

Minutes

LeadWest Joint Delegated Committee



Meeting Details

Title:	LeadWest Joint Delegated Committee	
Date:	30 March 2022	Time: 3:30pm – 5:20pm
Location:	https://brimbankcc.zoom.us/j/94461550227	
Chairperson:	Mayor – Cr Peter Maynard	
Invitees:	Brimbank City Council	Deputy Mayor, Cr Thuy Dang CEO, Fiona Blair
	Hobsons Bay City Council	Cr Matt Tyler CEO, Aaron van Egmond
	Maribyrnong City Council	Cr Bernadette Thomas CEO, Celia Haddock
	Melton City Council	Cr Sophie Ramsey CEO, Roslyn Wai
	Wyndham City Council	Mayor, Cr Peter Maynard CEO, Stephen Wall
Conflict of interest:	No conflicts of interest declared.	
Guests:	Joanna Stevens Dina Jones Janine Buesnel Jack Herbert Aisha Nicolay	CEO, Premier Strategy Secretariat Lead and Senior Adviser, Premier Strategy Director of Operations, Premier Strategy Stakeholder and Government Relations Manager, Transurban Executive Director, West of Melbourne Economic Development Alliance
Other Attendees:	Cr Diana Grima Andrew McLeod Mark Ward	Deputy Mayor, Hobsons Bay City Council Acting CEO, Hobsons Bay City Council Chief of Staff, Wyndham City Council
Apologies:	Cr Matt Tyler Aaron van Egmond Stephen Wall Mark Ward Joanna Stevens	Councillor, Hobsons Bay City Council CEO, Hobsons Bay City Council CEO, Wyndham City Council Chief of Staff, Wyndham City Council CEO, Premier Strategy
Minute Taker:	Marnie Giles	Administration Officer, LeadWest

Meeting Items

No.	Topic	Key discussion points
1.	Appointment of the LeadWest Secretariat Model – Premier Strategy	<p>The Committee had reached a quorum and the Chair directed members to agenda item 1 - Appointment of the LeadWest Secretariat Model – Premier Strategy.</p> <p>The quorum comprised of Cr Peter Maynard, Cr Bernadette Thomas, Cr Thuy Dang, Celia Haddock, Fiona Blair and Andrew McLeod.</p> <p>The following resolution was made:</p> <p><i>That Premier Strategy be formally appointed as the secretariat model for LeadWest for a period of twelve months, commencing the 30th of March 2022.</i></p> <p><i>Moved: Celia Haddock</i> <i>Seconded: Cr Bernadette Thomas</i></p>
2.	Welcome and Apologies	<p>Premier Strategy joined the Committee meeting following agenda item 1.</p> <p>The Chair welcomed all in attendance and opened the meeting at 3:42pm.</p> <p>The Chair provided a background update on the structure of LeadWest and recent governance changes.</p>
3.	Conflicts of interest to be declared in accordance with the 'Local Government Act 2020'	No conflicts of interest declared.
4.	Minutes from the meeting held 8 December 2021	<p>The minutes from the meeting held on 8 December 2021 were confirmed without amendment.</p> <p><i>Moved: Cr Bernadette Thomas</i> <i>Seconded: Celia Haddock</i></p>
5.	Matters Arising from the meeting held 8 December 2021	<p>The Committee noted the matters arising for the meeting held on the 8th of December 2021.</p> <p>The Committee also noted the action to “<i>contact Natalie Walker to discuss the idea and need to conduct opinion polling for the Delegation to Government</i>” was not completed.</p>
6.	Adoption of Finance Subcommittee minutes from meeting held 4 March 2022	<p>The Finance Subcommittee (FSC) Chair, Cr Bernadette Thomas, provided the following update on the 2022/2023 project and operational budgets.</p> <ul style="list-style-type: none"> • Due to the appointment of the LeadWest secretariat model, the operational and project budgets are tabled as draft. The FSC have scheduled an additional workshop for the 22 April 2022 to confirm the budget forecasts for the 2022/2023 financial year. • As previously noted at the Committee meeting on the 8 December 2021, the increase to annual membership for 2022/2023 will also be confirmed at the FSC workshop. <p>The following recommendations were made:</p> <ol style="list-style-type: none"> a) The Committee adopted the FSC minutes from the meeting held on 4 March 2022 without amendment. b) The Committee noted the potential increase to annual membership fees which will be reviewed at the FSC workshop. c) The Committee noted the finance reports as drafts which will be confirmed at the FSC workshop in consultation with Premier Strategy. <p><i>Moved: Cr Bernadette Thomas</i> <i>Seconded: Fiona Blair</i></p>

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7. Delegation to Government Update
- The Chair provided an updated on the recent meeting held with the State Treasurer, Tim Pallas MP. The following discussions were held:
- As a part of the Delegation to Government, Cr Peter Maynard and Stephen Wall attended a meeting to discuss the LeadWest priority projects. These discussions were focused around the North and West Melbourne City Deal (NWMCD), the Western Intermodal Freight Terminal (WIFT) and the East Werribee Employment Precinct.
 - The State Treasurer expressed concern around the scale and quantum of the NWMCD and advised the State and Federal Governments have been working closely to progress the WIFT. This meeting was held prior to the announcement of the 2022/2023 Federal Budget.
 - Cr Maynard and Stephen conveyed the importance of the LeadWest priority projects such as the East Werribee Employment Precinct and further outlined the job opportunities these projects would create.

The Chair requested additional Committee members attend upcoming meetings where possible and provide a proxy when unavailable.

The Committee noted the progress of the Delegation to Government project.

Moved: Cr Sophie Ramsey

Seconded: Cr Bernadette Thomas

8. Transurban – Westgate Tunnel Project Update
- Guest speaker, Jack Herbert, from Transurban attended the meeting to provide an update on the West Gate Tunnel project. The following discussion was held to outline key benefits:
- It is projected that daily commuters will save up to 20mins of travel time once complete and a total of 14km's of walking and cycling paths will be established.
 - With 200,000 vehicle uses daily on the West Gate Freeway, the Freeway will be upgraded and rebuilt with four new lanes added on the inbound and outbound lanes.
 - The project will reduce congestion on the West Gate Bridge, Freeway and improve the flow of traffic at the bottle neck along the Williamstown Road exits.
 - An estimated 3,023 people are currently employed under the construction stage of the West Gate Tunnel project.
 - The revised completion date for the West Gate Tunnel project is now expected to be 2025. The delay of completion is a result of the contaminated soil dispute which has now been resolved.

Following on from the West Gate Tunnel update, the following research report around mobility trends and travel post COVID-19 was presented:

- Flexible work arrangements and changes to start and finish times are two key factors which are improving peak time congestion across public transport.
 - Approximately 41% of Melbournian's are significantly less likely to use public transport than they were pre pandemic.
 - The use of private vehicles is expected to rise by 11% for daily road users and 5% for regular road users, this is expected to increase once roadworks are completed and shorter travel times are in place.
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9. West of Melbourne Economic Development Alliance – Economic Impact Analysis and Business Case Update
- Guest speaker, Aisha Nicolay, from West of Melbourne Economic Development Alliance (WoMEDA) attended the meeting. An update on outstanding performance milestones outlined in the Memorandum of Understanding between LeadWest and WoMEDA were discussed:

[Business Case - Mitchel Institute Centre for Jobs and Skills](#)

- In its original form, the Mitchell Institute Centre for Jobs and Skills objective was to drive the creation of sustainable suburban and regional jobs and to help develop the skills pipeline to support those developments.
- Due to a recent priority revision for Victoria University, WoMEDA have obtained the Jobs and Skills Centre under their own banner. As a result, the centre has been renamed to the WoMEDA Jobs, Skills and Economic Development Think-Tank.
- The funding proposal for the Think-Tank is yet to be determined. LeadWest will obtain this information once figures have been confirmed.

Economic Impact Analysis – Development of Scienceworks

- The economic impact analysis for the development of Scienceworks will support the advocacy to expand the existing museum into a state-of-the-art multimedia technology and educational precinct with national significance.
- At the WoMEDA board meeting in November, a number of considerations were raised regarding the location and the potential to expand the current model.
- WoMEDA have been in discussions with Jonathan Shearer, General Manager at Scienceworks, to understand what has progressed internally and have been advised that Scienceworks preference is to maintain its current model and location but expand in size.
- WoMEDA are seeking a meeting with Assistant Treasurer, Danny Pearson to share the contents of the report and confirm if there is anything detailed that would preclude the report from being launched.

Future Agenda

- WoMEDA are currently developing a future agenda to outline key industries and areas of concern to direct their focus and resources. These discussions will be held externally with key stakeholders to assist in structuring the future agenda.
- Current considerations being explored are:
 - Further pursuing existing reports – East Werribee Employment Precinct.
 - Logistics – leveraging off of the opportunities and funding announcement of the WIFT.
 - Tourism – leveraging off of the Sunshine Super Hub and the Melbourne Airport Rail Link, this could unlock tourism opportunities around Melbourne's west.
 - Technology – As a fast evolving field, explore areas such as technological education.

10. North & West Melbourne City Deal - Project Status Update	The Chair advised the Committee that at the Mayoral lunch on the 11 February 2022, it was resolved that Cr Peter Maynard be elected as the Mayoral representative for Melbourne's west on the NWMCD. Cr Peter Maynard will attend the monthly Steering group meetings along with executive representation across the North and West of Melbourne.
11. Other Business	No other business discussed.
12. Closure of meeting	The Chair thanked all in attendance and closed the meeting at 5:20pm.

Next meeting: Wednesday, 15th June 2022
3.30pm – 5.30pm
Council Chambers, Wyndham City Council