

**UNCONFIRMED MINUTES**

scheduled to be confirmed at the  
29 June 2026 Council Meeting

# Council Meeting Minutes

Tuesday 26 May 2026  
Commencing at 7.00pm

Council Chamber, Hobsons Bay Civic Centre  
115 Civic Parade, Altona



## Minutes of the Council Meeting held on Tuesday 26 May 2026 at 7pm.

### Present

#### Chairperson

Cr Diana Grima (Mayor) Altona Meadows Ward

#### Councillors

Cr Daria Kellander Altona Ward  
Cr Paddy Keys-Macpherson Laverton Ward  
Cr Kristin Bishop Spotswood Ward  
Cr Lisa Bentley (Deputy Mayor) Williamstown Ward  
Cr Michael Disbury Williamstown North Ward

#### Officers

Phu Nguyen Chief Executive Officer  
Olivia Barry Director Corporate Services  
Arthur Vatzakis Acting Director Sustainable Communities  
Jake Trevaskis Acting Director Infrastructure and City Services  
Marlo Emmitt Interim Manager Corporate Integrity  
Ilker Destan Coordinator Governance  
Howard Niklas Governance and Business Support Officer  
Jessica Maunder Proof Reading Officer and Minute Secretary

#### Other

John Tanner AM Municipal Monitor

### Apologies

#### Councillors

Cr Rayane Hawli Altona North Ward

#### Other

Rebecca McKenzie Municipal Monitor

## 1 Council Welcome and Acknowledgement of Traditional Owners

The Chair declared the meeting open at 7.00pm.

The Chair welcomed members of the public and acknowledged the Bunurong People of the Kulin Nation as the Traditional Owners of these municipal lands and waterways.

## 2 Apologies and Leaves of Absence

The Chair advised that an apology had been received from Cr Rayane Hawli.

### Condolence Statement

The Mayor read out the below statement:

I would like to acknowledge the passing of Mr Frank Trieu, a long-time member of the Williamstown community and former owner of the Lion Dance Restaurant.

Born in Vietnam in 1960, Frank was a much-loved husband, father and grandfather who dedicated more than 40 years to his business and the community. Since taking over the Lion Dance Restaurant in 1984, he became a familiar and friendly presence, known to generations of local families.

Frank's contribution to Williamstown and the many lives he touched will not be forgotten, and he will be deeply missed.

### Motion

**That Council suspends standing orders to allow Councillors an opportunity to speak.**

Moved: Cr Bentley

Seconded: Cr Kellander

**Outcome: Carried unanimously**

Standing orders were suspended at 7:04pm.

Cr Bentley read the following statement:

Mayor, Councillors, CEO and members of our community,

Tonight, I wish to acknowledge the passing of Mr Frank Trieu, long time owner, and operator of the Lion Dance Restaurant in Williamstown for more than 40 years.

Frank passed away suddenly while on a family holiday in Japan with his beloved wife Gwen and children Phil and Jennifer. Having retired only a few years ago, his passing

has left many people across Williamstown and Hobsons Bay shocked and deeply saddened.

Recently, Frank's family generously opened his memorial service to the wider community – a true reflection of the respect and affection so many people held for him. The large turnout and heartfelt stories shared were a testament to the extraordinary impact Frank had on generations of local families. One of Frank's special talents was his remarkable ability to remember the names of those who regularly visited his restaurant, including me.

To many people, Frank was far more than a restaurant owner.

For decades, the Lion Dance Restaurant was a familiar and welcoming part of Williamstown life, and Frank himself became woven into the story of our community. Many of us grew up seeing his smiling face at the front counter, hearing his unmistakable laugh, and enjoying his warm sense of humour that made every visit memorable.

Local children were often delighted by Frank's famous terracotta Chinese warrior trick – small moments of fun and kindness that made families feel genuinely welcome and at home.

Frank's story was also one of hard work and dedication. Born in Vietnam, he began working at the Lion Dance Restaurant as a young waiter, before becoming its manager, and later its owner and operator. Over four decades, he built not just a successful local business, but a place where countless birthdays, family dinners, celebrations, and friendships were shared. In many ways, Frank became an honorary member of countless families in our community.

Outside the restaurant, Frank was also a passionate supporter of the Western Bulldogs, proudly displaying team colours and memorabilia throughout the venue – something many locals fondly remember.

Frank represented something increasingly rare: consistency, community spirit, personal connection, and genuine hospitality. He made people feel known. He made people laugh. And through decades of service to Williamstown, he became part of the fabric of this community.

On behalf of our community, I extend our sincere condolences to his wife Gwen, children Phil and Jennifer, their extended family, friends, staff, and all whose lives were touched by Frank.

May he be remembered not only for the business he built, but for the joy, kindness, and sense of belonging he gave to so many people over the years.

We miss you, Frank.

## Motion

**That Council resumes standing orders.**

Moved: Cr Disbury

Seconded: Cr Keys-Macpherson

**Outcome: Carried unanimously**

Standing orders resumed at 7:08pm.

## 3 Disclosures of Conflicts of Interest

No conflicts of interest were disclosed.

## 4 Confirmation of Minutes

### Motion

- 1. That Council confirms the minutes of the Council Meeting of Hobsons Bay City Council held on Tuesday 28 April 2026.**

Moved: Cr Bentley

Seconded: Cr Keys-Macpherson

**Outcome: Carried unanimously**

Present: Cr Bentley, Cr Bishop, Cr Disbury, Cr Grima, Cr Kellander, Cr Keys-Macpherson

## 5 Public Question Time

The Chair advised that Council had received 21 questions from members of the public.

### Questions regarding the Sports and Recreation Allocations, Fees and Charges Policy

Michael Royal

**Q For the purpose of understanding how Council plans and allocates sporting facilities, can Council please provide the most recent available number of active registered participants in Hobsons Bay for the top 10 organised sports by participation?**

**For each sport, can Council please separate the answer by: adults (being participants aged 18 and over), juniors (being participants aged under 18), gender (if available), the season or year the data relates to, and the source of the data, including whether it came from clubs, peak bodies, Council records, Sport and Recreation Victoria, or another source.**

**For clarity, can Council please also specifically include the following sports in the response, whether or not they fall within the top 10: Australian rules football, soccer, cricket, rugby union and rugby league / touch football (if separately recorded), basketball and netball (if separately recorded), tennis and hockey. Other sports for consideration may include tennis, hockey, baseball / softball, athletics and lacrosse.**

**Can Council also please confirm whether the figures are based on registered club participants only, or whether they include casual participants, school programs, clinics, Auskick, MiniRoos, social competitions, or other non-club programs?**

**A** The questions you are asking are very specific. The information requested will take the team time to collate. The team will provide this information to you separately.

In terms of participation data, Council collects this data for organised sport through a range of sources. Seasonal clubs provide annual membership data and this is supplemented by information received from state sporting bodies. Facility operators present data through periodic reporting and data is collected through the development of strategies which support ongoing participation opportunities.

The proposed Sport and Recreation Allocations Fees and Charges policy has been developed and proceeded to community consultation to gather feedback from sporting clubs and the wider community, before a final policy is presented to Council for adoption. If endorsed, this policy will guide sporting club facility allocation on a seasonal basis across a range of sports

- Q Using the sports identified in Question 1, can Council please provide the number of Council-owned or Council-managed sporting facilities currently allocated or made available for regular training and competition use by each sport?**

**For clarity, can Council please separate the answer by: Outdoor ovals / rectangular playing fields; cricket ovals, turf wickets, synthetic wickets and cricket training nets; full-size equivalent playing fields, where grounds are shared, modified, seasonal, or multi-use, indoor and outdoor courts; athletics tracks or other dedicated sporting facilities; seasonal allocation, including winter and summer use; regular tenant clubs using each facility.**

**Can Council also please provide, where available, the estimated ratio of registered participants to Council-managed playing field, oval, court, or equivalent facility allocation for each sport?**

**For sports that share or change facility use across seasons, particularly AFL, soccer, rugby and cricket, can Council please explain how seasonal changeover affects access to playing fields, training areas and competition venues?**

- A** Comparing ratios by sport is not always an accurate measure of need, due to differences in the number of playing participants and varying configurations. For example, some sports such as soccer use multiple smaller fields to accommodate junior participation, which increases capacity but makes direct comparisons between sports more complex.

Overall, Council's approach is to make the best use of shared facilities and ensure grounds are prepared to meet the needs of a tenant's competition requirements, while continuing to improve data quality for planning purposes to meet current and future demand.

#### **Ashley Sandison**

- Q If local sporting clubs are expected to contribute more financially to maintaining sporting grounds, will clubs also be given greater influence over the redevelopment and improvement of their tenant grounds to help reduce maintenance costs and improve participation?**

- A** Sport and Recreation is a heavily subsidised service in Hobsons Bay, supporting the health and wellbeing of residents and participants through a range of active sporting pursuits. The proposed Sport and Recreation Allocations Fees and Charges Policy is intended to provide an updated framework to fairly allocate sporting infrastructure, renewing an existing policy that is long outdated.

The improvement of sporting infrastructure is guided by Council's endorsed Capital Development of Sport and Recreation Facilities Policy in conjunction with the Sports Facility Needs Analysis, an update of which is in progress. Sporting clubs and the wider community will be engaged to provide feedback on this strategy review work in the second half of 2026.

Clubs are always encouraged to liaise with Council's Sport and Recreation team to discuss new initiatives which may help to reduce maintenance costs and improve participation.

**Combined questions from Faith Symons, David Jamieson and Anmaree Iaccarino**

- Q FS: In regard to the Council's new Sports and Recreation Allocations Fee and Charges Policy who in the Council thought it was a good idea to increase club fees by as much as 130%?**
- Q FS: The Council proposes to increase club fees by up to 130% phased in over 4 years. This would be in the order of 30% per year why is this acceptable?**
- Q DJ: In the report to Council on 24 March 2026 regarding the introduction of a new Sports and Recreation Allocations Fee and Charges Policy it is stated that "A modest fee increase will form part of the policy". How is an increase in club fees in the order of 130% a "modest increase"?**
- Q DJ: In the report to Council on 24 March proposing a new Sports and Recreation Allocations Fee and Charges Policy, why was it not made clear to Councillors that it included an increase in club fees in the order of 130%? Is this not misleading the Councillors?**
- Q AI: In reference to the Council's Sport and Recreation Allocations Fees and Charges Policy where club fees are to be increased by as much as 130%, how does the Council expect to increase participation in community sport and recreation?**
- Q AI: The Council would not contemplate increasing household rates by 130%; why is it acceptable to increase club fees by such an amount?**
- A** Approximately \$88,500 is recovered annually through sporting club fees and charges. Council spends over \$3 million on sports ground and pavilion maintenance during the same period. Since the endorsement of Council's Sports Facility Needs Analysis in 2018, Council has also funded more than \$75 million on capital upgrades of sporting infrastructure.

Council currently subsidises the provision and maintenance of sporting fields and facilities at a very high level, and this will continue under the proposed policy, with clubs still receiving up to 93% subsidy. Benchmarking shows that Hobsons Bay sporting fees are subsidised at a significantly higher rate than sporting clubs in neighbouring municipalities.

The proposed Sport and Recreation Allocations Fees and Charges Policy is not simply about increasing costs. It is designed to address long-standing inconsistencies in how fees are applied across facilities, where some clubs are currently paying significantly less or more than others for comparable access to Council-owned assets. In many cases, existing fees do not reflect the quality, capacity or level of investment in facilities, nor the ongoing cost to Council of maintaining them.

The intent of the policy is to create a more equitable and transparent framework over time, while continuing to support participation outcomes. Sporting club participation is influenced by a range of factors beyond fees alone, including the availability and quality of facilities, program diversity, and club capacity. The policy aims to support these broader participation drivers by ensuring Council can sustainably maintain and improve sporting infrastructure into the future. Clubs will be supported with a range of education initiatives and a phased approach to fee increases to ensure ongoing viability.

Throughout the policy's development, Councillors have been informed of the intent of the proposed policy, including the need to move towards a more consistent, equitable and sustainable fee framework.

These discussions have included awareness that fee changes for user groups may be applicable where historic fees were well below comparable benchmarks.

### **Question regarding the Kororoit Creek Shared Trail**

**Chris Hicksa**

**Q I wanted to follow up on the progress of the Kororoit Creek Shared Trail, particularly Stages 4 and 5. Could you please provide an updated timeline for completion and opening of these final stages?**

**A** A procurement process is currently underway for the delivery of Stages 4 and 5 of the Kororoit Creek Shared Trail, with contract award proposed for consideration at a Council meeting later this year.

Subject to approvals and suitable weather conditions, construction is planned to be delivered in two stages. Works from Cherry Lake to Kororoit Creek Road (which is stage 5) are expected to commence in late 2026 with completion planned by June 2027. Works then from Barnes Road to Kororoit Creek Road (which is stage 4) are then expected to follow from July 2027 through to June 2028.

### **Questions regarding the Williamstown Swimming and Life Saving Club redevelopment**

**Rae Kaspiew**

**Q Has the Victorian Government provided Hobson's Bay City Council with a timeline for its consideration of the proposed redevelopment of the Williamstown Swimming and Surf Lifesaving Club redevelopment?**

**A** The State Government, through the Department of Transport and Planning continues to undertake its assessment of the Williamstown Swimming and Life Saving Club redevelopment project. No timeline has been provided for when a decision will be forthcoming.

**Q Does the Hobson's Bay City Council know whether the Victorian Government will conduct consultations in relation to the proposed redevelopment of the Williamstown Swimming and Surf Lifesaving and if so, who would be consulted?**

A Significant community consultation has been undertaken over a number of years to inform the redevelopment of the Williamstown Swimming and Life Saving Club. Any further community consultation will be at the discretion of the Victoria State Government, but Council is not aware whether or how this would be facilitated.

**Paul Austin**

**Q Council last year amended its governance rules to allow residents to address a Hearing of Submissions Committee for up to three minutes each on the proposed redevelopment of the Williamstown Lifesaving Club. At its February meeting this year, a Council official said everyone who had made a submission about the lifesaving club redevelopment plans would be contacted in writing to be invited to that meeting. My question is, when will that meeting be held – or has Council now robbed its community of the chance to be heard about this proposed overdevelopment of Williamstown beach?**

A The planning permit application for the Williamstown Swimming and Life Saving Club was withdrawn and a new application has been lodged with the Minister for Planning. As there is no longer an application before Council, the matter will not proceed to a Hearing of Submissions Committee.

All submissions received on the previous application have been provided to the Department of Transport and Planning as part of the current application, ensuring that community feedback relating to the application is taken into consideration. Any further consultation will be determined by the State Government.

**Q Hobsons Bay residents would have had the opportunity to appeal to VCAT if they disagreed with Council's final decision about the Williamstown lifesaving club redevelopment. Now that Council has handed that decision to the State Government, will Hobson Bay residents have the opportunity to appeal to VCAT if they disagree with the Government's final decision — or has Council removed that important democratic right from its residents?**

A Where applications are assessed by or on behalf of the Minister for Planning as State Projects, under Clause 52.30 of the Hobsons Bay Planning Scheme, there is no corresponding right for objectors to seek a review at VCAT.

**Josephine Cafagna**

**Q Council says it has handed the Williamstown lifesaving club redevelopment matter to the State Government to ensure – and I quote – “transparency, accountability, and integrity”. What integrity concerns has council had about the process so far?**

A Council has not identified any integrity concerns with the planning process to date. The reference to “transparency, accountability and integrity” reflects the benefits of the State Government assessment pathway for a project of this scale and significance, particularly given its location on Crown land, the substantial State funding contribution and its role in supportive emergency services. This also defines Council’s role as now the applicant and the state as the assessor, clearly separating Council’s previous dual role.

**Q Does Council expect residents and developers to respect Council’s heritage guidelines when proposing redevelopments in Hobsons Bay, or are residents and developers now free to ignore Council’s heritage guidelines – as Council is doing with its proposed redevelopment of the Williamstown lifesaving club?**

A All planning permit applications in Hobsons Bay that relate to land within a Heritage Overlay must have regard to the relevant heritage guidelines and policy requirements. Proposals are assessed on a case-by-case basis, taking into account the specific context and significance of the place.

For the Williamstown Swimming and Life Saving Club redevelopment, the application is being assessed by the Department of Transport and Planning on its merits, including consideration of heritage impacts.

**Robert Ferris**

**Q Council received hundreds of written objections to the advertised plans for redevelopment of the Williamstown Swimming Club. Have those objections been passed on to the State Government, or has Council merely sent its own summary of those objections to the State Government, and, if so, will Council make that summary public, so residents can see whether their views have been fairly represented to the Government.**

A Council officers have provided all planning documentation requested by the Department of Transport and Planning relating to the redevelopment of the Williamstown Swimming and Life Saving Club. This includes all submissions (including support and objections received) throughout the planning permit process undertaken by Council’s Town Planning team. Documents have not been summarised and have been provided in full.

**Q Have Councillors approved the gifting of public car parking land to the Williamstown Swimming Club, as proposed in the planning application Council has sent to the State Government. If so, were the relevant sections of the Local Government Act followed.**

- A The Williamstown Swimming and Life Saving Club proposal has been informed by a traffic and parking impact assessment, which is being considered as part of the independent planning process being undertaken by the Department of Transport and Planning, including impacts on parking demand and access.

Council recognises the broader pressure on parking in this area and will continue to consider this in its management of the foreshore precinct.

### **Question regarding the Williamstown Mechanics Institute**

**Russell Brown**

- Q I would like to congratulate Council on such a comprehensive report but I would like to draw Council's attention to the fact that this proposed floor plan reduces the permanent exhibition space available to the Williamstown Historical Society by more than 50% compared to what was previously available to the museum when our museum closed in 2018, with the loss of the second story and the hallway.**

**Our resulting floor space will be significantly less than that of the 2 benchmark museums, Melbourne City Council and Queenscliff Museums, making it very difficult to create a museum of the calibre that an historic area such as Williamstown deserves. Our volunteer team have identified 24 unique historical collection criteria that exist nowhere else in Victoria besides Williamstown.**

**Will Council consider returning the first-floor space that is designated in the new proposal as a shared exhibition room back to what it was pre 2018 as in an area exclusively for Williamstown Historical Society temporary exhibits, as well as some permanent exhibits in the existing display cabinets, already built along two walls or something similar?**

- A Thank you for your question and for your continued advocacy for the Williamstown Historical Society and its collection. The report being considered by Council on this topic tonight reinforces that the Williamstown Historical Society has a home at the Williamstown Mechanics Institute, recognising its long history and connection to the site. The preferred option identifies the primary upstairs room as a space suited to changing exhibitions, and it is expected that the Historical Society would benefit from and utilise this space as part of its curatorial planning.

The proposed next stage will further refine the scope, progress the design, and investigate staging and future funding options. Importantly, this process will include engagement with key stakeholders, including the Williamstown Historical Society, to better understand user needs and test how spaces within the building can best be activated and developed over time.

This future engagement will provide an opportunity to further consider the matters you have raised, while balancing heritage matters, broader community access, and the long-term sustainability of the facility.

## Question regarding proposed floodlighting at the Williamstown Athletics Track

**Greg Mitchell**

**Q For 10 + years Council has suggested that flood lights would be delivered at the Williamstown Athletics Track however this has not eventuated. All other tracks across Melbourne benefits from lights, while Williamstown remains in the dark and dangerous. How will Council fix this issue?**

A Officers acknowledge that floodlighting at the Newport Park Athletics Track is a priority for tenants at the facility, along with a range of sporting club projects across the municipality. As such, we are developing a Sports Infrastructure Action Plan. This work will assess sport and recreation facilities, participation data and input from all clubs to establish a prioritised list of future sporting infrastructure needs across all of Hobsons Bay. This strategy will complement the work completed to implement Council's endorsed Sports Facility Needs Analysis, endorsed in June 2018.

Lighting of the athletics track will be considered as part of the Sports Infrastructure Action Plan and the tenant clubs will be engaged to help shape its development when feedback is sought in the second half of 2026.

## Extension of Public Question Time

In accordance with governance rules 11.1.2, the Chair extended Public Question Time for five minutes.

**Greg Mitchell**

**Q Will Council allocate available funding (c. \$800k) for staged works of lighting at the Williamstown Athletics Facility? To simply respond to the community that budget is limited is inadequate.**

A A floodlighting installation at the Newport Park Athletics Track is an unfunded project as part of Council's draft Capital Works Program. Following completion of the Sports Infrastructure Action Plan, officers will review and refine its draft Capital Works Program to ensure alignment with identified priorities. Officers will continue to seek external funding opportunities to support the delivery of the Program, including projects such as this one.

## **6 Petitions and Joint Letters**

### **6.1 Petitions and Joint Letters Received**

#### **6.1.1 Petition: Mills Street Traffic Safety**

##### **Purpose**

To receive a written petition containing 56 signatories, requesting that Council urgently address ongoing safety concerns on Mills Street, Altona North.

##### **Motion**

**That Council:**

- 1. Receives and notes the petition in relation to traffic safety on Mills Street, Altona North.**
- 2. Receives a further report on this matter at a future Council meeting.**

Moved: Cr Disbury

Seconded: Cr Keys-Macpherson

**Outcome: Carried unanimously**

Present: Cr Bentley, Cr Bishop, Cr Disbury, Cr Grima, Cr Kellander, Cr Keys-Macpherson

### **6.2 Responses to Petitions and Joint Letters**

There were no responses to petitions or joint letters at this meeting.

## 7 Officer Reports

### 7.1 Statutory Planning

#### 7.1.1 Planning Permit Application PA250092 – 43 Wren Street, Altona

##### **Purpose**

To determine whether to consent to an agreement reached through the Victorian Civil and Administrative Tribunal (VCAT) for planning permit application PA250092 (previously deferred at the 28 April 2026 Council meeting).

##### **Motion**

**That Council notifies the Victorian Civil and Administrative Tribunal (VCAT) that it consents to the issue of Planning Permit PA250092 to construct two or more dwellings on a lot at the property at 43 Wren St, Altona, as set out in the settlement agreement reached by parties at Attachment 1.**

Moved: Cr Bentley

Seconded: Cr Bishop

**Outcome: Carried**

For: Cr Grima, Cr Kellander, Cr Bishop, Cr Keys-Macpherson, Cr Bentley

Abstained: Cr Disbury

## 7.1.2 Planning Permit Application PA241610 – 193-195 Douglas Parade, Newport

### Purpose

To decide planning permit application PA241610 which has met one of the delegation thresholds requiring the application to be referred to Council for a decision. In this case, the application meets the threshold of 15 or more individual objections received.

### Motion

That Council:

1. **Notes that a Planning Information evening and a Hearing of Submissions Committee was held for this matter.**
2. **Issues a Notice of Decision to Grant a Planning Permit to Planning Permit Application PA241610 at 193-195 Douglas Parade, Newport for the use of the land for a convenience shop, demolition of existing canopies, removal of signs, construction of new canopy, installation of new petrol bowsers, external alterations to the existing building and construction and display of signs, subject to the conditions contained in the Draft Notice of Decision in Appendix 2.**
3. **Delegates the authority to settle any matter before the Victorian Civil and Administrative Tribunal (VCAT) which may arise to the Council's Manager Planning, Building and Health Services and Coordinator Urban Planning.**

Moved: Cr Bishop

Seconded: Cr Bentley

The Chair granted an extension of speaking time for Cr Bentley to 20 seconds.

**Outcome: Carried unanimously**

Present: Cr Bentley, Cr Bishop, Cr Disbury, Cr Grima, Cr Kellander,  
Cr Keys-Macpherson

## 7.2 Matters for Decision

### 7.2.1 Social Housing Proposal at Bronte Court, Williamstown

#### Purpose

To present a report and officer position to Councillors on the proposed social housing development at Bronte Court, Williamstown.

#### Motion

That Council:

1. **Supports the site being used for social housing as it aligns with Council's commitments in its adopted Affordable Housing Policy (2023) to increase the supply of social housing in Hobsons Bay.**
2. **Submits a letter to Homes Victoria from the Mayor providing comments on the proposed redevelopment in accordance with Attachment 1.**

Moved: Cr Bentley

Seconded: Cr Bishop

**Outcome: Carried**

For: Cr Grima, Cr Bishop, Cr Keys-Macpherson, Cr Kellander, Cr Bentley

Against: Cr Disbury

## 7.2.2 Contract 2024.34 McCormack Park Laverton – Variation of Contract

### Purpose

To update Council on the expenditure of the pre-approved contingency and seek approval to increase the contingency limit.

### Motion

That Council:

1. Approves the variation contingency limit as detailed in the confidential attachment.
2. Delegates authority to officers to approve variations if required under Contract 2024.34 in line with current approved financial delegations.
3. Notes the overall increase in the total project budget as detailed within this report.

Moved: Cr Bishop

Seconded: Cr Keys-Macpherson

**Outcome: Carried**

For: Cr Grima, Cr Bishop, Cr Keys-Macpherson, Cr Kellander, Cr Bentley

Against: Cr Disbury

### 7.2.3 Contract 2025.79 Tree Maintenance

#### Purpose

To seek Council's endorsement for Contract 2025.79 Tree Maintenance to be awarded to Lucas and Co Pty Ltd.

#### Motion

That Council:

1. **Awards Contract 2025.79 for Tree Maintenance to Lucas and Co Pty Ltd at a final lump sum cost of \$5,006,485.00 inclusive of GST for the contract period of three years with two one-year extension options.**
2. **Endorses the inclusion of an additional reactive allocation, as detailed in Table 1.2 of Confidential Attachment No. 1, within Contract 2025.79 awarded to Lucas and Co Pty Ltd for Tree Maintenance.**
3. **Delegates authority to the Chief Executive Officer to execute the formal agreement for Contract 2025.79.**
4. **Delegates authority to the Chief Executive Officer to execute contract extensions permitting the variance is not more than 10% of the agreed extension option cost.**

Moved: Cr Bishop

Seconded: Cr Disbury

**Outcome: Carried unanimously**

Present: Cr Bentley, Cr Bishop, Cr Disbury, Cr Grima, Cr Kellander, Cr Keys-Macpherson

## 7.2.4 Councillor Gifts, Benefits and Hospitality Policy

### Purpose

To present the Councillor Gifts, Benefits and Hospitality Policy (Attachment 1) to Council for adoption.

### Motion

That Council:

1. **Adopts the Councillor Gifts, Benefits and Hospitality Policy at Attachment 1.**
2. **Revokes the Gifts, Benefits and Hospitality Policy adopted by Council on 20 April 2021.**

Moved: Cr Bishop

Seconded: Cr Keys-Macpherson

**Outcome: Tied**

For: Cr Grima, Cr Bishop, Cr Keys-Macpherson

Against: Cr Bentley, Cr Disbury, Cr Kellander

There being an equality of votes, the Chair exercised a casting vote in favour of the motion.

**Outcome: Carried**

## 7.2.5 Risk Management Framework

### Purpose

To present the Risk Management Framework (Attachment 1) to Council for adoption.

### Motion

1. That Council adopts the Risk Management Framework at Attachment 1.

Moved: Cr Bishop

Seconded: Cr Keys-Macpherson

**Outcome: Carried unanimously**

Present: Cr Bentley, Cr Bishop, Cr Disbury, Cr Grima, Cr Kellander, Cr Keys-Macpherson

MINUTES FOR CONFIRMATION

## 7.2.6 Williamstown Mechanics Institute feasibility review and business case

### Purpose

To report to Councillors regarding findings of the feasibility review and business case of development options for the Williamstown Mechanics Institute.

### Motion

That Council:

1. Approves the retention of the Williamstown Mechanics Institute as a Council asset.
2. Notes the feasibility review and business case prepared for the Williamstown Mechanics Institute.
3. Supports the preferred building use and functional mix in line with the directions of this report.
4. Endorses progressing with concept and schematic design of the preferred building use, including updated costs estimates and detailed operations model to inform future funding decisions.
5. Receives a future report on the outcome of this work, including delivery and funding pathway options.

Moved: Cr Bentley

Seconded: Cr Bishop

**Outcome: Carried unanimously**

Present: Cr Bentley, Cr Bishop, Cr Disbury, Cr Grima, Cr Kellander, Cr Keys-Macpherson

## 7.2.7 Policy Governance Framework

### Purpose

To present the Policy Governance Framework (Attachment 1) to Council for adoption.

### Motion

**That Council adopts the Policy Governance Framework at Attachment 1.**

Moved: Cr Bishop

Seconded: Cr Keys-Macpherson

**Outcome: Carried unanimously**

Present: Cr Bentley, Cr Bishop, Cr Disbury, Cr Grima, Cr Kellander, Cr Keys-Macpherson

MINUTES FOR CONFIRMATION

## 7.3 Matters for Noting

### 7.3.1 Financial Report for period ended 31 March 2026

#### Purpose

To present Council with the financial results for the period ended 31 March 2026 and the revised 2025-26 annual forecast projections following completion of the March quarterly forecast review.

#### Motion

That Council:

1. **Notes the financial report for the period ended 31 March 2026.**
2. **Endorses the revised 2025-26 annual forecasts.**

Moved: Cr Bishop

Seconded: Cr Keys-Macpherson

**Outcome: Carried**

For: Cr Grima, Cr Bishop, Cr Keys-Macpherson, Cr Bentley, Cr Kellander

Against: Cr Disbury

### 7.3.2 Capital Works Progress Report FY2025-26 Q3

#### Purpose

To provide Council with the third quarter status update on the delivery of the 2025–26 Capital Works Program (CWP).

#### Motion

That Council:

1. **Receives the Quarterly Capital Work Program Status Report as at 31 March 2026 (Attachment 1).**
2. **Notes the identified forecast budget adjustments to projects within the 2025-26 Capital Works Program in accordance with the Capital Works Framework.**

Moved: Cr Bishop

Seconded: Cr Disbury

**Outcome: Carried unanimously**

Present: Cr Bentley, Cr Bishop, Cr Disbury, Cr Grima, Cr Kellander, Cr Keys-Macpherson

MINUTES FOR CONFIRMATION

### 7.3.3 Organisational Performance Report – Quarter 3, 2025-26

#### Purpose

To provide Council with the third quarter update (1 January through 31 March 2026) on the progress of 2025-26 annual budget major initiatives and 2025-26 Annual Action Plan items, and through those the achievement of the Council Plan 2025-29.

#### Motion

That Council:

1. **Notes the third quarter progress towards delivery of the:**
  - 1.1. **2025-26 Annual Budget major initiatives**
  - 1.2. **2025-26 Annual Action Plan.**
2. **Notes the contracts awarded under delegated authority and Council resolution.**

Moved: Cr Bishop

Seconded: Cr Keys-Macpherson

**Outcome: Carried unanimously**

Present: Cr Bentley, Cr Bishop, Cr Disbury, Cr Grima, Cr Kellander, Cr Keys-Macpherson

## 8 Other Reports

### 8.1 Committee Reports

There were no committee reports.

### 8.2 Delegate Reports

#### Motion

That Council receives and notes the recent delegate reports:

1. **Western Melbourne Tourism Board – 27 February 2026**
2. **Mayoral and Councillor Taskforce Supporting People Seeking Asylum – 4 March 2026**

Moved: Cr Disbury

Seconded: Cr Bentley

**Outcome: Carried unanimously**

Present: Cr Bentley, Cr Bishop, Cr Disbury, Cr Grima, Cr Kellander, Cr Keys-Macpherson

## 9 Reports of Informal Meetings of Councillors

### Motion

That Council receives the following reports of informal meetings of Councillors:

- 1.1 Councillor Briefing – 7 April 2026
- 1.2 Pre Council Meeting Briefing – 28 April 2026
- 1.3 Councillor Briefing – 5 May 2026
- 1.4 Councillor Briefing – 12 May 2026
- 1.5 Councillor Briefing – 19 May 2026

Moved: Cr Kellander

Seconded: Cr Keys-Macpherson

**Outcome: Carried unanimously**

Present: Cr Bentley, Cr Bishop, Cr Disbury, Cr Grima, Cr Kellander, Cr Keys-Macpherson

MINUTES FOR CONFIRMATION

## 10 Notices of Motion

There were no notices of motion submitted for this meeting.

## 11 Councillor Questions

### Question about Pier Street project

Cr Kellander

**Q The Pier Street project upgrade remains unfunded – can you please provide an update on this project?**

A Council adopted the updated concept design at the April 2025 Council Meeting. That report noted that the project is unfunded with no delivery timeframe currently committed. The project remains listed in the unfunded capital works program and is an advocacy priority for Council. Given its scale, the project is well suited to external funding opportunities and should supporting funding be received it would help strengthen its priority for future delivery.

### Question about Queen Street pedestrian cycling bridge works

**Q Can you please provide an update on the Queen Street pedestrian cycling bridge works?**

A The Queen Street pedestrian bridge project has been an ongoing advocacy work for Council for several years. It's pleasing to report that the site establishments works commenced on site today.

This is a Victorian government project being delivered by the Department of Transport and Planning and will provide a standalone pedestrian bridge on the southern side of the existing road bridge. Preliminary works are expected to take up to five weeks to complete before main works begin. Completion of the project is anticipated by the State Government for early 2027.

A communications plan will support the delivery of the project including community updates at key milestones. Community members seeking further information can visit the Transport Victoria website and search for the Queen Street user path bridge. Project updates will be published on that page and community questions can also be submitted through that site.

## 12 Urgent Business

There was no urgent business.

## 13 Confidential Business

### Motion

That Council considers the confidential report listed below in a meeting closed to the public in accordance with section 66(2)(a) of the *Local Government Act 2020* as it relates to private commercial information:

#### 13.1 Renewal of Lease

This matter is confidential information for the purposes of section 3(1) of the *Local Government Act 2020* and Council is satisfied that it is necessary to close the meeting to the public in accordance with sections 66(1) and 66(2)(a) of the Act.

Moved: Cr Kellander

Seconded: Cr Bentley

**Outcome: Carried unanimously**

Present: Cr Bentley, Cr Bishop, Cr Disbury, Cr Grima, Cr Kellander, Cr Keys-Macpherson

## 14 Close of Meeting

The Chair declared the meeting closed to the public at 9.01pm.

The meeting continued in confidential session.

There being no further business, the Chair declared the meeting closed while in confidential session at 9.06pm.

\_\_\_\_\_

Chair: \_\_\_\_\_

Signed and certified as having been confirmed

Date: \_\_\_\_\_

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Croatian	Telefonska služba tumača
Greek	Τηλεφωνική Υπηρεσία Διερμηνέων
Italian	Servizio telefonico interpreti
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Macedonian	Телефонска преведувачка служба
Maltese	Servizz ta' Interpretar bit-Telefon
Mandarin	电话口译服务
Vietnamese	Dịch vụ Thông dịch qua Điện thoại