

MINUTES

LEADWEST SECTION 86 COMMITTEE

MEETING DETAILS

Title:	LeadWest Section 86 Committee Meeting		
Date:	19 February 2020	Time:	3.30pm – 5.30pm
Location:	Hobsons Bay City Council		
Chairperson:	Jim Williamson		
Attendees:	Chairperson Executive Officer Brimbank City Council Hobsons Bay City Council Maribyrnong City Council Melton City Council Moonee Valley City Council Wyndham City Council	Jim Williamson Sue La Greca Cr Virginia Tachos CEO Helen Morrissey Cr Sandra Wilson CEO Stephen Wall Cr Sophie Ramsey CEO Kelvin Tori Cr Andrea Surace CEO Bryan Lancaster Cr Peter Maynard	
Conflict of interest:	Jim Williamson – Agenda item 8 and on the board of WoMEDA Stephen Wall – On the board of WoMEDA		
Guests:	The Hon Wade Noonan, Executive Director – WoMEDA		
Other Attendees:	Sanjay Manivasagasivam, Director Infrastructure & City Services - Hobsons Bay City Council		
Apologies:	CEO Aaron van Egmond CEO Kelly Grigsby Cr Mia McGregor Natalie Walker	Hobsons Bay City Council Wyndham City Council Maribyrnong City Council Wyndham City Council	
Minute taker:	Marnie Giles	LeadWest	

MEETING ITEMS

No.	Topic	Key discussion points
1.	Welcome, acknowledgement of traditional owners & apologies	The chair welcomed all in attendance and opened the meeting at 3.30pm. The chair acknowledged the traditional owners of the land and paid respects to the elders past, present and emerging.
2.	Conflicts of interest to be declared in accordance with the Local Government Act 1989	The Chair declared that he sits on the board of WoMEDA and also needed to be excused from the meeting for agenda item 8. CEO Stephen Wall declared he also sits of the board of WoMEDA. No other declarations made.
3.	Adoption of minutes from 9 October 2019	Minutes of the meeting held, 9 October 2019 were confirmed without amendment. <i>Moved: Stephen Wall</i> <i>Seconded: Kelvin Tori</i>
4.	Executive Officer's Report	<p>The following points were noted in an overview provided by the Executive Officer.:</p> <ul style="list-style-type: none"> The current MOU between LeadWest and WoMEDA is coming to a conclusion and performance milestones and progress was reported, and a new MOU is due commencing March 2020. North/West City Deal Discussions on the proposed North/West City Deal (NWCD) are proceeding and this includes the following concept for a governance model comprising: <ul style="list-style-type: none"> - Champions Group - Leadership Group - Senior Officials Group In discussion, Cr Wilson reminded the Committee that a "city deal was requested when local government attended the Australian Parliament in 2017. Further discussion on the NWCD is provided under agenda item 6. The EO will circulate the NWCD letter from Minister Tudge, and the summary of the other city deals prepared by Helen Morrissey. Melbourne's West Tour As part of the NWCD, there has been a request from the national and state governments to host a tour of Melbourne's west to inform the subsequent discussions about the City Deal. Members were keen for each council to form part of the visit and the Chair advised that a consultant would be engaged to manage this important event. The EO will email details of Melbourne's West tour to councils, and CEO's are to respond with which focal points each council would like listed. External Stakeholders The EO reported on meetings and liaison with external stakeholders and will bring a more extended paper on this to May meeting. Progress has been made on developing a 10 year forward look Strategic Plan and this was discussed in more detail under Item 5.
5.	First Draft Strategic Plan	The EO and Chair provided some background on the development of the draft Strategic Plan. It was noted that the draft has been prepared via a workshop with the Committee and a forum in December 2019 with elected Councillors. The draft

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		<p>plan is built on five pillars or strategic goals:</p> <ul style="list-style-type: none"> - <u>Enterprise</u>: Quality Jobs, Skills and Products - <u>Vibrancy</u>: A strong and vibrant social economy including arts/culture, sport and recreation and tourism - <u>Connectivity</u>: An integrated transport network serving the west and beyond - <u>Health & Wellbeing</u>: A healthy, active and resilient west - <u>Sustainable Futures</u>: A leader in sustainable prosperity including housing <p>The Committee resolved that each CEO and council delegate would further consider and report back promptly on any proposed changes to the draft, especially on whether these are the right five pillars, have the right objectives been identified, and are the suggested activities the most appropriate ones. Their feedback would be forwarded to the EO for inclusion in a final draft that would be considered at the May meeting.</p> <p><i>Moved: Stephen Wall</i> <i>Seconded: Cr Sandra Wilson</i></p>
6.	West of Melbourne Economic Development Alliance (WoMEDA)	<p>Guest speaker, Wade Noonan, Executive Director (ED) WoMEDA, attended to discuss the relationship between LeadWest and WoMEDA, and to consider how the two organisations may cooperate to secure a high quality North West City Deal (NWCD).</p> <ul style="list-style-type: none"> • The Committee resolved that discussion proceed between the WoMEDA ED and LeadWest EO to draft a new MOU that is consistent with the final draft of the Strategic Plan and give due consideration to how best to implement it, including any reporting and resourcing issues. It was further resolved that the EO LeadWest make available to all Committee members each of the completed documents that have been prepared by WoMEDA during the current MOU. • North/ West City Deal <p>The ED of WoMEDA then spoke to the prospect that the NWCD is likely to be a 10 – 20 Year program and a joint investment around western region priorities between the Australian, Victorian and local governments serving the north and west of Melbourne. He also informed the Committee that discussions have been proceeding to engage a consultant to assist in the preparation of an overview of key information and needs in the west and north of Melbourne. It is understood that some funding would be available from the State Government and the university sector.</p> <p>The ED of WoMEDA indicated that this process could be assisted by access to a number of available information and data sets particularly as they related to each council area. The goal for a first draft of this background material is May 2020.</p> <ul style="list-style-type: none"> • The Committee agreed that the three main recommendations arising from this discussion were the preparation of a new MOU, the distribution of WoMEDA reports, and supporting that the preparation of a joint North and West overview report should all proceed. <p><i>Moved: Kelvin Tori</i> <i>Seconded: Cr Sandra Wilson</i></p>

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7.	New LeadWest First Draft Budget	<p>A draft budget for LeadWest was tabled and discussed. The future transfer of funds from LeadWest Ltd was also noted. An updated budget will be provided at the next Meeting. The Budget report was noted and agreed.</p> <p><i>Moved: Cr Sandra Wilson</i> <i>Seconded: Cr Andrea Surace</i></p> <p>It was further noted and agreed that each council would contribute \$40,000 for the 2019/2020 financial year.</p> <p><i>Moved: Kelvin Tori</i> <i>Seconded: Helen Morrissey</i></p>
8.	Operational matters: Council contributions and Chair's honorarium	<p>The Chair absented himself for this item and in his absence, Cr Peter Maynard was acting chair.</p> <p><i>Moved: Kelvin Tori</i> <i>Seconded: Stephen Wall</i></p> <p>The Committee resolved that the Chair would be remunerated with an honorarium of \$25,000 per annum (inclusive of GST) ongoing, for the term of his role as chairperson. This will be invoiced and paid quarterly.</p> <p><i>Moved: Cr Andrea Surace</i> <i>Seconded: Cr Virginia Tachos</i></p>
9.	Stakeholder Engagement	<p>The Chair resumed his role and an update on external stakeholder activity was tabled and noted. In discussion, the Committee advised that links should be facilitated with the Western Metropolitan Partnerships group (WMP) & the Metropolitan Transport Forum (MTF).</p> <p>Cr Surace advised the MTF have a great interest in the west and also a great interest in LeadWest.</p> <p>The EO and Chair advised they would also like to meet with each council to consider primary stakeholder relationships.</p> <p>It was concluded that it would be helpful to have a more extended discussion (eg 15-30 minute time slot) for a more in-depth discussion around external stakeholders.</p>
10.	Other Business	Nil
11.	Closure of meeting:	The chair thanked all in attendance and closed the meeting at 5.30pm

Next meeting:

13 May 2020
Maribyrnong City Council
Cnr Hyde and Napier Streets, Footscray