

## Grant Focus: Information technology in your grant and IT equipment (max request \$1,500)

<b>Council Staff contact</b> – email or speak to the staff contact from your specific area, e.g. sporting club, speak to the contact listed in the Sport and Recreation Information sheet.	
1. <b>Officer:</b> Cathy Miles	2. <b>Position:</b> Community Grants Officer
3. <b>Email:</b> <a href="mailto:grants@hobsonsabay.vic.gov.au">grants@hobsonsabay.vic.gov.au</a>	4. <b>Phone contact:</b> 9932 1235
<b>Grant Focus</b>	
<p>IT equipment is eligible to locally based incorporated not for profit groups and clubs with mostly volunteers or no more than 2 EFT paid staff. The equipment must be located at a venue within Hobsons Bay and remain the property of the group or club and be used by/for Hobsons Bay residents.</p> <p>IT equipment is essential to the work of many community groups and clubs. There are now far higher expectations for groups to have digital presence and digital visibility. This may also include specific software, programs or hardware.</p> <p>IT equipment is essential to some groups meeting online and/or face to face.</p> <p>IT equipment is kept in best condition when it is used regularly, rather than stored in case of emergency, or a passion project of one individual or where purchased for one-off activities with no ongoing use.</p> <p>Hire costs and a professional may also be a better investment, and can be supported through this grant, for example video producer, sound engineer and equipment hire.</p> <p>Applicants can also request IT equipment as part of a project up to a maximum of \$1,500.</p>	
<b>Priorities/Criteria</b>	
<p>Applications must identify a need for the project in the community.</p> <p>IT equipment requests, such as devices and licences will be considered from volunteer groups and clubs that operate from a fixed office space. Note: the ongoing cost will be the responsibility of the club, the group/club must show evidence of being able to support this.</p> <p>IT equipment will not be provided to staffed organisations where paid staff constitute more than 2.0 EFT Applicants must be a local incorporated not for profit.</p> <p>The equipment must be located at a venue within Hobsons Bay and remain the property of the group or club and be used by/for Hobsons Bay residents.</p> <p>Priority will be given to equipment/resource requests that support new initiatives. <b>Priority will be given to groups that have not received a Council equipment/resource grant in the last 2 years.</b></p>	
<b>Example applications/proposals</b>	
Digital tools	Online conferencing subscriptions
Online learning	Webinars
Web design	IT and digital equipment workshops or short training courses
Prepaid data	Software
<b>Items/proposals that are ineligible</b>	
Capital requests	IT equipment for staff or individuals
Organisations that do not have a local base within Hobsons Bay to store the equipment	Equipment used for once off or irregular periods

**Toyota Australia provides \$30,000 towards the equipment and resources grant**