

The cover features a large black triangle on the left side, a light blue triangle at the top, and a grey triangle on the right. A white L-shaped graphic is positioned above the main title. On the right, a blue brick wall is shown at an angle, with the words 'COUNCIL CHAMBER' written on it in black, uppercase letters.

Ordinary Council Meeting Minutes

Tuesday 10 July 2018

Council Chamber
Hobsons Bay Civic Centre
115 Civic Parade, Altona

**HOBSONS
BAY CITY
COUNCIL**



HOBSONS BAY CITY COUNCIL

Ordinary Council Meeting Minutes

10 July 2018

THE COUNCIL'S MISSION

Working with our community to plan, deliver and advocate for the services and infrastructure that will achieve a healthy, connected and sustainable future in Hobsons Bay.

OUR VALUES

Respectful

Community driven and focused

Trusted and reliable

Efficient and responsible

Bold and innovative

Accountable and transparent

Recognised

Council acknowledges the peoples of the Kulin nation as the Traditional Owners of these municipal lands and waterways, and pay our respects to Elders past and present.

Chairperson:

Cr Angela Altair (Mayor)

Strand Ward

Councillors:

Cr Tony Briffa (Deputy Mayor)

Cherry Lake Ward

Cr Sandra Wilson

Cherry Lake Ward

Cr Peter Hemphill

Strand Ward

Cr Jonathon Marsden

Strand Ward

Cr Colleen Gates

Wetlands Ward

Cr Michael Grech

Wetlands Ward

Aaron van Egmond
Chief Executive Officer
Hobsons Bay City Council

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**Minutes of the Ordinary Council Meeting held on Tuesday
10 July 2018 at 7pm in the Council Chamber, Hobsons Bay
Civic Centre, 115 Civic Parade, Altona.**

PRESENT

CHAIRPERSON:

Cr Angela Altair (Mayor) Strand Ward

COUNCILLORS:

Cr Tony Briffa (Deputy Mayor) Cherry Lake Ward

Cr Sandra Wilson Cherry Lake Ward

Cr Peter Hemphill Strand Ward

Cr Jonathon Marsden Strand Ward

Cr Colleen Gates Wetlands Ward

Cr Michael Grech Wetlands Ward

OFFICERS

Mr A van Egmond Chief Executive Officer

Ms T Rose Director Corporate Services

Mr S Manivasagasivam Director Infrastructure and City Services

Mr B Millard Director Strategic Development

Mr P Hunt Director Community Wellbeing

Ms M Simkin Governance Advisor

Mr S Zelez Manager Communications and Community Relations

Mr S Moore Governance Officer

Agenda

1 Council Welcome

The Chairperson welcomed members of the gallery and acknowledged the people of the Kulin Nation as the traditional owners of this land.

2 Apologies

Nil.

3 Disclosure of Interests

In accordance with sections 77A, 77B, 78 and 79 of the *Local Government Act 1989* Councillors are required to disclose a "conflict of interest" in a decision if they would receive, or could be reasonably perceived as receiving a direct or indirect financial or non-financial benefit or detriment (other than as a voter, resident or ratepayer) from the decision.

In accordance with section 79B of the *Local Government Act 1989* Councillors who consider that they have a personal interest that is in conflict with their public duty in relation to a matter may, if they do not have a conflict of interest as described above, apply to Council to be exempted from voting on the matter.

Disclosure must occur immediately before the matter is considered or discussed.

Nil.

4 Minutes Confirmation

4.1 Ordinary Council Meeting

Confirmation of the minutes of the Ordinary Council Meeting of the Hobsons Bay City Council held on 26 June 2018 (copy previously circulated).

Motion

Moved Cr Jonathon Marsden, seconded Cr Michael Grech:

That the minutes of the Ordinary Council Meeting of the Hobsons Bay City Council held on 26 June 2018 be confirmed.

Carried

5 Councillors' Questions

Cr Tony Briffa advised that Altona Loop has been closed and replaced with a bus service for the past few weeks and that feedback from residents is extremely positive in relation to how the bus service has been conducted. During this time there is a great bus service and there are State Government representatives assisting people cross the street, including Millers Road and Pier Street. There has been feedback from some residents, particularly residents of the Noordenne Estate that residents must cross Millers Road to access the bus stop, including the elderly and people with prams. Cr Briffa enquired as to why there is not a pedestrian crossing at that location to assist people at Noordenne Estate to access the bus stop on the other side of Millers Road?

Cr Tony Briffa requested of the Chief Executive Officer, Council to consider advocacy to address the issue.

6 Public Question Time

Helena Olsen

Q. Item 8.5.2 – Dennis Reserve Master Plan

Does the Council have a costing for Option 1, put forward during the Dennis Reserve Master Planning group process?

A. The options outlined in the Council report have not been costed. If and when a Dennis Reserve Master Plan is agreed, detailed design and costing can be undertaken.

Q. Item 8.5.2 – Dennis Reserve Master Plan

Are the Councillors aware of the request to the Council from interested residents to fund the cost of converting the vacant Ladies Bowling Club site to public open space made in 2014 (as acknowledged by the Council's Director of Corporate Services – 5th March 2014)?

A. Council received an email on Friday 19 July 2013 indicating that a local philanthropist had pledged \$10,000 toward the creation of open space on the former Ladies Bowling Club site. No further detail has been provided.

Q. Item 8.5.2 – Dennis Reserve Master Plan

Why are the current single-use facility tennis courts at Dennis Reserve locked to the public and only used at limited times by members during each week?

A. Currently the courts are used by members only. Council is working with clubs in Hobsons Bay to provide greater access to courts when they are not being used by the clubs. Recently the Williamstown Tennis Club and the Council facilitated public access to their courts utilising the online book a court system. Should Council and the club proceed with the addition of the courts this system could be considered.

Betsy Dunne

Q. Item 8.5.2 – Dennis Reserve Master Plan

What is the accepted standard area of public open space per person in urban residential areas (expressed in square metres per person)?

A. The Open Space Strategy identifies that Hobsons Bay has an open space provision rate higher than the metropolitan average of 25 square metres per person with a local average of 34 square metres per person. The Williamstown precinct has 38 square metres per person.

The Hobsons Bay Open Space strategy is premised on anticipated demographic changes including an additional 1,600 residents (10% increase) in the Williamstown, Williamstown North precinct over the next 20 years.

Q. Item 8.5.2 – Dennis Reserve Master Plan

How will the placement of 2 extra single-use tennis courts in Dennis Reserve best meet the needs of a population of increasing density living within 400 metres of this park?

- A.** As per the previous response, the assessment of open space needs in the Williamstown precinct indicates there is an adequate supply of open space. Dennis Reserve and other Reserves were included in the assessment.

Q. Item 8.5.2 – Dennis Reserve Master Plan

Why is the recommendation for use of the disused Ladies Bowling Club land on Dennis Reserve going against the aspirations of the community, evidenced by both a public petition lodged with Council and Community Surveys undertaken by the Council in 2013 and 2016?

- A.** The Council will consider the information provided in the surveys and the petitions lodged by respective groups; feedback from the Dennis Reserve Master Plan Working Group, along with the recently completed Hobsons Bay Open Space strategy, Sports Needs Analysis Final Report and the Tennis Needs Final Assessment Report in reaching a decision about the future use of the Ladies Bowling Club site.

Rob Lucas

Q. Item 8.5.2 – Dennis Reserve Master Plan

The Tennis Needs Assessment outlined the short term spending of \$350,000 on the “Construction of two new courts” at Dennis Reserve and the medium term spending of \$800,000 (to \$908,000) on “Renewing the Pavilion”, being a total of \$1,150,000 to \$1,258,500 for a Club with 123 members (Per Tennis Victoria Data). Why is the Council proposing to spend so much on a single-use facility at Dennis Reserve for the benefit of a small number of ratepayers?

- A.** The Council will where possible, develop community facilities which are multi-use. In the case of Dennis Reserve should the Council confirm the redevelopment of the Reserve it would construct a shared use facility combining the tennis pavilion with a community facility to meet the needs of current user groups and the broader community.

Q. Item 8.5.2 – Dennis Reserve Master Plan

Option 4 of the Dennis Reserve Master Plan recommends the “realignment/reconstruction of current two courts plus construction of two new courts. What is the estimated cost of this proposal, compared to the proposal in the Tennis Needs Assessment, and will such estimate be tabled before any decision be made as to the adoption of this option?

- A.** Full costing of this option will be undertaken should this proposal proceed to the Master Plan stage. During consultation with the community and the stakeholder group issues of lighting, public safety, the pathways, playground location and planting were raised along with additional tennis courts.

Tennis court construction would attract a contribution from the tennis club and potentially the State Government. The Master Plan would be costed including all these elements. These costs would be tabled in any future Council report to inform decision making.

Q. Item 8.5.2 – Dennis Reserve Master Plan

Have the Councillors considered the disproportionate spending on tennis facilities in Williamstown (Coastal Ward) as opposed to Central and Western Wards?

- A. The Tennis Needs Final Assessment Report identified a shortage of tennis courts within Hobsons Bay with the highest level of unmet demand in the Williamstown and Newport postcodes. Councillors are mindful of balancing up expenditure across the municipality.

Felix Gelman White

Q. Item 8.5.2 – Dennis Reserve Master Plan

Is the construction of the two new tennis courts at Dennis Reserve a good example of climate change adaptation?

- A. Members of the Williamstown Central Tennis Club currently travel outside the municipality in order to play tennis due to capacity constraints. Two additional courts would see members playing locally and reducing their need to travel further distances.

Any future development of the reserve would consider climate change adaption and any new buildings would include ecologically sustainable design principles.

Q. Item 8.5.2 – Dennis Reserve Master Plan

As a student at Williamstown High, I am not aware of any consultation at the local high schools of Council Plans for Dennis Reserve. How have young people been consulted by the Council on this matter?

- A. 12 per cent of the respondents to the Dennis Reserve user survey, March 2016, were of ages 12-25.

The Sports Facility Needs Analysis identified Williamstown High school as a key stakeholder and Council engaged with the school throughout the development of the plan.

Q. Item 8.5.2 – Dennis Reserve Master Plan

HBCC has stated that open space planning should reflect community values. Please advise how 2 more tennis courts at Dennis Reserve reflects community values?

- A. The Open Space strategy was developed through an extensive consultation process and refined in keeping with this feedback. It is intended to exhibit the master plan and seek community feedback to the proposal.

Rosalie Crocker

Q. Item 8.5.2 – Dennis Reserve Master Plan

What rates do the Tennis Courts at Dennis Reserve currently pay?

- A. The tennis club pay rates, utility costs and the fire Services Levy.

Q. Item 8.5.2 – Dennis Reserve Master Plan

What "foot traffic"/usage statistics are available for the Dennis Reserve Tennis Courts?

If they are not available, will council commit to undertake such data?

Please note: This does not mean membership numbers.

- A.** Council has been informed of the membership numbers which are sitting at 123 (Tennis Victoria data). This does not include competitors from other clubs using the courts.

The club have indicated the courts are used 35 hours per week.

Theologia Keramaris

Q. Item 8.4.1 – West Gate Tunnel Project Update

I've just returned to my home in Williamstown and I'm perturbed with what I am seeing regarding the works underway with the West Gate Tunnel Toll Road. How is Council addressing this in terms of

a) an ongoing formal education and communication strategy for its ratepayers/residents that engages community about each step of the project and...

- A.** The West Gate Tunnel Project managed by the Western Distributor Authority maintains a project website which includes project information, updates and temporary traffic management arrangements. The project webpage can be accessed via:

<http://westgatetunnelproject.vic.gov.au/>

Council's webpage also provides a link to the Project website.

Q. Item 8.4.1 – West Gate Tunnel Project Update

b) how will the Council mitigate specific outcomes eg: the impact on Millers Road (by way of example)

- A.** Council in partnership with Transport Victoria is undertaking the development of Local Area Traffic Management Plans for the Brooklyn, Altona North and Spotswood areas to determine the impacts and necessary changes as a result of the West Gate Tunnel Project. Other key authorities such as VicRoads, Public Transport Victoria and Bicycle Network as well as local groups will be engaged in the development of these plans.

Q. Item 8.4.1 – West Gate Tunnel Project Update

c) what are the implications of this project for the imminent Open Space study and sustainable transport policy that Council is undertaking?

- A.** Council's policies and strategies including the recently endorsed Open Space Strategy and the Integrated Transport Plan are represented through Council's input to the design development, priority works and opportunities to be realised throughout the Project.

7 Petitions/Joint Letters

Nil.

8 Business

8.1 Office of the Chief Executive

8.1.1 CEO Operations Report

Directorate: Office of the Chief Executive Officer

Appendix: 1 1st Pink

Councillor Portfolio: Not applicable

Purpose

To provide Council with a regular update from the Chief Executive Officer (CEO) on the recent initiatives, projects and performance undertaken.

Motion

Moved Cr Jonathon Marsden, seconded Cr Sandra Wilson:

That Council:

1. Receive and note the Chief Executive Officer's Report on Operations, including details of recent issues and initiatives undertaken by the organisation.
2. In accordance with section 80A(2) of the *Local Government Act 1989* incorporate into the minutes of this meeting the written records of Assemblies of Councillors held on 12, 19 and 26 June and 3 July 2018.

Carried

Summary

The attached CEO's Report on Operations provides councillors and community a regular update from the Chief Executive Officer on key initiatives, projects and performance.

Discussion

The purpose of this report is to inform Council and the community of recent issues, initiatives and projects undertaken across Council. The report is provided on a monthly basis.

8.2 Corporate Services

8.2.1 Draft Enterprise Digital Strategy

Directorate: Corporate Services

Appendix: 2 1st Green

Councillor Portfolio: Smart Cities

Cr Angela Altair and Cr Peter Hemphill

Purpose

To present the first draft of the Enterprise Digital Strategy to the Council for final adoption.

Motion

Moved Cr Sandra Wilson, seconded Cr Jonathon Marsden:

That Council:

- 1. Note the Draft Enterprise Digital Strategy has been informed by a significant community consultation process, including public exhibition for a period of six weeks.**
- 2. Adopt the Enterprise Digital Strategy.**
- 3. Write to submitters and notify them of Council's decision.**

Carried

Summary

Evidence demonstrates that both community and internal stakeholder expectations are driving increased demand for digital delivery of information and services, and support for business operations – all while Council resources are becoming increasingly constrained.

Hobsons Bay, in common with other Government bodies across Australia, recognise that digital technology is critical to modernising and optimising public service delivery. In this context, the goal of this Enterprise Digital Strategy is to leverage the best of digital technology to deliver a high quality public service experience, establish a risk assessed and fully costed roadmap for true digital and business transformation, and lay the foundations for a connected and sustainable smart city.

Supported by the Information and Community Technology (ICT) Strategy (currently in draft), this initiative will help to achieve the goals within the Council Plan 2017-2021, and form part of the strategic foundation and framework necessary to support the Hobsons Bay Community Vision 2030.

This Enterprise Digital Strategy was developed using an evidence-based approach. The Digital Vision, Principles, Priority Areas, and Strategic Actions are based on extensive internal and public consultation through a combination of research and engagement methods. These efforts produced a highly refined Draft Digital Strategy that was then presented to the community for a final review and feedback between 10 May and 14 June 2018, via the public exhibition process.

Considering this highly consultative and evidence-based approach to strategy development, it is recommended that Council adopts the final version of the Enterprise Digital Strategy 2018-2022 and commits to its implementation.

Background

In November 2017, Pario Solutions Group was engaged as Council's consulting partner for the provision of an Enterprise Digital Strategy for the Council. The desired approach to developing this strategy was evidence-based, to ensure that the needs and expectations of Council and community were identified and addressed. The evidence collected and analysed included:

- interviews with Councillors,
- community online survey/questionnaire ('Online and Open Digital Strategy' campaign),
- staff online survey/ questionnaire,
- interviews/workshops with Hobsons Bay staff to elicit business process maps and customer journeys,
- consultation with the Council's Strategy Reference Group, and finally
- public exhibition of the adopted Draft Enterprise Digital Strategy for review and community feedback.

The outcome of this approach is a strategy which has Council and community at its core, enshrined in its vision *"To continually provide for the evolving needs and expectations of the Hobsons Bay community through embracing digital opportunities and cultivating a mindset of innovation"*. The strategy sets out five principles to shape the digital transformation agenda at Council and identifies three priority areas – firstly focusing on building foundational capabilities, then focusing on data as a key enabler, then defining an enterprise improvement model to support digital transformation initiatives.

Discussion

The Hobsons Bay 2030 Community Vision sets the foundations for a progressive and innovative Council of excellence. The goal of this project is to leverage the best of digital technology to deliver a high quality public service experience, establish a roadmap for true business transformation, and lay the foundations for a connected and sustainable smart city.

By truly understanding the customer and future technology trends, these insights have been used to develop an enterprise-wide Digital Strategy and a supporting ICT Strategy respectively. The role of the ICT Strategy is to provide the internal foundations and technical capabilities to better support the Council Plan, and drive business efficiency and productivity. Leveraging Council ICT and nascent digital technologies, the role of the Enterprise Digital Strategy is to deliver better public facing digital services, and support a connected, sustainable and smart community.

The real challenge of this initiative is to deliver new and better digital services in the face of: (1) Reduced operational funding due to looming financial constraints ('Fair Go Rate system') and the need to meet increased capital spending programs, (2) Changing community expectations (e.g. better online customer experience), and (3) The need to work collaboratively within Council and across the community to deliver much need change in this space.

In response, a Draft Enterprise Digital Strategy has been developed to meet these challenges by reimagining current functions and processes to transform services for Hobsons bay citizens, and make better use of digital technologies and solutions.

8.2.2 Audit Committee Update

Directorate: Corporate Services

Appendix: 3 1st Yellow

Councillor Portfolio: Not applicable

Purpose

To update Council regarding issues considered at the Audit Committee meeting held on 23 May 2018.

Motion

Moved Cr Colleen Gates, seconded Cr Michael Grech:

That Council note the matters considered by the Audit Committee at the meeting conducted on 23 May 2018.

Carried

Summary

This report provides an update of the Audit Committee meeting held on 23 May 2018 to ensure that Council is informed on the activities of the Audit Committee. It provides Council with an opportunity to explore any issues that have been considered.

Background

The Audit Committee is an advisory committee of Council appointed under section 139 of the *Local Government Act 1989*. The committee comprises three independent members and two Councillors. The Chair is an independent member, who has the casting vote. The Mayor and Chief Executive Officer are non-voting members.

The committee meets a minimum, quarterly throughout the year and has a Terms of Reference that addresses responsibilities that include risk management, control frameworks, external accountability, legislative compliance and internal and external audits.

Discussion

The May 2018 meeting addressed a number of items as follows:

- the Chief Executive Officer's update
- outstanding audit recommendations
- Internal Audit Program including proposed audits and completed audit reports
- risk management update, highlighting the risk executive summary, a general update on recent issues and an insurance report
- quarterly financial reports for the periods ending 31 March 2018
- cash and investment balances as at 30 April 2018

A copy of the minutes from the meeting is included as an attachment.

The next Audit Committee meeting is scheduled for 29 August 2018.

8.3 Strategic Development

8.3.1 Accessible Beaches Overview 2017-18

Directorate: Strategic Development Appendix: 4 1st Blue

Councillor Portfolio: Social Wellbeing and Community Services
Cr Tony Briffa and Cr Colleen Gates

Purpose

To update Council on the outcomes of accessible beaches program (stage three) and the recommended next steps.

Motion

Moved Cr Colleen Gates, seconded Cr Tony Briffa:

That Council note the outcomes of the Accessible Beaches Stage Three Update Report.

Carried

Summary

In June 2016 Council endorsed the Accessible Beaches Trial Evaluation Report and recommendations seeking to create two fully accessible beaches by 2020.

Informed by the 11 endorsed recommendations Council has run its third year of the accessible beach program. The program ran from 2 December 2017 to 1 April 2018, with support from Altona Life Saving Club, Williamstown Swimming and Life Saving Club and local traders. Council provided a diverse range of free-to-hire beach wheelchairs available on weekends during lifesaving club patrol hours, an online booking system, beach matting seven days a week on Altona and Williamstown beaches, and an accessible change facility with hoist at Altona beach.

To continue to increase access to the beach for all ages and abilities the update report recommends that Council continues to work towards implementing the recommendations, exploring additional equipment and infrastructure such as additional beach wheelchairs and exploring the possibility of an accessible change facility at Williamstown Beach.

Background

People with a disability represent approximately 18.5 per cent (17,790 people) of the total Hobsons Bay population. One of the key barriers that people with a disability face are physical barriers within the community which restricts their ability to conduct their lives in a spontaneous and unplanned manner as well as restricting their integration into mainstream community activities.

The vision of Council's Disability Access and Inclusion Strategy 2013-17 articulates that "*Council is working towards achieving a fully accessible and inclusive municipality where all residents, regardless of their ability can reach their full potential and lead fulfilling lives*". One way in which Council is working towards this is through the accessible beaches program.

In June 2016 Council endorsed the Accessible Beaches Program after the 2015-16 trial. The 2015-16 Trial Evaluation Report included 11 recommendations and the goal to create two fully accessible beaches by 2020. Since the trial, the accessible beaches program has had a wide reach within the community including being reported by Channel Nine News and having social media coverage reaching over 6,100 likes, 258 comments, 618 shares and more than 260,000 views.

Key outcomes since the 2015-16 trial has resulted in Altona and Williamstown beaches becoming the first beaches in Australia to provide 24/7 beach access via beach matting, and the introduction of new Mobi beach wheelchairs specifically designed to provide the opportunity for community members to access deeper water and experience the sensation of floating in the sea. The 2017-18 accessible beaches program continued to build on this.

Discussion

Over the 2017-18 summer Council conducted its third successive year of the accessible beach program.

Building on the recommendations of the report to achieve accessible beaches by 2020, Council again provided free-to-hire beach wheelchairs available on weekends during lifesaving club patrol hours. The 2017-18 summer saw Council purchasing a Sandpiper children's beach wheelchair (water chair) to be housed at Williamstown Beach, adding to the MobiChair (adult water chair). In addition, Community Bank and Altona Rotary Club donated a Sandpiper (children's chair) to Altona Beach. This chair joined the existing adult Sandcruiser and MobiChair at Altona.

The goal of providing a range of beach wheelchair options for community members increases access across the community. The final beach wheelchair required to allow access for all is the independent beach wheelchair. This chair will be considered for the 2018-19 summer.

Over the course of the 2017-18 summer Council's beach wheelchairs provided the opportunity for 36 community members and their families to access to Hobsons Bay beaches. Users came from across Victoria including Altona, Sunshine West, Keilor, Albert Park, Brunswick, Coburg and Dandenong. Of the 36 users, 15 per cent were children and the majority of hires came from Altona Beach.

Following consistent clear feedback beach matting was provided 24 hours per day, 7 days a week all year round at both Williamstown and Altona beaches. This level of access is a national first. Beach matting is used by the whole community and whilst certainly supporting community members with a disability it also supports prams, walking and mobility aids to pass over the soft sand to the hard sand at the water's edge. Since 2016-17 the matting has provided over 540 days of continuous beach access.

In 2015 there was not a single accessible beach program in Port Phillip Bay. Three years later there were eight bayside beaches that provided matting to enable beach access: Williamstown, Altona, Mount Martha, Mordialloc, Mentone, Brighton, St Kilda and Port Melbourne. There are now also projects in Geelong, Torquay and soon in Mildura, with many more nationwide.

These fantastic results have only been made possible through a collaborative inter-council approach, sharing ideas, resources and jointly overcoming challenges as they arise. It is through these partnerships and this approach that we will see accessible beaches Australia wide. Hobsons Bay is seen as a leader in this field with support and advice given far and wide including Hobart City Council, Gold Coast City Council, Shire of Augusta Margaret River, and Auckland City Council. Council will also be presenting the accessible beach program at the Australian Universal Design Conference in Brisbane in September.

Council still has some way to go to create two full accessible beaches. Below is an update of how the project is programming. These recommendations will continue to be staged for implementation over the next three years.

Altona Beach

1. Explore the feasibility and funding available to provide a Changing Places toilet when upgrading the Weaver Reserve toilets in Altona.
Complete: Weaver Reserve houses a fully accessible adult changing facility including a hoist.
2. Explore funding opportunities to provide beach matting to the hard sand at Altona Beach seven days a week and storage opportunities when matting is not in use.
Complete: Matting has been made available seven days a week 24 hours a day all year round.
3. Explore funding and storage space to provide a range of beach wheelchairs at Altona Beach over the next three years.
In Progress: Three of four chairs have been provided. The beach has an adult Sandcruiser chair, a water entry MobiChair, and a Sandpiper children's beach wheelchair. The next priority is to provide an independent beach wheelchair.
4. Explore the possibility of hiring the beach wheelchair seven days a week by working with local traders and other stakeholders.
In Progress: On-going conversations continue seeking to address hire outside of life saving patrol times (weekends between 12pm and 5pm).
5. Explore the feasibility of developing an online booking system to support the hiring of beach wheelchairs.
Complete: Council launched a new booking system at the start of the 2017-18 summer season. This will continue to be promoted and upgraded over the coming years.
6. Review the access appraisal of Altona Beach and explore the opportunity to incorporate these works within future budgets for upgrades.
In Progress: Feedback and the original access appraisal to be collated prior to seeking implementation in works projects.

Williamstown Beach

1. Explore the opportunity to extend the availability of the matting to seven days a week at Williamstown Beach over summer.
Complete: Matting has been made available seven days a week 24 hours a day all year round.
2. Explore the opportunity to provide and store a range of beach wheelchairs at Williamstown Beach for hire.
In Progress: Two of four chairs have been provided. The beach has an adult water entry MobiChair and a Sandpiper children's beach wheelchair.
3. Explore the feasibility and funding opportunity to provide a Changing Places toilet when upgrading the public toilets next to the Williamstown lifesaving club.
Not Started: Upgrade yet to be scheduled

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4. Strengthen communication processes with community members, both online and off, to ensure community members are aware when equipment is available and when it might not be available, for example due to bad weather or repairs.

Complete: Council launched a new booking system at the start of the 2017-18 summer season and continues to promote and communicate to the community via social media.

5. Review access appraisal of Williamstown Beach and explore the opportunity to incorporate these works within future budgets for upgrades.

In Progress: Feedback and the original access appraisal to be collated prior to seeking implementation in works projects.

8.3.2 Draft Newport Structure Plan

Directorate: Strategic Development

Appendix: 5 2nd Pink

Councillor Portfolio: Planning

Cr Tony Briffa and Cr Michael Grech

Purpose

To present the Draft Newport Structure Plan to Council for community consultation.

Motion

Moved Cr Peter Hemphill, seconded Cr Jonathon Marsden:

That Council:

- 1. Note the Draft Newport Structure Plan.**
- 2. Place the Draft Newport Structure Plan on public exhibition for six weeks.**
- 3. Receive a further report considering submission prior to adopting the Newport Structure Plan.**

Carried

Summary

The Draft Newport Structure Plan (see appendix) provides a framework to guide planning for future development within the area. It comprises of a long term direction on land use and economic development in Newport and informs future planning permits/applications, planning scheme amendments, capital works budgets and community services.

Community and stakeholder consultation conducted at the start of the project in 2014, has informed the vision for Newport and potential solutions and recommendations for the Draft Structure Plan.

A number of studies were undertaken to inform the development of the Draft Newport Structure Plan, including a detailed Literature Review capturing the broad range of relevant federal, state and local policy and projects influencing strategic land use planning in the area. Key technical reports were undertaken and a background report was prepared to set the scope and crystallise the objectives for the preparation of the Draft Structure Plan.

It is recommended that the Draft Structure Plan be place out on community consultation for six weeks to allow for community feedback.

Background

The Newport Local Structure Plan was prepared in 1999. Although the overarching strategic direction remains the same, crucial policy changes at the state and local level have occurred since then and needed to be addressed in a revised Newport Structure Plan.

Detailed background and context review was undertaken during 2013 and 2014 including an in depth policy review which identified gaps related to economic and market feasibility, access and mobility, urban design guidelines, heritage and social impacts. Substantial

background research and work was undertaken to address these gaps and inform the Draft Structure Plan.

In 2014 community and stakeholder consultation was undertaken to ensure community ideas are appropriately captured in the future vision for Newport.

Work stalled on the project during the second half of 2015 as clarity was required around how the Victorian Government required new development that abuts pipelines and Major Hazard Facilities (MHF) to be considered within the structure plan. There have been several ongoing issues and challenges for Victoria's land use planning framework in protecting the safety and amenity surrounding MHF and ensuring the ongoing viability of MHFs.

In response a MHF Advisory Committee was established to consider the challenges around development abutting MHF's. The Advisory Committee report was released on 17 March 2017. The report suggested that a new overlay should be applied around MHFs restricting development and that further research is required into land use planning around pipelines. This is particularly critical for Newport and the development of the structure plan, as several planning decisions for higher density housing or sensitive uses have been overturned by VCAT because of their proximity to MHFs. Other parts of Newport within proximity to pipelines have restricted development potential because operators consider density to be inappropriate. The Minister for Planning responded to the Advisory Committee recommendations in late 2017.

In response the background report was finalised in late 2017 and the Draft Structure Plan was completed this year.

Discussion

The Draft Structure Plan sets out strategic direction based on a vision and five key themes - *identity; land use and activity; built form and heritage; public realm and open space; access and movement*. These themes define the vision and provide direction for objectives, strategies and actions to ensure planning policy framework achieves community aspirations.

Theme one: Identity

The Draft Structure Plan recognises Newport's identity has been through industrial and iconic built form heritage, open space network and access to water. The Newport Activity Centre identity has also been significantly affected by the construction of large infrastructure such as Melbourne Road overpass, which has contributed to the creation of five distinct precincts.

The Draft Structure Plan identifies gaps in special relationships between precincts, legibility and functionality of the commercial areas and clear sense of arrival. Two objectives and eight strategies specify strategic direction to improve and strengthen Newport's identity.

Theme two: Land use and activity

The plan provides an assessment of the existing land use pattern in the Newport Activity Centre which includes commercial, community, recreation and culture, residential and industrial uses, and recommendations for future land use.

Key land use related issues include capitalising on access to public transport, provision of residential and office space, and connections and relationships between precincts. Four objectives aim to address economic activity and strengthen Newport's role as a vibrant Neighbourhood Activity Centre, provide an appropriate land use mix, and guide residential development in and around the centre.

Theme three: Built form and heritage

The Draft Structure Plan recognises that built form and heritage are intrinsically linked in Newport and that future development should acknowledge this. The Draft Structure Plan directs Council to prepare planning policy to:

- achieve coherent development within and around the activity centre
- encourage improved environmental building performance for all new development
- ensure that new development responds to architectural elements of heritage buildings

Three objectives and 13 strategies ensure that future development draws on existing heritage while supporting necessary growth to sustain the economic viability of Newport. The plan provides recommendations around where increased density and higher built form could occur.

Theme four: Public realm and open space

The Draft Structure Plan acknowledges a lack of urban spaces for residents and visitors to spend time in the activity centre. Lack of a coordinated public realm treatment is an issue in Newport. Key objectives focus on improving physical and visual connections in Newport's centre, particularly around Paine Reserve and Hall Street.

The Draft Structure Plan seeks to achieve the sense of place for residents and visitors and develop Newport into a thriving urban village.

Theme five: Access and movement

Access and movement issues are identified in the Draft Structure Plan as being of primary importance in Newport, including pedestrian and cyclist movements between Newport East and Newport West which are severely affected by the railway line and the Melbourne Road overpass. Objectives seek to integrate public transport with surrounding public spaces and facilities. Consistent with Council's Integrated Transport Plan, the Draft Structure Plan aims to prioritise pedestrian movement within key commercial and civic areas.

Another strategy is to ensure the quantity and design of car parking are suitable for Newport as a Neighbourhood Activity Centre with convenient public transport access.

Actions

Applying the five themes and associated objectives, a series of actions have been established for Newport which will influence capital works budgets and community services provision, and land use development.

Key directions in the Draft Structure Plan giving considered effect to current local and state policy, include:

- create defined gateways and entries into the activity centre
- retain and draw on local heritage for new built form, adaptive re-use and redevelopment
- encourage economic activity and strengthen Newport's role as a vibrant activity centre, with an emphasis on culture, food, retail and convenient living
- support development at key sites for future mixed use development
- provide policy direction on zoning, building heights, design responses and activation across the activity centre

- strengthen the role of Paine Reserve as the “green heart” of Newport and improvements to public realm within the centre
- support sustainable modes of travel within and around the centre
- improve linkages between the train station and bus terminal and key surrounding facilities or open spaces

The appended flow chart provides an outline of the development process for the Newport Structure Plan.

The Structure Plan will be revised based on community consultation results and finalised for adoption in late 2018.

Following adoption, the prescribed statutory amendment process will be undertaken to implement the land-use planning actions in the planning scheme. The planning scheme amendment will change the Hobsons Bay Planning Scheme by introducing appropriate planning tools such as a local policy, Design and Development Overlay or changes to new residential zone schedules.

The Draft Structure Plan identified nine priority projects to be implemented in short to medium term. Future Capital Works Programs and budget scheduling will need to incorporate these projects.

A number of actions in the Draft Structure Plan will require ongoing advocacy such as accessibility to public transport.

8.3.3 Special Planning Committee Terms of Reference

Directorate: Strategic Development

Appendix: 6 2nd Green

Councillor Portfolio: Planning

Cr Tony Briffa and Cr Michael Grech

Purpose

To present Council with the recommendations from the review of operations for the Special Planning Committee (SPC).

Motion

Moved Cr Tony Briffa, seconded Cr Colleen Gates:

That Council:

- 1. Note the review of operations for the Special Planning Committee.**
- 2. Adopt the revised Special Planning Committee Terms of Reference and procedures with multiple objections from the same address to be considered separately.**

Carried

Summary

The planning system is a critical part of Council's activities and is increasingly complex with high levels of public involvement and interest. Local Government plays a fundamental role in the strategic direction of the municipality, utilising the state planning framework to create local policy content and direction.

Council has two key roles in carrying out its functions under the *Planning and Environment Act 1987*. As the Planning Authority, the first role is to set the strategic policy framework for the municipality and initiate changes to the planning scheme. The second role is for Council, as the Responsible Authority, to administer the planning scheme for its municipality and make decisions on individual applications for a planning permit.

An internal audit of Statutory Planning was conducted in mid-2017 which sought management to review the operation of SPC with the view to improve its effectiveness.

Background

The SPC has delegated powers under Section 86 of the *Local Government Act 1989*.

In reviewing the operations of SPC a revised Terms of Reference and SPC procedures have been developed (see appendix).

The most significant changes include a slight increase in objections received that trigger the need for a Special Planning Committee. This has been increased from 8+ objections to 10+ objections.

It is also proposed to have planning staff available from 5.30pm (immediately prior to the SPC meeting) to assist Councillors with questions relating to the decision they are faced with.

While the Crowe Horwath Audit suggested the addition of a 'Planning Expert' to the SPC (possibly as chair) this approach has not been included in the revised Terms of Reference and Procedure for SPC.

8.3.4 Hobsons Bay Economic Strategy 2015-20 Progress Report

Directorate: Strategic Development

Appendix: 7 2nd Yellow

Councillor Portfolio: Not applicable

Purpose

To report on the third year of the Hobsons Bay Economic Development Strategy 2015-20 highlighting key achievements, and to note the 2018-19 Action Plan.

Motion

Moved Cr Sandra Wilson, seconded Cr Michael Grech:

That Council acknowledges the achievements of the third year of the Hobsons Bay Economic Development Strategy and notes the proposed 2018-19 Action Plan.

Carried

Summary

Council aims to influence local economic growth and create a more resilient and sustainable local economy through the implementation of the Hobsons Bay Economic Development Strategy 2015-20 (the Strategy).

The annual Economic Development Strategy Action Plan (the Strategy) outlines the key actions and initiatives that will deliver the Strategy, guiding Council's economic development activity each year.

Highlights of the third year of the implementation of the Strategy are included, along with a progress report on all actions. The proposed 2018-19 Action Plan builds on the achievements to date and will continue to strengthen Council's role as an advocate for economic growth and sustainability across Hobsons Bay.

Background

The Strategy was endorsed by Council in July 2015 and outlines five key themes, developed through extensive consultation with the local business community, that underpin the programs and initiatives to be delivered over five years to 2020. These themes are Business Support and Engagement, Investment Attraction and Facilitation, Community Led Economic Development, Sustainability and Learning and Connectivity and Innovation.

Implementation of the Strategy is guided by an Annual Action Plan.

Discussion

Economic Development Action Plan 2017-18

The 2017-18 Economic Development Action Plan included 63 individual actions across the five strategy themes which are a mix of immediate short term items and long term strategic items. See appendix for a detailed status report, highlights of which are summarised as follows.

Key achievements for 2017-18

New approach to Investment Facilitation

Council trialled a new approach to Investment Facilitation with the appointment of an Investment Facilitation Officer on a part time basis to focus on Council's investment attraction and facilitation efforts, taking advantage of an opportunity to temporarily reallocate staffing resources to it. It was a useful role, and the unit helped support an internal business case supporting additional resourcing for Council's Town Planning unit, particularly where such resources could be allocated to the assessment of commercial planning applications. A new commercial priority planning functional arm has since been announced within Council's Town Planning unit.

#StartWest: Supporting Melbourne's west Startup Community

A consortia of western regional Councils, namely: Hobsons Bay, Maribyrnong, Moonee Valley and Wyndham have made a joint application for funding under Stage 6 of the State Government's LaunchVic program, to deliver #StartWest, a program designed to improve access and participation in the startup ecosystem in Victoria. Council was an active participant in the development of a new LaunchVic local government toolkit earlier in the year.

2018 Hobsons Bay Business Networking Breakfast

The 2018 Hobsons Bay Business Networking Breakfast was held at The Substation in Newport on Friday 16 March 2018. Keynote speaker and urban futurist Stephen Yarwood presented local business stakeholders on 'Preparing for a sustainable future'. There were approximately 150 attendees, including local business owners, business service providers and government stakeholders.

Launched 2018 Hobsons Bay Business Events Calendar

The 2018 calendar was programmed and announced bringing together a range of events, including workshops and training and networking and mentoring programs. A reference booklet was distributed at the 2018 Hobsons Bay Business Networking Breakfast. A total of eight business workshops were delivered as part of the Hobsons Bay 2017/18 Business Calendar. These workshops included externally facilitated workshops, including the ATO's popular 'record keeping for small business' programs.

Launched the DYOB Coffee Connect business networking series

A new networking initiative, the Discover Your Own Backyard Coffee Connect business networking series, was launched on Wednesday 7 March 2018 at Blacksheep, South Kingsville, providing local business operators with a local and less formal networking vehicle. All sessions were fully booked, with waiting lists. The March launch attracted 23 businesses, and the series visited Altona in April, Williamstown in May, and Newport in June; attracting more than 70 attendees so far. With sessions scheduled across Hobsons Bay, the initiative has been attracting a diverse range of people from different localities, and provided the opportunity for businesses to showcase their goods and services to other like-minded business people.

2017 Hobsons Bay Business Excellence Awards

The Hobsons Bay Business Excellence Awards were held on Friday 20 October 2017. More than 100 award nominations were received and 347 business leaders, stakeholders and sponsors attended the gala event. Eleven category winners were announced, a mayoral award winner as well as Modscape being announced business of the year.

2017 August Small Business Festival

Council delivered three events as part of the 2017 Small Business Festival, including supporting a West is Best networking event at The Substation. Four additional events delivered by local business service providers were also promoted across all Council communication channels.

2017 Melbourne West Jobs Fair

Council was actively involved in planning and delivering the Melbourne's West Jobs Fair at the Sunshine Convention Centre on Thursday 31 August 2017. The intent of the Jobs Fair was to provide workers in transition, in particular, retrenched automotive workers and unemployed job seekers with access to real and current employment opportunities. The Jobs Fair attracted 3,056 attendees and 1,862 jobs were available on the day.

New Tourism and Business/Investment Website

A new 'Experience Hobsons Bay' tourism website and Business/Investment website have been developed, and it is anticipated that these will be launched following the launch of the new Council website.

Business engagement

A comprehensive business engagement program was delivered. The number of businesses participating in programs increased from 796 in 2014-15, 1122 in 2015-16, and 1297 in 2016-17 and will increase again in 2017-18 when they are finalised to the end of June 2018. Based on levels of participation tracked, they are likely to be closer to 1,500.

Business advice and support was provided in person, by email and telephone, and through informal channels including industry events, forums and business workshops. In 2017 and 2018 the respective Mayors undertook a program of business visits across key sectors.

Council distributed the monthly Hobsons Bay Business e-Works newsletter, which has more than 5,000 subscribers. Updates and news were regularly posted on the Hobsons Bay LinkedIn business networking page, which currently has approximately 900 members.

Improved business communication

A Customer Relationship Management/database management system was set up to better coordinate communication with local businesses and stakeholders.

Investment Attraction and Facilitation Working Group

A dedicated internal Investment Attraction and Facilitation Working Group (IAF Working Group) met regularly, enabling staff from across Council to inform and coordinate the spectrum of investment and development activity occurring across the city. The IAF Working Group is overseeing the implementation of an Investment Attraction and Facilitation Plan; including Council's prospectus which has to date been distributed to more than 200 investment related stakeholders.

The IAF Working Group has provided a valuable forum for identifying and reviewing investment enquiries, current and potential barriers to investment and ensuring a collaborative and proactive approach to future growth in Hobsons Bay.

Trader groups support and liaison

Council has continued to work closely with traders across the municipality, with a focus on supporting the four established trader groups;

Ordinary Council Meeting Minutes

- Altona Village Traders Association
- Laverton Traders Association
- Newport Traders Association
- Williamstown Chamber of Commerce

Council continued to advocate, plan for or implement as required various initiatives including through the Nelson Place Action Plan and the Altona Traders Summer Safety Program.

A review of the current funding arrangements for trader groups is underway, including exploration of a variety of funding options in line with the action plan. Further work will be undertaken in 2018-19 to examine various approaches to trader support.

Education partnerships

In September 2017 Council signed a Memorandum of Understanding (MoU) with Deakin University which detailed numerous opportunities for collaboration. Council is also working with the Skills and Jobs Centre at Victoria Polytechnic to deliver training opportunities for residents impacted by the closure of the automotive industry, and to assist local businesses as they support their workers to transition to new industries.

Council continues to work with the Business Enterprise Centre at Kangan Institute to deliver individual business consultation sessions for local business owners. Held quarterly, these confidential sessions provide local business owners the opportunity to access free advice and support from an experienced and independent business advisor.

Stakeholder engagement and advocacy

Officers continued to build and maintain strong relationships with key stakeholders, including but not limited to State Government department representatives in The Department of Economic Development, Jobs, Transport and Resources, Department of Education and Training and related bodies including AusIndustry, LeadWest, Economic Development Australia, The Industry Capability Network, Destination Melbourne, Western Melbourne Tourism and WynBay LLen.

Officers regularly met with local estate agents, developers and businesses looking to relocate to Hobsons Bay, to raise the profile of Council's economic development unit and role, and to ensure opportunities for investment were identified.

Council will continue to consider and create initiatives that support positive outcomes for the region, noting the plans emerging through new groups, including West of Melbourne Economic Development Alliance.

Postponed actions

Key actions that have not been progressed during 2017-18 due to circumstance, resource and time limitations relate to supporting the revision of the Industrial Land Management Strategy, and Council's Activity Centre Strategy, both of which have been deferred to the 2018-19 Action Plan, and the development of a digital economy plan, which is deferred to 2019-20 to enable Council's Digital and ICT Strategy to be developed and adopted. Businesses have been actively encouraged to contribute to Council's work in this space.

Economic Development Action Plan 2018-19

The 2018-19 Action Plan (see appendix) will guide Council's economic activity over the next twelve months.

Priority actions for 2018-19 include delivering a program of activities to support the development and growth of the local start up ecosystem; and proposing the establishment of an economic development advisory committee based on the Hobsons Bay Business Excellence Awards winners to ensure economic development activity aligns with stakeholder needs.

8.4 Infrastructure and City Services

8.4.1 West Gate Tunnel Project Update

Directorate: Infrastructure and City Services

Councillor Portfolio: All

Purpose

To provide Council with a West Gate Tunnel Project current status report and Council's respective advocacy activities.

Motion

Moved Cr Peter Hemphill, seconded Cr Sandra Wilson:

That Council, having acted in good faith with all partners associated with the Westgate Tunnel Project, renegotiate the State Government's commitment to the football, cricket and golf pavilion on the Donald McLean Reserve to ensure it is designed and built in general accordance Hobsons Bay City Council's Master Plan for the site and that construction be completed by the end of 2019.

Further, in relation to the construction of the Westgate Tunnel Project, that Council:

- 1. Not agree to local streets to be blocked off to local traffic during the construction period.**
- 2. Only permanently cede over council land to the tunnel project upon adequate compensation.**
- 3. Insist that stormwater harvesting for irrigation be included in open space compensation projects such as Donald McLean Reserve, the Spotswood Golf Club, Brooklyn Reserve, Crofts Reserve and Hosken Reserve.**
- 4. Consider a monthly briefing update report on progress of the WGTP, including impacts on the community, the implementation of the Environmental Protection Requirements and the Hobsons Bay Enhancement Package as supported by the State Government.**
- 5. No local roads to be used for access for construction vehicles during the life of the construction project**
- 6. Enter into a license agreement with the Western Distributor Authority at an appropriate premium rate for the temporary occupancy of any Council owned or managed land.**

Should the State Government not agree to any of these requirements for co-operation that Council publicly campaign for them on behalf of its community.

Carried

Summary

Preparatory construction works for the West Gate Tunnel Project (Project) have commenced with some construction compounds and temporary traffic arrangements established. The Project continues to progress and is currently within the final design development phase. Project details are provided to Council for the purposes of seeking approval to access Council owned and/or managed land and infrastructure, and input to specific project outcomes.

The purpose of this report is to provide Council with an update on the current Project status across a range of aspects together with an overview of the Project governance and engagement with the Hobsons Bay community. The status of Council's committed advocacy activities that specifically relate to the Project are also included within this report. A Governance Framework which establishes Council's decision making process for the life of the Project is under development and this report outlines the principles to support this framework.

Background

Council has received a number of reports on the development and planning process associated with the Project and as the Project now enters into the construction phase monthly status reports will continue to be provided to Council. This report provides an update on current Project activities, items currently lodged with Council by the Joint Venture seeking approval, Council advocacy activities, governance arrangements including communications and engagement and capital works to be undertaken by Council as a result of the Project.

Discussion

As the Project progresses through the final design development phase and enters into construction there are a number of current Project activities as outlined in the following:

Project Activities

Consistent with the Project Tender Design a number of construction compounds will be established along the Project corridor for the term of the Project. Specifically within Hobsons Bay eight locations are proposed at:

- Grieve Parade, Altona North (Council land)
- Geelong Road, Altona North (VicRoads land)
- Lynch Road Reserve, Brooklyn (Council land)
- Millers Road, Brooklyn east side adjacent to Freeway onramp (VicRoads land)
- South of Freeway west of New Street, Altona North, (Project land)
- Melbourne Road, Spotswood (VicRoads land)
- Hall Street, Spotswood. (Project land)
- Stony Creek Reserve, Spotswood (Council land)

A further two compounds on Council land – Paringa Road, Altona North and The Avenue Reserve, South Kingsville have been proposed by the Project. The Melbourne Road compound has been in operation for some months and the Grieve Parade compound is currently being prepared for operation in coming weeks. The area for this compound was renegotiated with Council following Council's request to realign the compound to protect

established trees in the northern corner. An audit of all trees removed was undertaken with the Project required to plant five trees for every tree removed. Planning for the Geelong Road compound is complete and the site compound has been established.

The remaining compounds within Hobsons Bay have not been finalised and are subject to further details to be provided by the Project. In considering these locations current use, access, impacts to trees and vegetation, community impacts including noise and regulatory planning requirements are taken into consideration in accordance with the Project controls and requirements.

Council Property Implications

While only a small area of Council land is required to be permanently acquired by the Project, a number of Council owned or managed land parcels are required for temporary use and occupation within the Project area. In addition the Project has requested access to Council land outside the Project area as described above.

Works on land within the Project Area must comply with the Project Scope and Requirements and the Construction Licence between the State Government and Project Co (Transurban).

Permanent acquisition for Project infrastructure, easements or permanent use includes land under the West Gate Bridge near Stony Creek, within Lynch Road Reserve and the northern edge of Crofts Reserve. A formal acquisition process has commenced for these parcels.

WDA recently included within the Project area a small Council owned land parcel (approximately 250m²) located along the southern verge of Primula Avenue, Brooklyn near Millers Road for temporary occupation to support the Project. This inclusion of land was part of a number of additional land parcels included in the Project area (under the Major Transport Projects Facilitation Act 2009) along the entire Project corridor identified as being required for the Project

Sports and Open Space Enhancement and Access Capital Improvement Package

Further to Council's resolution at the 13 February 2018 Ordinary Council Meeting, the Sports and Open Space Enhancement and Access Capital Improvement Program forming the West Gate Tunnel Community Legacy was adopted for the following areas:

1. Brooklyn
2. Donald McLean Reserve, Spotswood
3. WLJ Crofts Reserve, Altona North

To progress these works Council has sought costs for the design development of open space improvements to Duane, Brooklyn and Rowan Avenue Reserves in Brooklyn, sportsground redevelopments and sportsground floodlighting at Crofts Reserve. The recently endorsed Sports Facility Needs Analysis provides direction on the priority capital works for both Crofts and McLean Reserves.

The Sports and Open Space Enhancement and Access Capital Improvement Program is expected to be completed within two years including community consultation and engagement. A Funding Agreement has been provided to WDA to support the state government funding allocation to Council to undertake these works.

The WDA has confirmed that the timelines and design details for the new Donald McLean Reserve pavilion will be provided to Council with over the coming months.

Environmental Performance Requirements (EPR's)

There are 116 Environmental Performance Requirements established for the Project across 15 key elements. The EPR's were developed and approved through the Environmental Effects Statement (EES) process for the design, construction and operation phases of the Project to ensure compliance with relevant policy and legislation and meet the EES performance and evaluation objectives.

Council is aware that some project EPR's established with the Planning Minister's approval of the EES have not been fully implemented. This issue was recently raised by the Spotswood South Kingsville Residents Group. Council officers have raised this with the Western Distributor Authority requesting that they ensure all EPR's are fully complied with by them and their contractors in a timely manner. Specific EPR's currently being addressed include:

- AQP4 Ambient air quality monitoring
- AQP6 Air quality during construction
- BP5 Business Involvement Plan
- EP2 Vegetation and Tree protection measures
- EP6 Landscaping Plan
- NVP7 Construction noise, vibration management, and monitoring
- SP2 Communications and Community Engagement Plan (CCEP)
- SP5 Community Involvement and Participation Plan (CIPP)
- TP2 Traffic monitoring

Advocacy

At the 12 December 2018 Ordinary Council Meeting Council resolved to continue to advocate and negotiate for, but not limited to:

- air filtration measures to mitigate the negative impacts on air quality along the West Gate Tunnel project corridor
- Grieve Parade to become the preferred and appropriate freight vehicle route to reduce the negative traffic impacts on residents of Millers Road and on residents of Brooklyn
- development by the Victorian State Government of an Integrated Transport Plan including Melbourne Metro 2 to address the shortfalls in public transport options across all modes
- seek ongoing resources from the State Government to support our officers in project delivery for the duration of the West Gate Tunnel project and beyond

Further, Council continues to advocate through the Project and the Environmental Protection Authority to improve air quality particularly for the Brooklyn, Altona North and Spotswood communities. Specifically for the Brooklyn community, the Brooklyn Community Reference Group advocates to the EPA as part of their reform raising the need for better and more consistent air quality monitoring related to dust and odour attributed from the quarry in Altona North and business activities in the Brooklyn Triangle. The WDA has confirmed that five air monitoring stations are now operational within the Project corridor and a site location for an additional station is currently being scoped in Millers Road north of the Freeway.

Council has commenced engagement with Transport for Victoria (TfV) on the development of an Integrated Transport Plan for the northern section of Hobsons Bay to address all modes, including the shortfalls in public transport options. Melbourne Metro 2 and the identification of local area traffic management. A draft scope for the development of this Plan has been established and is the key focus of discussions between Council and TfV over the coming weeks. In addition the Minister for Roads has announced specific transport corridor studies for Williamstown Road and Millers Road as a result of the increased traffic predicted from the WGT Project in these roads. This study, led by VicRoads, along with other recent transport studies such as the Cumulative Impact Assessment will inform the Integrated Transport Plan.

Governance

To support these ongoing advocacy and engagement activities Council is developing a Project Governance Framework which outlines the Council's communication, engagement and decision making in relation to the Project. This Framework will be provided to Council in August 2018.

A Governance Framework is under development based on three principles as follows:

1. Council to receive and consider items that are outside of the EES process and subsequently Ministers project scope approval.
2. Council to provide input to items within Project scope.
3. Operational items to be managed in accordance with existing operational requirements such as works permits and traffic management plans for local roads.

A Memorandum of Understanding is currently being developed between Council and the Western Distributor Authority to reflect the organisational roles and responsibilities and to support the ongoing resources from the state government to support Officers in project delivery for the term of the Project.

Reporting Structure

It is proposed that the following reporting structure be adopted:

- a weekly Councillors' update report on the Project that includes key operational decisions
- monthly briefing reports to Councillors
- ongoing reports to OCM for key decisions and advocacy purposes
- regular updates in Council's public communications
- regular briefings/meetings between Council and the WDA.

Cr Tony Briffa left the Council Chamber at 7:58 pm.

Cr Tony Briffa returned to the Council Chamber at 8:07 pm, and was present for the vote on item 8.4.1.

8.4.2 Paine Reserve Concept Plan

Directorate: Infrastructure and City Services

Appendix: 8 2nd BlueCouncillor Portfolio: Active and Inclusive Communities
Cr Peter Hemphill and Cr Michael Grech

Purpose

To provide Council with an overview of the recommended 2018/19 works program and future development of Paine Reserve, Newport.

Motion

Moved Cr Colleen Gates, seconded Cr Sandra Wilson:

That Council:

- 1. Note the Newport Project “Making Paine Reserve Even Better” project findings.**
- 2. Support the implementation of the Outside Gallery (curated light box exhibition) along the linear section of Paine Reserve to ensure it is installed prior to the Art in Industry Festival in November 2018.**
- 3. Receive a further report at a future Council meeting on the recommended priorities for the 2018-19 capital and operational works program listed under the Vibrant Villages category.**

Carried

Summary

Council has received the Newport Project report this June on activating Paine Reserve in Newport (Attachment 1).

A \$200,000 allocation was set aside in the 2018-19 budget under the Vibrant Villages Program, to progress the design and commencement of stage one improvements to Paine Reserve.

These improvements are in keeping with recommendations 4A and 4B of the Newport Project and include the installation of an outdoor gallery (light art box exhibition), design and construction of a new boundary fence to the Newport Bowls Club, design and installation of a new entry treatment from Market Street and the commencement of more detailed design of the park

Background

During the 2017-18 Community Submissions Budget process (October to December 2016) Hubcap Productions Pty Ltd, on behalf of the Newport Traders Association, submitted for and was successful in obtaining a \$30,000 allocation for a project at Paine Reserve.

Council officers worked with the project group throughout the delivery of this project and provided additional support through meetings (x 6) attendance at 2 workshops and the provision of supplementary information including a feature service and building height survey of Paine Reserve.

Discussion

Following the community consultation process and exhibition at the Newport Substation in February 2018, Council officers met with Donna Jackson from Hubcap Productions and Tom Bulic, Newport Traders Association, in May 2018 to view a short documentary and a project outcome report. This report outlines the 4 key options for the design, development and activation of the Paine reserve precinct.

The Project through consultation and engagement developed four options and 10 recommendations for further consideration by Council. These options include;

Options:

1. Create a plaza to frame the entrance to the Newport Community Hub
2. Create a play space area closer to LeRoy's café
3. Enable a wine bar at the rear of Leroy's café
4. Develop the linear section of Paine Reserve so that it can be used by a cross section of the community including;
 - a) an outdoor gallery
 - b) a new fence for the bowls club
 - c) a place for a community market
 - d) an outdoor family friendly area

Council's Open Space and City Design team will work to incorporate those elements of the Newport Project report that are in keeping with Council's vision for the Newport Activity Centre and open space planning principles as developed in the recently endorsed Hobson Bay Open Space Strategy. Options 4A and 4B along with the commencement of a detailed design of the park's upgrade will be the focus for 2018/19.

The Newport Project report contains a number of high-level creative ideas prepared by a number of local artists and university students. It is noted that this report is not an open space design plan for the park. In addition, the report contains a number of ideas that are not physically achievable and a number of suggestions that are not necessarily in keeping with Council's social policy agenda such as the development of a wine bar to the rear of Seagulls Nest Hotel.

8.4.3 Williamstown Football Club Facilities Proposal

Directorate: Infrastructure and City Services

Appendix: 9 3rd PinkCouncillor Portfolio: Active and Inclusive Communities
Cr Hemphill and Cr Grech

Purpose

To provide Council with an update on a proposal received from the Williamstown Football Club detailing the club's vision for improved facilities at the Williamstown Cricket Ground.

Deferral Motion

Moved Cr Tony Briffa:

That Council defer this matter to the Ordinary Council Meeting to be held on 14 August 2018.

Carried

Summary

The Williamstown Cricket Ground (WCG) is located on Morris Street, Williamstown. The WCG is home to the Williamstown Cricket Club (WCC) and the Williamstown Football Club (WFC). In August 2017 the WFC submitted a proposal to Council detailing the club's vision for improved facilities at the WCG. The WFC has submitted an updated proposal in June 2018 detailing the planned improvements, timelines, projected costs and expected contribution from Council. This report provides an overview of the issues associated with the revised proposal.

Background

The WCG is the premier cricket and football facility in Hobsons Bay. The WCG is home to the WCC in the Victorian Sub-District Cricket Association (VSDCA) and the WFC in the Victorian Football League (VFL). Both clubs have a long association with the WCG with the WCC having played matches at the venue since the 1850s and the WFC since the 1880s.

The WCG underwent an \$8.7 million redevelopment between 2010 and 2012. The works included a major redevelopment of the pavilion and oval, the establishment of a function centre and the construction of new cricket nets, grandstand seating, player shelters, curator's shed, fencing and car parking. Council contributed \$3 million towards the works with contributions from the WFC (\$2.25million), WCC (\$20,000), AFL (\$500,000) and State Government (\$3million).

In August 2017 Council received a proposal from the WFC detailing the club's vision for improved facilities at the WCG. A condensed version of this proposal is provided in Attachment 1.

The WFC vision is to establish the WCG as a football only venue. Works proposed include the construction of an administration base for the WFC and Western Jets, additional change rooms and player amenities, a commercially operated gymnasium, medical centre and cafe, upgraded floodlighting and a redevelopment of the oval including the removal of the turf wicket table and relocation of the WCC to Bayside College (Williamstown Campus). The

proposal also identified a suite of works required at Bayside College to accommodate the relocation of the WCC.

In December 2017 Council received a proposal from the WFC to remove the synthetic cricket wicket from Oval 2 at Bayside College (Williamstown Campus). Council approved this request and relocated cricket from this oval, thus providing the WFC with access to a football oval (without a cricket wicket) to undertake pre-season training.

Discussion

Williamstown Football Club – Updated Proposal

In June 2018 the WFC submitted an updated proposal detailing a staged approach to implementing the club's vision for improved facilities at the WCG (Attachment 2).

Stage 1 involves the construction of an additional set of change rooms, amenities, doctors' rooms and massage rooms. Stage 1 also includes the construction of offices for WFC and Western Jets staff and upgrades to the sportsground floodlights. The WFC estimates the total value of Stage 1 works at \$2.73 million.

Stage 2 involves the construction of a commercially operated gymnasium, medical centre and cafe. The WFC estimates the value of Stage 2 works at \$3.2 million.

The WFC has proposed the following funding model for Stage 1:

- Female Friendly Facilities Fund	\$500,000
- AFL Victoria	\$273,000
- Victorian Community Bond (WFC)	\$978,000
- Victorian Community Bond (Council)	\$978,000
Total	\$2.73 million

The Sports Facility Needs Analysis (SFNA) adopted 12 June 2018 has identified the need to upgrade the existing player amenities and floodlighting at the WCG. The WFC has not proposed any improvements to the existing player amenities.

Stage 1 includes the construction of an additional set of change rooms, amenities, doctors' rooms, massage rooms and offices. These works are not identified as priorities in the SFNA. Stage 2 involves the construction of a commercially operated gymnasium, medical centre and cafe. These works are not identified as priorities in the SFNA.

Upgrading the floodlighting has been included as an item in the 2018/19 Capital Works Program, with works expected to commence in October 2018. The design stage to undertake these works has been completed. The project is out for tender with works expected to commence at the end of the football season (October 2018).

Female Friendly Facilities Fund

The State Government Female Friendly Facilities Fund provides grants of up to \$500,000 for projects that encourage more women and girls to become active. Applications for the current funding round are due on 23 July 2018. This project is not recommended as a priority for an application under the Female Friendly Facilities Fund program for the 2018-19 program.

The Female Friendly Facilities Fund guidelines state that applications where the recipient organisation/s receive revenue from electronic gaming machines (EGMs) will generally be

given a lower priority. The WFC operate the Seagulls Nest in Newport which has 66 EGMs. This is the WFC's primary source of revenue, as such any funding application would be given a lower priority.

Victorian Community Bond

Recent advice from the State Government is that the Victorian Community Bond has evolved to become the Community Infrastructure Sports Loans Scheme (CSILS). The 2018-19 Victorian Budget includes \$100 million towards the CSILS to provide lower interest rate loans to support investment in sport and recreation infrastructure. The guidelines for the CSILS are being finalised with further information to be made available once the program is officially launched.

The WFC has proposed that Council borrow \$1.957 million to fund Stage 1. The WFC has proposed that Council service \$978,000 of the loan over a 10 or 20 year period. The WFC has proposed servicing \$978,000 of the loan over a 10 or 20 year period.

Shared use of the Williamstown Cricket Ground

Historically, the WCG has operated as a shared use venue for cricket and football without issue. In recent years, primarily due to the entry of AFL Reserves teams into the VFL competition, the WFC has raised concerns regarding the condition of the oval during the football season, requested that turf wicket preparations be delayed until the club has been eliminated from finals and requested access to an unencumbered oval (i.e. no cricket wicket) for pre-season training.

The redevelopment of the oval to improve the condition of the playing surface remains a priority for the WFC. The estimated cost of these works is \$1.3 million. The WFC's preferred option is to redevelop the oval once the WCC has relocated to Bayside College or another venue. This would enable the turf wicket to be removed during the redevelopment works and support the club's vision to create a football only venue.

The WCC has confirmed that the club does not wish to relocate from the WCG to Bayside College or any other venue. The WFC has not included the oval redevelopment in the updated proposal for this reason.

The changing landscape of the VFL competition is driving the need to improve the quality of the playing surface. In the updated proposal the WFC has suggested the use of drop in wickets or reducing the size of the turf wicket table from seven to five wickets at the WCG as strategies to improve the condition of the oval for football.

The use of drop in wickets at the WCG is considered cost prohibitive. It is estimated that it would cost around \$100,000 per wicket to establish drop in wickets (up to six wickets may be required). A further \$130,000 per wicket would also be required each year to install and remove the wickets. A redevelopment of the oval is also recommended prior to using drop in wickets (i.e. \$1.3 million).

The size of the turf wicket table for clubs competing in the VSDCA is generally recommended to be between five to six wickets. The WCC has not been consulted about reducing the size of the turf wicket table. The reduction in the size of the turf wicket table may result in an overall cost saving in turf wicket preparation and maintenance costs at the venue and improve the condition of the playing surface during the winter season.

The WFC has access to a football oval (without a cricket wicket) to undertake pre-season training. In December 2017 Council approved the removal of the synthetic cricket wicket from Oval 2 at the Bayside College, Williamstown Campus, thus providing the WFC with access to a football oval (without a cricket wicket) to undertake pre-season training.

Over the past three years Council has delayed the preparation of the turf wicket at the WCG until the WFC have been eliminated from the finals series. This approach has provided the WFC with access to a football oval (without a cricket wicket) to train on during the club's finals campaigns. The risk with this approach is not having a turf wicket prepared in time for the first two weeks of the cricket season.

The provision of sporting facilities that maximise shared usage is a priority within the SFNA. The WCG is the premier cricket and football facility in Hobsons Bay and the ongoing shared use of the WCG for both cricket and football is supported.

8.4.4 Response to Petition – Mobil Land at 85 Maddox Road, Williamstown

Directorate: Infrastructure and City Services

Councillor Portfolio: Not applicable

Purpose

To provide a response to the petition received in August 2017 regarding the Mobil owned land at 85 Maddox Road Williamstown.

Motion

Moved Cr Colleen Gates, seconded Cr Tony Briffa:

That Council note the current status of Mobil Land at 85 Maddox Road Williamstown North and write to the lead petitioner advising them of this report.

Carried

Summary

In March 2017 Council submitted a response to the call for Expressions of Interest (EOI) for the future use of the Mobil Land located at 85 Maddox Road, Williamstown North. Council received notification in June 2017 that the expression of interest submitted by Council had been considered but not successful and subsequently another submission would progress through the necessary planning requirements. In August 2017 Council received a petition calling on Council to re-engage with Mobil to acquire the land for the purposes of a multi-sports complex for the Hobsons Bay community. The purpose of this report is to provide an update on the land development process and to advise of the engagement activities with Mobil and advise the lead petitioner.

Background

Council was made aware in mid-2016 that Mobil sought to sell their land parcel at 85 Maddox Road Williamstown North and that a call for expressions of interest process would be applied. Early 2017 Mobil commenced an EOI process for the subject land canvassing light industrial future use and precluding any residential development. At that time Council had been advised that Mobil would consider a sporting precinct as long as it was revenue neutral and it will not allow residential on the land.

Council undertook due diligence to complete preliminary assessments of the soil conditions, existing infrastructure and service authority requirements. This assessment was undertaken to determine the capacity and likely costs to develop the site for the purposes of public open space and specifically multi-sports facilities.

Following the submission of the EOI Council was notified by Mobil that Council's submission was not selected for further negotiation. Noting the EOI was a commercial process Council did not re-engage with Mobil on the understanding a more financially favourable option was submitted to Mobil.

At the Ordinary Meeting of Council on 8 August 2017 Council received a petition in relation to the Mobil land at Maddox Road, Williamstown, received in three parts. This petition contained 1,226 signatories and reads as follows:

'We, the undersigned, call on Hobsons Bay City Council to re-engage with Mobil to acquire the land at Maddox Road, Williamstown for a multi-sports complex for the Hobsons Bay community'.

Council resolved at this meeting to:

1. Receive and note the petition received requesting Council to re-engage with Mobil to acquire the land at Maddox Road, Williamstown for a multi-sports complex for the Hobsons Bay community.
2. Receive a further report on this matter at a future Council meeting.
3. Advise the lead petitioner of the process.

Acknowledging the commercial nature of the EOI process, the lead petitioner was advised that Council did submit a proposal to Mobil, to develop the land for the purposes of multi-sports facilities, which was not accepted. While Council engages with Mobil on a range of matters, re-engagement on the future of this site is not appropriate as Mobil has accepted an alternative proposal through the commercial process.

Discussion

Following completion of the EOI process, Council has received an application from Urbis on behalf of their client 'Time & Place Property P/L' to subdivide the land at 85 Maddox Road, Williamstown North into five Super lots on 8 November 2017. This application proposal is designed to facilitate industrial and commercial activities on the land. The required information was supplied for the proposed subdivision and following the public exhibition phase and respective community submissions, revised plans have been resubmitted to Council. These plans are currently under review as a part of the planning process.

A 5 per cent public open space contribution will be a requirement of any permit issued for subdivision of this land which will need to be a cash contribution given no public open space is permitted on the land itself in accordance with Mobil requirements.

8.4.5 Contract No 2018.13 – Williamstown Mechanics Institute Architectural Services Report

Directorate: Infrastructure & City Services

Councillor Portfolio: Integrated Transport
Cr Angela Altair and Cr Jonathon Marsden

Purpose

To award the consultant for the lead design architectural services for the Williamstown Mechanics Institute Restoration Project.

Motion

Moved Cr Peter Hemphill, seconded Cr Jonathon Marsden:

That Council award Contract No. 2018.13 for the Williamstown Mechanics Institute Restoration Architectural Services be awarded to Jackson Architecture (trading as Daryl Jackson Pty. Ltd.) for the fixed lump sum price of \$515,090 (excl.GST).

Carried

Summary

In compliance with Council's Procurement Policy and Section 186 of the *Local Government Act 1989*, a public Expression of Interest for Lead Architectural Design Consultant Services was conducted on 7 April 2018 closing on 20 April 2018 at which Council received a total of nineteen (19) submissions from suitably qualified architects.

The Expression of Interest Evaluation process short listed six architectural consultants to submit tenders from which Council received four conforming submissions at which Jackson Architecture was the lowest tenderer.

Background

The Williamstown Mechanics Institute is a significant landmark building in Williamstown.

The property has an individually listed Heritage Overlay (HO94) in the Schedule to the Heritage Overlay of the Hobsons Bay Planning Scheme with external paint controls and internal alterations applicable and is also included in the Electra Street Heritage Precinct (HO4).

The structural integrity of the main building and the cottage has been compromised since these buildings were first constructed in the 1880's. Following the underpinning of both these buildings under separate contract, Council has proposed a draft budget providing a functionally heritage sensitive restoration project for these buildings spanning at least three (3) financial years from 2018-2019 through to 2020-2021. The recommended consultants will provide in their lump sum fee architectural design and documentation, including ESD, heritage, structural and building services documentation in order to progress this project for construction under a future building contract intended for tender in 2019.

Discussion

From a public Expression of Interest advertisement for Lead Architectural Design Consultant Services, Council received a total of 19 submissions from suitably qualified architects of which 13 did not pass Council's assessment criteria. The Expression of Interest Evaluation process invited six short listed architectural consultants from which Council received four conforming submissions. The evaluation panel reviewed the four submissions received and agreed to evaluate the two lowest priced tenderers being Jackson Architecture and William Ross Architects. Jackson Architecture was shortlisted for interview based on their tendered price, heritage design process inclusion experience and capacity.

Cr Michael Grech left the Council Chamber at 8:33 pm.

Cr Michael Grech returned to the Council Chamber at 8:35 pm, and was present for the vote on item 8.5.1.

8.5 Community Wellbeing

8.5.1 Cafe Space Repurposing

Directorate: Community Wellbeing

Councillor Portfolio: Not applicable

Purpose

To confirm the repurposing of the Williamstown Library and Laverton Community Cafe Spaces as co-working spaces to support start up entrepreneurial activities, small business support services and community meeting space.

Motion

Moved Cr Jonathon Marsden, seconded Cr Colleen Gates:

That Council confirm the refurbishment of the Williamstown and Laverton Hub cafe spaces for use as co-working spaces and public meeting spaces.

Carried

Summary

The cafe spaces at the Williamstown Library and Laverton Community hub have not been viably tenanted by either private or not for profit providers. This report recommends the re-purposing of these cafes for use as co-working business spaces and or public meeting spaces available during and potentially outside standard opening hours.

In order to fulfil this objective approximately \$80,000 would be utilised from the existing library capital program to fitout the spaces for this purpose.

Background

Williamstown Library and the Laverton Community Hub Cafe spaces have not proved to be commercially viable under a number of for profit and not for profit models and different providers. The Altona North Library cafe is operated under a not for profit model providing low cost cooked meals as a different revenue source to cafe operations.

At both Williamstown and the Laverton Community Hub cafes leaseholders have previously been granted rent relief periods to assist with establishment and ongoing viability to no avail. No tenants have seen out the appointed lease periods.

The Williamstown and Laverton Cafe spaces are both vacant and in the case of Laverton has been for some time.

Discussion

In the past specialist brokers have been utilised to secure cafe providers with expertise in hospitality. Unfortunately Council has not been able to secure a commercial operator largely because they have assessed venues as having insufficient foot traffic or in locations where there is considerable competition.

There is potential to re-purpose these spaces for both additional library user space and or co-working spaces to support start up entrepreneurial activities and small business support

services. The need is evidenced in both the Learning Communities and Economic Development strategies.

These spaces all have potential for 24/7 access, and tea/coffee making facilities that would be retained in a new fitout. It is proposed that in the short term the spaces are modified so they could be utilised for other purposes other than cafe offerings which clearly have not resonated with the community. At the very least the spaces can be used as additional community meeting spaces.

This proposal would require reimagining the cafe spaces into new community working and/or programming spaces. This would require removing excess cafe counter tops and intentional cooking areas (stoves, bain marie and countertop servery areas), retain tea/coffee access, bench, and sink and refrigerator facilities.

8.5.2 Dennis Reserve Master Plan

Directorate: Community Wellbeing

Appendix: 10 3rd Green

Councillor Portfolio: Active and Inclusive Communities
Cr Peter Hemphill and Cr Michael Grech

Purpose

To inform Council of the feedback and recommendations made by the Dennis Reserve Master Plan working group.

Motion

Moved Cr Peter Hemphill, seconded Cr Sandra Wilson:

That Council:

- 1. Note the recommendations made by the Dennis Reserve Master Planning group and thank all stakeholder group members for their contribution.**
- 2. Prepare a Draft Dennis Reserve Master Plan based on the inclusion of four courts in keeping with Option 4 in the attached appendix.**
- 3. Upon completion of the Dennis Reserve Master Plan undertake a public exhibition process.**

Carried

Summary

The Dennis Reserve Master Planning group has met on seven occasions and considered options for use of the now vacant Williamstown Ladies' Bowling Club site. At the final meeting of the group on 21 June 2018 the group expressed varying opinions on the potential use of the site with preferences being seven for additional tennis courts and four for conversion to open space.

The Hobsons Bay Open Space Strategy identifies that the Williamstown precinct has good access to open space. The Tennis Study confirms the need for additional tennis courts in the eastern end of the municipality including two on the Dennis Reserve site.

It is recommended that the Draft Dennis Reserve Development plan be formulated and placed on public exhibition including the addition of two tennis courts. The realignment of the existing courts and addition of two further courts to the south of the existing courts (Option 4) would also maximise the creation of additional open space. While additional investment is required for this option it represents an optimal outcome for tennis and open space provision in the long term.

As a component of the development of the site, replacement of the Seniors Citizens Centre and the tennis pavilion in a joint use facility will need to be factored into medium term plans. This could be in a second stage in the development plan, subject to budget allocation.

Background

The Williamstown Ladies Bowling Club amalgamated with the Williamstown Bowling Club in 2012 and ceased use of the separate bowling greens and pavilion on Dennis Reserve the

land has remained unutilised and fenced off from the rest of the reserve. The Ladies Bowling Club was initially established on this site in 1922, so the land has been used for formal recreational purposes for almost one hundred years.

The future use of the site has been the subject of submissions and reports since 2011. The Master Plan working group was formed in July 2015 to engage interested stakeholder groups to assist Council by making a recommendation on the future use of the former Williamstown Ladies Bowling Club site and the plans for Dennis Reserve.

Seven working group meetings were conducted with breaks prior to the 2016 Council elections and to allow time for the completion of the Hobsons Bay Open Space Strategy, Sports Needs Analysis Final Report and Tennis Needs Final Assessment Report.

Completion of these strategic documents identified the need for additional tennis courts across the municipality and in particular on the eastern side of the municipality. In relation to the provision of additional tennis courts Dennis Reserve was identified as a recommended site for two additional courts. The Hobsons Bay Open Space Strategy references Dennis Reserve as an important green space but also recognises that in the Williamstown precinct the community does have adequate access to a number of green spaces in keeping with the principles of the Hobsons Bay Open Space Strategy.

The Hobsons Bay Open Space Strategy goes further to recommend that Council in the short term complete a master plan for Dennis Reserve that considers the passive and active recreation needs of the local community and to also resolve the future community use and development of the Lady's Bowls Club.

Discussion

Prior to the hold on the meetings Urbis Consulting facilitated with the group, a process to develop options for use of the former Williamstown Ladies Bowling Club site. The final options presented to the group were based on the inclusion of two additional tennis courts and an option to convert the site to open space. The concept plan options are included in the appendix.

During the consultation process the Master Plan working group expressed different preferences regarding future use of the now vacant land between two additional tennis courts and or conversion of the land to open space. This saw seven preferencing additional tennis courts and four conversion to open space. One participant did not indicate a preference. Of those preferencing additional courts, four supported option four and one option 2A.

The creation of a Dennis Reserve Master Plan will need to consider the future of the Williamstown Senior Citizens Building that is nearing the end of its useful life and that of the tennis pavilion. A joint use facility incorporating spaces for current and future community user groups as well as facility for tennis court users is recommended.

9 Delegates Report

Purpose

To consider reports by Councillors who have been appointed as delegates to Council and community committees.

Motion

Moved Cr Tony Briffa, seconded Cr Colleen Gates:

That Council receive and note the recent Delegates Report.

Carried

Metropolitan Local Government Waste Forum

2 May 2018

Councillor Delegate: Cr Jonathon Marsden

A presentation was given by the Strategic Transport Coordinator from the Brimbank City Council. The presentation identified key lessons from Sydney on bus patronage which has been increasing each year as a consequence of the reforms identified in the Unsworth Review of 2004-05. In contrast Melbourne has declining bus patronage. The two key reforms discussed were the Bus Priority Infrastructure Program and the Growth Buses Program. The former delivers bus priority infrastructure that makes bus services faster and more reliable, such as bus lanes, bus priority at intersections, and more efficient bus stop placement. It is a 10 year program with one business case developed for the entire period. The Growth Buses Program provides dedicated annual funding for new buses and expanded services. The funding is allocated by Transport for NSW, often prioritised for growth areas where bus lanes are built during the initial roadwork construction. Other initiatives include an evaluation of bus contracts, bus routes and bus stops at the municipal level. Buses also have real-time tracking and fare payments are more integrated than the Myki system.

Advocacy

1. The MTF executive is continuing to organise and promote a series of town hall forums to be held in the lead up this year's election. LeadWest will organise two meetings in the west although, it is intended to hold one in Hobsons Bay.
2. Attention was drawn to the work of Resilient Melbourne who are promoting cycling and an increase in investment in associated infrastructure by local councils including the potential roll-out of behavioural change mobile apps.

LeadWest Delegate Report**13 June 2018****Councillor Delegate: Cr Jonathon Marsden (Apology)**

The June meeting of the LeadWest Board was hosted by Wyndham City Council and the following business was progressed:

Justin Giddings, Chief Executive Officer of Avalon Airports presented on the regional opportunities arising from the international flights by AirAsia and the commencement of SkyBus services to Avalon Airport via Werribee. Including opportunities for accommodation providers, businesses servicing the visitor economy, and businesses utilising air freight services.

It was resolved by the LeadWest Board to approve the establishment of Greening the West Steering Committee as a sub-group of LeadWest's Environment, Planning & Sustainability Committee.

The LeadWest Board reaffirmed their current position on the Melbourne Airport Rail Link.

It was agreed that a Special Meeting of the LeadWest Board be held on Wednesday, 27 June 2018 to consider the Recruitment Committee's recommendation of a person to serve as the LeadWest Chair.

RoadSafe Westgate Community Road Safety Council Inc.**20 June 2018****Councillor delegate: Cr Sandra Wilson**

The development of the Local Area Movement and Traffic Management Plan for Laverton, Altona Meadows and Seabrook has commenced. An issues paper is currently being prepared which will identify the current traffic and movement hot spots, gaps in infrastructure provision and opportunities for improvement across all modes of transport. This paper will be provided to the community and respective authorities and agencies for further engagement. Further details to be provided.

A draft project brief to develop Local Area Movement and Traffic Management Plans for Brooklyn, Spotswood, Altona North and Williamstown North has been developed and provided to Transport for Victoria for further discussion with Council. As committed by the state government through the West Gate Tunnel Project Council will partner with Transport for Victoria to undertake the development of these plans. Further information will be developed to support this project including a detailed communication and engagement program to enable community input to these plans including the prioritised implementation program.

Mason Street, Newport petition received and to be tabled next week with Council.

Establishing policy and standards for traffic treatments such as parking, speed controls, pedestrian and cyclist safety across Hobsons Bay. Key authorities, residents and community groups will be engaged to consider the draft options which will work towards establishing consistency across the region where relevant.

Level Crossing Removal Authority and West Gate Tunnel Community Interest Groups – opportunity for West Gate Road Safe to be represented on the CIG. i.e. opportunity exists for the Road Safe West Gate Committee to submit enquiries or raise directly with the West Gate Tunnel Project and Level Crossing Removal Authority.

10 Notice of Motion No. 1203 – West Gate Tunnel Project

Notice of Motion No. 1203 regarding the West Gate Tunnel Project proposed by Cr Peter Hemphill was withdrawn and considered in conjunction with Item 8.4.1 West Gate Tunnel Project Update.

Background

Hobsons Bay City Council began work on the master plan for the Donald McLean Pavilion in about 2010. The Master Plan was completed and passed by the Council in 2014. Construction was deferred once it became clear the Labour Government proposed the Western Distributor Project (now called the Westgate Tunnel Project) and that may have impacts on sport clubs using Donald McLean Reserve. The Stage Government committed to paying for the pavilion but was silent on the timeframe for construction in discussions with HBCC. The Government has handed on responsibility for the construction of the building to the John Holland group. The Government has made it known the construction would not be completed until after the end of the tunnel project, in 2023. The Spotswood sporting community has been waiting patiently for the renewal of the pavilion in Donald McLean Reserve. The Government should begin design and construction immediately.

Since the Government has begun construction of the Westgate Tunnel, the Council has been made of other requests which result in a loss of amenity to the Hobsons Bay community, or have been an oversight in providing good amenity to the community. Council seeks to give direction to the State Government and the Westgate Tunnel Project operators on some of these issues.”

11 Supplementary Public Question Time

Michael Greaves

Q1. Item 8.5.2 – Dennis Reserve Master Plan

Has or will the Council undertake an analysis of how Open Space is used at Dennis Reserve as part of the Master plan?

- A.** Council has previously surveyed users of the Dennis Reserve in March 2016, 606 respondents to the survey and this explained current usage.

The master plan exhibition would enable residents to further inform the Council of current usage.

12 Other Business

Nil.

13 In Camera Business

In accordance with s89(2)(d), (e) and (h) of the *Local Government Act 1989*, Council may resolve that the meeting be closed to members of the public if the meeting is discussing contractual matters, proposed developments and any matter which Council considers would prejudice Council or any person.

13.1 Purchase of Land

Motion

Moved Cr Peter Hemphill, seconded Cr Sandra Wilson:

In accordance with s89(2)(d), (e) and (h) of the Local Government Act 1989, Council close the meeting to members of the public as the meeting is discussing contractual matters, proposed developments and any matter which Council considers would prejudice Council or any person.

Carried

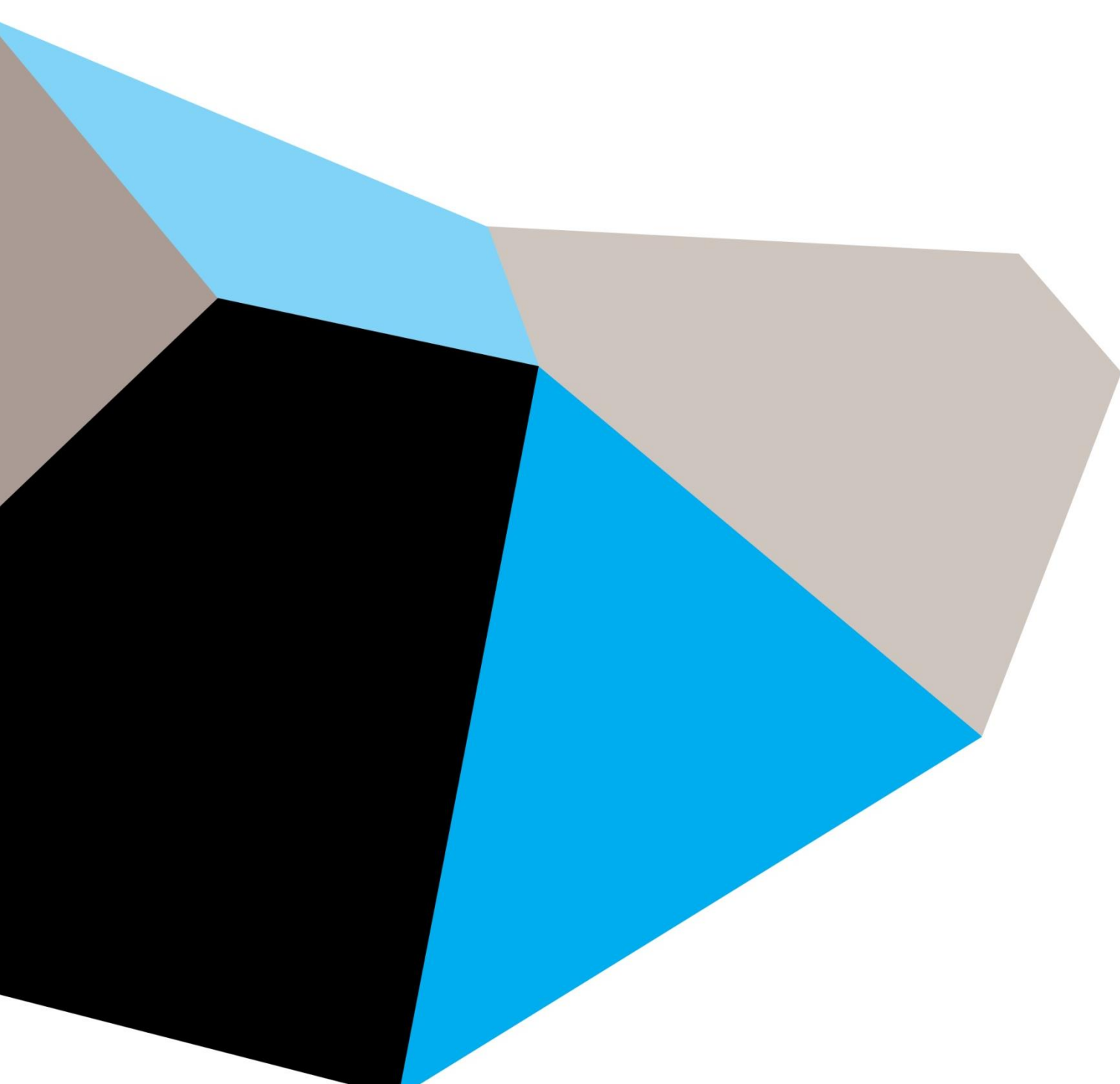
Council considered the report and discussed the matter In Camera.

The meeting was re-opened to members of the public.

There being no further business, the Chairperson declared the meeting closed at 9.25pm.



Chairperson – Cr Angela Altair
Signed and certified as having been confirmed.
14 August 2018



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