

Unconfirmed Minutes,
which are to be
confirmed at the
Council Meeting on
27 May 2025.

Council Meeting Minutes

29 April 2025

Council Chamber
Hobsons Bay Civic Centre
115 Civic Parade, Altona

**HOBSONS
BAY CITY
COUNCIL**



OUR MISSION

We will listen, engage and work with our community to plan, deliver and advocate for Hobsons Bay to secure a happy, healthy, fair and sustainable future for all.

OUR VALUES

Respectful
Community driven and focused
Trusted and reliable
Efficient and responsible
Bold and innovative
Accountable and transparent
Recognised

Council acknowledges the Bunurong People of the Kulin Nation as the Traditional Owners of these municipal lands and waterways, and pay our respects to Elders past and present.

CONDUCT OF COUNCIL MEETINGS

Meetings of Hobsons Bay City Council are to be conducted in accordance with Council's Governance Rules, which can be viewed at:

<https://www.hobsonsbay.vic.gov.au/Council/About-Council/Governance/Governance-Rules>

Members of the public attending Council meetings must abide by the standards of behaviour set out in section 13.3 of the Governance Rules. Any person engaging in disruptive or disorderly behaviour may be required by the Chairperson to leave the meeting in accordance with the Governance Rules.

Chairperson:

Cr Daria Kellander (Mayor)

Altona Ward

Councillors:

Cr Rayane Hawli (Deputy Mayor)

Altona North Ward

Cr Diana Grima

Altona Meadows Ward

Cr Paddy Keys-Macpherson

Laverton Ward

Cr Kristin Bishop

Spotswood Ward

Cr Lisa Bentley

Williamstown Ward

Cr Michael Disbury

Williamstown North Ward

Kerry Thompson
Acting Chief Executive Officer
Hobsons Bay City Council

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Minutes of the Council Meeting held on 29 April 2025 at 7.00pm.

Present

Chairperson

Cr Daria Kellander (Mayor)	Altona Ward
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Councillors

Cr Rayane Hawli (Deputy Mayor)	Altona North Ward
Cr Diana Grima	Altona Meadows Ward
Cr Paddy Keys-Macpherson	Laverton Ward
Cr Kristin Bishop	Spotswood Ward
Cr Lisa Bentley	Williamstown Ward
Cr Michael Disbury	Williamstown North Ward

Officers

Ms Kerry Thompson	Acting Chief Executive Officer
Ms Ingrid Bishop	Acting Director Corporate Services
Ms Rachel Lunn	Director Sustainable Communities
Mr Matthew Irving	Director Infrastructure and City Services
Mr Leonard Jenner	Acting Manager Corporate Integrity
Ms Christine Maule	Governance Officer
Miss Jessica Maunder	Proof Reading Officer and Minute Secretary

1 Council Welcome and Acknowledgement

The Chairperson welcomed members of the public, noting the attendance of former mayors Sandra Wilson and Peter Hemphill, and acknowledged the Bunurong People of the Kulin Nation as the Traditional Owners of these municipal lands and waterways.

2 Apologies

The Chairperson called for apologies received from Councillors who are unable to attend this meeting.

Nil

3 Disclosure of Interest

In accordance with sections 127 and 128 of the *Local Government Act 2020* Councillors and staff are required to disclose a general or material conflict of interest. A conflict of interest must be disclosed in accordance with rule 15.3 of the Hobsons Bay Governance Rules.

Disclosure must occur immediately before the matter is considered or discussed.

Nil

4 Confirmation of Minutes

Confirmation of the minutes of recent Council Meetings of Hobsons Bay City Council (copies previously circulated).

Recommendation

That Council:

- 1. Confirms the minutes of the Council Meeting of Hobsons Bay City Council held on 25 March 2025.**
- 2. Confirms the confidential minutes of the Council Meeting of Hobsons Bay City Council held on 25 January 2025.**
- 3. Confirms the confidential minutes of the Council Meeting of Hobsons Bay City Council held on 25 February 2025.**
- 4. Confirms the confidential minutes of the Council Meeting of Hobsons Bay City Council held on 25 March 2025.**

Motion

Moved Cr Rayane Hawli, seconded Cr Kristin Bishop:

That Council confirms the minutes of the Council Meeting of Hobsons Bay City Council held on 25 March 2025.

Carried unanimously

Motion

Moved Cr Michael Disbury, seconded Cr Lisa Bentley:

That Council confirms the confidential minutes of the Council Meeting of Hobsons Bay City Council held on 25 January 2025.

Carried

Motion

Moved Cr Rayane Hawli, seconded Cr Paddy Keys-Macpherson:

That Council confirms the confidential minutes of the Council Meeting of Hobsons Bay City Council held on 25 February 2025.

Carried unanimously

Motion

Moved Cr Kristin Bishop, seconded Cr Diana Grima:

That Council confirms the confidential minutes of the Council Meeting of Hobsons Bay City Council held on 25 March 2025.

Carried unanimously

5 Councillor Questions

Laverton Swim and Fitness Centre (Laverton Pool)

Cr Paddy Keys-Macpherson said that Laverton residents are frustrated that the Laverton Pool has not reopened yet, and asked for an update on what the delay was and when residents could expect to know the opening date.

Ingrid Bishop, Acting Director Corporate Services, acknowledged the community feedback regarding the timing of the reopening of the pool, and said that the final contractual matters between Council and the operators are being negotiated in confidence and Council will update the community as soon as these negotiations are finalised.

Tactile crossing markers

Cr Rayane Hawli said that she has been contacted by residents with vision impairment asking why there are no tactile markers at major crossings in Altona North, and asked what the process was for when and where tactile markers are installed to assist vision-impaired people.

Matthew Irving, Director Infrastructure and City Services, said that tactile markers are mainly installed around high pedestrian areas such as activity centres, particularly where Council is accountable but also in some areas managed by the Department of Transport and Planning.

Mr Irving said that there are two mechanisms by which markers may be installed: reactively in response to requests (once assessed by Council officers) or in conjunction with renewal or upgrade works where tactile markings are required in accordance with the *Disability Discrimination Act 1992*.

Cr Hawli said she was concerned that under the system Mr Irving had described, there were crossings that that could remain dangerous for vision-impaired community members for quite some time, and asked what Council can do to mitigate these risks.

Mr Irving suggested that as the Council Plan was being reviewed over the following six months, this would be an ideal time to undertake the strategic work required to change or review the process.

Disability Officer position

Cr Rayane Hawli asked whether Council has or ever had a Disability Officer to liaise with and advocate for people living with disability across Council services and works.

Ingrid Bishop, Acting Director Corporate Services, said that Council previously had a Disability Officer through a fixed term contract position that was externally funded, but the role concluded over a year ago and was not extended.

Cr Hawli asked what the process would be to identify the resources Council would need to fund the position again.

Ms Bishop said that Council would need to complete the disability access and inclusion plan to identify resources and funding streams.

Western Aquatic Centre budget

Cr Michael Disbury referred to a report on the agenda stating that Council officers are recommending that the Western Aquatic Centre be postponed, and asked about the scenario if it were not postponed and if Council decided not to incur any new debt – what would be the likely consequences be to the annual budget, and how would it affect other projects for the next four or five years?

Matthew Irving, Director Infrastructure and City Services, explained that the reason for the recommended pause on the project is the financial viability of the project based on the current cost estimate and the differing operating environment compared to what was envisaged in the original strategy (published in 2018).

Mr Irving said that in the proposed scenario, Council could pursue the delivery of this project through own-source funding via a number of mechanisms including borrowings, reduction in the capital works program and or cutting of Council services, and the amount of funding needed would likely require all three. He outlined some of the impacts that this could have – reduction in investment in other capital works projects would likely have Council reducing expenditure in core renewal programmes and potentially widening its current asset gap. However, this would require scenario modelling to understand all the implications, and he said that this was recommended to occur as part of the review which officers had recommended in the upcoming report.

6 Public Question Time

Jodi Martin

Q Can you please provide a full list of delivered actions for the Better Places program in Altona Meadows and Seabrook as well as any other planned and committed to future works?

A Within the Better Places Seabrook and Altona Meadows place guide, six projects and a range of sub-projects were identified. To date, delivery of priorities has included an upgrade to the Alma Avenue play space, gateway clean-ups and planting throughout Altona Meadows, four streets defined as "green streets" and activation events at Homestead Run Reserve. Community consultation has commenced for designs of the MainLines Project, and Alma Avenue village upgrades will occur later in 2025. Ongoing projects include the implementation of the Local Area Movement Plan and tree planting around the precinct.

Gordon Lescinsky

Q As illegal dumping at Burns Rd estate appears to be increasing, and apparently involves large-scale loads of rubbish, it may mean that Burns Rd has acquired a reputation as a convenient and low risk destination for a wide range of dumpers. Given that possibility, what action is Council planning to take to reverse or halt the trend, and will Council expedite or give urgent priority to such action?

A Council is aware of issues relating to dumped rubbish at the estate. Council officers proactively monitor the site for illegal dumped rubbish, undertake regular inspections and collection. Under the current Environmental Protection Act, the responsibility to remove this rubbish should fall to the individual property owners; however, this is logistically complex given the multiple parcels of lands and property owners involved. As such, Council will continue to collect any dumped rubbish to ensure amenity and protection is provided across the site. Council has also notified the EPA of the issue in attempt of addressing it long term.

Q It would appear that rubbish dumping at Burns Rd estate also destroys legally protected native vegetation that Council is seeking to safeguard via planning and management. What actions is Council prepared to take to remove the extensive informal tip-site at Burns Rd to prevent permanent destruction of the protected habitat.

A Council is concurrently investigating longer term solutions to mitigate dumping (e.g. structures/barriers to prohibit access to the estate). Council will work collaboratively with property owners on any proposed permanent solutions that will seek to prevent future dumping from occurring. Council is also considering future strategic land use planning work around environmental significance across the City as resources need to be focused on protecting the highest environmental habitats across Hobsons Bay.

Julie White

- Q At the Council meeting on 25 March 2025, Acting Chief Executive Officer, Ms Thompson, answered a question from Cr Hawli that there will be a review of Council's Procurement Policy and that human rights will be considered as part of this review. Will this review ensure that contractors and service providers engaged by Council (including those providers leasing Council-owned premises to operate services, such as aquatic and fitness centre operators) are expressly required to comply with equal opportunity laws in carrying out the services and must show ongoing evidence that they comply with their positive duty to prevent discrimination, such as evidence of regular anti-discrimination training of management and staff and equal opportunity policy reviews.**
- A Officers are in the early stages of reviewing the Procurement Policy and human rights considerations will form part of this process. The review is intended to address compliance with equal opportunity laws, although it is too early to define the specific details.
- Q In further answer to the question by Cr Hawli on 25 March 2025, the Acting Director of Corporate Services, Ms Bishop, answered that the review of the Procurement Policy would include promotion of equity, diversity and equal opportunity. Will Council be reviewing its policies and processes more broadly given that, for example, Hobsons Bay Council, unlike other Victorian councils, does not currently have a specific Disability Action Plan, Disability Access Officer or Disability Advisory Group to ensure Council is complying with its positive duty to prevent discrimination under equal opportunity laws.**
- A Council is aware of the importance of equity and inclusion across all operations and we recognise that while some other Victorian councils have dedicated plans and structures in place, we will continue to explore opportunities to strengthen our approach in these areas. The procurement policy review will help lay a foundation to ensure that suppliers and contractors working with Council uphold values of equity and non-discrimination.
- Q In light of the proposed review of the Council's Aquatic Strategy and the delays to the reopening of the Laverton Swim and Fitness Centre, will Council undertake a review of the contractual and leasing arrangements with regard to community access and reasonable operating hours of the aquatic facilities at BayFit Leisure Centre, which currently appear to be significantly limited compared to aquatic facilities in council-owned premises in other areas of Melbourne?**
- A BlueFit currently has a lease in place up until 2032 which includes a requirement for operating hours within set parameters. Current operating hours are within these parameters and no changes are forecast at this time.

John O'Hagan

Q Council's Industrial Land Management Strategy (ILMS) informs the land-use planning framework implemented from time to time in periodic planning scheme amendments. Last year, Council stated on its website that its draft ILMS 2023-2038 would need to be reviewed in the light of recent developments including: the permanent closure of petrochemical facilities; the state government's requirement for over 30,000 new dwellings in Hobson's Bay by 2051; and the change in zoning laws that protects existing use rights from being extinguished. In the light of these developments, as part of the upcoming planning scheme amendment process, will Council recommend to the State government that some land currently zoned industrial be rezoned for uses that include residential use?

Q When is the new draft ILMS 2023-2038 expected to be brought before Council for consideration?

A At the 25 March 2025 Council meeting, [the Director Sustainable Communities] answered some questions around Council's strategy and resourcing for all of its new land use and strategic work over the next four years, which Council intended to respond to Plan for Victoria, which came out about eight weeks ago. So now that we have that final work that has been acted by the state government, we're working on working through what needs to happen in what order and what studies, if any, need to be reviewed to respond to that. So the previous work on what we call the ILMS, which is the Industrial and Commercial Land Management Strategy as well as all the other land uses such as housing, as your question raises, need a refresh. So everything needs to be looked at together so that we make sure that the land works.

There isn't a fixed date for the review of the ILMS at the moment because it needs to be done in conjunction with anything else, but as [the Director Sustainable Communities] mentioned at the last meeting, a report will come to a future Council meeting so that the community can see all the work that needs to be done and what's going to happen in what order. Also, we don't have an amendment on the go at the moment, so we don't have any live planning scheme amendments to do with any industrial or commercial land or any other land because we need to do this strategic work first before we decide if and where we want to change anything.

Andrew Booth

Q What is Council's current timeframe for finalising the Industrial Land Management Strategy and grassland Environment Significance Overlays?

A This question kind of goes with John's question, so I'll say that my answer before stands. We're actually working through what are the strategic pieces of work that we need to do. I think it's fair to say and I've heard the question today about Burns Road and the other environmental significance overlays, we need to work out our resourcing plan for what's the best value and the highest order importance across the city for all the things that we need to do, which will include environmental significance. There isn't a current time frame yet, but that report, along with all the other reports and the time frames for those, will come to a meeting for Council to consider later this year.

Bonnie Gelman

Q Precinct-wide grassland planning in Hobsons Bay offers the best opportunity to identify preferred future grassland reserves, and a mechanism to coordinate offsets and resourcing into those – Are Council officers giving consideration to precinct-wide grassland planning in Hobsons Bay?

A Again, this question kind of goes in line with the other two – that we'll bring something back so that we can see what are the strategies that we're working through and in what order.

We do have some initial work that's been done about certain parts of environmental significance overlays. But as you all know, the environmental significance is really wide across the whole of Hobsons Bay and there's lots of different things to protect: on the coast, in grasslands and trees and lots of different things. So we're making sure that what we bring forward looks at everything we need to do rather than just picking off specific bits, because otherwise we need to look at the whole area together because flora and fauna doesn't just go from one bit to another so we need to make sure that we're being comprehensive about what we want to protect and what's the right controls for them. We've got to look at all the controls about what we can serve and what we protect as well as where we might build new houses and how we make sure that our industrial and commercial land works.

We don't have anything "on the go" to do with grassland planning specifically or an amendment at the moment, but it will be considered in terms of environmental significance and all of those things I just spoke to about in this future report.

7 Petitions and Joint Letters

7.1 Petitions and Joint Letters Received

No petitions or joint letters were received.

7.2 Responses to Petitions and Joint Letters

There were no responses to petitions or joint letters.

8 Business

8.1 Office of the Chief Executive

8.1.1 Chief Executive Officer Employment and Remuneration Committee Policy, Committee Terms of Reference and Recruitment of an Independent Chair

Directorate:	Office of the Chief Executive
Responsible Officer:	Consultant Governance - Special Projects
Reviewer:	Acting Director Corporate Services
Attachments:	<ol style="list-style-type: none">1. CEO Employment and Remuneration Policy 2025 v 1.0 [8.1.1.1 - 14 pages]2. CEO Employment Matters Advisory Committee Terms of Reference 2025 v 1.0 [8.1.1.2 - 9 pages]

Purpose

To establish a revised policy framework supporting Council's management of the end-to-end employment cycle of a new Chief Executive Officer.

Recommendation

That Council:

- 1. Adopts the Chief Executive Officer Employment Policy (Attachment 1) to replace the CEO Employment and Remuneration Policy 2021.**
- 2. Adopts the terms of reference (Attachment 2) which will guide the Employment Matters Committee in the implementation of the new policy and management of the recruitment and performance of the Chief Executive Officer.**
- 3. Maintains the appointment of all Councillors to the renamed Employment Matters Committee formed under the new policy.**
- 4. Notes the resignation of the current Chair of the Employment and Remuneration Committee and authorises the advertisement of the position for a three-year term.**
- 5. Authorises the administration to make necessary editorial and formatting changes to the document before publication.**

Motion

Moved Cr Paddy Keys-Macpherson, seconded Cr Kristin Bishop:

That Council:

- 1. Adopts the Chief Executive Officer Employment Policy (Attachment 1) to replace the CEO Employment and Remuneration Policy 2021.**
- 2. Adopts the terms of reference (Attachment 2) which will guide the Employment Matters Committee in the implementation of the new policy and management of the recruitment and performance of the Chief Executive Officer, with the following correction to a typographical error: at 3.1 in the first sentence replacing the words “Independent Chair” with the words “Chief Executive Officer”.**
- 3. Maintains the appointment of all Councillors to the renamed Employment Matters Committee formed under the new policy.**
- 4. Notes the resignation of the current Chair of the Employment and Remuneration Committee and authorises the advertisement of the position for a three-year term.**
- 5. Authorises the administration to make necessary editorial and formatting changes to the document before publication.**

Carried unanimously

8.2 Corporate Services

8.2.1 Proposed 2025-26 Annual Budget and Revenue and Rating Plan for Exhibition

Directorate:	Corporate Services
Responsible Officer:	Chief Financial Officer
Reviewer:	Acting Director Corporate Services
Attachments:	<ol style="list-style-type: none">1. Proposed Annual Budget 2025-26 [8.2.1.1 - 121 pages]2. Proposed Revenue and Rating Plan 2025-2029 [8.2.1.2 - 35 pages]

Purpose

To present to Council the Proposed Annual Budget 2025-26 (Attachment 1) in accordance with section 94 of the *Local Government Act 2020* and the Proposed Revenue and Rating Plan 2025-26 to 2028-29 (Attachment 2) in accordance with section 93 of the *Local Government Act 2020*.

Motion

Moved Cr Kristin Bishop, seconded Cr Michael Disbury:

That Council:

1. Endorses the Proposed Annual Budget 2025-26 to be placed on public exhibition until 21 May 2025.
2. Endorses the Proposed Revenue and Rating Plan 2025-26 to 2028-29 to be placed on public exhibition until 21 May 2025.
3. Authorises the Acting Chief Executive Officer to:
 - a. Give public notice of the preparation of the Proposed Annual Budget 2025-26 and Proposed Revenue and Rating Plan 2025-26 to 2028-29.
 - b. Make available for public inspection the information required by regulations 7 and 8 of the Local Government (Planning and Reporting) Regulations 2020.

Carried unanimously

8.2.2 Proposed Hobsons Bay Council Plan 2025-29 Deliberative Community Engagement Model

Directorate: Corporate Services
Responsible Officer: Acting Manager Corporate Integrity
Reviewer: Acting Director Corporate Services
Attachments: Nil

Purpose

To provide Council with the proposed draft deliberative community engagement model to support and inform the development of the Hobsons Bay Council Plan 2025-29, including the Community Vision review and the 2025 cycle of the Financial Plan, Asset Plan and Annual Budget. This project also integrates Council's Municipal Health and Wellbeing Plan.

Motion

Moved Cr Diana Grima, seconded Cr Paddy Keys-Macpherson:

That Council adopts the proposed deliberative community engagement model scheduled to commence early May 2025 for the Hobsons Bay Council Plan 2025-29 and other supplementary integrated strategic planning obligations including a review of the Hobsons Bay 2030 Community Vision, facilitated public discussions, public engagement activities and deliberative sessions.

Carried unanimously

8.2.3 Audit and Risk Committee (ARC) Membership Tenure Changes and Approval to Commence Advertising for ARC Chair and Independent Member

Directorate: Corporate Services
Responsible Officer: Acting Manager Corporate Integrity
Reviewer: Acting Director Corporate Services
Attachments: Nil

Purpose

To seek Council's endorsement of:

- a) changes to the tenure of independent members of Council's Audit and Risk Committee; and
- b) advertising for independent members of Council's Audit and Risk Committee.

Motion

Moved Cr Kristin Bishop, seconded Cr Diana Grima:

That Council:

- 1. Commences recruitment for an Independent Chairperson and one additional Independent Member of the Audit and Risk Committee.**
- 2. Extends Lisa Tripodi's tenure on the Audit and Risk Committee to 30 September 2025.**
- 3. Rescinds Council's resolution at the 10 September 2024 Council meeting to appoint Robert Lagaida as an Independent Member of Council's Audit and Risk Committee, noting that Robert Lagaida is yet to commence in this role.**

Carried unanimously

8.2.4 Election Report: 2024 Hobsons Bay City Council General Election

Directorate: Corporate Services
Responsible Officer: Coordinator Governance, Information Management and Privacy
Reviewer: Acting Director Corporate Services
Attachments: Election Report - Hobsons Bay City Council - 2024 LG elections
[8.2.4.1 - 66 pages]

Purpose

To submit to Council the Election Report (Attachment 1) prepared by the Victorian Electoral Commission (VEC) on the 2024 Hobsons Bay City Council general election.

Motion

Moved Cr Michael Disbury, seconded Cr Rayane Hawli:

That Council notes the Election Report provided by the Victorian Electoral Commission for the 2024 Hobsons Bay City Council general election.

Carried unanimously

8.2.5 Memorial Plaque Request: Dr Mary Burbidge

Directorate: Corporate Services
Responsible Officer: Acting Manager Corporate Integrity
Reviewer: Acting Director Corporate Services
Attachments: Nil

Purpose

To consider the installation of a memorial plaque in recognition of the late Dr Mary Burbidge.

Motion

Moved Cr Lisa Bentley, seconded Cr Diana Grima:

That Council, having considered the significant contribution made by the late Dr Mary Burbidge to the Hobsons Bay community:

- 1. Approves the installation of a memorial plaque on an existing rock in the embankment of the Newport Lakes Reserve.**
- 2. Notes that the cost of the memorial plaque will be borne by the applicant.**

Amendment

Moved Cr Paddy Keys-Macpherson, seconded Cr Rayane Hawli:

That point 1 be amended to read: "Approves the installation of a memorial plaque within Newport Lakes Reserve."

Carried unanimously

Substantive Motion

That Council, having considered the significant contribution made by the late Dr Mary Burbidge to the Hobsons Bay community:

- 1. Approves the installation of a memorial plaque within Newport Lakes Reserve.**
- 2. Notes that the cost of the memorial plaque will be borne by the applicant.**

Carried unanimously

8.2.6 S6 Instrument of Delegation - Council to Members of Council Staff

Directorate: Corporate Services
Responsible Officer: Coordinator Governance, Information Management and Privacy
Reviewer: Acting Director Corporate Services
Attachments: S 6 Instrument of Delegation from Council to Members of Council Staff as at 24 April 2025 [8.2.6.1 - 100 pages]

Purpose

To present an updated S6 Instrument of Delegation from Council to members of Council staff under various legislation, following the biannual update provided by Maddocks legal services.

Motion

Moved Cr Kristin Bishop, seconded Cr Paddy Keys-Macpherson:

That Council:

1. In the exercise of the powers conferred by the legislation referred to in the attached Instrument of Delegation, resolves:
 - a. There be delegated to the members of Council staff holding, acting in or performing the duties of the offices or positions referred to in the attached S6 Instrument of Delegation to Members of Council Staff dated 29 April 2025, the powers, duties and functions set out in that Instrument, subject to the conditions and limitations specified in that Instrument (refer Attachment 1).
 - b. The Instrument comes into force immediately upon execution by the Mayor and will remain in force until the Council resolves to vary or revoke it.
 - c. On the coming into force of the S6 Instrument of Delegation, the previous Instrument of delegation (dated 10 September 2024) is revoked.
 - d. The duties and functions set out in the Instrument must be performed, and the powers set out in the Instruments must be executed, in accordance with any guidelines or policies of Council that it may from time to time adopt.

Carried unanimously

8.2.7 Instrument of Appointment and Authorisation - Planning and Environment Act 1987

Directorate: Corporate Services

Responsible Officer: Coordinator Governance, Information Management and Privacy

Reviewer: Director Corporate Services

Attachments:

1. Copy For Revocation - S 11 A Instrument of Appointment and Authorisation dated 10 September 2023
[8.2.7.1 - 3 pages]
2. S11A Instrument of Appointment and Authorisation
[8.2.7.2 - 3 pages]

Purpose

To appoint Council officers as authorised officers pursuant to section 147(4) of the *Planning and Environment Act 1987* and section 313 of the *Local Government Act 2020*.

Motion

Moved Cr Paddy Keys-Macpherson, seconded Cr Kristin Bishop:

That Council, in the exercise of the powers conferred by section 147(4) of the *Planning and Environment Act 1987*, resolves that:

1. The Council officers named in the attached Instrument of Appointment and Authorisation (Attachment 2) be appointed and authorised as set out in the Instrument.
2. The Instrument comes into force immediately upon being signed by the Mayor and remains in force until Council determines to vary or revoke it.
3. On the coming into force of the Instrument, the previous Instrument of Appointment and Authorisation (*Planning and Environment Act 1987*) dated 10 September 2024 (Attachment 1) is revoked.

Carried unanimously

8.3 Sustainable Communities

8.3.1 Extension of Contract 2020.63 for Hard Waste Collection Services

Directorate: Sustainable Communities
Responsible Officer: Manager Strategy, Economy and Sustainability
Reviewer: Director Sustainable Communities
Attachments: Nil

Purpose

To seek Council's approval to extend Contract 2020.63 with Cleanaway Pty Ltd for Hard Waste Collection Services for 12 months.

Motion

Moved Cr Kristin Bishop, seconded Cr Rayane Hawli:

That Council:

1. Approves the extension of 2020.63 with Cleanaway Pty Ltd for Hard Waste Collection Services for 12 months.
2. Notes that the estimated value of the extension of Contract 2020.63 is \$880,000 (eight hundred and eighty thousand dollars) excluding GST.
3. Delegates to the Chief Executive Officer the responsibility to sign formal correspondence with Cleanaway Pty Ltd to confirm contact extension arrangements.
4. Notes that Council will commence procurement processes in 2025-26 for a new contract to commence on 1 July 2026.

Carried unanimously

8.3.2 Establishment of the Hobsons Bay Local Safety Committee

Directorate: Sustainable Communities
Responsible Officer: Manager Arts, Culture and Community
Reviewer: Director Sustainable Communities
Attachments: Terms of Reference Hobsons Bay Local Safety Committee
[8.3.2.1 - 5 pages]

Purpose

To seek Council endorsement for the establishment of the Hobsons Bay Local Safety Committee as proposed by Victoria Police, to be co-chaired by the Mayor.

Motion

Moved Cr Kristin Bishop, seconded Cr Lisa Bentley:

That Council:

- 1. Endorses the establishment of the Hobsons Bay Local Safety Committee as proposed by Victoria Police.**
- 2. Endorses the Mayor as co-chair of the Hobsons Bay Local Safety Committee.**

Carried unanimously

8.4 Infrastructure and City Services

8.4.1 Permanent Closure of Pier Street, Altona - Section 223 Submissions

Directorate:	Infrastructure and City Services
Responsible Officer:	Manager Capital Works
Reviewer:	Director Infrastructure and City Services
Attachments:	Permanent Closure of Pier St Submissions (Between Queen Street and Blyth Street) [8.4.1.1 - 5 pages]

Purpose

To receive submissions under section 223 of the *Local Government Act 1989* for the proposed road closure of Pier Street between Blyth Street and Queen Street, Altona and hear any person who seeks to present to Council on their submissions.

Recommendation

That Council:

1. Receives submissions on the proposed road closure for part of Pier Street, Altona in accordance with section 223 of the *Local Government Act 1989*.
2. Notes that one person seeks to make a verbal presentation in support of their submission.
3. Requests that a report come to the 27 May 2025 Council meeting to consider the proposed road closure for part of Pier Street, Altona.

Motion

Moved Cr Lisa Bentley, seconded Cr Diana Grima:

That Council:

1. Receives submissions on the proposed road closure for part of Pier Street, Altona in accordance with section 223 of the *Local Government Act 1989*.
2. Notes that the person who had requested to make a verbal presentation in support of their submission has now advised Council that they will no longer be attending this evening's meeting.
3. Requests that a report come to the 27 May 2025 Council meeting to consider the proposed road closure for part of Pier Street, Altona.

Carried unanimously

8.4.2 Pier Street, Altona Design Update - April 2025

Directorate: Infrastructure and City Services
Responsible Officer: Manager Active Communities and Assets
Reviewer: Director Infrastructure and City Services
Attachments:
1. Pier Street - What We Heard [8.4.2.1 - 12 pages]
2. Pier Street Altona Schematic Design Report 250318 [8.4.2.2 - 16 pages]

Purpose

To seek Council endorsement of the release of the “What We Heard” report (Attachment 1) and updated concept plans (Attachment 2) for the Pier Street, Altona public realm between Railway Street South and Blyth Street.

Motion

Moved Cr Diana Grima, seconded Cr Rayane Hawli:

That Council:

1. **Endorses the updated concept designs for the Pier Street public realm project.**
2. **Supports publishing of the “What We Heard” report from community consultation.**
3. **Notes that the Pier Street public realm project will be an unfunded project in the long-term capital works program.**
4. **Notes that existing parklets will be managed in accordance with current policies relating to footpath trading and outdoor dining.**
5. **Notes that public furniture assets within the closed section of Pier Street will be maintained and renewed in line with similar open space assets.**

Carried

8.4.3 Contract 2024.40 Provision of Cleaning Services

Directorate: Infrastructure and City Services
Responsible Officer: Manager City Works and Amenity
Reviewer: Director Infrastructure and City Services
Attachments: Nil

Purpose

To seek Council's approval to award Contract No 2024.40 for the Provision of Cleaning Services.

Motion

Moved Cr Paddy Keys-Macpherson, seconded Cr Rayane Hawli:

That Council:

1. Awards Contract No 2024.40 for the Provision of Cleaning Services to Cleaning Melbourne Pty Ltd at a final lump sum cost of \$3,921,517.56 (three million, nine hundred and twenty-one thousand, five hundred and seventeen dollars and fifty-six cents) including GST for the contract period of three (3) years, with a one (1) plus one (1) year option to extend.
2. Delegates authority to the Acting Chief Executive Officer to execute the formal agreement for Contract No 2024.40.
3. Delegates authority to the Acting Chief Executive Officer to approve variations and contingencies to Contract No 2024.40.
4. Considers a future report should the options to take up the options to extend be sought from officers.

Carried unanimously

8.4.4 Williamstown Swimming and Life Saving Club (WSLSC) Project Update - April 2025

Directorate: Infrastructure and City Services
Responsible Officer: Acting Manager Active Communities and Assets
Reviewer: Director Infrastructure and City Services
Attachments:

1. WSLSC Round 2 Community Consultation - What We Heard [8.4.4.1 - 5 pages]
2. 22017 WSLSC Concept Plan Package 170325 [8.4.4.2 - 7 pages]

Purpose

To update Council on the Williamstown Swimming and Life Saving Club (WSLSC) redevelopment project, including an updated concept plan and summary of community feedback received during Round Two Community Consultation.

Motion

Moved Cr Lisa Bentley, seconded Cr Michael Disbury:

That Council:

1. Notes the “What We Heard” report which outlines the results from Round Two Community Consultation.
2. Endorses the updated concept plan for the next stages of design development.
3. Notes that a town planning application will be submitted which will include the requirement for public notice in accordance with the *Planning and Environment Act 1987*.

Carried unanimously

8.4.5 Western Aquatic and Early Years Centre Project Update - April 2025

Directorate: Infrastructure and City Services
Responsible Officer: Acting Manager Active Communities and Assets
Reviewer: Director Infrastructure and City Services
Attachments: Nil

Purpose

To provide Council with an update relating to the Western Aquatic and Early Years Centre project.

Motion

Moved Cr Bishop, seconded Cr Disbury:

That Council:

- 1. Conducts a review of the endorsed Hobsons Bay Aquatic Strategy 2019-30 to assess current short, medium and long-term priorities and provide updated recommendations relating to aquatic facility provision.**
- 2. Pauses advocacy for external funding of the Western Aquatic and Early Years Centre until the Council Plan 2025-29 is endorsed and the Aquatic Strategy review is completed.**
- 3. Receives a future report following the Aquatic Strategy review to endorse updated recommendations.**

Carried unanimously

8.4.6 Council response to Infrastructure Victoria's Draft 30-year Infrastructure Strategy

Directorate: Infrastructure and City Services
Responsible Officer: Director Infrastructure and City Services
Reviewer: Director Infrastructure and City Services
Attachments: Hobsons Bay City Council Submission to Infrastructure Victoria's Draft 30-year Infrastructure Strategy 2025-2055 [8.4.6.1 - 12 pages]

Purpose

To inform Councillors of Council's submission to Infrastructure Victoria's Draft 30-year Infrastructure Strategy 2025-2055.

Motion

Moved Cr Rayane Hawli, seconded Cr Kristin Bishop:

That Council notes the submission made to Infrastructure Victoria's Draft 30-year Infrastructure Strategy 2025-2055.

Carried unanimously

8.4.7 Draft Plaque and Commemorative Events Policy

Directorate: Infrastructure and City Services
Responsible Officer: Manager City Works and Amenity
Reviewer: Director Infrastructure and City Services
Attachments: 1. Draft Plaque and Commemorative Events Policy 2025v1
[8.4.7.1 - 10 pages]

Purpose

To seek Council's approval to place the Draft Plaque and Commemorative Events Policy on public exhibition for four weeks.

Motion

Moved Cr Keys-Macpherson, seconded Cr Disbury:

That Council:

1. Approves the Draft Plaque and Commemorative Events Policy for public exhibition for four weeks.
2. Receives a further report following the public exhibition period.

Carried unanimously

9 Committee and Delegate Reports

9.1 Committee Reports

Procedural Motion: Variation of Business

Council's Governance Rules (section 6) defines Council rules regarding the Business of Council Meetings.

Item 6.1.1 states that the Chief Executive Officer may include any matter on the agenda for a Council meeting which they think should be considered at the meeting to which the agenda relates. The Chief Executive Officer has determined to include item 9.1.4 Minutes of the 10 April 2025 Audit and Risk Committee meeting. An addendum report on item 9.1.4 has been circulated to Councillors under separate cover to the Council agenda.

Motion

Moved Cr Kristin Bishop, seconded Cr Rayane Hawli:

That Council include the addendum report on the Minutes of the 10 April 2025 Audit and Risk Committee meeting as item 9.1.4 on the Council meeting agenda.

Carried unanimously

9.1.1 Audit and Risk Committee Biannual Report - August 2024 to January 2025

Directorate: Corporate Services
Responsible Officer: Coordinator Governance, Information Management and Privacy
Reviewer: Acting Director Corporate Services
Attachments: Audit and Risk Committee Biannual Report - August 2024 to January 2025 [9.1.1.1 - 9 pages]

Purpose

To present to Council the Audit and Risk Committee's biannual report on its activities as required under the *Local Government Act 2020*.

Motion

Moved Cr Kristin Bishop, seconded Cr Paddy Keys-Macpherson:

That Council receives the Hobsons Bay Audit and Risk Committee Biannual Report dated 31 January 2025 (Attachment 1), which describes the activities of the Committee (including its findings and recommendations) for meetings held on 28 August 2024 and 12 December 2024.

Carried unanimously

9.1.2 Audit and Risk Committee Self-Assessment Report

Directorate: Corporate Services
Responsible Officer: Acting Manager Corporate Integrity
Reviewer: Acting Director Corporate Services
Attachments: Audit and Risk Committee Self Assessment Report 2024
[9.1.2.1 - 15 pages]

Purpose

To present to Council the Audit and Risk Committee's annual assessment of its performance against the Audit and Risk Committee, as required under the *Local Government Act 2020*.

Motion

Moved Cr Kristin Bishop, seconded Cr Paddy Keys-Macpherson:

That Council receives for information the Audit and Risk Committee's Annual Assessment of its performance in 2024 against the Audit and Risk Committee Charter (Attachment 1).

Carried unanimously

9.1.3 Audit and Risk Committee Minutes 12 December 2024

Directorate: Corporate Services
Responsible Officer: Acting Manager Corporate Integrity
Reviewer: Acting Director Corporate Services
Attachments: 20241212 Audit and Risk Committee Meeting Minutes
[9.1.3.1 - 5 pages]

Purpose

To present to Council the minutes of the Audit and Risk Committee meeting held on 12 December 2024.

Motion

Moved Cr Kristin Bishop, seconded Cr Diana Grima:

That Council notes the minutes of the meeting of the Audit and Risk Committee held on 12 December 2024.

Carried unanimously

9.1.4 Audit and Risk Committee Minutes 10 April 2025

Directorate: Corporate Services
Responsible Officer: Coordinator Governance, Information Management and Privacy
Reviewer: Acting Director Corporate Services
Attachments: 20250410 Unconfirmed Audit and Risk Committee Meeting Minutes
[9.1.4.1 - 10 pages]

Purpose

To present to Council the minutes of the Audit and Risk Committee meeting held on 10 April 2025.

Motion

Moved Cr Kristin Bishop, seconded Cr Rayane Hawli:

That Council notes and receives the minutes of the meeting of the Audit and Risk Committee held on 10 April 2025.

Carried unanimously

9.2 Delegate Reports

Purpose

To consider reports by Councillors who have been appointed as delegates to Council and community committees.

Motion

Moved Cr Lisa Bentley, seconded Cr Rayane Hawli:

That Council receives and notes the following delegate reports:

- Western Melbourne Tourism Board – 11 December 2024, 28 February 2025, 11 April 2025
- VLGA Women's Charter Champion – March 2025
- LeadWest Joint Delegated Committee – 5 March 2025
- Melbourne 9 (M9) – Q1 2025

Carried unanimously

Procedural Motion: Extension of Meeting Time

Motion

Moved Cr Diana Grima, seconded Cr Rayane Hawli:

That Council extends the meeting time until 10pm in accordance with Governance Rule 6.6.1.

Carried unanimously

10 Notices of Motion

No notices of motion were received.

11 Record of Assembly of Councillors

An internal process has been carried out and Council is required to table the record of assembly of councillors.

The record of assembly of councillors is provided as a final attachment in any agenda.

Council officers recommend that Council formally receive the relevant assembly records, as this is regarded as good governance practice.

Motion

Moved Cr Diana Grima, seconded Cr Rayane Hawli:

That Council receive the record of assembly of councillors for the Councillor Briefing meetings held on:

- 1. 1 April 2025 Councillor Briefing**
- 2. 8 April 2025 Councillor Briefing**
- 3. 15 April 2025 Councillor Briefing**
- 4. 22 April 2025 Councillor Briefing**

Carried unanimously

Procedural Motions: Adjournment and Recommencement

It was proposed that the meeting be briefly adjourned while the supplementary public questions were being finalised.

Motion

Moved Cr Diana Grima, seconded Cr Michael Disbury:

That the meeting be adjourned for 10 minutes.

Carried unanimously

The meeting was adjourned from 9.28pm to 9.38pm.

Motion

Moved Cr Diana Grima, seconded Cr Kristin Bishop:

That the meeting resume.

Carried unanimously

12 Supplementary Public Question Time

Jodi Martin

Q Long term projects like the Western Aquatic Centre require ongoing regular support – why is Council abandoning six years of consultation and planning with no further consultation to occur for the Centre?

A In accordance with the resolution of Council tonight, Council has resolved to pause advocacy and will carry out a review of the Aquatic Strategy to ensure it can be sustainably delivered.

Q As I was part of the more recent Infrastructure Consultation Group, I was made aware that the drains in Hobsons Bay were rated 80% compliant (good or excellent). How have the drains degraded in such a short period to require such extensive updates spoken about today?

A Probably an element I will need to take on notice tonight in terms of the specifics around the “80% good and excellent” in terms of condition perspective, but as advised earlier in responses, there is a need for Council to do some strategy work in this space around its drainage to ensure that it is taking into account those condition aspects, but also it is noted that drainage has an important role in mitigating flooding. So it's not just around the existing asset condition and that we need to ensure that upgrade is a pertinent aspect for all our works moving forward.

Sandra Wilson

Q The council report references an unsuccessful application for \$15 million funding (federal government “Thriving Communities”) for the Western Aquatic Centre, yet Melton Council was successful for \$15 million for Plumpton Pool (LeadWest report) – has feedback been sought about why that was not considered for funding? Has our federal member provided any feedback?

A Council officers did seek feedback from the funding agency following receipt of advice that the application had been unsuccessful. The agency advised it would not provide feedback in accordance with their guidelines.

Peter Hemphill

Q Having been a board member of The Substation arts complex, I cannot find in the Budget for 2025-26 any funding for The Substation’s operation, as in past years. Can the Council clearly state how much has been allocated to The Substation in 2025-26?

A No budget allocated as the current funding agreement has concluded. There is an expectation that the Substation CEO and Board may make a submission to the Draft Budget.

13 Urgent Business

There was no urgent business.

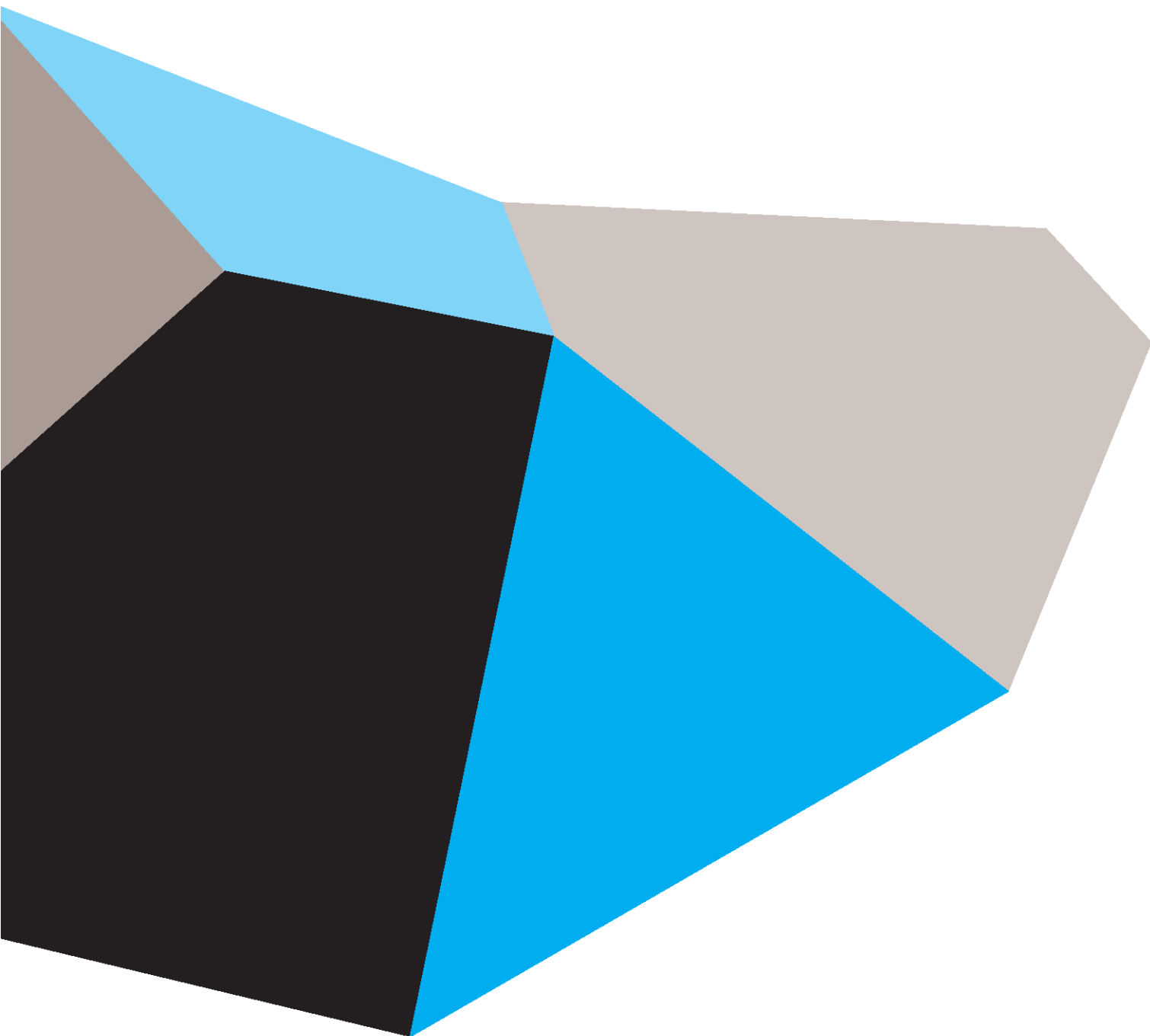
14 Close of Meeting

There being no further business, the Chairperson declared the meeting closed at 9.43pm.

Chairperson – Cr Daria Kellander

Signed and certified as having been confirmed

27 May 2025



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