

RATEPAYERS: Bin sharing for multiple-unit properties

(Units, apartments, flats and townhouses)



This form is for residents that don't have an active Owners Corporation and needs to be signed by all impacted ratepayers. If your property is managed by an active Owners Corporation, please use the Owners Corporation form.

Purpose of the form:

- Requesting shared bins for the whole development or building
- Requesting shared bins for some units/dwellings
- Requesting educational bin signage installed in the common area – **complete section three**
- Requesting shared bin stickers placed on all shared bins – **complete section four**

APPLICATION CONTACT DETAILS

Full name of ratepayer representative:

Postal address:

Email address:

Phone number:

PROPERTY DETAILS AND DETAILS OF SHARING BINS

Building address:

Do all ratepayers agree to sharing bins?

YES

☐

NO

☐

If yes, complete sections **two to five** below, **OR**

If no, complete sections **one to five** below.



HOBSONS BAY
LANGUAGE LINE

9932 1212
INTERPRETER SERVICE FOR ALL LANGUAGES
Your Council in your language

HOBSONS
BAY CITY
COUNCIL



SECTION ONE

SHARING BINS

All ratepayers opting into sharing bins must complete the table below. By signing this form you agree to the terms and conditions in section five.

UNIT NUMBER	RATEPAYER NAME	RATEPAYERS SIGNATURE	DATE

SECTION TWO

BIN DETAILS

Complete the table with:

- Number of bins currently at property for each bin type.
- Number of bins keeping.
- Number of bins to be delivered if applicable.
- Number of bins to be removed by Council.

BIN TYPE/SIZE	CURRENT	TO KEEP	BINS TO BE DELIVERED	BINS TO BE REMOVED
120L (RED) Rubbish bin				
240L (RED) Rubbish bin				
240L (YELLOW) Mixed recycling bin				
120L (GREEN) Food and garden bin				
240L (GREEN) Food and garden bin				
120L (PURPLE) Glass bin				



SECTION THREE

BIN EDUCATION SIGNAGE

Signage can be installed to support you and your neighbours to correctly use the four bins.
Do all ratepayers agree to installing bin signage?

☐

YES

☐

NO (go to **section four**)

If yes, tick one of the options and move to the next section.

Who will install the sign? Select your preferred option for installation.

☐

Council

☐

Residents

We will contact you to arrange a suitable time for **installation or collection** of the signs

SECTION FOUR

SHARING BIN STICKERS

All shared bins require a sharing bin sticker on them to identify the shared bins in the whole development or building.

Please tick one of the options:

☐

I want Council to put the stickers on the bins

☐

I prefer to put the stickers on the bins myself

We will contact you to arrange a suitable time for installation or collection of the stickers.

SECTION FIVE

TERMS AND CONDITIONS

All signatories in the table have agreed to abide by the following:

- Usage of the bins should align with the Community Local Laws provision and Council's Waste Service Charge policy.
- Bins remain the property of Hobsons Bay City Council and must be returned when no longer required.
- Bins provided by Council must not be removed from the property, except onto the kerbside on the day before and the day of the scheduled bin collection.
- Only Council-provided bins will be collected by collection trucks.
- The Waste Service Charges covers all costs relating to the management, provision and maintenance of Council-owned rubbish, mixed recycling, food and garden and glass bins and collection and disposal fees.
- The Waste Service Charge is subject to annual budget review and is published on Council's website. Part year waste service charges will be calculated on a pro rata basis.
- Pro rata charges are not refundable.
- Shared bins must be stored in a common area to be used by residents who are sharing bins. If bins aren't being shared, they can be stored in residents own areas.
- Shared bins cannot exceed the standard individual bin volume for any waste stream.
- All impacted residential units must agree to sharing bins with their neighbours.
- All ratepayers agree to the installation of signage on the premises and approve a Council officer to enter the property to install the signage and put shared bin stickers on the bins as selected on the form.
- If signs are installed by Council, they will be secured to fences with nails, screws, zip ties or heavy-duty double-sided tape or other materials.
- Provision of education material is subject to change.

NEXT STEP

Submit your form to Council using one of the following options:

Email: **customerservice@hobsonsbay.vic.gov.au**

Post: **PO Box 21, Altona VIC 3018**

In person: **115 Civic Parade, Altona**

A member of our waste and recycling management team will evaluate your application form.

