seconded Cr Sandra Wilson:**

**That Council:**

- 1. Adopt the Risk Management, Occupational Health and Safety and Business Continuity policies as attached.**
- 2. Revoke the former Risk Management Occupational Health and Safety and Business Continuity Policies dated 10 February 2015.**

**Carried**

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#### **Summary**

Council's Cross Directorate Risk Committee has reviewed and endorsed the Risk Management and Business Continuity policies which support Council's risk and occupational health and safety framework.

The Corporate Occupational Health and Safety Committee has been reviewed and endorsed by the Corporate OHS Committee.

All three policies have been endorsed by the Corporate Management Team.

#### **Background**

The Risk Management Policy was previously adopted by Council on 26 June 2012 and 10 February 2015.

The Occupational Health and Safety Policy was previously adopted by Council on 10 February 2015.

The Business Continuity Policy was developed during the Business Continuity Planning process in 2014 and previously adopted by Council on 10 February 2015.

## Discussion

A rigorous approach to identification and management of risks, occupational health and safety and business continuity exposures are essential to ensure sustainable service delivery and effective functioning of Council as a corporate entity. This will be achieved by ensuring that its risk management and health and safety policies support organisational processes for corporate governance and service management.

Integrated risk management is a continuous, proactive and systematic process to understand, manage and communicate risk from an organisation-wide perspective. The Risk Management Policy sets out the framework within which Council will operate to ensure that risk is effectively managed.

Business continuity is closely linked to risk management and the Business Continuity Policy details Council's commitment to achieving the continuity of its operations in the event of an incident or event which causes or has the potential to cause major disruption.

The Occupational Health and Safety Policy sets out Council's commitment to ensuring a safe and healthy work environment for staff, contractors, Councillors, volunteers and visitors.

## 8.2.2 Audited Financial Report - Year Ended 30 June 2018

**Directorate:** Corporate Services

**Appendices:** 1 Financial Report 2017-18  
2 Performance Statement 2017-18

### Purpose

To present the draft annual financial report for the year ending 30 June 2018, including the performance statement, for in-principle approval and to nominate two Councillors to certify the financial report in their final form.

### Motion

**Moved Cr Colleen Gates, seconded Cr Sandra Wilson:**

**That Council:**

- 1. In accordance with section 132(2) of the *Local Government Act 1989*, gives approval in-principle to the annual financial report for the year ending 30 June 2018, including the financial and performance statements.**
- 2. Authorise the Chief Financial Officer to make any immaterial changes to the annual financial report for the year ending 30 June 2018, recommended or agreed to by the Auditor-General, provided that such changes do not materially change the outcome for the year or the financial position of Council.**
- 3. Pursuant to section 132(5) of the *Local Government Act 1989*, nominate the Mayor, Cr Angela Altair and Cr Sandra Wilson to certify the annual financial report for the year ending 30 June 2018, in its final form.**

**Carried**

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### Summary

The Draft Annual Financial Report for the year ending 30 June 2018, including the performance statement, is attached to this report. It is important to note that the report is subject to final approval by the Auditor-General.

The report is now presented to Council for examination and adoption in-principle, subject to any changes recommended, or agreed to, by the Auditor-General, provided that such changes do not materially change the outcome for the year or the financial position of Council. Materiality is defined as a net movement greater than 10 per cent in any element in the statements.

The draft report indicates a surplus for the 2017-18 year of \$20.673 million compared to the original operational budget of \$14.615 million. Whilst the increased operational surplus of \$6.058 million is an excellent achievement it is largely a result of additional income (\$11.319 million) received throughout the year, although it should be noted that this includes an increase in the value of Council's investment property (\$3.804 million). Much of the additional income has been transferred to reserves to ensure that they are used for their intended future purpose.

Whilst operational expenditure was over budget by \$5.261 million, this includes additional depreciation (non-cash) of \$6.153 million. Council has in-fact achieved savings compared to the initial budget of \$1.543 million in relation to employee, materials and service costs.

The financial report demonstrates that Council is in a reasonable financial position and is financially sustainable in the short and medium term.

## Discussion

The operational surplus for 2016-17 is \$20.673 million compared to the original operational budget surplus of \$14.615 million. Explanations for the additional \$6.085 million surplus are included within Note 1.1 of the financial report.

The increased surplus is largely a result of additional income (\$11.319 million) received by Council. This includes an increase to the values of Council's investment property (\$3.804 million).

Development growth within the municipality continues to have a positive impact on Council's income, particularly in relation to rates and charges (\$1.951 million) and monetary contributions - mainly from developers - that are transferred to reserves to ensure they are used for their intended purpose (\$1.46 million). The other most significant income increases are in relation to operating grants – generally offset against additional expenditure (\$1.391 million) and capital grants - used to fund additional capital expenditure (\$1.084 million).

Whilst operational expenditure was over budget by \$5.261 million, this includes additional depreciation (non-cash) of \$6.154 million. Council has achieved savings compared to the initial budget of \$1.543 million in relation to employee, materials and service costs. Many of the savings relate to reductions in community care services. Additionally, management has continued to review operational expenditure to determine appropriate savings with minimal effect on service levels.

The statement of cash flows indicates that Council's cash and cash equivalents were \$2.714 million at 30 June 2018. There are also other financial assets (investments) of \$67 million at year end, which are included within the balance sheet. The increased level of total cash and investments at 30 June 2018 is generally a result of:

- improved financial result in 2016-17 determined after the budget for 2017-18 was adopted (\$4.67 million)
- improved financial result achieved in 2017-18 (\$6.058 million). In reviewing the increase in cash, it should be noted that a significant amount of the improved result relates to income that has been quarantined in reserves for future use
- net capital works to be carried over to next year's program (\$6.927 million)

It is important to note that Council's cash reserves are increasing to cover future loan principal repayments, waste requirements (both of which are held in reserve) and growing future creditor and employee leave commitments. In addition, operational and capital works savings are being transferred to an infrastructure reserve to fund future capital works. Therefore increasing cash reserves should not be seen as an opportunity to increase spending.

Capital expenditure in 2017-18 of \$29.399 million is highlighted in the statement of capital works, whilst explanations for variations against budget are explained in Note 1.2. Capital expenditure in the audited statements differs from the \$30.554 million stated within financial report to Council (quarterly financial report format) at the prior Council meeting. The

difference is due to the statement of capital works excluding operational projects (\$1.265 million), whilst it includes items capitalised from the operational budget (\$112,000).

The performance statement includes the working capital ratio (current assets/current liabilities), which indicates the amount that Council's short term assets exceed its short term obligations and thus Council's ability to fund its short term operations. This ratio was 271.82 per cent at 30 June 2018 and has increased mainly due to the increase in cash reserves. A current ratio over 100 per cent generally indicates a manageable short term financial position.

### 8.2.3 Audit Committee Update

**Directorate:** Corporate Services

**Appendices:** 1 Audit Committee Meeting Minutes - August 2018

#### Purpose

To update Council regarding issues considered at the Audit Committee meeting held on 29 August 2018.

#### Motion

**Moved Cr Sandra Wilson, seconded Cr Jonathon Marsden:**

**That Council note the matters considered by the Audit Committee at the meeting conducted on 29 August 2018.**

**Carried**

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#### Summary

This report provides an update of the Audit Committee meeting held on 29 August 2018 to ensure that Council is informed on the activities of the Audit Committee. It provides Council with an opportunity to explore any issues that have been considered.

#### Background

The Audit Committee is an advisory committee of Council appointed under section 139 of the *Local Government Act 1989*. The committee comprises three independent members and two Councillors. The Chair is an independent member, who has the casting vote. The Mayor and Chief Executive Officer are non-voting members.

The committee meets a minimum, quarterly throughout the year and has a Terms of Reference that addresses responsibilities that include risk management, control frameworks, external accountability, legislative compliance and internal and external audits.

#### Discussion

The August 2018 meeting addressed a number of items as follows:

- the Chief Executive Officer's update
- outstanding audit recommendations
- Internal Audit Program including proposed audits and completed audit reports
- risk management update, highlighting the risk executive summary, a general update on recent issues and an insurance report
- financial reports for the year ended 30 June 2018
- cash and investment balances as at 31 July 2018

A copy of the minutes from the meeting is included as an attachment.

The next Audit Committee meeting is scheduled for 31 October 2018.



## 8.3 Strategic Development

### 8.3.1 Hobsons Bay Creative City Arts and Culture Plan 2018-22

**Directorate:** Strategic Development

**Appendices:** 1 Hobsons Bay Creative City Arts and Culture Plan 2018-22

#### Purpose

To provide Council with a summary of feedback from the exhibition of the draft Hobsons Bay Creative City Arts and Culture Plan 2018–22.

#### Motion

**Moved Cr Colleen Gates, seconded Cr Jonathon Marsden:**

**That Council:**

1. **Note the summary of feedback received during the exhibition period.**
2. **Adopt the Hobsons Bay Creative City Arts and Culture Plan 2018–22 and associated actions.**

**Carried**

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#### Summary

Council has a leadership role in assisting and advocating the growth and development of arts and culture in Hobsons Bay. It is recognised across all levels of government and in society the importance access to the arts has on the health and wellbeing of a community. A strong creative sector and cultural reputation also contribute to the local economy, enriching the community and visitor experience, providing a positive effect on the liveability of a city.

#### Background

At the Ordinary Council Meeting on 12 June 2018, Council endorsed the draft Hobsons Bay Creative City Arts and Culture Plan 2018–22 (the Plan) for public exhibition.

The Plan was developed as a refresh of Council's Hobsons Bay Arts and Culture Plan, guided by four principles supporting excellence in the creative sector and for the city, and six program areas that support its delivery.

The four principles are:

- **Cultural Vitality:** Contribute to the cultural vitality of Hobsons Bay through the development and promotion of a dynamic creative community.
- **Sustainability:** Identify, support and create opportunities for artists and cultural organisations, recognising the importance of long term growth and economic benefits.

- **Innovation and Excellence:** Foster innovation and excellence in arts and culture practice through the active support and development of diverse programming and initiatives that enhance the cultural reputation of the city.
- **Participation and Social Inclusion:** Promote a sense of well-being through participation in and access to the arts and creative industries.

The principles of the plan are delivered through the following programs and related actions

- Our Creative City
- Creative Spaces and Places
- Cultural Festivals and Events
- Communities and Cultural Development
- Telling Our Stories
- Advocacy, Partnerships and Capacity Building

See appendix 2 Hobsons Bay Creative City Arts and Culture Plan 2018-22 and Action Plan.

## **Discussion**

The Plan was placed on public exhibition for six weeks from 13 June 2018 to Friday 27 July 2018. The opportunity to provide feedback and input into the draft Plan was promoted widely to the community and creative sector.

### **8.3.2 Exhibition of Draft Housing Strategy, Activity Centres Strategy and Neighbourhood Character Study**

**Directorate:** Strategic Development

- Appendices:**
- 1 Summary Booklet - Know Your Housing Strategy 2018-36
  - 2 Summary Booklet - Know Your New Residential Zones 2018
  - 3 Summary Booklet - Know Your Neighbourhood Character Study 2018
  - 4 Summary Booklet - Know Your Activity Centres Strategy 2018-36
  - 5 Strategy - Volume Two: Draft Housing Framework Plan and Capacity Assessment May 2018
  - 6 Strategy - Volume Three: Draft Housing Strategy 2018-36
  - 7 Strategy - Draft Neighbourhood Character Study 2018
  - 8 Strategy - Draft Activity Centres Strategy 2018-36
  - 9 Brochures - Draft Neighbourhood Character Study 2018
  - 10 Brochures - Draft Activity Centres Strategy 2018-36

#### **Purpose**

To present the draft Housing Strategy 2018-36, draft Housing Framework Plan 2018-36, draft Neighbourhood Character Study 2018 and draft Activity Centres Strategy 2018-36 for endorsement for community consultation.

#### **Motion**

**Moved Cr Michael Grech, seconded Cr Tony Briffa:**

**That Council**

1. **Place the following documents on public exhibition for eight weeks to seek community feedback:**
  - **Draft Housing Strategy 2018-36**
  - **Draft Housing Framework Plan 2018-36**
  - **Draft Neighbourhood Character Study 2018**
  - **Draft Activity Centres Strategy 2018-36**
2. **Receive a further report considering submissions.**

**Carried**

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#### **Summary**

A suite of key planning policy documents has been prepared to respond to significant state government planning policy reforms and the introduction of new zones. The three draft planning policy documents are a Housing Strategy (including a Housing Framework Plan), an

updated Neighbourhood Character Study and an updated Activity Centres Strategy. The documents were prepared concurrently and informed each other's development. Together they will provide a sound strategic justification for the implementation of the New Residential Zones and translate the activity centre policies of Plan Melbourne 2017-50 to the local context.

Collectively they will provide a strategically sound policy, planning, advocacy and investment platform that protects and improves the liveability of Hobsons Bay by managing growth and change to the year 2036.

These draft policies have been developed to respond to and incorporate several State led planning reforms and major policy changes including:

- reform of State's Victoria Planning Provisions (particularly planning zones reforms)
- introduction of Plan Melbourne 2014 and update to Plan Melbourne 2017-50 (released in November 2017)
- recommendations of the Major Hazard Facilities Advisory Committee (which have direct impact on residential change areas)
- the recommendations of the Managing Residential Development Advisory Committee (MRDAC)
- release of 2016 Census data in late 2017

It is expected their implementation, both statutory (in the planning scheme) and non-statutory (through advocacy and capital works), will improve the economic viability and liveability of activity centres; protect valued heritage and neighbourhood character; and facilitate the delivery of diverse and well-located housing to meet community needs. Additionally, this suite of policies will provide clear direction and may help to attract external funding for some actions, as well as guide private sector investment.

The coordinated release of the documents for community and stakeholder engagement is an important part of confirming their content, ensuring that they are strategically sound and responsive to local issues and community expectations.

Once responses from this consultation process have been considered, the documents will be revised for Council consideration with a view to adopting and implementing them, both in the planning scheme and through other Council actions and projects.

## **Background**

The State Government announced its intention to reform the residential, business, industrial and rural zones in 2012. It introduced the New Residential Zones into the Victorian Planning Provisions in 2013.

Council considered information on the zone reforms in August 2013 and resolved to undertake strategic work to justify and inform the application of the New Residential Zones across the municipality. This included the preparation of a Housing Strategy, an updated Neighbourhood Character Study and updated Activity Centres Strategy.

In 2014 the State Government applied the General Residential Zone (GRZ) to all residential land in Hobsons Bay. The application of the GRZ was a transitional arrangement for councils not ready to apply the full suite of residential zones.

While the introduction of New Residential Zones was the catalyst for the preparation and update for this suite of local policies, the release of the Victorian Government’s metropolitan planning strategy, Plan Melbourne 2017-50, combined with land use and development changes and pressures at the local level meant the update of the Neighbourhood Character Study and the Activity Centres Strategy was timely.

The draft policies were presented to Council in January 2017. In March 2017 the State Government introduced major policy changes and a package of reforms that significantly impacted on the work that had been undertaken to implement the New Residential Zones in Hobsons Bay. This required the entire package of draft strategies and documents to be revisited.

In addition, the 2016 Australian Bureau of Statistics (ABS) Census data was released late 2017. The Housing Strategy was based on the 2011 ABS Census data and an addendum (update) needed to be prepared to the Housing Strategy Background Report to update the analysis on the demographic profiles and forecasts for Hobsons Bay, which is the foundation on which the Housing Strategy is based.

**Discussion**

This suite of key planning policy documents is crucial to shape growth and change at the local level for the benefit of the Hobsons Bay community now and into the future. Council cannot stop growth and change, but it can help plan and manage it. The documents have been prepared concurrently and informed each other’s development. They provide a solid evidence base and strategic justification for the introduction of the New Residential Zones in Hobsons Bay. Importantly, they set out a local agenda to manage growth and change within the municipality for net community benefit.

**Draft Housing Framework Plan and Housing Strategy 2018**

Hobsons Bay needs to plan for an additional 19,252 new residents over the next 20 years (based on 2016 ABS Census for 2016-36). This equates to a demand for around 8,849 new homes (443 new homes per annum). This compares to a recent growth rate of around 359 new dwellings per annum over the last five years (2011-16).

Like other metropolitan areas in Melbourne, Hobsons Bay is under pressure to accommodate new medium and higher density development. However, it is not just additional housing which needs to be planned for, but also demographic changes within the community and their changing housing needs.

With a Housing Strategy included in the local planning scheme as the basis for implementation of the new residential zones, Council will be better placed to manage housing growth and change across the suburbs, providing more certainty for the community and direction for developers.

The draft Housing Strategy (2018) comprises three parts as follows:

<b>Volume</b>	<b>Summary</b>	<b>Status</b>
<b>Volume One: Background Report (updated December 2017) and Addendum with 2016 ABS Census Updates (December 2017)</b>	Provides analysis on the research and data used to identify the key housing needs and issues in Hobsons Bay.	Publicly available online
<b>Volume Two: Draft Housing Framework Plan and</b>	Contains the criteria used to determine the application of the	For consideration by

<b>Volume</b>	<b>Summary</b>	<b>Status</b>
<b>Housing Capacity Assessment (May 2018)</b>	Housing Change Areas to inform the Housing Framework Plan and the findings of the Housing Capacity Assessment.	Council.
<b>Volume Three: Draft Housing Strategy (July 2018)</b>	Sets out the key policies and recommended actions for managing housing growth and change in Hobsons Bay to address housing needs and issues.	For consideration by Council.

Volumes Two and Three are attached (refer to appendix 5 and 6). A summary of the key findings are outlined below:

Volume Two: Draft Housing Framework Plan and Housing Capacity Assessment (draft Housing Framework Plan 2018)

The biggest change the Housing Strategy will introduce to current housing policy in Hobsons Bay is through the Housing Framework Plan which maps three housing change levels: Limited; Moderate; and Substantial Change.

The locations of the Housing Change Areas is guided by criteria endorsed by Council in December 2013. In general, areas not suitable for future housing growth have been identified for limited change and areas where further growth is encouraged have been identified for moderate and substantial change.

The Housing Change Areas align with the new residential zones and the Housing Framework Plan will be used to apply the new residential zones:

<b>Change Level</b>	<b>Residential Zone</b>
<b>Limited change Area</b>	Neighbourhood Residential Zone (NRZ)
<b>Moderate change area</b>	General Residential Zone (GRZ)
<b>Substantial Change Area</b>	Residential Growth Zone (RGZ)

A housing capacity assessment was also done to inform potential development opportunities in Hobsons Bay. It conservatively identifies four main opportunities to meet supply:

1. Strategic Redevelopment Areas and sites (28 per cent)
2. Activity Centre Catchments (32 per cent)
3. Other Infill Development (40 per cent)
4. Commercial Areas – such as shop top housing in the Commercial 1 Zone (to be confirmed)

It identified opportunities for around 16,958 new dwellings. Based on the estimated housing demand of 443 new dwellings per annum (over the next 20 years), this provides around 38 years of supply.

The majority (over half) of the expected future housing demand of 8,849 new homes by 2036 is being driven by the current and expected development of the large Strategic Redevelopment Areas (e.g. Altona North, South Kingsville and Williamstown).

The draft Housing Capacity Assessment 2018 found that in general, there has been no pattern in the location of new infill development in the municipality over recent years. The Housing Strategy presents the opportunity to provide more direction going forward.

#### Volume Three: Draft Housing Strategy (July 2018)

The Housing Strategy (in conjunction with the Activity Centres Strategy 2018-36) presents the opportunity to direct new housing to appropriate locations and better fulfil State urban consolidation policy objectives and Council's aspirations.

The key challenge for managing housing growth in Hobsons Bay is not only about ensuring there is enough supply, but that new housing is in the right location and matches the changing needs of residents.

A number of housing needs have been identified in the draft Housing Strategy. These include the need for:

- more housing diversity in better locations
- more affordable housing and affordable living
- housing which supports ageing in place
- housing which respects neighbourhood character
- good residential amenity
- housing which is more energy efficient and promotes sustainable living

The draft Housing Strategy recommends four policies with objectives and recommendations to address these housing needs and issues:

- Policy One: Population growth and change
- Policy Two: Housing location and housing type
- Policy Three: Housing affordability and affordable housing
- Policy Four: Housing design, functionality and sustainability

An implementation plan also accompanies the draft Housing Strategy.

#### **New Residential Zones**

The application of the new residential zones represents a major land use planning policy change for Hobsons Bay. This change enables Council to strategically consider and direct where new development should be located based on a range of important factors (discussed in Volume Two of the Housing Strategy). For example, balancing the need for development near a train station with preserving intact heritage or limiting density due to proximity to a Major Hazard Facility.

The Housing Framework Plan applies the three New Residential Zones with consideration of a range of land use opportunities and constraints. The Housing Framework Plan shows the boundaries of the New Residential Zones, the purposes of which are summarised below:

### Residential Growth Zone

- to provide housing at increased densities in buildings up to and including four storey buildings
- to encourage a diversity of housing types in locations offering good access to services and transport including activity centres and town centres
- to encourage a scale of development that provides a transition between areas of more intensive use and development and other residential areas
- to ensure residential development achieves design objectives specified in a schedule to this zone

### General Residential Zone

- to encourage development that respects the neighbourhood character of the area
- to encourage a diversity of housing types and housing growth particularly in locations offering good access to services and transport

### Neighbourhood Residential Zone

- to recognise areas of predominantly single and double storey residential development
- to manage and ensure that development respects the identified neighbourhood character, heritage, environmental or landscape characteristics

## **Draft Activity Centres Strategy 2018-36**

Activity centres vary significantly in terms of size, character and function. Plan Melbourne uses a three tiered network of activity centres ranging from the larger Metropolitan Activity Centres to Major Activity Centres and then smaller Neighbourhood Activity Centres. Collectively these different types of centres interact with, influence and complement each. There are no Metropolitan Activity Centres in Hobsons Bay, only Major Activity Centres and Neighbourhood Activity Centres.

A tailored approach to local activity centre planning and decision-making is required at the municipal level. A networked approach which groups comparable activity centre types based on a range of criteria, greatly improves the effectiveness of planning and decision-making, advocacy, attraction of investment as well as on the ground action.

The draft Activity Centres Strategy translates Plan Melbourne's typologies to the Hobsons Bay context and further refines the activity centres network by:

- refining the Neighbourhood Activity Centre typology to reflect local variations in size (Large, Medium and Small)
- identifying a new typology of 'Micro Centres' which fall outside the scope of Plan Melbourne
- defining a new typology of 'Enterprise Area' which primarily comprises large format homemaker and bulky goods retailing
- identifying one Future Major Activity Centre (Central Square) and three Future Large Neighbourhood Activity Centres (Precinct 15: Altona North Strategic Site; Spotswood including the proposed McLister Street mixed use development and Aviation Road).



Structure plans will confirm the role of these centres in the Local Activity Centres Network.



The strategy outlines a vision for Hobsons Bay’s activity centres network, and sets out 11 directions, each of which is supported by a series of policies which apply generally to whole-of-Council planning, decision making and advocacy for activity centres across the municipality.

A set of 13 separate draft brochures containing centre-specific guidelines have been designed for individual activity centres within the Hobsons Bay activity centres network (refer to appendix 10).

**Draft Neighbourhood Character Study 2018**

Given the level of change that has occurred in some parts of Hobsons Bay, a detailed review of Hobsons Bay Neighbourhood Character 2002 has been undertaken. The draft Neighbourhood Character Study 2018 (the new Study) addresses what neighbourhood character entails; the existing policy and statutory context; and through consultation, identifies established valued neighbourhood character elements.

Neighbourhood character is the relationship between the built-form, landscaping and topographic conditions present in the private and public realm. Hobsons Bay has a diverse range of neighbourhoods and comprises six main character types, one of which is a mixture of two types. Each character type is created by the different elements including building form, vegetation, colours and materials that contribute to the character of the area.

Neighbourhood Character Type	Neighbourhood Character Description	Example
Garden Court	Garden Court areas are generally spacious residential areas located in a garden setting and developed through a curvilinear subdivision. Garden Court areas have developed more recently, generally between the 1960s–90s. Dwellings are typically double fronted and constructed of brick.	
Garden Suburban	Garden Suburban areas are similar to Garden Court as they are spacious residential areas located in a garden setting however, they are based on a grid layout. They were usually developed in the immediate post-war decades, between 1950s-70s. Dwellings are typically double or triple fronted and constructed of brick.	

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Neighbourhood Character Type	Neighbourhood Character Description	Example
Inner Urban	Inner Urban areas are built form-dominated or compact older residential areas and dwellings are generally constructed boundary to boundary with minimal front setbacks.	
Urban Contemporary	Urban Contemporary areas are residential areas with minimal garden space often related to large infill sites with development providing a positive interface to public open space. Development generally consists of attached townhouses and apartments.	
Waterfront Suburban	Waterfront Suburban areas consists of large, contemporary-styled dwellings which take advantage of waterfront views through upper level balconies and large areas of windows at upper levels. Buildings in these areas use a mix of materials and colours and often have unusual dwelling forms. The key feature of Waterfront Suburban areas is that building design is influenced by proximity to the sea.	
Inner Urban/ Garden Suburban	Inner Urban/ Garden Suburban areas display characteristics of both types and character elements can switch between streets.	

The new Study also identifies special character areas that display strong and consistent character elements. For these areas, investigation of a Neighbourhood Character Overlay could be beneficial, especially as this would allow control over demolition that other neighbourhood character tools cannot prevent. A Neighbourhood Character Overlay would form part of a Planning Scheme Amendment to introduce the new Study into the Planning Scheme.

The new Study identifies 28 character precincts across Hobsons Bay. This is a reduction from the current 42 precincts and is based on a combination of desktop analysis, inspection and accumulation of local knowledge.

Detailed brochures have been prepared for each precinct and will feature development guidelines including siting, building form, landscaping, front fencing, colours and material and subdivision for each precinct.

The design guidelines within these brochures will inform the content of the New Residential Zones schedules.

### 8.3.3 Municipal Association of Victoria State Council Motions

**Directorate:** Strategic Development

- Appendices:**
- 1 State Council Motion - Electronic Gaming Machines
  - 2 State Council Motion - Environmentally Sustainable Development Policy
  - 3 State Council Motion - Environment Protection Authority (EPA)

#### Purpose

To consider the motions to be put forward to the Municipal Association of Victoria (MAV) for the State Council Meeting on 19 October 2018.

#### Motion

**Moved Cr Colleen Gates, seconded Cr Sandra Wilson:**

**That Council resolves to put the following motions to the MAV State Council:**

1. **That the MAV call upon the Victorian Government to reduce the number of electronic gaming machines from all licensed premises by 2032, and urgently address gambling harm in Hobsons Bay and all Victorian communities by:**
  - adopting a public health approach
  - lowering electronic gaming machine caps
  - introducing more extensive harm minimisation measures
2. **That the MAV call upon the Victorian Government to take a strategic approach to the built environment and develop State Environmentally Sustainable Development policy supported by appropriate reforms to the National Construction Code Building Regulations that position Victoria as a leader in sustainable development in the built environment and address climate change.**
3. **That the MAV call upon the Victorian Government to require the Environment Protection Authority (EPA) and Department Environment Land Water and Planning (DELWP) to include local government representation on the Working Groups and to develop a formal consultation program that enables every Council to be consulted in the development of the subordinate legislation, particularly the development of a tiered licensing/permitting system framework under the *Environment Protection Amendment Act 2018*.**

**Carried**

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#### Summary

The MAV State Council meetings provide an opportunity for local government to submit motions for key priorities that require state and or federal government support. On 19 October 2018 the Municipal Association of Victoria (MAV) will be holding a State Council Meeting. Three motions have been developed for submission by Council which include the

State Government committing to a reduction in the number of electronic gaming machines and urgently address gambling harms; taking a strategic approach to Environmentally Sustainable Development through changes to the planning and building legislation, and requesting the State Government develop a formal consultation program that enables all councils to be engaged in the development of subordinate legislation under the *Environment Protection Amendment Act 2018* including the development of a tiered licensing/permitting system framework.

## Background

The MAV is the statutory peak body for local government in Victoria and takes a lead role in advocating for local government to state and federal government on a variety of issues of concern.

The State Council is the governing body for the MAV and has representation from all member councils. Members are invited to submit motions to be considered by the State Council twice a year. Resolutions are assessed by the Board to determine how they will be progressed.

## Discussion

The State Council meeting presents an opportunity to advocate for key priorities within Hobsons Bay that require state and or federal government support in order to create effective and meaningful change.

### Reducing the number of electronic gaming machines and urgently addressing gambling harm

During 2017-18, \$47.4 million was lost at 'pokies' venues in Hobsons Bay. This represents an annual increase of more than \$500,000, the biggest increase since 2011-12. Council is increasingly concerned about the impact of electronic gaming machines (EGMs) on community health and wellbeing, with up to 70 per cent of electronic gaming machine losses incurred by people experiencing harm.

Council has a Problem Gambling (Electronic Gaming Machines) Policy Statement 2015 which articulates Council's commitment to managing and minimising the negative impacts of EGM gambling for the community of Hobsons Bay. Council is also a member of the Alliance for Gambling Reform. In order to achieve change, Council requires support from the state government.

The State Council Motion seeks the MAV to call upon the Victorian Government to reduce the number of electronic gaming machines from all pubs and clubs by 2032, and urgently address gambling harm in Hobsons Bay and all Victorian communities by:

1. adopting a public health approach
2. lowering EGM caps to safer levels
3. introducing more extensive harm minimisation measures

As indicated in the Motion see appendix 1, by undertaking these measures they will not only reduce the harms within Hobsons Bay, but all of Victoria.

### Taking a strategic approach to Environmentally Sustainable Development

A number of councils, including Banyule, Darebin, Knox, Manningham, Monash, Moreland, Stonnington, Whitehorse and Yarra have developed an Environmentally Sustainable Development (ESD) policy in their Local Planning Policies (LPP) in the absence of a state-wide approach. Another group of councils are currently seeking an amendment to introduce

a new LPP for ESD into their Planning Schemes, including Hobsons Bay. Whilst all the ESD LPPs are identical to ensure consistency there is currently a sunset clause enforced by the Victorian Government.

It is noted with the recent introductions of Amendment VC148 to all planning schemes in Victoria there were some improvements to the reference to climate change and sustainability in the State Planning Policy section. However the reforms need to go further. The Sustainable Design Assessment in the Planning Process (SDAPP) framework has been developed and used by Victorian local governments for the past decade to provide a consistent method to identify opportunities for improved environmental performance for buildings and sites. The Built Environment Sustainability Scorecard (BESS) is the recommended tool under the SDAPP.

The Victorian Government has a strong mandate to have regard to climate change in all their subordinate policies, regulations, plans and other measures. Enhancing the sustainability of the built form is an essential component of addressing climate change. Ensuring a consistent and authoritative approach to environmentally sustainable development will deliver certainty to developers and the community and enhance environmental outcomes for all Victorians. Not all buildings require planning approval therefore this reform needs to be complemented by changes to the *Victoria Building Regulations 2018* to ensure that all buildings consider ESD.

#### Formal engagement with Council on the subordinate legislation associated with the EPA Amendment Act 2018.

Currently a loophole exists between EPA licensing and council planning permits. This can create a blind spot in regards to who is responsible for regulatory enforcement, increases risks to the environment and has significant adverse health and amenity impacts on the community.

A new tiered licensing/permitting system to be introduced under the *Environment Protection Amendment Act 2018* (The Act) will introduce a risk based regulatory framework based to manage activities and operators across Victoria, based on the level of complexity of their operations and ability to control impacts to the environment.

The current pilot program whereby EPA has introduced the Officers for the Protection of the Local Environment (OPLE) into local government will have enabled some insight into the challenges being faced across Victoria in managing environmental impacts and protecting the health of the community. Furthermore, the recent fire in West Footscray, stockpiling issues associated with the recycling industry, unlicensed landfills and Material Recovery Facilities (ie. Lara tip) are all examples of industry operations that currently fall into the above mentioned loophole and must be better regulated through the new Act.

Whilst The Act does not commence until 1 July 2020, there will be a requirement over the next two years for EPA to develop the subordinate instruments, guidance and systems that will underpin The Act. In this regard, DELWP and EPA will soon commence consultation on the development of the proposed subordinate legislation, including the establishment of working groups that will specifically be convened to discuss key matters.

To ensure that community health and amenity is a priority, and to ensure robust subordinate legislation picks up the issues outlined herein, local government at a council, regional and statewide level, needs to ensure they engage with DELWP and EPA as the new environmental framework is developed.

This will enable local government to outline current short circuits between the planning scheme/system and environmental regulation and flag high risk activities and operators given

it is important that the EPA sets up the right framework. This will result in a better environmental and amenity outcome for the community and ensure that there is a robust and transparent licensing system.

### 8.3.4 Contract 2011.30 Variation SKM Recycling

**Directorate:** Strategic Development

**Appendices:** Nil

#### Purpose

To present a contract variation and extension with SKM Industries Pty Ltd to contract 2011.30 for recycling acceptance and processing until 5 February 2020.

#### Motion

**Moved Cr Colleen Gates, seconded Cr Jonathon Marsden:**

**That Council:**

- 1. Extend contract 2011.30 with SKM Industries Pty Ltd's (SKM) from 6 February 2019 to 5 February 2020.**
- 2. Accept SKM Industries Pty Ltd's (SKM) contract variation from 1 July 2018 to 5 February 2020.**
- 3. Delegate authority to the Chief Executive Officer and Director Strategic Development to sign the variation with SKM.**

**Carried**

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#### Summary

China's National Sword Policy (the China Policy) which began on 1 March 2018, bans the import of low quality mixed paper and unprocessed plastics. The China policy has affected the market and the price of commodities and has therefore affected the viability of existing local government contracts with the three kerbside recycling processors in Victoria namely VISY Recycling, Polytrade and SKM Industries Pty Ltd (SKM).

The first of two variations with SKM from 1 March 2018 to 30 June 2018 was approved by Council on 8 May 2018. SKM have sought a variation to apply from 1 July 2018 and an extension to the contract to 5 February 2020. Ministerial exemptions to tenders have been granted until 30 June 2020 specifically allowing a variation between Council and SKM. Renegotiated contracts must be completed by 30 September 2018 for this Ministerial exemption and for Victorian Government funding support for 2017-18 costs.

Not agreeing to this variation and extension places recycling at risk. It is likely that VISY Recycling and Polytrade are not in a position to manage additional recyclables and the timeframe to negotiate a new contract and maintain service continuity is prohibitive. It is also likely that a tender would result in higher costs for Council. Landfilling is a more expensive option that would jeopardise Council's reputation and result in poor recycling.

This report provides an analysis and recommends an agreement to the variation and extension to 5 February 2020.



## Background

Council's recycling processing contract is with SKM until 5 February 2019 with one final year extension available until 5 February 2020. The contract was for SKM to pay Council a fixed fee rebate per tonne for recyclables delivered to SKM, equating to approximately \$500,000 per year (dependent on the amount of recyclables collected). There were no limits or penalty charges for contamination which is a unique situation compared to other councils' contracts.

The three main recycling companies, VISY, Polytrade and SKM, are affected in different ways by the China Policy predominantly due to different processing equipment and the markets they have established. SKM are establishing themselves to respond to the changes and continue providing services to councils including Hobsons Bay. SKM are currently investing approximately \$30 million into improving their processing infrastructure at their facilities in Coolaroo, Adelaide, Hallam, Laverton and Geelong that will be able to produce products that they can sell in the China market.

The first of two variations with SKM from 1 March to 30 June 2018 was approved by Council at its Ordinary Council Meeting on 8 May 2018. The first variation was a fixed rate per tonne of recyclables delivered to SKM payable by Council with no penalties for contamination.

## Discussion

### The variation

SKM have proposed to all their council contracts four variation options. During the first year of each option (2018-19) it includes a fixed rate per tonne of recyclables delivered to SKM payable to SKM and 100 per cent pass through of the contamination costs. Second and future years of the four variation options differs for contracts with greater than two years.

The first two options are fixed price options, the first of which is for contracts with two years remaining, the second for five year minimum contracts. The third and fourth options are variable price models based on the price of mixed paper in the Asia market, one with an upper and lower cap and the other with no caps. The 100 per cent pass through of the contamination costs remains the same for all contract lengths and variation options.

Due to the term of Council's contract with a final extension with SKM only able to go to 5 February 2020, only one of these four options applied to Council. Therefore SKM's contract variation from 1 July 2018 and extension to 5 February 2020 for recyclables processing for Council is the fixed rate per tonne payable to SKM for 2018-19 and 2019-20 and 100 per cent pass through of contamination costs.

SKM's contract variation, specifically the fixed price per tonne, is within or lower than the current Victorian recycling industry benchmark.

SKM has provided Council with evidence of their contamination costs which includes landfill and transport costs. These have been assessed as reasonable when compared with Council's own landfill and waste transport costs.

On average for the last six years, Council has collected 10,000 tonnes of recyclables per year. The last two years have been around 9,500 tonnes per year. Contamination over six years has ranged between 8.6 and 13.4 per cent with an average of 12.4 per cent. SKM have quoted current contamination excluding soft plastics as 11.8 per cent. Soft plastic from Council's soft plastic recycling service is not included in contamination.

**The extension**

The initial term of the contract expired on 5 February 2017. Two reviews have been completed which resulted in two extensions awarded to 5 February 2019. There is one final year extension available to 5 February 2020. Only having a one to two year window until Council's contract expires, there are limited options available if Council were not to agree to a contract variation and extension with SKM. A tender within the next year is likely to mean higher costs to Council. At this time there are only two other recyclers in Victoria, they are Polytrade and VISY. They both tendered for Council's recycling processing contract in 2011.

Due to *Local Government Act 1989* requirements, Council will have to tender independently or collaboratively for a new contract to commence in March 2020. This is not ideal given that the market is not likely to have settled in this time and it will not be enough time for new service providers to enter the market to provide competition to SKM, VISY and Polytrade. The Metropolitan Waste and Resource Recovery Group (MWRRG) will be facilitating a collective tender for a new contract to commence in early 2020 and officers have expressed interest in Council being involved in this process.

### 8.3.5 Review of Environmental Upgrade Agreements Trial

**Directorate:** Strategic Development

**Appendices:** 1 Environmental Upgrade Agreement FAQs

2 Environmental Upgrade Agreement service review 2018

#### Purpose

To present a review of the Environmental Upgrade Agreements trial and recommend that the trial becomes an ongoing service.

#### Motion

**Moved Cr Sandra Wilson, seconded Cr Jonathon Marsden:**

**That Council:**

- 1. Continue to offer EUAs to non-residential properties as on ongoing service.**
- 2. Delegate the Chief Executive Officer the power to enter into Environmental Upgrade Agreements and declare and levy an environmental upgrade charge.**
- 3. Receive a further report in 12 months time providing an update on progress on the program including uptake and community greenhouse emissions reductions.**

**Carried**

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#### Summary

Council endorsed a two year trial of Environmental Upgrade Agreements (EUAs) at its Ordinary Council Meeting on 8 March 2016. The trial is completed and a review has been conducted. The review did not identify any significant issues with the program and highlights the potential of this service to provide environmental upgrades to businesses within Hobsons Bay and contributes to achieving the objective of becoming a zero net emissions community by 2030. As a result of the review, it is recommended that EUAs be continued as an ongoing service to business in Hobsons Bay.

The benefits that EUAs provide assist Council to achieve objectives within the Community Greenhouse Strategy 2013-2030 and the Economic Development Strategy 2015-2020. The EUAs are a high priority action in the regional greenhouse strategy, Low Carbon West, endorsed by Council in 2014 and is delivered by the Western Alliance for Greenhouse Action (WAGA).

There are no direct costs to Council associated with the ongoing delivery of this service. Limited staff time is required to administer and promote the program as this is undertaken by a third party, the Sustainable Melbourne Fund.

EUAs provide environmental and economic benefits to businesses and the broader community. Projects facilitated by EUAs will reduce ongoing operating costs for businesses, increasing profitability and potentially allow them to invest in further improvements to their

business. EUAs will facilitate projects that promote Hobsons Bay as a leading destination for sustainable businesses.

## Background

Council endorsed a two year trial of EUAs at its Ordinary Council Meeting on 8 March 2016. Hobsons Bay was one of the first councils in Victoria to offer this service to its business community. This demonstrated leadership in addressing climate change and has continued through Council becoming a founding member of the Victorian Government's Take2 pledge in 2016 and committing to the Global Covenant of Mayors for Climate and Energy in 2017.

An EUA is an agreement between a building owner, a bank and the building owner's local council that facilitates a building upgrade to improve environmental performance. Council's role is to levy the loan repayment using the council charge system and remit that payment, if and when received, to the lender. Appendix 1 includes frequently asked questions that explain EUAs in more detail.

The ability and requirements for establishing EUAs are outlined in the *Local Government Act 1989* (the Act). The legislation requires that a Council's CEO sign EUA contracts on Council's behalf. It is within Council CEO's current delegated responsibilities to sign these contracts.

## Discussion

### Review of the two year trial of EUAs

A review of the trial has been undertaken. The review did not identify any significant issues with the program and highlights the importance and potential that this service provides to local businesses. Council currently has two EUAs in place with a single business. These EUAs have allowed the business to install 49kW of solar power across its two sites. This solar system provides greenhouse gas savings of 106 tonnes per annum, contributing to Council's zero net emissions target for 2030. The business took up this opportunity after participating in Council's EnergySmart program where it upgraded its lights to LEDs.

The limited uptake to date is not unexpected as this finance mechanism is relatively new and unfamiliar to businesses. It is an attractive option for some businesses and has provided the opportunity for a number of projects to proceed across Victoria. As more businesses become familiar with this arrangement and its availability, interest and uptake is likely to increase. This provides one more way in which Council can remove a barrier for businesses to reduce their operating costs and environmental impact. It is for this reason that the continuation of this service is recommended.

As a consequence of the benefits of the EUA program outlined in this report and the review report (Appendix 2), it is recommended that the EUA service be continued as an ongoing service.

### Leadership

Hobsons Bay was one of the first councils in Victoria to offer this service to its community. To date, 23 councils across Victoria offer EUAs and numerous others are in the process of establishing this service. A total of 45 EUAs have been entered into so far, providing significant environmental and economic benefits. It is in Council's interest and strategic vision to continue to offer this service to maintain leadership and consistency with other councils.

## 8.4 Infrastructure and City Services

### 8.4.1 Contract 2018.53 Roads and Drainage Maintenance

**Directorate:** Infrastructure and City Services

**Appendices:** Nil

#### **Purpose**

To award contract 2018.53 for provision of Roads and Drainage Maintenance Services for the initial term of five years.

#### **Motion**

**Moved Cr Colleen Gates, seconded Cr Jonathon Marsden:**

**That Council:**

**Award Contract no. 2018.53 for the provision of Roads and Drainage Maintenance Services to Citywide Service Solutions Pty Ltd for a period of five years with a 2 x 1 year option to extend as follows:**

- **Fixed price lump sum of \$3,536,720 (Incl GST)**
- **Provisional schedule of rates component estimated at \$22,021,199 over the five years (Incl GST)**

**Carried**

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#### **Summary**

Council has a significant network of roads, footpaths and drainage assets across the municipality. As a road manager, Council has significant legislated responsibilities in maintaining these assets on behalf of the community and other road users.

Council has undertaken a review of how these responsibilities are fulfilled and created a contract to provide the physical services required to maintain these assets in the field. Tenders for this contract have been assessed and a recommendation made to award these services to Citywide Service Solution Pty Ltd for a period of five years.

#### **Background**

Councils Road Management Plan sets out responsibilities to inspect Councils Road, Footpath and Drainage assets, identify any defects in them and take appropriate action to remedy them to ensure they do not become a hazard to road users. The way this legislated responsibility is fulfilled can be generally split into two areas, "Inspection of assets and works programming" and "Works to rectify defects". Historically both of these services have been provided under contract with Council managing the contractor, directing and approving works packages and auditing the performance of the contractor.

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A recent internal audit raised some concerns around conflicts of interest with contractors undertaking inspection of Councils assets, identifying defects and then undertaking works to rectify them. Similarly there were issues with Councils asset information being handled on an external database rather than Councils.

In order to appropriately consider these options a review has been undertaken on the inspections and maintenance requirements of our Road Management Plan. This review identified several potential delivery methods which had been undertaken by varying degrees of success by other Victorian Councils.

In order to resolve the issues identified by the internal audit the decision was taken to internalise the inspection of assets and undertake works programming by Council staff. This will mean the contractor will be issued works by Council with data around the rectification works managed within Councils systems (CONFIRM). The table below provides an indication of the changes in responsibility from the previous contract to current:

<b>Issue</b>	<b>Previous Accountability</b>	<b>Current Accountability</b>	<b>Comments</b>
Defect Inspections	Contractor	Hobsons Bay	Council Officer required to inspect Council assets as per RMP and ensure data is managed in CONFIRM
Hazard Identification	Hobsons Bay & Contractor	Hobsons Bay	Contractor would previously report hazards to Council where identified but will no longer be undertaking this work
Customer Requests	Hobsons Bay & Contractor	Hobsons Bay	The bulk of CHARMs associated with Roads, Drains and Footpaths were sent to the contractor to inspect, resolve and correspond with the resident. This will be undertaken by Council in future.
Works Packaging	Contractor	Hobsons Bay	Previously a works package was prepared by the contractor and provided to Council for approval or amendment. Council will prepare this program and issue it to the contractor in future.
Works Programming	Contractor	Hobsons Bay & Contractor	Council will need to work with the contractor on a regular basis to ensure the necessary resources are available and align with proposed maintenance works
Asset Repair / Replacement	Contractor	Contractor	Physical on ground and associated issues continue to be the responsibility of the contractor.
Auditing and payment	Hobsons Bay & Contractor	Hobsons Bay	Council will hold data on completion of works in CONFIRM and will be responsible for auditing and approvals of completed works.

This contract provides Council with a contractor who is capable and obligated to undertake these works on behalf of Council when directed to do so.

## **Discussion**

Under the contract delivery method proposed there has been a significant shift in workload from the contractor back to Council. This is a shift which is being felt across many Local Government areas which have traditionally packaged inspection, works programming and works completion into their Roads and Drainage Maintenance Contractors.

Primarily this will consist of an Officer to undertake asset inspection in line with Councils RMP and training of a number of other staff to assist in assets inspections, undertake works programming within CONFIRM and update auditing and payment protocols.

Four tenders complied with all of the requirements of the tender documents. Of the four tenders assessed an analysis was undertaken against an indicative monthly cost for reactive works based on the schedule of rates submitted. In the past each company has carried out works for Council for significant works packages and were able to complete the works effectively.

At the conclusion of the analysis and based on the lump sum price, experience, capacity the submissions of Citywide and Fulton Hogan were shortlisted and invited to interview.

The contractor is required to interact directly with Councils Asset Management System CONFIRM to receive jobs and works orders which are issued to them and in turn to ensure appropriate supporting information is provided once the work has been completed. The Key Performance Indicators associated with the contract all align with assessment of the contractors performance out of CONFIRM only and aligning this with on ground work completed.

## 8.4.2 Response to petition - Children's Crossings near Victoria and Queen Streets, Altona Meadows

**Directorate:** Infrastructure and City Services

**Appendices:** Nil

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### Purpose

To respond to the petition received regarding the safety issues at the existing children's crossings on Queen Street near Victoria Street, Altona Meadows.

### Motion

**Moved Cr Colleen Gates, seconded Cr Michael Grech:**

**That Council:**

- 1. Acknowledge immediate signage and line marking upgrades have been programmed in response to this petition.**
- 2. Advocate to VicRoads for:**
  - a) Reduction of the speed limit to 40 Km/h on Queen Street and Victoria Street during school peak times.**
  - b) Support to move the pedestrian crossing away from the roundabout on Victoria Street.**
  - c) Investigate additional pedestrian crossing along Queen Street.**
- 3. Write to the lead petitioner advising of Council's decision including details on the development of the Local Transport and Movement Plan and the associated community engagement.**

**Carried**

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### Summary

Council received a signed petition on 20 June 2018 from a student at Queen of Peace Primary School. The petition contains 172 signatures of parents, student and local residents. The petition was also sent to VicRoads, noting that Queen Street is an arterial road under the care and control of VicRoads.

The petition raises the following road safety concerns about the two existing children's crossings at the intersection of Queen Street and Victoria Street, Altona Meadows:

- the close proximity of the children's crossings to a roundabout, and the associated reduction in driver awareness, related to motorists tending to focus on gaps and the flow of traffic rather than nearby pedestrians



- the lack of safe pedestrian crossing opportunities across Queen Street outside school peak times
- perceived high vehicle speeds on Queen Street and Victoria Street

The petition requests that the children's crossing be relocated further from the roundabout and be replaced with permanent crossing points (e.g. Zebra crossing or Pedestrian Operated Signals) with associated devices to slow vehicles (e.g. speed humps).

A review of relevant background material, technical standards and VicRoads requirements shows that speed humps and zebra crossings are unlikely to be warranted or suitable in this context, and that the crossings have operated in a relatively safe manner for the last 10 years.

Nonetheless, there are immediate improvements that can be made to the crossings, involving improved signs and line marking. These works have been programmed with Council's Operations Team. The development of a Local Transport and Movement Plan (LTMP) is currently underway for Laverton, Altona Meadows and Seabrook. This LTMP will consider the issues as raised in this petition in context of the broader traffic and transport issues and opportunities within this area.

Council will continue to advocate to VicRoads for lower speed limits on these roads during school peak times to minimise risks to vulnerable local road users.

## Background

Following the receipt of this petition, several site observations, a review of the reported crashes in the area, spot pedestrian monitoring surveys and traffic count surveys have been undertaken to gain a better understanding of the safety concerns raised.

In summary, the results show the following:

- traffic volumes on Queen Street and Victoria Street are relatively high, with a daily two-way traffic volume of 18,000 and 9,000 vehicles respectively
- recent surveys (July 2018) showed that 85<sup>th</sup> percentile speeds on both roads were marginally below the posted speed limits of 60 Km/h
- delays and congestion occur at the Queen Street / Victoria Street roundabout during peak school and traffic periods
- approximately 30 pedestrians cross each of the children's crossings during their the morning and afternoon operation (8-9:30am and 2:30-4pm) with the majority students
- the current arrangement of the roundabout and children's crossings appears to have been in place for the last 10 years
- a review of recorded police crashes along Queen Street between Everingham Road and Victoria Street (including their intersections) shows that there has been a total of seven crashes in the last five years, none of which involved a pedestrian, but three of which involved cyclists
- the last recorded crash involving a pedestrian in this area was recorded in 1999 and involved an elderly pedestrian being struck at a residential driveway; unrelated to crossing either Queen Street or Victoria Street

The results show that Victoria Street and Queen Street carry relatively high traffic volumes at high speed, which is to be expected given their important function in the road network, and that the crossings have been in place for a number of years without any reported casualty crashes. The results also indicate that the pedestrians demand for the crossing is relatively modest, however it is noted that this may be related to the risks which discourage use.

## **Discussion**

Following receipt of this petition an assessment of the area has been undertaken to determine immediate risks. As a result of this assessment immediate works have been programmed and the remaining aspects of the petition will be considered as a part of Council's current strategic traffic planning program.

### **Immediate works**

The site inspection indicated that the both crossings were in good condition, with advance warning signs clear, pavement in good condition and line marking visible. There are nonetheless a number of short-term actions that could improve the visibility and operation of the crossings, comprising:

- renewal of the existing children's crossing warning signs on all approaches to the roundabout to the latest standard (yellow fluoro signs with a highly reflective background)
- renewal of all hold lines to the crossings

These actions are summarised in the attached plan, and VicRoads have indicated that they support the changes to the signs on Queen Street. These works have been programmed with Council's Operations Team and will be completed within weeks.

### **Local Transport and Movement Plan**

Council has commenced the development of the Local Transport and Movement Plan for the Laverton, Altona Meadows and Seabrook areas which will assess all modes of transport, current issues and opportunities to contribute to an effective, safe and efficient traffic network. The LTMP also takes into account project population, land use developments and major projects influencing the local road network such as level crossing removals. The concerns raised through this petition will be further considered as a part of the LTMP including speed limits. Community consultation will be undertaken to provide input to the development of the LTMP. The final LTMP will include a program of infrastructure works and behaviour change strategies to encourage mode shift.

### 8.4.3 Lease Assignment - Altona Leisure Centre and Altona Lakes Golf Course

**Directorate:** Infrastructure and City Services

**Appendices:** Nil

#### **Purpose**

To provide Council with an update on a request received from Leisure Management Services to assign the lease for the Altona Leisure Centre and the lease for the Altona Lakes Golf Course to BlueFit Pty Ltd.

#### **Motion**

**Moved Cr Jonathon Marsden, seconded Cr Sandra Wilson:**

**That Council:**

- 1. Authorise the Chief Executive Officer or his delegate to prepare and execute the assignment of the Altona Leisure Centre lease to BlueFit Pty Ltd.**
- 2. Authorise the Chief Executive Officer or his delegate to prepare and execute the assignment of Altona Lakes Golf Course lease to BlueFit Pty Ltd.**

**Carried**

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#### **Summary**

Leisure Management Services (LMS) has requested that Council assign the lease between Council and LMS for the Altona Leisure Centre (ALC) and for the Altona Lakes Golf Course (ALGC) to BlueFit Pty Ltd (BlueFit). This report provides an overview and information associated with this request.

#### **Background**

On 23 April 2018, LMS wrote to Council to advise that the shareholders of LMS had agreed to sell all the shares they hold in LMS to BlueFit. Accordingly, LMS requested that Council assign the lease between Council and LMS for the ALC and ALGC to BlueFit. Council responded to LMS informing LMS of the process for assigning both leases and requesting additional information to enable officers to assess BlueFit's suitability as the new tenant. All information requested from LMS and BlueFit has since been provided.

##### Altona Leisure Centre

The ALC, trading as Bayfit Leisure Centre, is located at 217 Mason Street, Altona North on freehold land owned by Council. The ALC comprises a 25 metre eight lane pool, learn to swim and leisure pool with water play features, warm water pool, steam room and spa. The ALC also houses a gymnasium, program / aerobics room, crèche and café.

The ALC underwent an \$11.4 million redevelopment in 2008 with LMS contributing \$2.3 million towards the works. On 10 September 2008, Council entered into a lease with LMS. The terms and conditions were as follows:

Commencement date:	10 September, 2008
Term:	Fifteen (15) years
Further Term:	Six (6) years
Commencing Rental:	\$1.00
Rent Review:	Upon the 12 <sup>th</sup> anniversary of the commencement date.

The current annual rental is \$1.00 (GST exclusive) plus outgoings.

The market rent review is due 10 September 2020. Under the terms of the lease if no process is undertaken to determine the market rent, the rent will be \$280,000 per annum (GST exclusive).

#### Altona Lakes Golf Course

The ALGC is located at 217 Mason Street, Altona North on Crown land managed by Council. The ALGC comprises a 9 hole golf course, driving range, pro shop and licensed bar / cafe. On 27 September 2013 Council entered into a Crown land lease with LMS. The terms and conditions were as follows:

Commencement date:	27 September, 2013
Term:	Fifteen (15) years
Further Term:	Six (6) years
Commencing Rental:	\$100,000
Rent Review:	Upon the 3 <sup>rd</sup> , 6 <sup>th</sup> and 11 <sup>th</sup> anniversary of the commencement date and upon the commencement of any further term

The current annual rental is \$104,000 (GST exclusive) plus outgoings.

As part of the lease of the ALGC, LMS committed to delivering \$360,000 worth of capital improvements. The works are yet to be fully delivered. The construction of a new pro-shop has commenced and is expected to be completed by 31 December 2018.

## **Discussion**

BlueFit is a leisure facility management company established in Sydney in 2007. BlueFit currently operate 18 facilities in Queensland and New South Wales.

LMS is a leisure facility management company established in 1995. LMS operate nine facilities across seven local government areas in Victoria and NSW. The acquisition of LMS represents BlueFit's entry into the Victorian market. BlueFit will relocate their head office from Sydney to Melbourne as a result of the transaction.

BlueFit has provided Council with all information requested to assess their suitability as the new tenant. Information provided by BlueFit includes financial reports and statements, details of other municipal contracts including references and details of business and service plans for the ALC and ALGC.

This information has been reviewed by Council's Active Communities department and no major concerns were identified. Reference checks of its NSW operations have confirmed that BlueFit has a good track record of meeting its obligations under existing contracts.

**Cr Michael Grech left the Council Chamber at 8.07 pm, and was absent for the vote on Item 8.4.3.**

## 8.5 Community Wellbeing

### 8.5.1 Naming of Altona Early Years Hub

**Directorate:** Community Wellbeing

**Appendices:** Nil

#### **Purpose**

To provide Council with a proposed name for the new early years facility being constructed on the Altona P-9 Secondary College site and advertise the name.

#### **Motion**

**Moved Cr Sandra Wilson, seconded Cr Jonathon Marsden:**

**That Council:**

- 1. Endorse the name Altona Early Years Hub for the new early years facility being constructed on the Altona P-9 Secondary College site.**
- 2. Place a public advertisement in the local newspaper inviting comments from the community regarding the proposed name.**
- 3. Receive a further report to confirm the preferred name.**

**Carried**

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#### **Summary**

The proposed name, Altona Early Years Hub, has been considered alongside Council's Naming Policy and is consistent with the funding commitment and intended building use as supported through the state government partnership. As a community facility the proposed name is easy to pronounce, spell and write, and removes ambiguity for emergency services which is a critical consideration in emergency response for early years' service provision.

From the inception, some four years ago, the facility has been known and promoted in the community as the Altona Early Years Hub. The name brings in a sense of uniformity and collaboration with the Altona P9 College and promotes local identity.

It is proposed that consultation occur through public advertising in local newspapers, with a further report to Council to confirm the name.

#### **Background**

The construction of the early years hub on the Altona P9 College site is scheduled to be completed by the end of October 2018 and the facility is planned to open in January 2019. The Council, as the naming Authority, is required to resolve on geographic place names in the municipality guided by Council's Naming Policy. Council's Naming Policy sets out the criteria for selecting geographic place names and is consistent with the Victorian Guidelines

for Geographic Names. The proposed place name, Altona Early Years Hub, has been considered alongside these guiding documents.

## Discussion

Council's Naming Policy sets out the need for the place name to be easy to pronounce, spell and write, and that the name does not compromise public safety and operational safety for emergency services, or cause confusion for transport, communication and mail services. In addition, the criteria stipulates that infrastructure names should be the same as their locality to promote local identity and avoid confusion and, subject to agreement from relevant indigenous communities, recognition and use of traditional indigenous names may be considered.

The proposed place name, Altona Early Years Hub, identifies the geographical location and functional purpose of the building and is easy to pronounce, spell and write. The community has associated the building with this name for a number of years.

The new building is located next to the Altona P9 College; the similarity in the names brings in a sense of uniformity and collaboration, and promotes local identity. The inclusion of the words "Hub" and "Early Years", highlights the multi-functional characteristics of the building as well as the focus on early years education and care, which is important in what has become a competitive market for care and education.

Through the draft Innovate Reconciliation Action Plan July 2018-June 2020, Council will have the opportunity to explore signage to acknowledge the traditional owners of the land that the facility is built on. It is planned that the facility will incorporate post-construction design elements that foster and increase community recognition of the traditional owners of the land; this will be a partnership project with the children and families enrolled at the school and facility once operational.

It is considered that the proposed name, Altona Early Years Hub, is in keeping with the criteria of Council's Naming Policy.

**Cr Michael Grech returned to the Council Chamber at 8.10 pm, and was present for the vote on Item 8.5.1.**

## 8.5.2 Joint Statement against changes to the Status Resolution Support Services (SRSS)

**Directorate:** Community Wellbeing

**Appendices:** 1 Joint Statement against changes to the Resolution Support Service

### Purpose

To inform Council of the recent Australian Government reductions in support for people seeking asylum in our community and seek endorsement to commit and sign a Joint Advocacy Statement across Victorian councils in response.

### Motion

Moved Cr Sandra Wilson, seconded Cr Tony Briffa:

That Council:

1. **As a Refugee Welcome Zone, urgently writes to the Federal Minister of Home Affairs and the Prime Minister asking the Federal Government to reverse the cuts to the Status Resolution Support Services (SRSS) program, highlighting social impacts on these cuts on Victoria's local communities.**
2. **Informs local State and Federal lower house members of Parliament and Victorian Senators and State Upper House MPs of Council's position.**
3. **Informs agencies and community groups assisting people seeking asylum in Hobsons Bay City Council, the Refugee Council of Australia and Australian Council of Social Services of Council's position and its support of the alliance of community organisations.**
4. **Issue a media release outlining the Hobsons Bay City Council's position and that our webpage be updated with Council's position and any associated actions.**
5. **Works with other Victorian councils advocating on this issue.**

Carried

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### Summary

The SRSS program is provided to people seeking asylum living in the Australian community while the government decides on their claim for protection. In June 2018 the Australian Government reduced the number of people eligible for the SRSS. On Tuesday 31 July, the City of Greater Dandenong hosted an SRSS Mayoral Roundtable where representatives of 17 Victorian Councils met to discuss the changes to the Federal Governments SRSS program. A key focus was to progress a Joint Statement of Advocacy (Appendix 1) to reverse the cuts.

Five Councils (Brimbank, Darebin, Greater Dandenong, Moreland and Yarra) have formed the Executive for an SRSS Mayoral Taskforce, with Moonee Valley, Port Phillip, Whittlesea and Wyndham indicating they would like to be members of the Taskforce.



Hobsons Bay City Council has been invited to sign and commit to the Joint Statement against changes to the SRSS.

## Background

The Australian Government's national SSRS program provides people formally seeking asylum within our community with a basic living allowance worth about \$247 a week, (approximately 89 per cent of the Newstart Allowance), casework support, and access to torture and trauma counselling. It is delivered by not-for-profit agencies and according to the Asylum Seeker Resource Centre (ASRC) approximately 13,000 people across Australia were receiving SRSS prior to June 2018.

In June 2018 the Australian Government reduced the number of people eligible for the SRSS. Income support stopped for 1,500 people on 27 July 2018 and from 1 August to November, a further 5,500 people will be notified of cuts to their support.

The changes will significantly affect a number of people seeking asylum that live in Hobsons Bay. People seeking asylum are already seeking emergency assistance from local community organisations in increasing numbers and these cuts will only add to this.

The changes will put increasing burden on the mental health and wellbeing of the people seeking asylum. Without the stability of a regular income, these changes may be detrimental to the security of the roof over their head, food in the kitchen, and children in school. Thousands of people will be forced to spend their time seeking out the basic support they need, rather than building their life in Australia. In addition, this increases pressure on our local community centres, faith groups, charities, volunteer community groups and service providers already providing support in emergency relief, housing, crisis support, and health and employment services.

## Discussion

Our Council has a strong history of welcoming refugees and people seeking asylum into the community. We are a multicultural municipality; over 30 per cent of our residents are born overseas and the municipality has a growing population of migrants, refugees and people seeking asylum.

Council actively supports the Hobsons Bay Settlement Network and Hobsons Bay Interfaith Network, both which provide coordinated settlement support to refugees and people seeking asylum.

In addition Council supports community groups such as the Hobsons Bay Refugee Network and West Welcome Wagon initiatives that support people affected by the SRSS reductions.

## **9 Delegates Report**

**Directorate:** Corporate Services

### **Purpose**

To consider reports by Councillors who have been appointed as delegates to Council and community committees.

### **Motion**

**Moved Cr Sandra Wilson, seconded Cr Jonathon Marsden:**

**That Council receive and note the recent Delegates Report.**

**Carried**

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## **Delegates Report - The Substation**

### **Councillor Delegate: Cr Angela Altair**

## **Report**

### **Date of Meeting: 16 August 2018**

Council has a three year funding agreement with The Substation, providing \$350,000 per year, payable in two, six monthly instalments of 50 per cent or \$175,000. The agreement as endorsed by Council at its Ordinary Council Meeting on 26 April 2016.

Cr Angela Altair is Council's nominated representative at The Substation Board. The Board meets monthly, reviews its finances and tables any major funding applications or strategic initiatives.

The Substation is tracking where it needs to be financially at this point in the year. An issue for the organisation continues to be being able to plan for capital reserves to support infrastructure / maintenance. Operationally it has support from Creative Victoria \$75k and Australia Council \$80k, linked to its program.

The Substation reports its six monthly progress as part of its KPI reporting through the cycle. Some features include:

- 114 different artists worked at the space over the period
- 2,845 tickets were sold
- A further 12,000 are noted as attending over various event periods, including 16 events and 124 days of activity.
- 27 per cent of the ticketed audience is from the western suburbs, 13 per cent from Hobsons Bay
- 8 subsidised community hires were held at The Substation and a further 20 private or commercial hire uses are noted
- It is tracking where it needs to be financially at this point

Although not tracked six monthly but reported annually, Council's hire use over the period as part of its support (up to six uses per year) includes the Hobsons Bay Business Breakfast in March, the #Startwest launch in July, the MAV Digital Innovation Conference in August, the Orygen forum in September.

**Delegates Report - LeadWest**  
**Councillor Delegate: Cr Jonathon Marsden**

**Report**

**Date of Meeting: 15 August 2018**

The August meeting of the LeadWest Board was hosted by Brimbank City Council and the following business was progressed:

- An introduction and welcome to Jim Williamson as the new LeadWest Chair, followed by an acknowledgement and recognition of the exemplary work carried out by the former Chair, Anne Barker.
- Approved the establishment of a HR Sub-Committee to have oversight of the CEO Contract process and to be chaired by Cr Jonathon Marsden.
- Ratification of the final version of the Western Transport Strategy.
- Presentation on Large-scale Renewable Energy Project by Fran Macdonald, WAGA Coordinator. Fran briefed LeadWest Board members on the work carried out by the Local Government Electricity Working Group (convened by WAGA and other regional greenhouse alliances) to develop a joint Power Purchase Agreement for councils, exploring investment options for renewables and collaborate to maximise behind-the-meter solar opportunities.

**Delegates Report - RoadSafe Westgate Community Road Safety Council Inc.  
Councillor Delegate: Cr Sandra Wilson****Report****Date of Meeting: 15 August 2018**

Transport for Victoria has received the proposed project brief from Hobsons Bay for the development of the Local Area Movement and Transport Plans for Brooklyn, Altona North and Spotswood. Transport for Victoria is confirming internal state government funding support to complete the project.

The RoadSafe Westgate Committee propose to consider their draft strategic plan before the scheduled September Annual General Meeting. Each of the member authorities and agencies have contributed to this plan and the Committee plan to discuss the draft plan to determine priority actions and a governance model for the future.

The development of the Local Area Movement and Transport Plans for Laverton, Altona Meadows and Seabrook has commenced and community engagement is expected to commence in September.

**10 Notices of Motion**

**10.1 Notice of Motion No. 1204 – Condolence Mr Bernie Graham OAM**

Cr Sandra Wilson has given notice of the following:

**Motion**

**Moved Cr Sandra Wilson, seconded Cr Colleen Gates:**

**“That Council express its condolences to the family of the late Bernie Graham OAM and recognises his significant contribution to the community of Hobsons Bay over many years.”**

**Carried**

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## **10.2 Notice of Motion No. 1205 – Condolence Ms Helen Tregear**

Cr Angela Altair has given notice of the following:

### **Motion**

**Moved Cr Jonathon Marsden, seconded Cr Tony Briffa**

**“That Council express its condolences to the family of the late Helen Tregear and recognises her contribution to local conservation as founding member Friends of Williamstown Wetlands and to local education as a teacher at Altona High School for over 25 years.”**

**Carried**

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## 11 Supplementary Public Question Time

Seven public questions were received and were taken on notice. A written response will be provided to each question.

## 12 Urgent and Other Business

Nil.

## 13 In Camera Business

### Motion

Moved Cr Jonathon Marsden, seconded Cr Sandra Wilson:

That Council considers the confidential report listed below in a meeting closed to the public in accordance with Section 89(2) of the *Local Government Act 1989*.

Carried

### 13.1 Settlement of Rates Debt

This matter is considered to be confidential under s89(2)(b) of the *Local Government Act 1989* as it relates to the personal hardship of any ratepayer or resident.

Carried

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Council considered the report(s) and discussed the matter In-Camera.

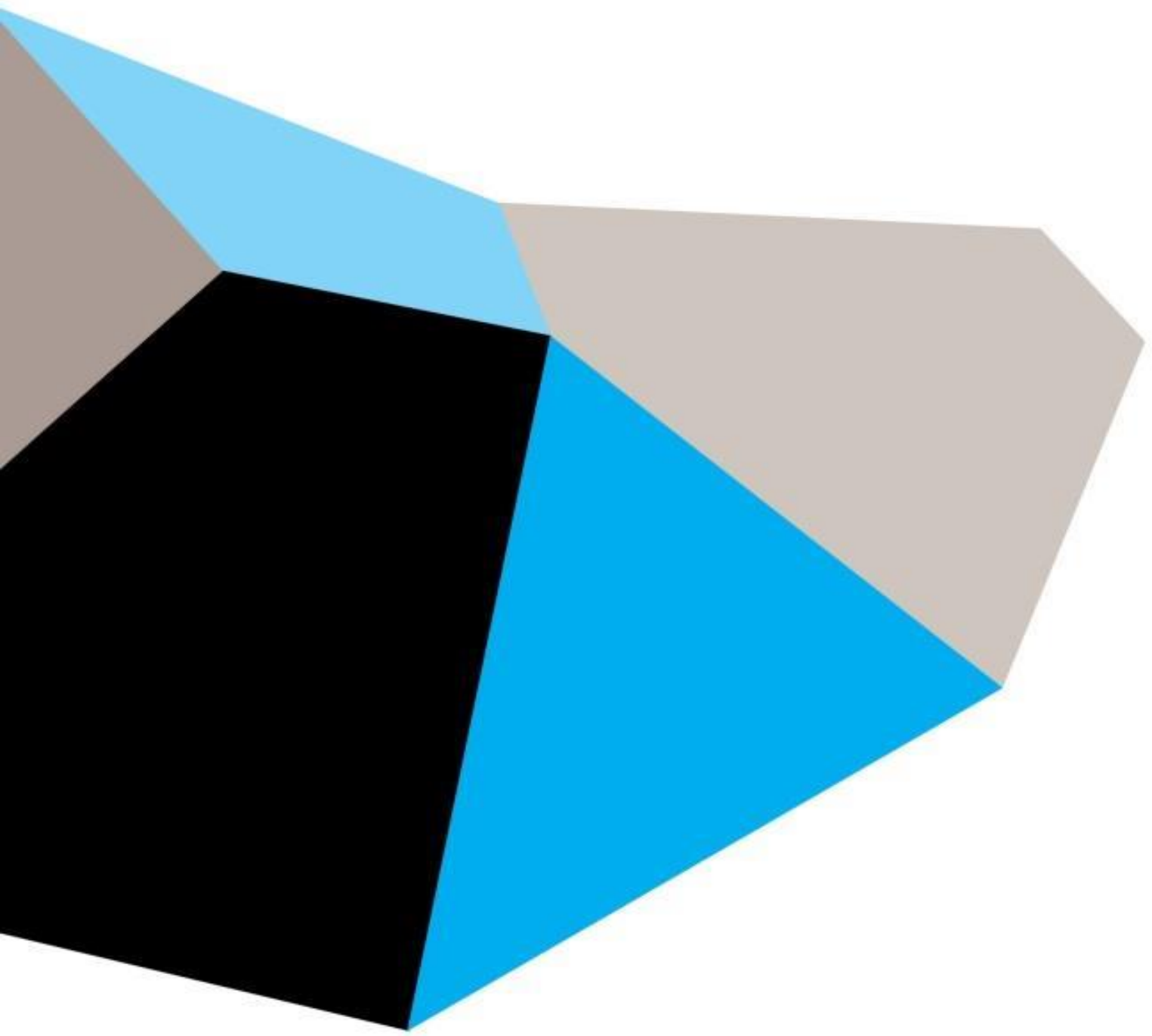
The meeting was opened to members of the public.

There being no further business, the Chairperson declared the meeting closed at 8.38pm.

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Chairperson – Cr Angela Altair  
Signed and certified as having been confirmed.  
11 October 2018





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**HOBSONS BAY CITY COUNCIL**

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