



Fees & Charges

Hobsons Bay City Council

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Financial year from 1 July to 30 June

Information Management

Freedom of Information

FOI applications	N	Statutory Min. Fee: \$30.10
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Property Ownership Information & Regulatory Services

Property Ownership Information

Rate Notice reproduction	N	\$26.00
Land Information Certificate	N	\$27.40
Land Information Certificate (Additional Urgent Fee)	N	\$80.00
Dishonoured Payment Fee	N	\$23.00

Local Law Permit Fees

Tables, Chairs And Footpath Furniture

"A" Boards	N	\$166.00
Display of goods	N	\$267.00
Heaters	N	\$33.00
Late Application Fees for Local Law Permits	N	\$45.00
Per bench seat	N	\$97.00
Per chair	N	\$50.00
Per table	N	\$33.00
Planter boxes on footpath	N	\$70.00
Real Estate Auction/Open for Inspection signs per agency	N	\$617.00
Screens	N	\$210.00

Other Permits

Registration of Domestic Animal Business	N	\$339.00
Replacement of Lost/Missing Visitors Permit	N	\$102.00
Truck permit on residential Land	N	\$250.00
Residential parking permit (residents in time restricted zones)	N	Per resident
Residential visitor parking permit (residents in time restricted zones)	N	One per property
Disabled parking permits	N	One per person

Name	GST	Year 21/22 Fee (incl. GST)
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Impounded Vehicles & Other Items

Release Fee for impounded Signs (per Sq meter)	N	\$63.00
Shopping Trolley Release Fees	N	\$124.00
Trail Bikes Impound Fee	N	\$400.00
Impound release fee for derelict vehicles	N	\$650.00

Parking Ticket Machine Fees

In designated areas (Per day)	Y	\$15.80
Per hour equivalent to ones stay in designated areas (Per hour)	Y	\$4.60
Restaurant Precinct – Per hour equivalent to ones stay in designated areas (Per hour)	Y	\$4.10

Animal Registration & Control

Cat Registration

Cat	N	\$130.00
Cats for breeding purposes	N	\$45.00
Cats over 10 years	N	\$45.00
Cats permanently identified (microchip)	N	\$45.00
Cats registered with Feline Control Council	N	\$45.00
Sterilised Cat	N	\$45.00
Cat – Pensioner's Concession	N	\$65.00
Cats for breeding purposes – Pensioner's Concession	N	\$23.00
Cats over 10 years – Pensioner's Concession	N	\$22.00
Cats permanently identified (microchip) – Pensioner's Concession	N	\$22.00
Cats registered with Feline Control Council – Pensioner's Concession	N	\$22.00
Sterilised Cat – Pensioner's Concession	N	\$22.00

Dog Registration

Declared Dangerous Dog – No Pensioner Concession	N	\$180.00
Declared Menacing Dog – No Pensioner Concession	N	\$180.00
Declared Restricted Breed Dog – No Pensioner Concession	N	\$180.00
Dog	N	\$176.00
Dogs for breeding purposes	N	\$60.00
Dogs obedience trained	N	\$60.00
Dogs over 10 years	N	\$60.00
Dogs permanently identified (microchip)	N	\$60.00
Dogs registered with Victorian Canine Ass.	N	\$60.00
Sterilised Dog	N	\$60.00
Working Animals	N	\$60.00
Dog – Pensioner's Concession	N	\$88.00
Dogs for breeding purposes – Pensioner's Concession	N	\$30.00

Name	GST	Year 21/22 Fee (incl. GST)
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Dog Registration [continued]

Dogs obedience trained – Pensioner’s Concession	N	\$30.00
Dogs over 10 years – Pensioner’s Concession	N	\$30.00
Dogs permanently identified (microchip) – Pensioner’s Concession	N	\$30.00
Dogs registered with Victorian Canine Ass. – Pensioner’s Concession	N	\$30.00
Sterilised Dog – Pensioner’s Concession	N	\$30.00
Working Animals – Pensioner’s Concession	N	\$30.00

Impounded Animals

Return of registered animal	N	\$85.00
Impound Cat and/or Kitten Fee – not set by Council	N	\$294.00
Impound Dog Fee – not set by Council	N	\$288.00
Stock Pound Release fee	N	\$227.00
Plus pound fee (Per day) – not set by Council	N	\$47.00

Other Animals Fees

Replacement Dog & Cat Registration Tag	N	\$6.00
Permit to Exercise Horses on Beach	N	\$396.00
Impound Fees – Commercial	N	\$267.00
Permit for multiple animals	N	\$166.00

Public Health – Food Act

Renewal of Registrations

CLASS CLASSIFICATION

“Class 1”, “Class 2”, “Class 3” and “Class 4” Food Premises” means the food premises declared under section 19C of the Food Act 1984 to be Class 1, Class 2, Class 3 and Class 4 Food Premises respectively.

Class 1

Premises where potentially hazardous food is predominantly handled and served to vulnerable groups

Class 2

Premises where any unpackaged potentially hazardous food is handled, other than Class 1, 3 or 4 premises.

Class 1 Premises

Additional units may apply depending on size or nature of a premises	N	\$193.00
Child Care Centres	N	\$621.00
Hospitals	N	\$1,185.00
Manufacturer	N	\$806.00
Nursing Homes and Hostels	N	\$1,185.00

Class 2 Premises

Additional units may apply depending on size or nature of a premises	N	\$193.00
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Name	GST	Year 21/22 Fee (incl. GST)
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Class 2 Premises [continued]

Bakery	N	\$806.00
Bar	N	\$621.00
Cafe/Restaurant/Take-Away	N	\$806.00
Catering Kitchen	N	\$806.00
Community Centre	N	\$621.00
Community Groups – annual registration	N	\$153.50
Delicatessen	N	\$806.00
Food Vehicle	N	\$621.00
Food Vehicle additional class 2 vehicles	N	POA
Function Centre	N	\$806.00
Home Kitchen	N	\$480.00
Hotel	N	\$806.00
Manufacturer	N	\$806.00
Non community Groups – annual registration	N	\$250.00
Not For Profit Organisation	N	\$424.00
Retail Food Sales	N	\$802.00
School Canteen (caterer)	N	\$621.00
School Canteen (in house)	N	\$404.00
Social Club	N	\$621.00
Sporting Club	N	\$621.00
Sporting Club (seasonal)	N	\$424.00
Supermarket	N	\$806.00

Class 3 Premises

Additional units may apply depending on size or nature of premises	N	\$193.00
Bakery	N	\$621.00
Bar	N	\$347.00
Community Groups – annual registration	N	\$77.00
Distribution / Storage Warehouse	N	\$621.00
Food Vehicle	N	\$424.00
Food Vehicle additional class 3 vehicles	N	POA
Home Kitchen	N	\$256.50
Hotel	N	\$621.00
Manufacturer	N	\$621.00
Non community Groups – annual registration	N	\$205.00
Not For Profit Organisation	N	\$424.00
Retail Food Sales	N	\$621.00
School Canteen (caterer)	N	\$435.00
School Canteen (in house)	N	\$236.50
Social Club	N	\$435.00
Sporting Club – 12 months	N	\$435.00
Sporting Club – 6 months	N	\$250.00

Name	GST	Year 21/22 Fee (incl. GST)
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Class 3 Premises [continued]

Supermarket	N	\$621.00
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Late Fee

Renewal of registration applications lodged after the due date	N	\$167.50
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Transfer Registration

50% of the annual renewal fee (Max \$500)	N	POA
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Other

2nd and every subsequent follow-up assessment/inspection/visit in registration year	N	\$232.00
Follow-up food samples reimbursed at cost	N	At cost

Inspection And Provision Of Report

Inspection (minimum 7 days notice) & administration	N	\$500.00
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Public Health – Public Health and Wellbeing Act / Residential Tenancies Act

Renewal of Registrations

Late payment of annual registration renewal fee	N	\$157.50
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Health Premises

Swimming Pool – Category 1	N	\$390.00
Swimming Pool – Category 2	N	Free
Accommodation	N	\$500.00
Beauty Therapy	N	\$274.50
Colonic Irrigation	N	\$288.00
Other	N	\$288.00
Skin Penetration	N	\$390.00
Tattooing	N	\$390.00

Caravan Park

Renewal of Registrations (per site) – Refer Monetary Units Act 2004	N	Statutory
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Name	GST	Year 21/22 Fee (incl. GST)
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New Registrations

Health Premises

Accommodation	N	\$984.00
Beauty Therapy	N	\$424.00
Colonic Irrigation	N	\$424.00
Hairdresser	N	\$424.00
Other	N	\$424.00
Skin Penetration	N	\$424.00
Tattooing	N	\$424.00

Caravan Park

New Registrations (per site) – Refer Monetary Units Act 2004	N	Statutory
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Public Health – Other

Other

Additional complaint investigation or other miscellaneous site visit	N	\$232.00
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Inspection And Provision Of Report

Inspection within 7 days & administration (Other)	N	\$183.50
Inspection within 7 days & administration (Tattooing & Accommodation)	N	\$500.00

Waste Water Disposal (Septic Tanks)

Inspection	N	\$441.00
Permit	N	\$145.50

Photocopying

Food Safety Programs	N	\$48.00
A0	N	\$14.40
A1	N	\$9.90
A2	N	\$7.90
A3	N	\$6.80
A4	N	\$2.20

Name	GST	Year 21/22 Fee (incl. GST)
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Library

Book Group Hire

Per 4 Week Loan	Y	\$42.00
Annual Advance Payment	Y	\$300.00

Inter-Library Loans

From non-charging institutions	Y	Free
Interlibrary Loan – Concession (Reservation)	Y	\$2.40
Interlibrary Loan – Local (Reservation)	Y	\$3.60
Inter-library Loan plus institution fee	Y	\$28.00

Personal Computer

Purchase USB	Y	\$16.00
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Photocopying

A3	Y	\$0.50
A4	Y	\$0.30
Colour A3	Y	\$1.20
Colour A4	Y	\$0.60

Printing

Personal Computer For Word Processing

A3	Y	\$0.50
A4	Y	\$0.30
Colour A3	Y	\$1.20
Colour A4	Y	\$0.60

Facsimile

Receive	Y	\$1.90
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Send Local Melbourne

First page	Y	\$3.00
Additional pages	Y	\$1.90
First page – concession	Y	\$1.60
Additional pages – concession	Y	\$1.00

Name	GST	Year 21/22 Fee (incl. GST)
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Send Australia

First page	Y	\$4.50
Additional pages	Y	\$2.60
First page – concession	Y	\$1.60
Additional pages – concession	Y	\$1.00

Send Overseas

First page	Y	\$6.80
Additional pages	Y	\$1.80
First page – concession	Y	\$4.20
Additional pages – concession	Y	\$1.00

Items For Sale

Ada Cambridge short story collection (current years)	Y	\$10.40
At the edge of the Centre (leather bound)	Y	\$60.00
Williamstown: Mysteries and other happenings	Y	\$16.00
Yakulit Willam – The first people of Hobsons Bay	Y	\$5.00
Ada Cambridge short stories (past years)	Y	\$5.00
Altona a long view (leather bound)	Y	\$60.00
At the edge of the centre (standard)	Y	\$15.00
Journeys to Australia	Y	\$5.00
Life on a Plate	Y	\$15.00
Write & Drawn by the Bay	Y	\$10.00

Miscellaneous

Damaged and Lost magazines (listed price of item plus)	N	At cost
Damaged and Lost Items – admin costs	N	\$9.40
Damaged and Lost Items (listed price of item plus)	N	At cost
Damaged and Lost magazines – admin costs	N	\$4.60
Repair (cost recovery)	N	At cost
Headphones	Y	\$3.50
Library Bags	Y	\$2.50
Replacement of Lost Card	Y	\$3.20

Altona Library Meeting Room

Damage and /or extra cleaning	Y	\$150.00
Per hour – Standard	Y	\$30.00
Per hour – Concession	Y	\$23.00

Name	GST	Year 21/22 Fee (incl. GST)
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Altona Mead. Library & Learning Centre

Damage and /or extra cleaning	Y	\$150.00
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Interview Room

Per hour – Concession	Y	\$17.00
Per hour – Standard	Y	\$25.00

Meeting Room 1

Per hour – Concession	Y	\$22.00
Per hour – Standard	Y	\$29.10

Meeting Room 2

Per hour – Concession	Y	\$28.00
Per hour – Standard	Y	\$50.00

Technology Training Room

Per hour – Concession	Y	\$15.00
Per hour – Standard	Y	\$25.00

Altona North Community Library

Damage and /or extra cleaning	Y	\$150.00
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Meeting Room 1

Per hour – Concession	Y	\$21.00
Per hour – Standard	Y	\$28.00

Meeting Room 2

Per hour – Concession	Y	\$21.00
Per hour – Standard	Y	\$28.00

Technology Training Room

Per hour – Concession	Y	\$15.00
Per hour – Standard	Y	\$25.00

Williamstown Community Library

Damage or extra cleaning	Y	\$150.00
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Name	GST	Year 21/22 Fee (incl. GST)
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The Book Room – Friends of the Library and Community Space

Per hour – Concession	Y	\$17.00
Per hour – Standard	Y	\$25.00

Gallery – Williamstown Library

Per hour – Concession	Y	\$85.00
Per hour – Standard	Y	\$120.00
Per four hour booking – Concession	Y	\$240.00
Per four hour booking – Standard	Y	\$350.00

Meeting Room – Williamstown Library

Per hour – Concession	Y	\$17.00
Per hour – Standard	Y	\$25.00

Creative Technology Hub

15 Minutes – 3D printing (SE uPrint+)	Y	\$3.30
A4 black & white printing	Y	\$0.30

Community Bus Hire

Damage and /or extra cleaning	Y	\$150.00
Per day	Y	\$102.00

Family, Youth & Children

Non-schedule Vaccine – Meningococcal B	Y	\$115.00
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Kindergarten

Enrolment Fee	N	\$23.00
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Child Care Centre – Occasional Care (Altona Meadows)

Session – 4hrs	N	\$33.50
Session – 4hrs (Health Care Card Holders)	N	\$30.50
Two or more Children (same family)	N	\$30.50

Community Care

Meals

Per meal – Category 1 (low Income)	N	\$9.20
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Name	GST	Year 21/22 Fee (incl. GST)
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Meals [continued]

Per meal – Category 2 (medium income)	N	\$12.20
Per meal – Category 3 (high income)	N	\$20.30
Per meal – CDC	N	\$23.70
Per meal – Full cost	Y	\$26.85

Community transport

Per trip – (one way)	N	\$1.80
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Planned Activity Group

Category 1 (low income)	N	\$10.20
Category 2 (medium income)	N	\$17.00
Category 3 (high income)	N	\$24.80
Cost of meal – Category 1 (low income)	N	\$9.20
Cost of meal – Category 2 (medium income)	N	\$12.20
Cost of meal – Category 3 (high income)	N	\$20.30

Home Maintenance

Per hour – Category 1 (low income)	N	\$16.00
Per hour – Category 2 (medium income)	N	\$23.70
Per hour – Category 3 (high income)	N	\$63.40

Home Maintenance – Garden

Per hour – Garden Maintenance	N	\$18.50
Minimum one hour per Job, per person		

Private Business

Community Transport Level1 HCP	N	\$8.30
Community Transport Level 2 HCP	N	\$8.30
Community Transport Level 3 HCP	N	\$10.40
Community Transport Level 4 HCP	N	\$10.40
Delivered Meals Level 1 HCP	N	\$9.20
Delivered Meals Level 2 HCP	N	\$9.20
Delivered Meals Level 3 HCP	N	\$12.00
Delivered Meals Level 4 HCP	N	\$16.60

Name	GST	Year 21/22 Fee (incl. GST)
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Recreation

Sporting Reserves & Parks

Bond – Casual Hire Buildings	N	\$500.00
Building Cleaning	Y	\$113.50
Personal Training Permit (Annual)	Y	\$428.00
Personal Training Permits (6 months)	Y	\$266.00
Personal Training Permit (3 months)	Y	\$160.00

Casual Hire

Cricket Finals – Hard Wickets	Y	\$128.00
Cricket Finals – Turf Wickets	Y	\$303.00
Reserve Hire – Commercial Promotions Event	Y	\$495.00
Reserve Hire – with power	Y	\$112.00
Reserve Hire and Marquee/Tent	Y	\$170.00

Altona Beach Pavilion

Commercial Hire (Per hour)	Y	\$75.00
Community Hire (Per hour)	Y	\$38.00

Keys

Bond – Reserve Keys	N	Various
Extra Keys Cut	Y	\$56.00

Newport Park Athletics Facility

Meeting Rooms

Meeting Rooms – Commercial Hire (Minimum 3 hour daytime access)	Y	\$191.50
Meeting Rooms – Commercial Hire (Minimum 4 hour evening access)	Y	\$436.00
Meeting Rooms – Commercial Hire (6 hour daytime access)	Y	\$383.00
Meeting Rooms – Commercial Hire (Additional fee to access both rooms)	Y	\$85.00
Meeting Rooms – School Hire (Minimum 3 hour daytime access)	Y	\$112.00
Meeting Rooms – School Hire (Minimum 4 hour evening access)	Y	\$292.50
Meeting Rooms – School Hire (6 hour daytime access)	Y	\$330.00
Meeting Rooms – School Hire (Additional fee to access both rooms)	Y	\$59.00

Track

Track – Casual Access via Newport Recreation Centre	Y	\$3.20
Track – Club / School Training	Y	\$101.00

Name	GST	Year 21/22 Fee (incl. GST)
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Track [continued]

Track – Event	Y	\$542.00
Track – Schools within municipality	Y	\$335.00
Track – Schools not within municipality	Y	\$471.00
Track – Tertiary Institutions	Y	\$160.00

Active Hall – Laverton

Community Hire (Per hour)	Y	\$26.00
Commercial Hire (Per hour)	Y	\$49.00

Parks

Reserves & Parks – Weddings

Newport Lakes

Photos	Y	\$231.00
Wedding Ceremony – resident rate	Y	\$263.50
Wedding Ceremony – non-resident rate	Y	\$351.00

Williamstown Botanic Garden & Commonwealth Reserve

Photos	Y	\$241.50
Wedding Ceremony – resident rate	Y	\$297.50
Wedding Ceremony – non-resident rate	Y	\$441.00

Capital Works & Assets

Subdivision (Fees) Regulation 2016

Engineering Plan Checking fee for private developer works = 0.75% cost to the construction works	N	Statutory
Engineering Supervision fee for private developer works = 2.5% cost of the construction works	N	Statutory

Legal Point of Discharge

legal point of discharge	N	\$144.70
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Onsite Stormwater Detention Review

Onsite Stormwater detention review for developers	N	\$300.00
Onsite Detention inspection for developers	N	\$150.00

Name	GST	Year 21/22 Fee (incl. GST)
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Traffic Count Information

Information	Y	\$88.00
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Capital Works & Assets Permit Fees Associates with Road Management Act 2004

Consent for Works on Road Reserve

Reinstatement bond (Service Authorities exempt) – Other road opening	N	\$630.00
Reinstatement bond (Service Authorities exempt) – Vehicle crossing	N	\$630.00
Works area under 8.5sqm, not on roadway, pathway	N	\$89.00
Works area over 8.5sqm, speed under than 50km/h, not on roadway, pathway	N	\$89.00
Works area over 8.5sqm, speed under than 50km/h, on roadway, pathway	N	\$359.00
Works area under 8.5sqm, on roadway, pathway	N	\$142.00
Works area over 8.5sqm, speed more than 50km/h, not on roadway, pathway	N	\$359.00
Works area over 8.5sqm, speed more than 50km/h, on roadway, pathway	N	\$660.00

Permit Fees Associates with Local Law No.2

Rock blasting	N	POA
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Footpath Crossing – Initial Inspection Fee

Bond	N	Various Min. Fee: \$630.00
Initial inspection fee	N	\$160.00

Road Occupation

Permit fee	N	\$160.00
Road Occupation – additional charge (per sq meter, per week)	N	\$4.20

Bin/Skip Permits

Commercial (including building works) – per week	N	\$154.50
plus Per day thereafter	N	\$77.50
Residential (household and garden bulk rubbish) – 3 days	N	\$77.50
plus Per day thereafter	N	\$39.50

Hard Waste Collection

Secondary hard waste collection	N	\$77.25
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Name	GST	Year 21/22 Fee (incl. GST)
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Town Planning Department

Town Planning Applications Fees

Class 1. Change of Use Only	N	\$1,295.00
Class 2. \$0 – \$10,000	N	\$196.00
Class 3. \$10,000 – \$100,000	N	\$617.00
Class 4. \$100,000 – \$500,000	N	\$1,265.00
Class 5. \$500,000 – \$1,000,000	N	\$1,365.00
Class 6. \$1,000,000 – \$2,000,000	N	\$1,465.00
Class 7. \$0 – \$10,000	N	\$196.00
Class 8. \$10,000 or more	N	\$421.00
Class 9. To subdivide or consolidate land	N	\$196.00
Class 9: VicSmart: To subdivide or consolidate land	N	\$196.00
Class 10. \$0 – \$10,000	N	\$1,125.00
Class 11. \$100,000 – \$1,000,000	N	\$1,520.00
Class 12. \$1,000,000 – \$5,000,000	N	\$3,345.00
Class 13. \$5,000,000 – \$15,000,000	N	\$8,525.00
Class 14. \$10,000,000 – \$50,000,000	N	\$25,130.00
Class 15. \$50,000,000 or more	N	\$56,485.00
Class 16: Subdivide existing building	N	\$1,295.00
Class 17: Subdivide land into two lots (other than VicSmart)	N	\$1,295.00
Class 18: Realignment of common boundary between lots or consolidate lots	N	\$1,295.00
Class 19: Subdivide land	N	\$1,295.00
Class 20: a) Create, vary or remove restriction within the meaning of the Subdivision Act 1988; or	N	\$1,295.00
Class 20: b) create or remove a right of way: or	N	\$1,295.00
Class 20: c) create, vary, or remove an easement other than a right of way; or	N	\$1,295.00
Class 20: d) vary, remove condition in nature of an easement (other than a right of way) in Crown grant.	N	\$1,295.00
Class 21: A permit not otherwise provided for in the regulation	N	\$1,295.00
Alteration of a Plan	N	\$109.00
Amendment of Certified Plan	N	\$138.00
Certification for Subdivision	N	\$171.50

Amended Plans And Permits

1. To amend a permit if that amendment is to change the use only.	N	\$1,295.00
2. To amend a permit (other than a permit to develop land or to use or develop land or to undertake development ancillary to the use of the land for a single dwelling per lot) to:	N	\$1,295.00
Class 3. \$0 – \$10,000	N	\$196.00
Class 4. \$10,000 – \$100,000	N	\$617.00
Class 5. \$100,000 – \$500,000	N	\$1,265.00
Class 6. \$500,000 – \$2,000,000	N	\$1,365.00
Class 7. \$0 – \$10,000	N	\$196.00
Class 8. \$10,000 or more	N	\$421.00

Name	GST	Year 21/22 Fee (incl. GST)
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Amended Plans And Permits [continued]

Class 9. To subdivide or consolidate land	N	\$196.00
Class 10. \$0 – \$100,000	N	\$1,125.00
Class 11. \$100,000 – \$1,000,000	N	\$1,520.00
Class 12. \$1,000,000 or more	N	\$3,345.00
Class 13 – 15. Subdivision of land of two lots, an existing building, or boundary realignment or consolidation (other than Vic Smart)	N	\$1,295.00
Class 16. Subdivide land into more than two lots (per 100 lots created)	N	\$1,295.00
Class 17. To a) Create, vary or remove restriction within the meaning of the Subdivision Act 1988; or	N	\$1,295.00
Class 17: b) create or remove a right of way: or	N	\$1,295.00
Class 17: c) create, vary, or remove an easement other than a right of way; or	N	\$1,295.00
Class 17: d) vary, remove condition in nature of an easement (other than a right of way) in Crown grant.	N	\$1,295.00
Class 18. A permit not otherwise provided in the regulation	N	\$1,295.00
Class 9. VicSmart: to subdivide or consolidate land	N	\$196.00

Planning Scheme Amendments

Stage 1 considering a request	N	\$2,990.00
Stage 2 considering submissions and referral to a panel – up to 10 submissions	N	\$14,810.00
Stage 2 considering submissions and referral to a panel – 11 to 20 submissions	N	\$29,590.00
Stage 2 considering submissions and referral to a panel – exceeding 20 submissions	N	\$39,555.00
Stage 3 adopting an amendment	N	\$472.00
Stage 4 Consider a request to approve by Minister (paid to Minister)	N	\$472.00
Request to amend a planning scheme – other fees (panel costs and exhibition of amendments) Various	N	Various

General Enquiry Letters

General Enquiry Other	Y	\$102.00
Commercial	N	\$170.00
Residential	N	\$135.00
Residential (Preliminary assessment of proposed unit applications)	N	\$273.50

Advertising

Public Notice Letter by Mail (1-5 letters)	N	\$60.00
Public Notice Letter by Mail (6-10 letters)	N	\$91.50
Sign on site	N	\$190.00
Additional sign on site	N	\$39.50
Additional charge to cover more extensive advertising (per address)	N	\$7.90
Advertising (public notice)	N	\$625.00
Financial year from 1 July 2019 to June 2020 Town Planning Department Additional Tasks	N	\$148.50

Name	GST	Year 21/22 Fee (incl. GST)
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Additional Tasks

Extension of time – First request	N	\$273.50
Extension of time – Second request	N	\$408.00
Extension of time – Third and subsequent requests	N	\$536.00
Secondary Consent (1 dwelling – includes dwelling extensions and alterations)	N	\$361.00
Secondary Consent 2-4 dwellings	N	\$515.00
Secondary Consent 5 + dwellings	N	\$721.00
Secondary Consent – Commercial Industrial	N	\$824.00
Secondary Consent – Related to Enforcement	N	\$824.00
Secondary Consent – Mixed Use	N	\$824.00
Secondary Consent – VicSmart or Subdivision	N	\$209.00

Other Charges and Income

Planning Infringement Notice	N	Various
S173 Payments	N	Various
Landscaping Bond (per dwelling, tenancy or warehouse)	N	Various
Engineering Bonds	N	Various
Cash in Lieu of Car parking	N	Various
Open Space Contributions	N	Various
Developer Contribution Under Scheme	N	Various

Building Department

Domestic – Building Permits

Single Dwelling (single storey)	Y	\$1,442.00
Single Dwelling over 250sq metres = \$value / 150 (Minimum)	Y	POA Min. Fee: \$1,272.73
Two Units (single storey)	Y	\$2,657.00
Two Units (two storey)	Y	\$2,885.00
Three Units or more (single storey) – Minimum fee	Y	\$3,555.00
Three Units or more	Y	POA Min. Fee: \$3,136.36

Dwelling additions and alterations

For building works up to \$50,000 in value	Y	\$1,050.60
For building works more than \$50,000 in value	Y	\$1,340.00

Name	GST	Year 21/22 Fee (incl. GST)
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Other

Shed, garages, carports, verandas or pergola	Y	\$721.00
Shed, garages, carports, verandas or pergola (multiple)	Y	\$1,174.00
Swimming pools (above ground)	Y	\$721.00
Swimming pools (in ground)	Y	\$1,065.00
Fences (including pool barriers)	Y	\$464.00
Pool Barrier inspection – initial	Y	\$280.00
Pool Barrier inspection – follow-up	Y	\$120.00
Reblocking and underpinning	Y	\$721.00
Demolitions (Dwellings)	Y	\$1,051.00
Demolitions (Outbuildings)	Y	\$721.00

Industrial and Commercial – Building Permits

Amendment to Occupancy Permit	Y	\$649.00
Shop fronts and fitouts	Y	\$1,395.00
For building works up to \$50,000 in value	Y	\$1,395.00
For building works more than \$50,000 in value	Y	POA Min. Fee: \$1,227.27
Demolition	Y	POA Min. Fee: \$1,227.27

Other Fees

Variations to Existing Permits (Domestic)	Y	\$105.50
Variations to Existing Permits (Industrial and Commercial)	Y	\$159.00
Extension of time to building permit – Domestic	Y	\$160.00
Extension of time to building permit – Industrial and Commercial	Y	\$351.00
Additional Building Inspection (Mon to Fri)	Y	\$149.50
Additional Inspections outside business hours (Week Days)	Y	\$376.00
Additional Building Inspection – Saturday morning	Y	\$376.00
Lodgement fee (all permits)	N	Statutory
State Government Levy (0.128% of construction cost) – all permits >\$10,000	N	Statutory, construction cost > \$10,000
Property information request	N	Statutory Max \$48.10
Council report and consent	N	Statutory Max. \$296.00
Legal agreement to build over easement	N	\$463.50
Copies of plans/documents – Domestic	N	\$130.00
Copies of plans/documents – Residential Multi-unit and Commercial	N	\$247.20

Name	GST	Year 21/22 Fee (incl. GST)
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Other Fees [continued]

Place of public entertainment – occupancy permit	N	\$750.00
Siting of temporary structures	N	\$310.00
Swimming pool certificates	N	\$21.00
Hoarding Permits – Minimum charge	N	Statutory Max. \$301.00

Photocopying (Town Planning and Building)

Photocopying

This fee relates to the provision of information stored on council's database or in council's records. GST will be added to the fee if it is related to a customer copying his or her own information / documents they bring in for the purposes of copying

A0	N	\$14.40
A1	N	\$9.90
A2	N	\$7.90
A3	N	\$6.80
A4	N	\$2.20
Planning Permit	N	\$24.00

Planning Register

Per month	N	\$97.00
Per year	N	\$821.00

Arts and Events

Location Filming

Parking only on Council land – per vehicle	N	\$33.00
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Feature Films & Advertising Commercials

Daily – First day	N	\$888.00
Daily – subsequent days	N	\$524.00
Half Day (up to 5 hours) – first day	N	\$524.00
Half Day (up to 5 hours) – subsequent days	N	\$321.00

Television Productions, Low & Medium Budget

Daily – First day (films, telemovies)	N	\$703.00
Daily – subsequent days (films, telemovies)	N	\$351.00
Half Day (up to 5 hours) – first day	N	\$351.00

Name	GST	Year 21/22 Fee (incl. GST)
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Television Productions, Low & Medium Budget [continued]

Half Day (up to 5 hours) – subsequent days (films, telemovies)	N	\$180.00
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Commercial Stills Photography

Daily	N	\$425.00
Half Day (up to 5 hours)	N	\$277.50

Events

Community Signboards	N	\$45.00
Event Permit – Level 1	N	\$165.00
Event Permit – Level 2	N	\$312.00
Event Permit – Level 3	N	\$600.00

Markets

Craft Market & Farmers Market	N	\$627.00
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Circus

Bond for events with carnivals or other high impacts	N	\$1,000.00
Circus Bond	N	\$5,000.00
Per performance day	N	\$342.00
Per non performance day	N	\$258.50

Laverton Community Hub

Bond	N	\$550.00
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Other

Insurance	Y	\$35.50
Fire Brigade Call Out – As billed by MFB	N	At cost
Additional Staffing – If required	Y	\$75.00
Cleaning Charge – If required	Y	\$150.00
Lost Swipe Card	Y	\$50.00
Rubbish Removal – Left Behind	Y	\$100.00
Rubbish Removal – Pre-arranged	Y	\$50.00
Security Call Out	Y	\$150.00

Classroom 1

Per hour – Commercial	Y	\$34.00
Per hour – Community	Y	\$24.00

Name	GST	Year 21/22 Fee (incl. GST)
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Classroom 1 [continued]

Per hour – Community Access	Y	\$7.50
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Classroom 2

Per hour – Commercial	Y	\$34.00
Per hour – Community	Y	\$24.00
Per hour – Community Access	Y	\$7.50

Classroom 3

Per hour – Commercial	Y	\$25.00
Per hour – Community	Y	\$16.50
Per hour – Community Access	Y	\$6.50

Classroom 4

Per hour – Commercial	Y	\$25.00
Per hour – Community	Y	\$16.00
Per hour – Community Access	Y	\$6.50

Function Room

Per hour – Commercial	Y	\$179.00
Per hour – Community	Y	\$119.00
Per hour – Community Access	Y	\$30.00

Meeting Room 1

Per hour – Commercial	Y	\$25.00
Per hour – Community	Y	\$16.00
Per hour – Community Access	Y	\$6.50

Multipurpose Room 1

Per hour – Commercial	Y	\$45.50
Per hour – Community	Y	\$32.00
Per hour – Community Access	Y	\$9.00

Multipurpose Room 2

Per hour – Commercial	Y	\$45.50
Per hour – Community	Y	\$32.00
Per hour – Community Access	Y	\$9.00

Name	GST	Year 21/22 Fee (incl. GST)
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Multipurpose Room 1 and 2

Per hour – Commercial	Y	\$82.50
Per hour – Community	Y	\$57.50
Per hour – Community Access	Y	\$14.00

Offices

Per hour – Commercial	Y	\$12.00
Per hour – Community	Y	\$8.80
Per hour – Community Access	Y	\$4.50

Recreation Room

Per hour – Commercial	Y	\$54.50
Per hour – Community	Y	\$38.00
Per hour – Community Access	Y	\$10.00

Training Kitchen (with function room hire)

Per hour – Commercial	Y	\$23.00
Per hour – Community	Y	\$16.49
Per hour – Community Access	Y	\$5.00

Training Kitchen (without function room hire)

Per hour – Commercial	Y	\$72.50
Per hour – Community	Y	\$37.00

Newport Community Hub

Other

Insurance	Y	\$35.50
Fire Brigade Call Out – As billed by MFB	N	At cost
Additional Staffing – If required	Y	\$75.00
Cleaning Charge – If required	Y	\$150.00
Lost Swipe Card	Y	\$50.00
Rubbish Removal – Left Behind	Y	\$100.00
Rubbish Removal – Pre-arranged	Y	\$50.00
Security Call Out	Y	\$150.00

Community Kitchen

Per hour – Commercial	Y	\$34.00
Per hour – Not for profit	Y	\$24.00

Name	GST	Year 21/22 Fee (incl. GST)
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Control Room / Editing Suite

Per hour – Commercial	Y	\$25.00
Per hour – Not for profit	Y	\$16.00
Per hour – Youth / Community Access	Y	\$8.00

Courtyard and BBQ

Per hour – Commercial	Y	\$34.00
Per hour – Not for profit	Y	\$24.00

Equipment Hire

Per hour – Commercial	Y	\$25.00
Per hour – Not for profit	Y	\$16.00
Per hour – Youth / Community Access	Y	\$8.00

Function Room

Per hour – Private Functions	Y	\$88.50
Per hour – Commercial	Y	\$52.50
Per hour – Community Access	Y	\$11.20
Per hour – Not for profit	Y	\$38.50

Program Room 1

Per hour – Private Functions	Y	\$88.50
Per hour – Commercial	Y	\$54.50
Per hour – Community Access	Y	\$11.40
Per hour – Not for profit	Y	\$38.00

Program Room 2

Per hour – Private Functions	Y	\$88.50
Per hour – Commercial	Y	\$54.50
Per hour – Community Access	Y	\$11.40
Per hour – Not for profit	Y	\$38.00

Program Room 1 and 2

Per hour – Private Functions	Y	\$122.00
Per hour – Commercial	Y	\$108.00
Per hour – Community Access	Y	\$22.00
Per hour – Not for profit	Y	\$72.00

Name	GST	Year 21/22 Fee (incl. GST)
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Program Room 3

Per hour – Commercial	Y	\$34.00
Per hour – Community Access	Y	\$8.30
Per hour – Not for profit	Y	\$24.00

Program Room 4

Per hour – Commercial	Y	\$46.00
Per hour – Community Access	Y	\$11.40
Per hour – Not for profit	Y	\$32.00

Office 1

Per hour – Commercial	Y	\$25.00
Per hour – Not for profit	Y	\$16.60

Office 2

Per hour – Commercial	Y	\$25.00
Per hour – Not for profit	Y	\$16.20

Office 3

Per hour – Commercial	Y	\$25.00
Per hour – Not for profit	Y	\$16.60

Recording Studio

Per hour – Commercial	Y	\$34.00
Per hour – Not for profit	Y	\$23.00
Per hour – Youth / Community Access	Y	\$11.00

Recording Suite (studio & editing suite)

Per hour – Commercial	Y	\$53.50
Per hour – Community Access	Y	\$11.00
Per hour – Not for profit	Y	\$36.50

Seabrook Community Centre

Bond – Centre	N	\$300.00
Bond – Cottage	N	\$200.00

Name	GST	Year 21/22 Fee (incl. GST)
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Other

Insurance	Y	\$35.50
Non-return of leads and jacks associated with use of AV equipment	Y	At cost
Fire Brigade Call Out – As billed by MFB	N	At cost
Additional Staffing – If required per hour/subject to availability – Per Hour	Y	\$75.00
Cleaning Charge – If required	Y	\$150.00
Lost Swipe Card	Y	\$50.00
Rubbish Removal – Left Behind	Y	\$100.00
Security Call Out	Y	\$150.00
Centre left unlocked/unarmed	Y	\$150.00
Annual storage charge – by prior arrangement/subject to availability	Y	\$230.00
Furniture/equipment/storage charge-if not returned/stored correctly	Y	\$60.00
Use outside agreed/hired hours (before or after) – Per Hour	Y	\$60.00
Use outside venue operating hours (before or after) Per Hour	Y	\$120.00

Multipurpose Room 1 and 2 (with kitchen access)

Per hour – Corporate	Y	\$57.00
Per hour – Casual	Y	\$51.50
Per hour – Regular	Y	\$32.00
Per hour – Not for profit	Y	\$21.00

Multipurpose Room 1 or 2 (with kitchen access)

Per hour – Corporate	Y	\$35.50
Per hour – Casual	Y	\$27.00
Per hour – Regular	Y	\$25.80
Per hour – Not for profit	Y	\$12.00

Consulting Room

Per hour – Corporate	Y	\$37.10
Per hour – Casual	Y	\$28.00
Per hour – Regular	Y	\$22.00
Per hour – Not for profit	Y	\$11.00

Cottage

Per hour – Corporate	Y	\$29.10
Per hour – Regular	Y	\$17.50
Per hour – Casual	Y	\$24.00
Per hour – Not for profit	Y	\$11.00

Name	GST	Year 21/22 Fee (incl. GST)
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Calendar year from 1 January to 31 December

Altona Theatre Hire

Bond	N	\$500.00
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Rehearsal / Bump In – Monday to Friday

Commercial / Professional – Hourly rate	Y	\$132.00
Community Rate (located within HBCC) – Hourly rate	Y	\$85.50
Community Rate (outside HBCC) – Hourly rate	Y	\$99.00

Rehearsal / Bump In – Saturday, Sunday and Public Holidays

Commercial / Professional – Hourly rate	Y	\$148.50
Community Rate (located within HBCC) – Hourly rate	Y	\$97.00
Community Rate (outside HBCC) – Hourly rate	Y	\$111.50

Performance – Monday to Friday

Commercial / Professional – Hourly rate	Y	\$379.00
Community Rate (located within HBCC) – Hourly rate	Y	\$238.96
Community Rate (outside HBCC) – Hourly rate	Y	\$282.50

Performance – Saturday, Sunday and Public Holidays

Commercial / Professional – Hourly rate	Y	\$504.00
Community Rate (located within HBCC) – Hourly rate	Y	\$324.00
Community Rate (outside HBCC) – Hourly rate	Y	\$379.00

Old Laverton School Hire

Bond (includes key)	N	\$300.00
Commercial/Professional – Per hour rate	Y	\$60.00
Community Rate (located outside HBCC) – Per hour rate	Y	\$35.00
Community rate (located within HBCC) – Per hour rate	Y	\$30.00

Williamstown Town Hall Hire

Bond	N	\$500.00
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Main Ballroom (Includes Supper Room) – Monday – Friday

Commercial/Private – 12 hours	Y	\$3,195.00
Community Rate (located outside HBCC) – 12 hours	Y	\$2,395.00
Community Rate (located within HBCC) 12 hours	Y	\$2,080.00

Name	GST	Year 21/22 Fee (incl. GST)
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Main Ballroom (Includes Supper Room) – Saturday Sunday and Public Holidays

Commercial/Private – 12 hours	Y	\$3,555.00
Community Rate (located outside HBCC) – 12 hours	Y	\$2,670.00
Community Rate (located within HBCC) – 12 hours	Y	\$2,315.00

Main Ballroom (Includes Supper Room) – Additional Charges

Balcony	Y	\$285.00
Commercial Kitchen	Y	\$373.00

Supper Room Only – Monday – Friday

Commercial/Private – 12 hours	Y	\$2,335.00
Community Rate (located outside HBCC) – 12 hours	Y	\$1,750.00
Community Rate (located within HBCC) – 12 hours	Y	\$1,520.00

Supper Room Only – Saturday, Sunday and Public Holidays

Commercial/Private – 12 hours	Y	\$2,540.00
Community Rate (located Outside HBCC) – 12 hours	Y	\$1,910.00
Community Rate (located within HBCC) – 12 hours	Y	\$1,655.00

Former Council Chamber – Monday – Friday

Flagfall	Y	\$100.00
Commercial/private	Y	\$75.00
Community Rate (located outside HBCC)	Y	\$45.00
Community Rate (located within HBCC)	Y	\$38.00

Former Council Chamber – Saturday, Sunday and Public Holidays

Flagfall	Y	\$100.00
Commercial/Private – 3 hours	Y	\$300.00
Community Rate (located outside HBCC) – 3 hours	Y	\$165.00
Community Rate (located within HBCC) – 3 hours	Y	\$150.00

Meeting Rooms – Monday – Friday

Flagfall	Y	\$50.00
Commercial/Private	Y	\$50.00
Community Rate (located outside HBCC)	Y	\$30.00
Community Rate (located within HBCC)	Y	\$20.00

Name	GST	Year 21/22 Fee (incl. GST)
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Meeting Rooms – Saturday, Sunday and Public Holidays

Flagfall	Y	\$50.00
Commercial/Private – 3 hours	Y	\$180.00
Community Rate (located outside HBCC) – 3hours	Y	\$120.00
Community Rate (located within HBCC) – 3 hours	Y	\$90.00