



Ordinary Council Meeting Minutes

Tuesday 11 June 2019

Council Chamber
Hobsons Bay Civic Centre
115 Civic Parade, Altona

**HOBSONS
BAY CITY
COUNCIL**



THE COUNCIL'S MISSION

We will listen, engage and work with our community to plan, deliver and advocate for Hobsons Bay to secure a happy, healthy, fair and sustainable future for all.

OUR VALUES

Respectful

Community driven and focused

Trusted and reliable

Efficient and responsible

Bold and innovative

Accountable and transparent

Recognised

Council acknowledges the peoples of the Kulin nation as the Traditional Owners of these municipal lands and waterways, and pay our respects to Elders past and present.

Chairperson:

Cr Jonathon Marsden (Mayor)

Strand Ward

Councillors:

Cr Angela Altair

Strand Ward

Cr Peter Hemphill

Strand Ward

Cr Tony Briffa

Cherry Lake Ward

Cr Sandra Wilson

Cherry Lake Ward

Cr Colleen Gates

Wetlands Ward

Cr Michael Grech (Deputy Mayor)

Wetlands Ward

Aaron van Egmond
Chief Executive Officer
Hobsons Bay City Council

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Minutes of the Council Meeting Held on Tuesday 11 June 2019 at 7.05pm in the Council Chamber, Hobsons Bay Civic Centre, 115 Civic Parade, Altona.

PRESENT

CHAIRPERSON:

Cr Jonathon Marsden (Mayor) Strand Ward

COUNCILLORS:

Cr Peter Hemphill Strand Ward

Cr Sandra Wilson Cherry Lake Ward

Cr Colleen Gates Wetlands Ward

Cr Michael Grech (Deputy Mayor) Wetlands Ward

OFFICERS:

Mr Aaron van Egmond Chief Executive Officer

Ms Penelope Winslade Director Sustainable Communities

Mr Sanjay Manivasagasivam Director Infrastructure and City Services

Mr Andrew McLeod Director Corporate Services

Ms Diane Eyckens Manager Governance and Local Laws

Mr Stephen Zelez Manager Communications and Community Relations

Ms Martina Simkin Governance Coordinator/Minute Secretary

1 Council Welcome

The Chairperson welcomed members of the gallery and acknowledged the people of the Kulin Nation as the traditional owners of this land.

2 Apologies

Council has previously granted Cr Angela Altair leave of absence.

Motion

Moved Cr Sandra Wilson, seconded Cr Peter Hemphill:

That Council receive and accept an apology on behalf of Cr Tony Briffa.

Carried

3 Disclosure of Interests

In accordance with sections 77A, 77B, 78 and 79 of the *Local Government Act 1989* Councillors are required to disclose a "conflict of interest" in a decision if they would receive, or could be reasonably perceived as receiving a direct or indirect financial or non-financial benefit or detriment (other than as a voter, resident or ratepayer) from the decision.

In accordance with section 79B of the *Local Government Act 1989* Councillors who consider that they have a personal interest that is in conflict with their public duty in relation to a matter may, if they do not have a conflict of interest as described above, apply to Council to be exempted from voting on the matter.

Disclosure must occur immediately before the matter is considered or discussed.

Nil.

4 Minutes Confirmation

4.1 Ordinary Council Meeting

Confirmation of the minutes of the Ordinary Council Meeting of the Hobsons Bay City Council held on 14 May 2019 (copy previously circulated).

Motion

Moved Cr Peter Hemphill, seconded Cr Michael Grech:

That the minutes of the Ordinary Council Meeting of the Hobsons Bay City Council held on 14 May 2019 be confirmed.

Carried

5 Councillors' Questions

Cr Wilson noted World Environment Day which was held on 5 June 2019. To acknowledge the day, Council commissioned a short film by Wain Fimeri entitled "Tidal" which aims to inform and engage the community about the local impacts of climate change. Cr Wilson asked whether there were any plans to show the film more broadly within the community?

Penelope Winslade, Director Sustainable Communities, advised that while there are no immediate plans, officers will investigate opportunities to expand the viewing reach of the film.

Cr Hemphill referred to Council's acknowledgement of the people of the Kulin Nation as the traditional owners of this land, and particularly Aunty Carolyn Briggs who was very instrumental in this recognition. Aunty Carolyn received an AM (Member of the Order of Australia) in this year's Queen's Birthday honours. Cr Hemphill asked whether Council could send her a letter of congratulations, and if so he would move a motion under Other Business later in the meeting.

The Mayor, Cr Jonathon Marsden, noted that Aunty Carolyn is a senior member of the Yalukit Willam so it is entirely appropriate to acknowledge her Queen's Birthday honour.

6 Public Question Time

Jason Walsh

Q. There has been a number of allegations of asbestos being found during the construction of the nursing home in Ascot Street. Is the Council aware of these allegations and were there any positive reports of asbestos found on this site during construction.

A. The developer who is building the aged care facility has recently commenced construction of the car park on the eastern side of Ascot Street. While there have been no claims of asbestos lodged with Council for this site, Council's Environmental Health team is visiting the site to investigate. The management of any asbestos found during any construction process is the responsibility of the construction contractors to oversee in accordance with WorkSafe guidelines. Reports of asbestos are taken seriously and are referred to WorkSafe to investigate as they govern removal and disposal of asbestos. The community can also report suspected asbestos to WorkSafe directly on 1800 136 089.

Jason Walsh

Q. I refer you to my question raised at the 14 May 2019 Council meeting where I asked whether Council was aware of the allegations of asbestos found during the construction of the nursing home building site in Ascot Street. On 27 May I received a response from council that confirmed Council's environmental health team was going to visit the site to investigate. Can Council confirm now whether the environmental health team visited the site to investigate the claim, and also confirm whether there have been any reports of asbestos found during the construction of the new residential building site, or during the construction of the car park from the construction contractors to Worksafe?

A. Council's Environmental Health Officer and Municipal Building Surveyor inspected the site in May 2019. Upon inspection there was no evidence found of asbestos on site.

Council is unaware of any confirmed reports of asbestos being found on site during the construction and is not privy to any reports made to Worksafe. If you would like any further information please contact Worksafe directly.

Jason Walsh

Q. On 14 May 2019 Council was notified of suspected asbestos that had surfaced in a large area behind the Bruce Comben Reserve pavilion and tennis courts. A hygienist was engaged and the area has since been fenced off. Can Council confirm if the hygienist report included any positive results for asbestos, and what is Council's plan to manage this fenced off area?

A. The Hygienists report will be finalised by the end of this week. While we have been waiting for this report to be finalised, to ensure the safety of the local community we have fenced off the area of concern and have been carrying out regular monitoring. The nearby local residents will be informed of any proposed remediation works in coming weeks.

Lyn Franklin

Q. Why is Council going to adopt the Newport Structure Plan and rezoning of streets before the heritage gap study has been completed?

A. The Newport Structure Plan will set the long-term vision for the Newport Activity Centre and identifies a series of objectives, strategies and actions for how the vision will be realised. It has not yet been adopted by Council. However once Council adopts the draft Newport Structure Plan, it would be some time before any properties would be rezoned.

Following the adoption of the Structure Plan by Council, the drafting of planning tools to implement the objectives and strategies into the planning scheme will commence. This includes rezoning. It is envisaged that the timeframe to complete draft planning tools is the end of 2019, by which time the heritage gap study will have been completed and its recommendations, including any potential implications for zoning, can be incorporated into any planning scheme amendment.

Paul Loughran

Q. Further to Motion 1, Agenda Item 8.3.3 Newport Structure Plan Adoption passed at the Ordinary Council Meeting on Tuesday 12 March 2019, it was agreed to "Commence a heritage gap study for Newport". Noting, from an architectural perspective, the Hobsons Bay municipality is uniquely placed in having architectural styles that represent the four key periods that have significant historical value to Victoria, namely: Victorian Period (c. 1840 – c. 1890), Federation Period (c. 1890 – c. 1915); Inter-War Period (c. 1915 – c. 1940), Post-War Period (c. 1940 – 1960). What assurances will HBCC provide to ensure that the 'heritage gap study' will be comprehensive, rigorous and inclusive of all four architectural periods identified above, and include an audit of all buildings, dwellings and structures that represent each of the above four architectural periods identified above?

A. Following a competitive procurement process, heritage experts have been appointed to undertake the heritage gap study. The gap study will ensure that all properties of heritage significance are appropriately protected. The planning scheme amendment provides the process by which the gap study is subjected to scrutiny. Ultimately an Independent Planning Panel will assess whether the gap study complies with best practice.

Paul Loughran

- Q. Following the completion of the 'heritage gap study', will HBCC commit to creating a register on its website that identifies the results of the study (including results of the audit) in a clear, transparent, accessible, dynamic and timely manner, inviting the community to review and provide feedback?**
- A. The Schedule to the Heritage Overlay (Clause 43.01 of the Hobsons Bay Planning Scheme) is the 'register' of all heritage significant properties in Hobsons Bay. It is publicly available. The properties identified by the heritage gap study as having heritage significance will be included within this "register" via a future planning scheme amendment process.
The community will have an opportunity to review and provide feedback on the gap study as part of the planning scheme amendment process.

Paul Loughran

- Q. What measures will HBCC implement to ensure that the register of buildings, dwellings and structures that represent each of the above four architectural periods identified above is maintained on an ongoing basis?**
- A. The Hobsons Bay Heritage Study, which forms the strategic basis for the heritage 'register' (Schedule to the Heritage Overlay in the Planning Scheme - Clause 43.01) is reviewed from time to time and the updated information implemented into the scheme by way of a planning scheme amendment. Council is currently implementing the 2019 review via proposed Amendment C92.

Molly Galea

- Q. Hobsons Bay Council has a record of action on sustainability. Climate changes currently under way will put increasing pressure on Council resources. Has the Council divested from fossil fuel investments, in line with the currently 39 other local councils around Australia?**
- A. No, Council officers will look into Council's holdings and investigate the make-up of our portfolio when it comes to exposure to fossil fuel investments.

Molly Galea

- Q. Does Council use renewable or "effectively renewable" energy sources, as the ACT does?**
- A. Council has installed solar systems in the top nine highest emission buildings (excluding the Civic Centre) and will continue to undertake building upgrades through its annual Greenhouse Strategy implementation program that includes the installation of solar systems, LED lighting and other energy reduction initiatives. Overall greenhouse emissions were reduced by 17.5 per cent between 2010-11 and 2017-18.

Council is currently considering a range of options to achieve its goal of zero net emissions by 2020. Options include incorporating sustainable design into its forward Capital Works Program, retrofitting existing buildings, and a range of other measures.

Molly Galea

- Q. If not, what is the timeline to undertake these actions?**
- A. Please refer to previous response.

Rowena Joske

Q. HBCC has not published a sustainability report for the 2017-2018 year on its website. What were the Council's corporate carbon emissions for the last reporting year? And, what is the percentage reduction in greenhouse gas emissions from a baseline year?

A. The Sustainability Report 2017-18 has been redesigned into the Sustainability Scorecard and is now available on the website. The percentage reduction in greenhouse gas emissions between 2010-11 and 2017-18 was 17.5 per cent with a total emissions reduction of more than nine per cent between 2016-17 and 2017-18.

Rowena Joske

Q. The Council has made a commitment to achieve zero net emissions by 2020. 2020 is only seven months away. Can Council report on progress towards its corporate zero net carbon commitment?

A. Council is currently considering a range of options to achieve its goal of zero net emissions by 2020. Options include incorporating sustainable design into its forward Capital Works Program, retrofitting existing buildings, and a range of other measures.

7 Petitions/Joint Letters

Nil.

8 Business

8.1 Office of the Chief Executive

8.1.1 Chief Executive Officer - Report on Operations

Directorate: Office of the Chief Executive

Councillor Portfolio: Not applicable

Appendices:

- 1 Chief Executive Officer - Report on Operations - May 2019
- 2 AOC - Active and Inclusive Communities Portfolio Advisory Committee - 2 May 2019
- 3 AOC - CBS 7 May 2019
- 4 AOC - OCM 14 May 2019
- 5 AOC - CBS 4 June 2019

Purpose

To provide Council with a regular update from the Chief Executive Officer (CEO) on the recent initiatives and projects undertaken as well as the performance results achieved.

Motion

Moved Cr Sandra Wilson, seconded Cr Colleen Gates:

That Council:

1. **Receive and note the Chief Executive Officer's Report on Operations, including details of recent issues experienced and initiatives undertaken by the organisation.**
2. **In accordance with section 80A(2) of the *Local Government Act 1989* incorporate into the minutes of this meeting the written Record of Assembly of Councillors held on 2 May 2019, 7 May 2019, 14 May 2019 and 4 June 2019.**

Carried

Summary

The attached CEO's Report on Operations provides Councillors and the community with a regular update from the CEO on key organisational initiatives, projects and performance.

Discussion

The purpose of this report is to inform Council and the community of recent issues, initiatives and projects undertaken across Council and the municipality. This report is provided on a monthly basis.

8.2 Corporate Services

8.2.1 Presentation of Budget Submissions 2019-20

Directorate:	Corporate Services
Councillor Portfolio:	Not applicable
Appendices:	1 Budget Submissions 2019-20

Purpose

To present the submissions received by Council in relation to the proposed Annual Budget, Rating Strategy and Borrowing Strategy for 2019-20 and to hear from submitters requesting to be heard in support of their submission as a result of the public exhibition process.

Motion

Moved Cr Peter Hemphill, seconded Cr Colleen Gates:

That Council:

- 1. Receive and note the submissions following the public exhibition period for the proposed Annual Budget, Rating Strategy and Borrowing Strategy for 2019-20.**
- 2. Hear from those submitters requesting to be heard by Council in support of their submission.**
- 3. Respond to submissions as part of the final budget deliberations at the Ordinary Council Meeting on 25 June 2019.**

Carried

Motion

Moved Cr Peter Hemphill, seconded Cr Colleen Gates:

That Council suspend standing orders to hear public submissions to the proposed Annual Budget 2019-20.

Carried

The following submitters, having so requested, were heard by Council:

- Lindsay Morton representing the Williamstown and Newport Angling Club and Fish Protection Society in relation to a refurbishment of Williamstown Beach jetty facilities
 - Eva Buman representing Saltwater Yoga Studios in relation to a Wellness Studio Concept at Dennis Reserve, Williamstown
 - Rosalie Linda Burger Dorj in relation to gymnasium or hall space to undertake year round circus classes
 - Mark Chircop on behalf of Michelle Sadler representing the Williamstown Wolves Baseball Club in relation to a new batting cage facility
-

Motion

Moved Cr Michael Grech, seconded Cr Peter Hemphill:

That Council resume standing orders.

Carried

Summary

The proposed Annual Budget, Rating Strategy and Borrowing Strategy for 2019-20 were placed on public exhibition following formal consideration at the Ordinary Council Meeting held on 9 April 2019, in accordance with Section 223 of the *Local Government Act 1989* (the Act). This statutory exhibition period provides a further opportunity for interested parties from the community to make comment on the proposed budget.

Council received 37 responses at the close of the public exhibition period. A copy of each submission is attached to this report. Seven of the parties that provided feedback have requested to be heard by Council at this Council meeting.

Background

In accordance with the requirements of the Act, the Proposed Annual Budget 2019-20 was placed on public exhibition. The Proposed Rating Strategy 2019-20 and Proposed Borrowing Strategy 2019-20 were also placed on public exhibition and comments invited in relation to all three documents from interested members of the community. The exhibition period was for 28 days and closed on 15 May 2019.

Interested parties who have provided comment could request to present to Council at tonight's Ordinary Council Meeting. Seven requests have been made to address Council at this meeting.

Discussion

A schedule of the submissions on the budget and associated strategies is attached as an appendix to this report. The following interested parties have requested to be heard in support of their submission:

- Sarah Dowling in relation to tree planting and additional play equipment in Laverton
- Malcolm Padgett in relation to an extension of the Skeleton Creek bike trail
- Sam Kisvarda in relation to upgrading MacLean Reserve, Williamstown
- Lindsay Morton representing the Williamstown and Newport Angling Club and Fish Protection Society in relation to a refurbishment of Williamstown Beach jetty facilities
- Eva Buman representing Saltwater Yoga Studios in relation to a Wellness Studios Concept at Dennis Reserve, Williamstown
- Rosalie Linda Burger Dorj in relation to gymnasium or hall space to undertake year round circus classes
- Michelle Sadler representing Williamstown Wolves Baseball Club in relation to a new batting cage facility

Following this meeting, Council will consider all submissions and presentations in final preparation of the Annual Budget as well as the Rating and Borrowing strategies. This will take place for all three documents at the Ordinary Council Meeting on 25 June 2019.

8.2.2 Audit Committee - Appointment of Independent Audit and Risk Members

Directorate: Corporate Services

Councillor Portfolio: Not applicable

Appendices: Nil

Purpose

To request Council to approve the appointment of three independent members to the Audit Committee.

Motion

Moved Cr Colleen Gates, seconded Cr Michael Grech:

That Council:

- 1. Approves the appointment of Mr John Watson, Ms Lisa Tripodi and Mr Terry Richards as independent members of the Audit Committee.**
- 2. Write to the immediate past independent members of the Audit Committee thanking them for their service.**

Carried

Summary

This report provides Council with recommended appointments for independent members of the Audit Committee.

Background

At the Ordinary Council Meeting on 13 November 2018, Council endorsed the commencement of advertising for independent members of the Audit Committee and requested a further report with the recommended appointees.

Discussion

The Audit Committee comprises of three independent members and two Councillors. Two of the three independent members' terms expired in 2018 and they have now concluded their involvement with the Committee. The term of the third independent member, Mr Rod Page, will expire in November 2019 and his involvement with the Committee will conclude at that time.

Council undertook a recruitment process which included publically advertising for independent members in early 2019.

A selection panel consisting of the Mayor Cr Marsden, Cr Gates, Cr Wilson and the Director Corporate Services, Andrew McLeod, conducted interviews and are recommending the following appointments be made:

- Lisa Tripodi
- Terry Richards
- John Watson

It is recommended that the appointment of Mr Terry Richards and Ms Lisa Tripodi commence immediately, with the third appointment commencing in time for the final meeting of 2019.

It is recommended that these appointments be for a term of three years in accordance with the appointment terms outlined in the Audit Committee Charter.

All audit fees will be paid in accordance with the Audit Committee - Membership, Fee Structure and Charter Report that was presented and endorsed at the Ordinary Council Meeting on 13 November 2018.

8.3 Sustainable Communities

8.3.1 Draft A Fairer Hobsons Bay for All 2019-23 Policy

Directorate:	Sustainable Communities
Councillor Portfolio:	Social Wellbeing and Community Services - Cr Tony Briffa and Cr Colleen Gates
Appendices:	<ol style="list-style-type: none">1 Draft A Fairer Hobsons Bay For All 2019-23 - Summary Document2 Draft A Fairer Hobsons Bay For All 2019-23 - Policy3 Draft A Fairer Hobsons Bay For All 2019-23 - Development Process

Purpose

To place the Draft A Fairer Hobsons Bay for All 2019-23 Policy (the Policy) on public exhibition for six weeks to seek community feedback.

Motion

Moved Cr Sandra Wilson, seconded Cr Peter Hemphill:

That Council:

1. **Place the Draft A Fairer Hobsons Bay for All 2019-23 Policy on public exhibition for six weeks.**
2. **Receive a further report considering feedback on the Draft a Fairer Hobsons Bay for All 2019-23 Policy following the public exhibition period.**

Carried

Summary

Council currently has five separate population based social policies:

- Ageing Well Strategy (AWS) 2007-17
- Disability Access and Inclusion Strategy (DAIS) 2013-17
- Children and Young People's Plan (CYPP) 2014-18
- Multicultural Policy (MP) 2016-20
- Gender Equity (GE) Policy Statement 2014

These policies were reviewed with a series of recommendations made in a Social Policy Review Background Paper 2018. A key recommendation was to develop of an integrated social policy to replace the existing suite of social policies. This integration allows Council to provide clear and consistent direction and alignment, as well as acknowledging intersections across population groups, and being inclusive of policy gaps. Community consultation and feedback informed the development of the draft policy and action plan.

Background

The draft Policy was informed by the Social Policies Review Background Paper, past social policies and consultations, and consultation with the community, Councillors and staff.

The Policy replaces the five policies listed above.

The Social Policies Review Background Paper identified that themes were duplicated in the separate population-based policies. There were policy gaps for some population groups, the development, monitoring and reporting on individual policies was resource intensive, and the policies did not actively inform Council operational decisions. The review recommended the consolidation of the policies into one social policy, providing greater alignment and direction across Council's work while highlighting the nuances within community groups. This integration will also ensure Council continues to meet its legislative requirements via the *Disability Act 2006* as well as best practice requirements.

To support the development of the policy feedback was sought from the community. Community consultations were held through a series of focus groups and surveys (between July and December 2018). The consultations encouraged feedback from people who identified as a young person (12-25 years), older person (55+ years), a person from Culturally and Linguistically Diverse backgrounds, Aboriginal and/or Torres Strait Islander person, person with a disability, woman or girl, and person from the Lesbian, Gay, Bisexual, Transgender, Intersex, Queer and Asexual (LGBTIQ+) communities. The community provided insights into gaps and improvements that they saw would support them and their community within the built, social, economic and natural environments within Hobsons Bay. This feedback was collated into a consultation report which informed the direction of the draft policy.

Discussion

The draft Policy is Hobsons Bay City Council's first integrated population based social policy. It draws together the objectives across our social policies, and ensures equity is considered and embodied in Council activities. It is based on the principles of social justice which encompass equity, access, participation and human rights. These principles set the foundation of the policy objectives and subsequent actions.

The vision is "*A Hobsons Bay that enables equitable opportunities for the community to access resources, be valued, contribute and belong*".

The Policy focuses on increasing equity for groups who are more likely to experience disadvantage, including children and young people (0-25 years), older people (55+ years), people from Culturally and Linguistically Diverse backgrounds, Aboriginal and/or Torres Strait Islander people, people with a disability, women and girls, and Lesbian, Gay, Bisexual, Transgender, Intersex, Queer and Asexual (LGBTIQ+) communities. The policy also acknowledges intersectionality amongst these groups.

The policy has five key themes:

- **Design and building for fair access** to ensure access for all people within amenities, public infrastructure, community facilities, housing and neighbourhoods
- **An inclusive and equitable place** to facilitate and enable equitable opportunities for social inclusion, participation and contribution
- **Fair opportunities for participation in the economic environment** to facilitate equitable opportunities to access lifelong learning, employment, volunteering and business development

- **A natural environment that can be accessed and enjoyed by all** to ensure that everyone has equitable opportunities to access the foreshore, green space and open space
- **Leadership as a socially just organisation** to demonstrate leadership as a socially just organisation which upholds and advocates social, cultural, economic and environmental rights

Implementation is outlined in a four year action plan which includes short, medium and long term actions. The policy will be monitored every six months with progress reporting to Council and the community via the Annual Report. The Policy aligns with the Hobsons Bay 2030 Community Vision and long term impact and outcome measures.

8.4 Infrastructure and City Services

8.4.1 West Gate Tunnel Update Report

Directorate: Infrastructure and City Services

Councillor Portfolio: Integrated Transport - Cr Jonathon Marsden and Cr Sandra Wilson

Appendices: Nil

Purpose

For Council to receive and note the current status report on the West Gate Tunnel Project (the Project) and associated initiatives and advocacy activities.

Motion

Moved Cr Michael Grech, seconded Cr Colleen Gates:

That Council:

1. **Receive and note the current status report on the West Gate Tunnel Project.**

Carried

Summary

The purpose of this report is to provide Council with an update on the current status of the Project across a range of aspects in accordance with the governance and decision making framework including property impacts and transactions. The status of Council's committed advocacy activities that specifically relate to the Project, the Sports and Open Space Enhancement Package and the Hobsons Bay Transport Planning Study are also included within this report.

Construction works are well advanced on the Project. The CPB Contractors and John Holland Joint Venture (JV) and West Gate Tunnel Authority (WGTA) continue to seek Council's input into specific project design, community outcomes and approval to access Council land and infrastructure.

Background

Council has received a number of reports on the development and planning process associated with the Project. As it progresses through the construction phase regular status reports will continue to be provided. This report provides an update on current Project activities, items submitted by the WGTA/JV for Council approval, Council advocacy activities, governance arrangements including communications and engagement and capital works to be undertaken by Council as a result of the Project.

Discussion

The following figure outlines the current Project related activities along the West Gate Tunnel section:

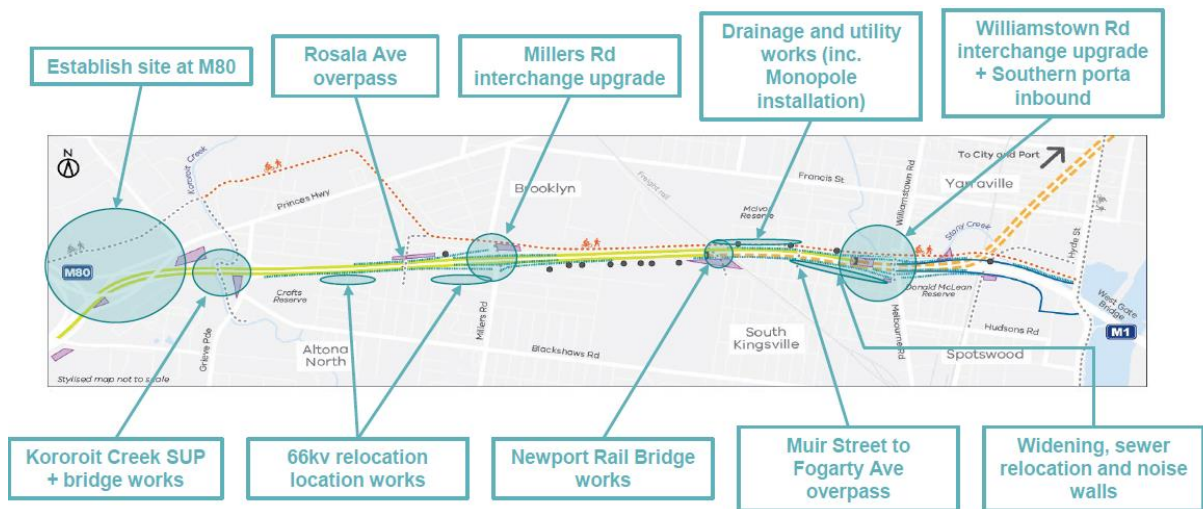


Figure 1

Construction Activity

Current construction activity being undertaken by the JV in the western section is focused in the areas highlighted on Figure 1 and as outlined below:

- works to widen the West Gate Freeway (WGF) between Chambers Road and Grieve Parade and new noise walls
- construction of retaining walls, bridge structural works including excavations and piling at various locations
- 66KV powerline relocations along southern edge of freeway – now working in Paringa Road. Commenced construction of two pedestrian overpasses
- Kororoit Creek bridge widening works
- Williamstown Road bridge structure widening and traffic lane switches, adjusting the alignment of the freeway to allow preparation for the inbound tunnel entry
- commenced work on the outbound tunnel portal site
- assembly of the Tunnel Boring Machines (TBMs) for commencement of boring mid-year

The JV reported that some noise limits were exceeded near the Millers Road/WGF interchange and mitigations to residents were offered by the JV. The JV Environment team work closely with the Communications team to manage this appropriately.

From early June and over the next few months, works will commence for the Southern portal site establishment and utilities relocation at the end of New and Watson Street, South Kingsville. These works include:

- vegetation removal
- installing buildings and facilities for work crews
- creating safe access points for the site
- building internal roads and car parking
- relocation of utility services

Hyde Street ramp work will start in late 2019 and construction compounds will be built around mid-2019. A temporary noise wall will be built near Emma McLean Kindergarten before any works start in Hall Street. Further information will be provided in future Council update

reports for the use of Hall Street as a construction access route and construction of the shared use path to Hudson Road.

To facilitate West Gate Freeway widening and noise wall works, a work zone is to be established outside the southern noise wall between Williamstown Road and The Avenue (refer to Figure 2 below). This will require the closure of road ends to local traffic – from Abbott Street to Le Fevre Street – from which site vehicles will access/egress the site. Day works to establish these long-term traffic management measures occurred in late May, prior to construction commencing in June. The primary site access point will be from CPBJH JV’s compound on Cullen Court. Another access/egress point on the Western side of the site will connect to The Avenue. Intermediate access/egress points will be active via the truncated roads. Due to the nature of the works, the footpaths linking the truncated roads must close, although the Muir Street/Wembley Ave footbridge will remain open.



Figure 2

Construction Traffic Impacts

Some night time and freeway ramp closures have been programmed for June with detailed Traffic Management and Communications Plans to be implemented in the lead up to the closures. Figure 3 below highlights the current and upcoming traffic impacts and work locations between Hyde Street and the M80.

Further details are available at: <http://westgatetunnelproject.vic.gov.au/constructionupdates/>

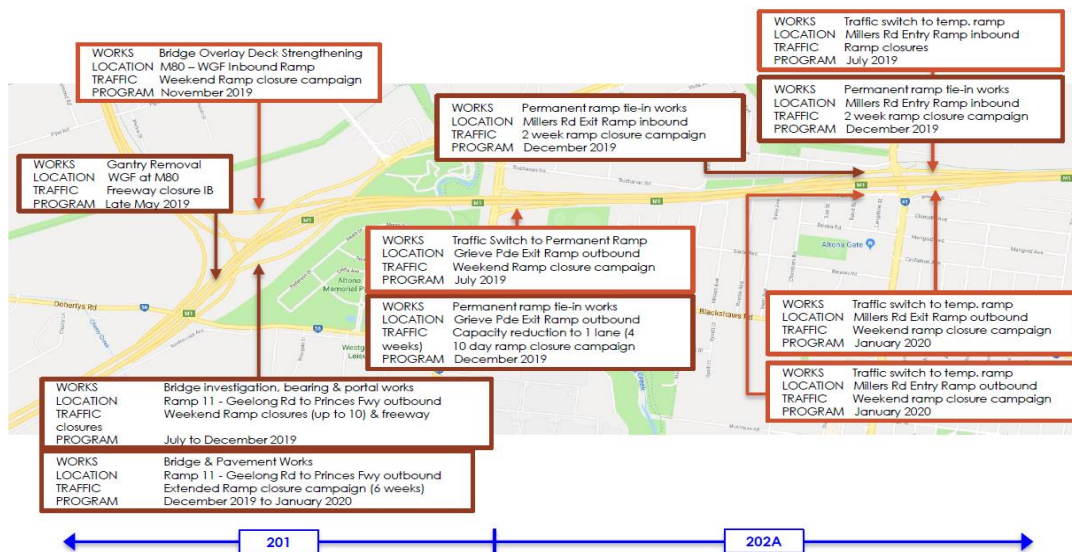


Figure 3

Council Advocacy

Throughout the design and now construction stages, officers have where possible negotiated outcomes and improvements consistent with the adopted Council position to optimise beneficial community outcomes. A Memorandum of Understanding (MOU) has been established between Council and the Authority to reflect the organisational roles and responsibilities and to support the ongoing resources from the State Government to support Officers in project delivery for the term of the Project.

Sports and Open Space Enhancement Package

This Package was endorsed at the 13 February 2018 Ordinary Council Meeting and is supported by the State Government through a \$5M contribution and \$2.86M Council contribution. The status of the Enhancement Package is as follows:

Item	Status
Duane Reserve, Brooklyn - improvements and lighting upgrade	Submissions recently received through the community consultation process have informed the concept plans which will be available for community consultation in June prior to consideration by Council. Target completion date of works early 2020.
Brooklyn Reserve improvements	
Rowan Avenue Reserve, Brooklyn improvements	
WLJ Crofts Reserve, Altona North Master Plan and Works	Consultation on the concept plans with tenant clubs is progressing well. Community consultation including drop-in sessions to occur in June. Target completion date of works December 2020.
Donald McLean Reserve, Spotswood Master Plan Review and Works	As for WLJ Crofts Reserve above. Target completion date of works June 2020.

The Plans will include all infrastructure elements within these Reserves and provide detailed designs for the respective pavilions. The WGTA are engaged in this planning process to ensure impacts as a result of the West Gate Tunnel Project are factored into the designs and consideration given to construction timelines.

Consultation on the Brooklyn Reserve Improvements project has identified the need to provide the community with improved access to indoor multi-purpose facilities that cater primarily for community programs, meetings and pop-up initiatives. Subsequently this presents an opportunity to consider possible redevelopment of the existing community hall. As a part of the current draft Open Space Enhancement Package works proposed such as removal of the decommissioned Francis Sullivan building, fence removal, pathway connections and removal of redundant associated services/infrastructure could lead into a future Hall redevelopment. The design work and future redevelopment could be supported through the Capital Building Renewal Program and there is an opportunity through the WGTP to source community funding as a contribution. Further reports will be provided as this progresses.

Council convened a meeting of key stakeholders of Pipeline Reserve (between Millers Road and Geelong Road) on 22 May to share the recent findings from the community consultation on the Brooklyn open space reserves (including Federation Trail) and discuss opportunities and coordination of upcoming works and maintenance including:

1. Roles and responsibilities in the reserve
2. The Brooklyn Open Space Enhancement Project and consultation feedback relating to the Trail, including current poor condition of the trail, landscaping, fences and need for more shade, seating and lighting.
3. Proposed Trail surface upgrade – works and timing
4. Greening the Pipeline Project (a Melbourne Water initiative)
5. Heritage matters and requirements
6. Current and Future maintenance regime and responsibilities
7. Stormwater harvesting possibilities
8. Future landscaping opportunities.

Hobsons Bay Transport Planning Study

Council has commenced, with Transport for Victoria (TfV) the development of an Integrated Transport Plan for Hobsons Bay to be funded by State Government. The project consultant has now been appointed and a Transport Issues Paper defining issues and opportunities previously identified by the community and respective agencies is being prepared as a guide for community engagement.

The Study, to be completed by early-mid 2020, will consist of three key deliverables:

1. An evidence based transport study to be used as a working document
2. An implementation plan with mutually agreed interventions to be identified by the study, and projects to proceed to a business plan for endorsement by government
3. An advocacy document for HBCC which will include items that may not align with current state government policy.

Transport Corridor Study (Williamstown Road and Millers Road)

The Corridor Study is led by VicRoads to identify and address key transport issues and impacts in the Williamstown Road and Millers Road corridors resulting from the Project, particularly the proposed increase in truck traffic. Expected to be completed by the end of 2019, Working Group membership includes Hobsons Bay City Council, Maribyrnong City

Council, Don't Destroy Millers Road, Brooklyn Residents Action Group, Friends of Lower Kororoit Creek, Maribyrnong Truck Action Group, Save Williamstown, Williamstown Crossing Group, Victorian Transport Association, Bicycle Network Victoria and Hobsons Bay Bicycle Users Group.

The last meeting was held on 27 March 2019 with a discussion on proposed 16 shortlisted options to go to the broader community for feedback and input. Council has requested that a further meeting of the Group be held to work through the evaluation and recommendations for all the options to gain a consensus (and better understanding) of those options going forward for consultation and how the remaining options will be dealt with.

Further information on the Study can be found at:

<https://www.vicroads.vic.gov.au/newsmedia/2018/changing-traffic-movement-through-melbournes-growing-innerwest>

Community Liaison Group

The last CLG West group meeting was held on 17 April 2019 and included an update on the construction activities, planned works and the Community Involvement Participation Plan (CIPP) to be announced soon.

The next meeting of the CLG will be held on 19 June 2019. A CLG workshop on proposed landscape design and possible offset planting locations is to be held on 5 June. The Joint Venture is preparing a landscape communications plan including collateral to be available to the community.

- The WGTP has advised they are looking for new community representatives to join the CLG as they have a number of vacancies to fill. Applications (in the form of EOI's) are now open and close 7 June. They are encouraging applicants who live within the project zone.
- Further information on the EOI's and the CLG including copies of meeting notes can be found at: <http://westgatetunnelproject.vic.gov.au/clg/>

Traffic Management Liaison Group (TMLG)

The last meeting of this traffic operations group was held on 8 May 2019 where an update on various traffic management aspects of the project was provided. Traffic monitoring across the network continues and no major issues identified. Upcoming traffic impacts are included in Figure 2 above and the following link:

www.westgatetunnelproject.vic.gov.au/travel disruptions.

Business Involvement Plan Progress

The Project has social and economic requirements and targets to support local businesses and provide local employment opportunities. An online trader directory has been in place since last year, and the JV Business Engagement team have been working closely with the Economic Development team at HBCC – connecting local businesses to workers. There are currently 73 HBCC businesses out of 227 total businesses (32 per cent) listed in the trader directory. The Project has around 50 local direct suppliers. The JV has been meeting key business within HBCC, feeding local knowledge of residents and workers into the project.

Community Involvement and Participation Plan

A CIPP is being developed by WGTA which includes a state funded grants and partnership program to fund community led social legacy outcomes and initiatives, e.g. capital projects, community programs and events. The governance structure, available funding and proposed

implementation plan is being finalised. The CIPP, expected to be announced in the near future, is proposed to operate over the life of the Project.

The WGTP is working closely on the public interface for the CIPP with Maribyrnong Council and Hobsons Bay City Council and are finalising details in regards to the categories and funding. The funding program will be available in various rounds that will occur through the project construction. The governance structure and proposed implementation plan is being finalised and an announcement expected in coming weeks prior to inviting applications from relevant community based clubs and organisations.

HBCC has agreed to promote and support this program through:

- providing information sessions
- providing a grant writing workshop
- promoting the program on its web/social media through sharing the CIPP links (which are yet to be established)
- providing a small assessment group that provides recommendations back to WGTP on successful applications

Inner West Air Quality Community Reference Group

This Group allows community members the opportunity to provide community insight and input to future improvements for air quality in the inner west. The Group has an initial term of 12 months (to the end of 2019) and will be preparing a report with recommendations to the Minister.

The last meeting of the Group held on Monday 13 May included a presentation from DELWP on the Air Quality Strategy currently in development. The Strategy:

- was announced by the Minister for the Environment, the Hon Lily D'Ambrosio, in early 2018
- went through a public consultation period from May to November 2018
- is currently in its development phase
- will be released in late 2019, and
- will articulate the Victorian Government's plans for clear, sustainable, and cost-effective policies and programs to ensure clean air for all Victorians.

The methodology and criteria being used to develop the Strategy was explained as well as how the work of the IWAQCRG report will feed into the Strategy.

The Group also discussed options for sharing deliberations and findings with the communities of the inner west. Further information can be found at:

<https://www.environment.vic.gov.au/sustainability/inner-west-air-quality-reference-group>

Air quality monitoring for the project has been established at six locations to develop a baseline of data from current local conditions. This baseline will be used to measure any changes once the project tunnel opens in 2022. Monitoring will continue for up to 5 years following opening. The latest available report is for March 2019 which recorded a total of 2 exceedances of the target emission levels for PM10. The February monitoring report recorded 7 exceedances.

Results from the temporary air monitoring stations established within the Project area are available at: <http://westgatetunnelproject.vic.gov.au/air-quality/>.

8.4.2 Contract No. 2018.31 Altona Foreshore Upgrade including Millers Road and Bent Street

Directorate: Infrastructure and City Services

Councillor Portfolio: Not applicable

Appendices: Nil

Purpose

To award the construction contract No. 2018.31 Altona Foreshore Upgrade including Millers Road and Bent Street works to Maca Infrastructure Pty Ltd.

Motion

Moved Cr Sandra Wilson, seconded Cr Colleen Gates:

That Council:

- 1. Award Contract No. 2018.31 for Altona Foreshore Upgrade including Millers Road and Bent Street, Altona to Maca Infrastructure Pty Ltd at a fixed lump sum price of \$2,098,630.05 (incl. GST).**

Carried

Summary

An open tender was conducted from 6 April 2019 to 3 May 2019. Four tender submissions were received with 2Construct Pty Ltd, Maca Infrastructure Pty Ltd and Citywide Pty Ltd shortlisted for interviews.

While their submissions were similar and very competitive, Maca Infrastructure Pty Ltd was superior in terms of the price and timeframe for delivery of the project. They were also very confident, specific and professional during the interview and understood the site and project comprehensively.

The process to combine both projects into the one contract will provide Council with approximately \$200,000 in financial benefits and will allow for the projects to be delivered before the 2019 summer beach season.

Background

The Altona Foreshore Upgrade, including Millers Road pedestrian access and Bent Street is part of the 2018-19 Capital Works Program. These projects had previously been tendered out for construction separately, resulting in limited responses and high pricing.

The Millers Road pedestrian access will remove the existing ramp and replace it with a new pedestrian platform to the south of the shared path and a new DDA accessible ramp in accordance with the requirements of the *Disability Discrimination Act 2006*. Stairs will also be constructed for access. The project includes line marking and the installation of refuges on the Esplanade to encourage safer pedestrian movements across the road. The infrastructure will be located further west than the existing infrastructure to provide a greater area of beach

for users. The ramp has been designed to cater for multiple user groups including personalised craft users and beach goers. The project will also raise the seawall to meet 2070 climate change standards and protect the Esplanade during storm events.

The Bent Street vehicle access project is part of Council's seven year plan to close eight access points, upgrade three pedestrian entrances, raise the height of the seawall and extend the seawall into Apex Park.

The foreshore opposite Bent Street has been identified as the preferred vehicle access ramp location as it:

- provides access to the foreshore on the west side of the Pier
- is opposite Bent Street enabling drive on and reverse off access onto the resting platform
- is in close proximity to the Altona Life Saving Club tower enabling easy access for their All-Terrain Vehicle (ATV) and rescue boat
- accommodates all abilities access onto the beach matting and concrete tiered seating
- reduces the visual impacts of the share structure and access ramp
- provides sufficient width and depth of the foreshore (sand) to provide safe and sustainable access and assists in protecting the asset
- provides adequate road width to sustain vehicle access and a pedestrian refuge
- will not compromise or impact the Norfolk pine trees
- the nature strip provides sufficient width to accommodate 1:14 ramp to a 1.8m Australian Height Datum (AHD) resting platform

The key elements of the works include realignment of a section of the shared trail, raising and replacement of the seawall, construction of a concrete vehicle access ramp, construction of a pedestrian access ramp and installation of a shaded seating area.

The budget allocated for these projects is separate, however, they were tendered together to obtain any potential cost efficiencies. All tenders came in over budget however to deliver the project scope as agreed through extensive consultation with the community it is recommended that additional funding is allocated from savings realised within the Capital Works Program to accommodate a revised budget of \$2,100,000 inc GST.

Discussion

An open tender process was conducted commencing from 6 April 2019 to 3 May 2019. Thirty companies downloaded the tender documents and four submissions were received at the close of tenders.

The tender evaluation panel met on 17 May 2019 to review and shortlist the tender submissions based on the evaluation criteria. All tenders will conforming. The three lowest priced tenderers were 2Construct Pty Ltd, Maca Infrastructure Pty Ltd and Citywide Pty Ltd. Interviews were held on 29 and 31 May 2019 and prior to these interviews, questions for discussion were forwarded to the tenderers.

Maca Infrastructure Pty Ltd are recommended for this project based on their demonstrated capacity to undertake the project scope of works within the defined timeline. Maca

Infrastructure Pty Ltd acknowledged the need for the works to be completed to enable the foreshore be open and accessible for the summer beach season. This is particularly important at Bent Street where the Lifesaving Club and Tri Club need this area to be accessible from mid-October.

9 Delegates Report

Directorate: Corporate Services

Purpose

To consider reports by Councillors who have been appointed as delegates to Council and community committees.

Motion

Moved Cr Colleen Gates, seconded Cr Michael Grech:

That Council receive and note the recent Delegates Report.

Carried

Delegates Report - LeadWest

Councillor Delegate: Cr Angela Altair

Date of Meeting: 10 April 2019

The April meeting of the LeadWest Board was hosted by Wyndham City Council. The following business was progressed:

Presentation by Western Melbourne Tourism

The Chair and Executive Officer of Western Melbourne Tourism provided a briefing update about Western Melbourne Tourism and recent activity undertaken.

LeadWest/WoMEDA MoU

The LeadWest Board endorsed the MoU with WoMEDA. WoMEDA will make available to the Chair of LeadWest a quarterly report, outlining the progress of the work against the agreed projects and milestones. The first report is due at the end of June 2019.

Federal Election Advocacy Update

The board reviewed the proposed draft list of federal advocacy priorities, and identified any items that should not be included.

**Delegates Report - Metropolitan Transport Forum
Councillor Delegate: Cr Jonathon Marsden****Date of Meeting: 1 May 2019**

The Mornington Peninsula Shire presented on their advocacy work to improve bus services on the peninsula due to a lack of rail services. Like most of Melbourne, it has suffered from underinvestment in public transport. There is overcrowding on some bus routes and only one of its three Activity Centres is serviced by rail. The Shire has had a bus review by Transport for Victoria and the local bus company has produced a business case indicating that \$2.5 million per annum is required to improve frequency and introduce an express service to key destinations. Advocacy has focused on real life examples to highlight the personal impact of poor service levels. The Shire has also developed advocacy packs for their local State Member and Federal Member.

Xemo, an on-demand shuttle bus service supporting first and last mile connections via a mobile app also presented to the MTF. Xemo was launched in May 2019 and is seeking local government support and feedback for their model which uses 12-seater buses. They are registered as a bus operator in Victoria and a Booking Service Provider under the Commercial Passenger Vehicles Victoria. They operate in a similar way to the on-demand bus service Wynbus which is currently being trialled in Wyndham. However, the service requires a critical mass of passengers to make the service viable.

Advocacy update

An update was provided by the executive on meetings with Transport for Victoria and the Active Transport Unit of the Department of Transport Active along with meetings with state MPs in regards to the State transport budget submissions.

Delegates Report - Active and Inclusive Communities Portfolio Advisory Committee**Councillor Delegate: Cr Michael Grech and Cr Peter Hemphill****Date of Meeting: 2 May 2019**

The Active and Inclusive Communities Portfolio Advisory Committee (AICPAC) met on Thursday 2 May 2019. The meeting was chaired by Cr Michael Grech, the co-chair Cr Peter Hemphill was an apology. Six of the 12 AICPAC members were present therefore constituting a quorum.

Council Officer, Rod Clark, presented the following to AICPAC:

- the Draft Aquatic Strategy for AICPAC to review and provide formal advice. The AICPAC provided formal support for the strategy however they noted some considerations
- a summary of the Coastal Management Plan consultation undertaken by Council officers including attendance at drop-in sessions
- review of the Draft Crofts and McLean Reserve Master Plans that are currently being discussed with tenants at both sites

Delegates Report - Metropolitan Local Government Waste Forum Councillor Delegate: Cr Colleen Gates

Date of Meeting: 9 May 2019

The May 2019 Metropolitan Local Government Waste Forum (the Forum) focused on single use plastics.

- The Australian Packaging Covenant Organisation (APCO) provided a national and industry overview of avoiding single use plastics. The APCO's work is guided by a five-year strategic plan (2017-22) focussing on packaging design, systems, education, and material circularity.
- The Department of Environment, Land, Water and Planning (DELWP) presented on the plastic bag ban commencing in late 2019 indicating a launch of media promotions in the coming months. DELWP are also developing a Plastic pollution Prevention Plan in consultation with industry, the Municipal Association of Victoria, retailers and environment groups.
- Darebin City Council provided details of their Single Use Plastic Free Events Policy introduced in 2018. The purpose of the policy was to set out Council's commitment to eliminate single-use plastic at events run by Council and events held on Council land, in Council buildings, Council venues or on roads managed by Council.

In addition, the Metropolitan Waste and Resource Recovery Group (MWRRG) provided updates on the collective recycling procurement, advanced waste processing, the ban on electronic waste to landfill and the latest Back to Earth Initiative campaign. The MWRRG also discussed their business cases for sustainability hubs at Fishermans Bend and the Western Centre of Excellence. Forum updates were provided by Cr Colleen Gates (the MWRRG Board Chair) and Peter Castaldo (the Strategies and Policy Advocacy Group Chair).

The MWRRG Board has written to the Hon Lily D'Ambrosio, Minister for Energy, Environment and Climate Change, on behalf of the Forum, requesting the formation of a taskforce to identify and implement solutions to the current challenges in the recycling sector.

Delegates Report - Roadsafe Westgate Community Road Safety Council Councillor Delegate: Cr Sandra Wilson

Council is currently advocating for the upgrade of Grieve Parade north of the Princes Highway, via Jones Road, through to Market Road at Brooklyn for improved heavy vehicle access to the industrial precinct. This will facilitate reduced heavy vehicle movements on Millers Road and overall congestion in this location. Advocacy for the construction of new freeway access ramps at Dohertys Road, west of Grieve Parade, and the development of a regional freight management plan is also occurring.

Inclusion of works to separate vehicles and bicycles/pedestrians on the Queen Street bridge across Laverton Creek, Altona Meadows is being put forward to VicRoads for inclusion in the upcoming bridge upgrade works at this location. In conjunction with this advocacy Council will be considering Queen Street and Central Avenue as part of its Western LATM work to review traffic and transport movement on this road.

A study lead by the Department of Transport to assess the impacts of the West Gate Tunnel Project will be commencing shortly. Council will be a major stakeholder as this study is conducted with officers to work in partnership with Department of Transport.

Road safety works in the Esplanade, Williamstown are programmed for May. The scope of works includes the installation of three wombat crossings, median islands and mid-block speed control devices (speed cushions). The works will replace the bollards that were installed temporarily over the recent summer period.

Council were successful in their application for funding to support pedestrian improvement works on Maidstone Street and Harrington Street, Altona. The works are a result of collaboration between Mount St. Joseph Girls' College and Council Officers on reducing risks to pedestrians. A preliminary plan has been prepared, involving the construction of a median island and kerb extensions on Maidstone Street at the existing Children's Crossing, and a raised "wombat" crossing on Harrington Street. The aim is to reduce risks to pedestrians through a reduction in exposure for pedestrian, along with greater driver awareness through improved visual cues.

Applications for the 2019-20 VicRoads Community Road Safety Grants closed on 13 March 2019. Over 250 applications were received from 67 organisations. The total program funding is \$73,910.

Hobsons Bay Council is trialling the Toyota Australia's Hydrogen fuel cell Mirai vehicles for a period of 12 weeks. The vehicles will be trialled as part of Council's operational fleet and will help Council achieve its target of zero net greenhouse gas emissions from Council's operations by 2020.

The temporary closure of The Esplanade, Altona through the summer season commenced on 17 December 2018 for the Altona Beach Precinct Trial.

10 Supplementary Public Question Time

Two supplementary public questions were received. As the questions do not relate to items on this evening's Council Meeting Agenda, a written response will be provided.

11 Urgent and Other Business

Motion

Moved Cr Colleen Gates, seconded Cr Sandra Wilson:

That Council consider an item of Other Business relating to a Queen's Birthday honour.

Carried

11.1 Queen's Birthday Honour – Ms Carolyn Briggs AM

Motion

Moved Cr Peter Hemphill, seconded Cr Sandra Wilson:

That Council:

- 1. Write to Ms Carolyn Briggs AM, Boonwurrung Elder, to congratulate her on being awarded a Member of the Order of Australia in the Queen's Birthday honours list.**

Carried

12 In Camera Business

Motion

Moved Cr Peter Hemphill, seconded Cr Michael Grech:

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 89(2) of the *Local Government Act 1989*.

Carried

12.1 Contract No. 2019.02 Altona Sports Centre Extension - Design and Construction

This report is considered confidential under s89(2)(d) of the *Local Government Act 1989* as it relates to contractual matters.

Council considered the report and discussed the matter In-Camera.

Council resolved to remove the confidentiality in relation to the name of the successful tenderer immediately.

Motion

Moved Cr Colleen Gates, seconded Cr Peter Hemphill:

That Council:

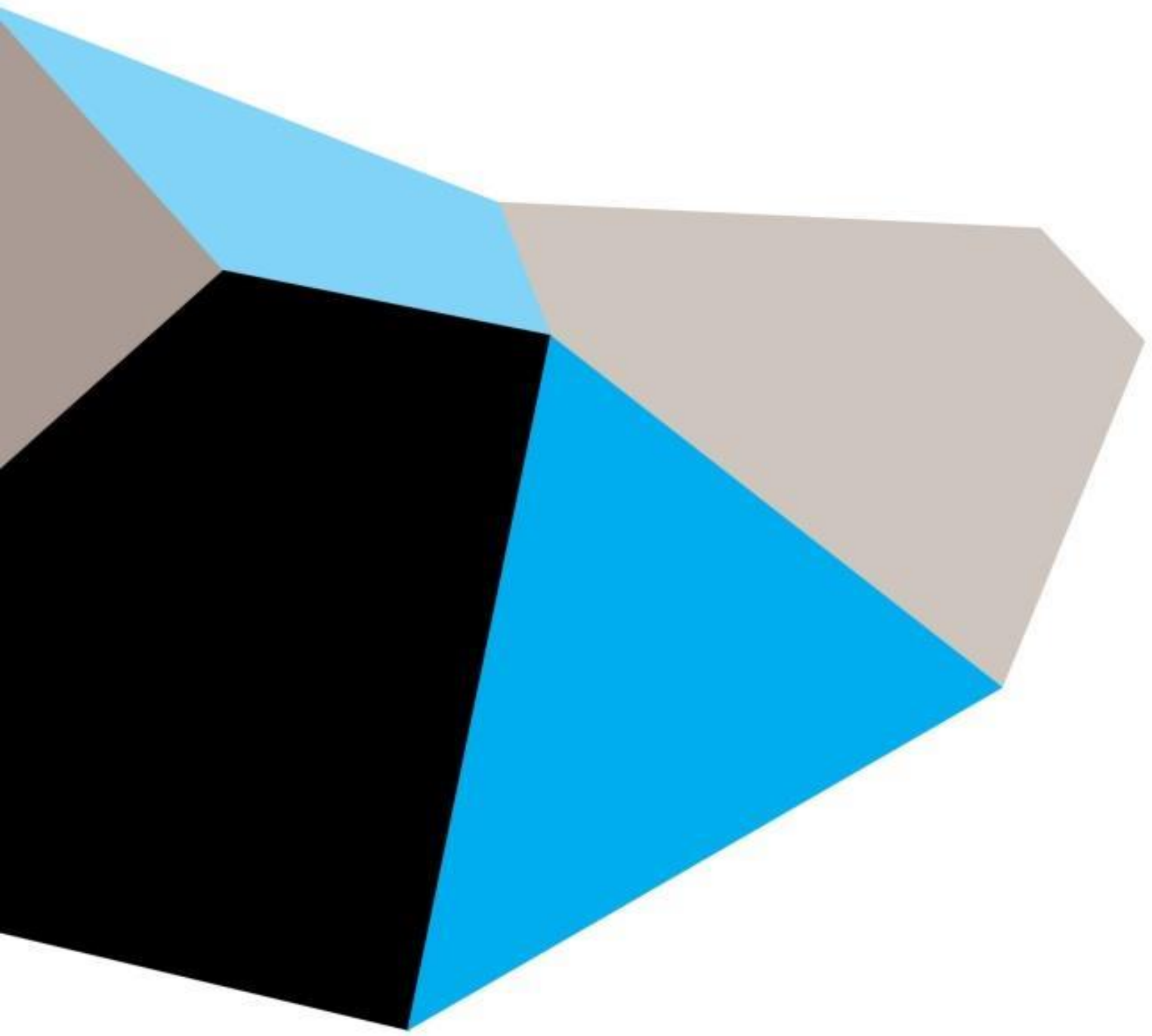
1. Award Contract No. 2019.02 Altona Sports Centre Extension - Design and Construction to Devco Project and Construction Management Pty Ltd.
2. Authorise the Chief Executive Officer to enter into the contract with Devco Project and Construction Management Pty Ltd for the Altona Sports Centre Extension – Design and Construction as outlined in the report.

Carried

The meeting was opened to members of the public at 9.05pm.

There being no further business, the Chairperson declared the meeting closed at 9.06pm.

Chairperson – Cr Jonathon Marsden
Signed and certified as having been confirmed.
25 June 2019



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