

Council Meeting Minutes

15 November 2022

Council Chamber
Hobsons Bay Civic Centre
115 Civic Parade, Altona

HOBSONS
BAY CITY
COUNCIL



OUR MISSION

We will listen, engage and work with our community to plan, deliver and advocate for Hobsons Bay to secure a happy, healthy, fair and sustainable future for all.

OUR VALUES

Respectful

Community driven and focused

Trusted and reliable

Efficient and responsible

Bold and innovative

Accountable and transparent

Recognised

Council acknowledges the Bunurong People of the Kulin Nation as the Traditional Owners of these municipal lands and waterways, and pay our respects to Elders past and present.

Chairperson:

Cr Antoinette Briffa JP (Mayor)

Cherry Lake Ward

Councillors:

Cr Diana Grima (Deputy Mayor)

Wetlands Ward

Cr Daria Kellander

Cherry Lake Ward

Cr Peter Hemphill

Strand Ward

Cr Jonathon Marsden

Strand Ward

Cr Pamela Sutton-Legaud

Strand Ward

Cr Matt Tyler

Wetlands Ward

Aaron van Egmond
Chief Executive Officer
Hobsons Bay City Council

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1 Council Welcome and Acknowledgement

The Chairperson welcomed members of the public and acknowledged the Bunurong People of the Kulin Nation as the Traditional Owners of these municipal lands and waterways.

2 Apologies

The Chairperson called for apologies received from Councillors who are unable to attend this meeting.

Council has previously granted Cr Daria Kellander a leave of absence due to her candidacy in the state election.

3 Disclosure of Interest

In accordance with sections 127 and 128 of the *Local Government Act 2020* Councillors are required to disclose a general or material conflict of interest. A conflict of interest must be disclosed in accordance with rule 15.3 of the Hobsons Bay Governance Rules.

Disclosure must occur immediately before the matter is considered or discussed.

Nil

4 Confirmation of Minutes

4.1 Confirmation of Minutes

The minutes of the Council Meeting of Hobsons Bay City Council held on 11 November 2022 will be confirmed at the next scheduled Council Meeting, to be held on 13 December 2022.

5 Councillor Questions

Cr Diana Grima asked what Council was doing to address the recent flooding of streets and neighbourhoods across the municipality, and what other agencies or authorities were responsible for roads and drainage in Hobsons Bay.

Mr Sanjay Manivasagasivam, Director Infrastructure and City Services, responded that he understood the community interest in the matter. Mr Manivasagasivam stated that Council manages 25,00 drainage pits across the municipality which are assessed on an annual basis, out of which 44 areas have been identified as high-risk.

Mr Manivasagasivam stated that Council does more cleaning of drainage pits during the rainy season, but the challenge was the current extraordinary weather pattern generating more rain over a short period of time and flooding roads. Mr Manivasagasivam stated that the drainage would cope but it would take a few hours for the water to subside.

Mr Manivasagasivam added that Council was looking at upgrading some of the drainage network over the next few years, but that it would take a couple of years to do so because upgrading works would cost multiple millions of dollars. Mr Manivasagasivam stated that Council had most of the areas covered by regular maintenance schedules in the meantime.

Mr Manivasagasivam added that the wet weather also meant more potholes on the roads, and while Council had increased maintenance activities to cope, it was important to remember that there are also state-managed roads within the municipality that are the responsibility of the Department of Transport (DoT). Mr Manivasagasivam added that Council is working closely with the DoT to address these roads as well.

6 Public Question Time

In accordance with rule 13.1.11 of the Hobsons Bay Governance Rules, Public Question Time submissions were not read out as no submitter was present at the meeting. A written response will be provided to individual submitters in accordance with the Governance Rules.

7 Petitions and Joint Letters

7.1 Petitions and Joint Letters Received

7.1.1 Petition - Public Toilets at Somers Parade Park, Altona

Directorate:	Corporate Services
Responsible Officer:	Governance Advisor
Reviewer:	Director Corporate Services
Attachments:	Nil

Purpose

To receive an electronic petition containing 229 signatories, requesting that Council install public toilets at the Somers Parade Park in Altona.

Motion

Moved Cr Diana Grima, seconded Cr Matt Tyler:

That Council:

- 1. Receives and notes the petition in relation to installing toilets at the Somers Parade Park in Altona.**
- 2. Receives a further report on this matter at a future Council meeting.**

Carried unanimously

Recommendation

That Council:

- 1. Receives and notes the petition in relation to installing toilets at the Somers Parade Park in Altona.**
- 2. Receives a further report on this matter at a future Council meeting.**

Summary

The petition was received and acknowledged on 4 November 2022. It has been reviewed to verify that it meets the minimum requirement of 25 valid signatories in accordance with the Hobsons Bay Governance Rules and can therefore be dealt with by Council.

The petition reads as follows:

“Our local Park at Somers Parade Altona requires toilets that all abilities, ages & genders can use.

This park is frequented daily by Kinder families [situated across the road from Park] the space includes a vibrant Community Garden that brings all ages together daily. With a basketball court, we have teens, and families of all ages visiting after school & weekends, family picnics and community events taking place in this space. This includes 60+ kinder families gathering for special occasions [post covid].

The closest public toilets are 11 mins walk away. With the increase in 3-year-old Kinder families, we will have more visitors using this park in 2023.

We have the support of Local Traders at Somers Parade who stand to benefit from families who choose to stay at our park longer enjoying food & beverages from Somers Parade shops. Increasing local trade by those who may have gone to another park with toilets.

The feedback collected by locals before the park upgrade was to include toilets & a BBQ area. Council has the power to make a lot of families/residents & visitors happy by installing toilets. On an environmental note, the roof of toilets could capture water to be used for the community garden.

These facilities offer freedom to hang out longer as a community in a safe open space & reassurance to those in need of a toilet without leaving the park.”

7.1.2 Joint Letter - Storm Water Drainage - Rose Street, Altona

Directorate: Corporate Services
Responsible Officer: Governance Advisor
Reviewer: Director Corporate Services
Attachments: Nil

Purpose

To receive a written joint letter containing 11 signatories, requesting that Council conduct an immediate assessment and repair of the storm water drainage in Rose Street, Altona.

Motion

Moved Cr Diana Grima, seconded Cr Matt Tyler:

That Council:

- 1. Receives and notes the joint letter in relation to stormwater drainage in Rose Street, Altona.**
- 2. Receives a further report on this matter at a future Council meeting.**

Carried unanimously

Recommendation

That Council:

- 1. Receives and notes the joint letter in relation to stormwater drainage in Rose Street, Altona.**
- 2. Receives a further report on this matter at a future Council meeting.**

Summary

The joint letter was received on 31 October 2022 and acknowledged on 4 November 2022. It has been reviewed to verify that it meets the minimum requirement of five valid signatories in accordance with the Hobsons Bay Governance Rules and can therefore be dealt with by Council.

The joint letter reads as follows:

“We, the undersigned, petition Hobsons Bay City Council to complete immediate assessment and repair of the storm water drainage in Rose St Altona (north of the train line) to ensure that following rain that Rose Street storm water drainage is efficient and timely to ensure access to properties and avoid damage to property.

On October 22, 2022, we experienced heavy and sudden rainfall overnight leading to deep water pooling over the road and up to the doorsteps and garages of many homes. Residents from 60 Rose St up to 70 Rose St were unable to safely leave throughout the day, with water only fully draining from the street at 9.30pm. We noted similar initial flooding in Rayner and Hancock Streets, however, where the water in those streets subsided by early morning our street remained flooded until late in the afternoon. The slow pace of draining is our primary concern. Please see included images taken throughout the day on 22/10/2022.

Many of the residents of Rose St have noted similar incidents in recent years and have brought this to the attention of the council with no noted action taken. Requests have been submitted to council to address this issue via the city services portal – noting requests numbers #516700 and #516719 placed recently. With the Bureau of Meteorology predicting extensive rains over the next few months we request timely review of our request. We also note new townhouse developments at 63 and 65 Rose Street North, which will add even more pressure on the storm water drainage system, due to the much larger roof areas than the previous stand-alone dwellings.

If damage is to occur to any properties due to this issue arising again damages are assumed to be covered by the council and no notice will be provided in taking action to seek compensation.

Please contact us if you require any further information and we look forward to hearing from you promptly.”

7.1.3 Petition - Proposed “Hockey Stick” Line Markings on Lenore Crescent, Williamstown

Directorate: Corporate Services
Responsible Officer: Governance Advisor
Reviewer: Director Corporate Services
Attachments: Nil

Purpose

To receive written petition containing 30 signatories, requesting that Council not proceed with the “hockey stick” road markings proposed for Lenore Crescent, Williamstown.

Motion

Moved Cr Jonathon Marsden, seconded Cr Pamela Sutton-Legaud:

That Council:

- 1. Receives and notes the petition in relation to not proceeding with “hockey stick” line markings as proposed on Lenore Crescent.**
- 2. Receives a further report on this matter at a future Council meeting.**

Carried unanimously

Recommendation

That Council:

- 1. Receives and notes the petition in relation to not proceeding with “hockey stick” line markings as proposed on Lenore Crescent.**
- 2. Receives a further report on this matter at a future Council meeting.**

Summary

The petition was received on 8 November 2022 and acknowledged on 11 November 2022. It has been reviewed to verify that it meets the minimum requirement of 25 valid signatories in accordance with the Hobsons Bay Governance Rules and can therefore be dealt with by Council.

The petition reads as follows:

“We, the undersigned, pettiion Hobsons Bay City Council to:-

Not proceed with the road markings as proposed in their letter as 18/10/22 Reg. A3789755 as outlined below.

‘To mitigate this issue and direct motorists to park clear of driveways, it is proposed to install “hockey stick” white line marking adjacent to driveways, and to demarcate parking spaces, on Lenore Crescent between Ferguson Street and Stevedore Street.’”

8 Business

8.1 Office of the Chief Executive

8.1.1 Chief Executive Officer's Report on Operations

Directorate:	Office of the Chief Executive
Responsible Officer:	Executive Assistant to the Chief Executive Officer
Reviewer:	Chief Executive Officer
Attachments:	1. CEO Report on Operations - October 2022 [8.1.1.1 – 46 pages]

Purpose

To present the Chief Executive Officer's (CEO's) Report on Operations.

Motion

Moved Cr Diana Grima, seconded Cr Pamela Sutton-Legaud:

That Council receives and notes the Chief Executive Officer's Report on Operations, including details of recent issues and initiatives undertaken by the organisation.

Carried unanimously

Recommendation

That Council receives and notes the Chief Executive Officer's Report on Operations, including details of recent issues and initiatives undertaken by the organisation.

Summary

The attached CEO's Report on Operations provides Councillors and community with a regular update from the CEO on key initiatives, projects and performance.

Discussion

The purpose of this report is to inform Council and the community of recent issues, initiatives and projects undertaken across Council. The report is provided on a monthly basis.

In accordance with rule 10.7.1 of the Hobsons Bay Governance Rules, Council maintains records of meetings attended by Councillors in the CEO's Report on Operations to ensure transparency and equity of information. A summary of meetings for the period between 1 October 2022 and 31 October 2022 is provided in this month's report.

8.2 Corporate Services

8.2.1 Annual Report 2021-22 - Confirmation of Signed Financial and Performance Statements

Directorate:	Corporate Services
Responsible Officer:	Manager Corporate Integrity and Legal Counsel
Reviewer:	Director Corporate Services
Attachments:	1. Annual Report 2021-22 [8.2.1.1 - 118 pages] 2. Annual Financial Report 2021-22 [8.2.1.2 - 50 pages] 3. Annual Performance Statement 2021-22 [8.2.1.3 - 20 pages]

Purpose

To present the Hobsons Bay 2021-22 Annual Report in its finalised form, inclusive of the certified Financial and Performance Statements and auditor's reports from the Victorian Auditor-General's Office (VAGO) which were pending at the time of the statutory deadline.

Motion

Moved Cr Jonathon Marsden, seconded Cr Peter Hemphill:

That Council notes and confirms the Hobsons Bay City Council 2021-22 Annual Report in its finalised form, inclusive of the certified Annual Financial Report and Performance Statement and auditor's reports, in accordance with the resolution of Council made on 11 October 2022.

Carried unanimously

Recommendation

That Council notes and confirms the Hobsons Bay City Council 2021-22 Annual Report in its finalised form, inclusive of the certified Annual Financial Report and Performance Statement and auditor's reports, in accordance with the resolution of Council made on 11 October 2022.

Summary

The Hobsons Bay 2021-22 Annual Report was presented to Council at the 11 October 2022 Council Meeting. The Annual Financial Report and the Performance Statement were included but were still in the process of being certified through VAGO at the time of the meeting.

As VAGO had confirmed that the documents were in their final form, Council proceeded with the presentation of the report so as to meet the statutory deadline of 31 October 2022, and resolved to present an amended version inclusive of the certified Annual Financial Report and Performance Statement and the auditor's reports on the Annual Financial Report and Performance Statement at the Council Meeting to be held on 15 November 2022.

Background

The Annual Report, consisting of the Report of Operations, the Annual Financial Report and the Performance Statement, is a legislative requirement providing details of Council's operational and financial performance for the 2021-22 financial year.

In accordance with statutory timeframes, the Annual Report was previously presented to Council at the 11 October 2022 Council Meeting having received verbal confirmation from VAGO that the Annual Financial Report and Performance Statement were in their final form.

This report provides the Report of Operations with the Annual Financial Report and Performance Statement finalised for publication to the community.

The Report of Operations includes information on the progress of the 28 initiatives Council committed to in the 2021-22 budget and Council's performance in the Local Government Performance Reporting Framework (LGPRF) Service Performance Indicators. The report presents results achieved in relation to the 18 indicators under the five objectives in the Council Plan and the progress of projects in delivering 19 strategies and 59 priorities.

This is the first Annual Report prepared in accordance with section 98 of the *Local Government Act 2020* and the Local Government (Planning and Reporting) Regulations 2020. It is also the first year reporting against the Council Plan 2021-25.

Discussion

The content of the Annual Report was discussed at the 11 October 2022 Council Meeting and key aspects summarised in the minutes of that meeting. The report content has not been altered for this amended version, except to include the certification and auditor's reports on the Financial and Performance Statements.

8.2.2 Municipal Association of Victoria Councillor Service Awards

Directorate: Corporate Services
Responsible Officer: Manager Corporate Integrity and Legal Counsel
Reviewer: Director Corporate Services
Attachments: Nil

Purpose

To acknowledge the achievements of Cr Peter Hemphill and Cr Antoinette Briffa, both of whom have been recognised in the Municipal Association of Victoria's (MAV's) Councillor Service Awards.

Motion

Moved Cr Diana Grima, seconded Cr Matt Tyler:

That Council acknowledges the achievement and contribution of Cr Peter Hemphill and Cr Antoinette Briffa and congratulates them on being recognised in the 2022 Municipal Association of Victoria Councillor Service Awards.

Carried unanimously

Motion

Moved Cr Matt Tyler, seconded Cr Diana Grima

That Council suspends standing orders

Carried unanimously

Motion

Moved Cr Diana Grima, seconded Cr Pamela Sutton-Legaud

That Council resumes standing orders

Carried unanimously

Recommendation

That Council acknowledges the achievement and contribution of Cr Peter Hemphill and Cr Antoinette Briffa and congratulates them on being recognised in the 2022 Municipal Association of Victoria Councillor Service Awards.

Summary

The MAV's annual Councillor Service Awards celebrate the achievements, commitment and dedication of long-serving Councillors across Victoria. Two Councillors of Hobsons Bay have been recognised in the 2022 awards: Cr Hemphill, who received a Mayor Emeritus Award, and Cr Briffa, who received an award for 10 years of service in local government.

Background

The MAV is a statutory peak body for local government in Victoria, and its Councillor Service Awards recognise the contributions of long-serving Councillors across the state. The Councillor Service Awards were presented at the MAV Annual Conference Dinner held on 13 October 2022.

Long service is recognised at 10, 15, 20, 25, 30 and 35 years of service.

The award of Mayor Emeritus recognises Councillors who have served three or more full terms as mayor, with a full term considered to be 12 months unless shortened due to the election period during a local government election year.

Discussion

Cr Hemphill is Hobsons Bay's longest-serving Councillor, having been first elected to Council in 1999. During his continuous 23 years of service, Cr Hemphill has served three separate terms as Mayor of Hobsons Bay, in 2008-09, 2015-16 and 2021-22.

Cr Briffa was first elected to Hobsons Bay City Council in 2008. She served as Mayor in 2011-12 and was re-elected to the Council in 2012. Cr Briffa resigned in early 2014 after getting married and starting a new job, and returned to Council after being re-elected in 2016. She has continued to serve on Council since then, achieving her tenth year of service in 2021.

8.2.3 Municipal Association of Victoria - Regional Groupings Review Submission

Directorate:	Corporate Services
Responsible Officer:	Manager Corporate Integrity and Legal Counsel
Reviewer:	Director Corporate Services
Attachments:	1. MAV Board Regional Groupings Review Options Paper [8.2.3.1 - 18 pages]

Purpose

To endorse a submission outlining Council's position on the Municipal Association of Victoria (MAV) Board Regional Groupings Review.

Motion

Moved Cr Matt Tyler, seconded Cr Peter Hemphill:

That Council endorses a submission to the Municipal Association of Victoria Board Regional Groupings Review in support of Metropolitan Option 1.

Carried unanimously

Recommendation

That Council endorses a submission to the Municipal Association of Victoria Board Regional Groupings Review in support of Metropolitan Option 1.

Summary

The MAV is undertaking a review of the configuration of the MAV Board regional groupings of councils following a decision by the MAV State Council to reduce the number of regions from 12 to 10. An options paper has been released and councils are invited to provide written feedback to inform the MAV Board's determination of both the regional groupings and the classification of each council within them.

Background

The MAV is a statutory peak body for local government in Victoria. Its governing body is the State Council, which has representation from all member councils.

At the Special meeting of State Council held on 16 September 2022, the MAV Rules 2022 were made, subject to approval by the Governor in Council and publication in the Victoria Government Gazette. The MAV Rules 2022 establish a board comprising the President and 10 elected delegates from member councils (five from metropolitan councils and five from non-metropolitan councils) in the office of Director. Under the former MAV Rules 2013, the

MAV Board comprised the President and 12 Board Members (six from metropolitan councils and six from non-metropolitan councils).

The MAV Rules 2022 accord with the previous requirement that the State Council determines the number of regional groupings while the MAV Board decides the configuration of those groupings after consulting with member councils.

The regional groupings were last reviewed in the early 2000s. The MAV Rules 2022 provide for regional grouping reviews to be conducted at least once every six years.

Discussion

The current configuration of the regional groupings of councils is required to change due to the reduction of the number of council members forming the MAV Board from 12 to 10 under the new MAV Rules 2022.

In determining the options for regional groupings, the MAV Board resolved to apply three principles. Each regional grouping should:

- have an equal number of councils (to the extent that this is possible with a membership of 31 metropolitan councils and 48 non-metropolitan councils)
- comprise councils with common interests (whether spatial or by the nature of the councils' operating environment)
- align with other representative structures that engage with councils

The current MAV Board regions are primarily geographic groupings of councils that share municipal boundaries, without consistency in the number of councils in each region.

The MAV Board intends to make its determination on the regional groupings and the classification of each council in December ahead of the MAV Board elections on 3 March 2023. All member councils will be notified of the new regional groupings by the MAV Board.

An options paper (Attachment 1) has subsequently been released providing two options each for metropolitan councils and non-metropolitan councils. The options for metropolitan councils are outlined below, with Metropolitan Option 1 being the option recommended for Council's endorsement.

Metropolitan Option 1

This option is based on a variation of Plan Melbourne's six metropolitan regions that merges Plan Melbourne's Inner Metro Region with the Inner South East Region to create a proposed "Inner Metropolitan South East Region" but otherwise adheres to the Plan Melbourne regions. This is consistent with the third principle of the review in that the regional grouping configuration aligns with a specific existing representative structure.

The result is four metropolitan regional groupings consisting of six member councils each and one metropolitan regional grouping consisting of seven member councils, adhering to the first review principle to the extent that this is possible.

In adherence with the second review principle, this option maintains spatial continuity between the member councils of each region, adhering to the second review principle.

Metropolitan Option 2

By contrast with Metropolitan Option 1, this option is not based on a single existing state or local government grouping of councils but draws on a range of representative structures in line with the third review principle. This option proposes that:

- the region designated as Metropolitan East in the first option be retained but designated as Metropolitan South
- the existing Metropolitan Central Region be expanded to include Moonee Valley and Maribyrnong councils
- the remaining three regions (Metropolitan Inner South East, Metropolitan North West and Metropolitan North East) be reconfigured

As with the first option, this produces four regions composed of six councils and one of seven councils to largely adhere to the first review principle. Spatial continuity between the member councils of each region is also maintained, in line with the second review principle.

8.2.4 First Quarter Financial Report for the Period Ended 30 September 2022

Directorate:	Corporate Services
Responsible Officer:	Chief Financial Officer
Reviewer:	Director Corporate Services
Attachments:	1. Financial Report 2022-23 [8.2.4.1 - 16 pages] 2. Capital Works Program 2022-23 [8.2.4.2 - 2 pages]

Purpose

To present Council with the financial results for the period ended 30 September 2022, and the revised 2022-23 annual forecast projections following completion of the September quarterly forecast review.

Motion

Moved Cr Peter Hemphill, seconded Cr Matt Tyler:

That Council:

- 1. Notes the financial report for the period ended 30 September 2022.**
- 2. Endorses the revised 2022-23 annual forecasts.**

Carried unanimously

Recommendation

That Council:

- 1. Notes the financial report for the period ended 30 September 2022.**
- 2. Endorses the revised 2022-23 annual forecasts.**

Summary

The quarterly financial report for the period ended 30 September 2022 (Attachment 1) and a detailed report on the Capital Works Program (Attachment 2) are attached.

The September forecast review has been conducted resulting in the operational budget surplus for 2022-23 of \$26.339 million decreasing to a forecast of \$21.336 million. The operational surplus does not include Council's significant investment in capital expenditure, forecast to be \$70.973 million by the end of 2022-23.

When compared to budget, income is expected to increase by \$2.526 million and operational expenditure is expected to increase by \$7.529 million.

The forecast result of the Capital Works Program compared to budget is a balanced financial result after forecast adjustments and carryovers are considered.

Quarterly financial reporting provides accountability and transparency in relation to Council's operations and capital works. Council budgets are subject to internal scrutiny, driven by regular reports to the Executive Leadership Team and meetings with managers

Background

When compared to previous financial plans, current and projected income funding streams such as user charges and statutory fees have been and continue to be impacted by the ongoing effects of the COVID-19 pandemic, and it is difficult to assess how long it will take for these income streams to recover. These assumptions will affect the amount of funding expected to be available in future years of the Financial Plan to be used by Council to maintain critical community assets.

Council will continue to monitor the impact of the financial results in relation to Council's overall financial viability. The Annual Budget 2022-23 and Financial Plan have been developed to reflect the 1.75 per cent rate cap for 2022-23 announced by the Victorian Government.

8.2.5 First Quarter Council Plan Initiatives and Local Government Performance Framework Reporting Progress Report

Directorate:	Corporate Services
Responsible Officer:	Corporate Reporting and Information Management Lead
Reviewer:	Director Corporate Services
Attachments:	1. Quarter 1 2022-23 Progress Report - Council Plan Initiatives [8.2.5.1 - 13 pages]

Purpose

To provide Council with first quarter (1 July to 30 September 2022) update on the progress of the initiatives that are included in the annual budget to support the achievement of the Council Plan 2021-25.

Motion

Moved Cr Matt Tyler, seconded Cr Pamela Sutton-Legaud:

That Council notes the progress made on the Council Plan 2021-25 initiatives and major initiatives during the first quarter of 2022-23.

Carried unanimously

Recommendation

That Council notes the progress made on the Council Plan 2021-25 initiatives and major initiatives during the first quarter of 2022-23.

Summary

Each financial year, Council's performance is measured against several indicators, including the progress of projects that have been listed as Council initiatives in the budget. This progress report provides an update on how Council is progressing on the committed projects for the period 1 July to 30 September 2022, the first quarter of the 2022-23 financial year.

For the 2022-23 financial year Council nominated 21 initiatives to support the delivery of Council Plan 2021-25. To date Council has completed 2 initiatives and progressed the remaining 19 initiatives to plan.

Background

The Council Plan is developed every four years in accordance with the requirements of the *Local Government Act 2020* (the Act). It guides the work of Council by setting objectives, strategies and priorities that are achieved through the delivery of Council services and initiatives.

The Council Plan 2021-25 was adopted by Council on 12 October 2021. It consists of five strategic objectives supported by nine strategies and 59 priorities. Other initiatives that support the delivery of the Council Plan objectives are identified in the annual budget process. The reporting of the initiatives is a requirement under the Act. Council reports quarterly on the progress to initiatives and projects to ensure they are on track throughout the financial year.

Discussion

In 2021-22 Council nominated 21 initiatives to support the delivery of Council Plan 2021-25. Two initiatives have been completed so far, namely the Hobsons 2.0 Risk Management Framework and Newport Gardens Early Years Centre.

The remaining 19 initiatives (which have all commenced and are progressing to plan) are:

- Centres of Excellence Strategy 2022-27
- Customer Experience Transformation (CX 2.0)
- implementation of Community Relationship Management (CRM) system including online payment processes
- Altona Meadows Library building renewal and energy efficiency upgrades
- Brooklyn Community Hall redevelopment
- Dennis Reserve master plan implementation
- HC Kim Reserve, Altona - new pavilion, female friendly change rooms and car park upgrades
- HD Graham Reserve sport facility development
- Open Space Enhancement and Access Package – Donald McLean Reserve
- WLJ Crofts Reserve Master Plan – pavilion, cricket practice nets and car park
- Bruce Comben Reserve – including the open space development of the southern area oval and Henry Drive car park
- Better Places Laverton 8: Places & Spaces – Road Reconstruction (On/Off-Road Rehabilitation) Program
- Better Places Laverton
- Better Places Spotswood and South Kingsville
- Hobsons Bay Affordable Housing Trust
- Large Scale Solar Program
- Tree Planting – Urban Forest Strategy (2020-23)
- Electronic Data Management System Project
- Wetlands Centre development

Apart from the initiatives, Council undertakes a wide range of projects and activities to support achievement of the objectives of the Council Plan 2021-25.

8.3 Sustainable Communities

8.3.1 Brooklyn Air Quality Advocacy Update

Directorate:	Sustainable Communities
Responsible Officer:	Manager Planning, Building and Health
Reviewer:	Director Sustainable Communities
Attachments:	Nil

Purpose

To provide an update on the advocacy efforts and achievements on the Brooklyn Air Quality Advocacy Plan.

Motion

Moved Cr Diana Grima, seconded Cr Jonathon Marsden:

That Council notes the Brooklyn Air Quality Advocacy Plan update.

Carried unanimously

Recommendation

That Council notes the Brooklyn Air Quality Advocacy Plan update.

Summary

Several actions from the advocacy plan have now been completed. This includes:

- sending advocacy letters to key stakeholders – formal responses have since been received from the Minister for Transport Infrastructure, the EPA and the Major Transport Infrastructure Authority
- launching a dedicated webpage providing information about air quality in Hobsons Bay
- presenting at Deakin University's "Breathe Melbourne" roundtable conference
- working with the EPA on two major investigations of industrial sites in Altona having adverse impacts on air quality

Over the next six months, the focus will be on working with the Brooklyn Community Residents Group (BCRG) to bring all stakeholders together for a community discussion on air quality, continuing to develop webpage materials, and continuing to implement increased development controls and enforce non-compliance.

Background

As part of the West Gate Tunnel Project, the Victorian Government established the Inner West Air Quality Community Reference Group (IWAQCRG) to investigate air quality issues and concerns which could arise from this project.

In March 2020 the IWAQCRG published and submitted to the Victorian Government its completed report, *Air Pollution in Melbourne's Inner West: Taking direct action to reduce our community's exposure*. This report contains 26 recommendations and 52 actions for consideration by the Victorian Government, to improve air quality in the west. Since its publication, Council has recognised the report in the chamber on several occasions.

On 21 April 2021, Council acknowledged the Brooklyn Air Quality Advocacy Plan and sought to build on it by:

- formally taking on advocacy actions to seek to improve air quality in Brooklyn
- developing a detailed Brooklyn Air Quality Action Plan with all stakeholders following that meeting, that is also informed by Brooklyn residents and the recommendations of the IWAQCRG
- seeking to convene a meeting with all stakeholders to discuss the air quality issues in Brooklyn
- convening a biannual meeting with stakeholders to discuss actions
- tabling update reports at the end of the financial year and calendar year on advocacy efforts and achievements of the Brooklyn Air Quality Action Plan

Discussion

Several steps have been taken over the past six months.

Advocacy responses from key stakeholders

In the 8 March Council report, it was reported that letters were sent by Council to the Hon. Jacinta Allan MP, Minister for Transport Infrastructure and Professor Kate Auty, Chair of the EPA, advocating for action in respect of the IWAQCRG's report. The letters sought action on several key priorities, in particular:

- that the six air quality monitoring stations temporarily commissioned as part of the West Gate Tunnel Project be gifted to the EPA on the project's completion and funded to continue operating on a permanent basis
- that in addition to the existing two air quality monitoring stations in the inner west, the EPA fund and install additional monitoring stations closer to acute sources of air pollution in the community

Council received three responses to these letters. The letters were positive and will contribute to air quality monitoring capability in the local area for the coming decades.

EPA

On 26 April 2022, Lee Miezis, CEO of the EPA wrote and confirmed EPA has increased the number of air quality monitoring sites to 17 in the Hobsons Bay area. Mr Miezis welcomed future opportunities to partner with Council.

Minister for Transport Infrastructure

On 18 May 2022 the Hon. Jacinta Allan MP, Minister for Transport Infrastructure replied to Council advising that she had requested that the Major Transport Infrastructure Authority contact the project's builder and discuss whether the six temporary air quality monitoring stations could be operated on a permanent basis.

Minister Allan noted Council's concern about the lack of filtration on the exhaust stacks of the tunnel but confirmed that filtration would not be installed because evidence did not support the conclusion that installing filtration would result in any material improvement to local air quality.

Major Transport Infrastructure Authority

On 11 August 2022, Peter Lellyett, CEO of the Major Transport Infrastructure Authority wrote to Council advising that, as requested by the Minister, he had referred Council's proposal for the ongoing use of temporary air quality stations to Transurban.

Mr Lellyett advised that Transurban was agreeable to Council's proposal and was open to discussing the ongoing use of these facilities when they are no longer needed as part of the West Gate Tunnel Project.

Hobsons Bay air quality webpage

On 26 September, following a series of meetings with stakeholders, Council released an air quality webpage available at <https://www.hobsonsbay.vic.gov.au/Community/Community-services/Health-Wellbeing/Hobsons-Bay-Air-Quality>

The webpage is intended to:

- introduce the topic of local air quality and explain why Council is involved
- outline Council's advocacy work on behalf of residents
- explain what Council is doing to improve local air quality
- outline what residents can do to improve air quality
- identify where residents can obtain information about how to protect their health from poor air quality.

Further work is continuing to refine and enhance the content of the webpage.

Presenting at Deakin University's "Breathe Melbourne" roundtable conference

Council presented a keynote speech at the Breathe Melbourne Roundtable on 14 July 2022. Hosted by Deakin University, the forum was attended by key stakeholders including the EPA, Department of Health, Department of Transport, Royal Melbourne Hospital, CSIRO, DELWP, the Maribyrnong Truck Action Group and the IWAQCRG.

The presentation highlighted the importance of long-term improvements in air quality for residents and highlighted some of the positive engagement work being completed by local stakeholders such as the BCRG. At the forum all parties agreed to come together again to continue to support the Breathe Melbourne project and more broadly improved air quality outcomes for those in the inner west.

Partnering with EPA on two major investigations of industrial sites in Altona

From April through September 2022, Council has been actively assisting the EPA with investigations into two industrial premises in Jordan Close, Altona having a significant impact on the air quality of surrounding residents through unreasonable noise.

In both investigations Council officers attended the industrial premises after hours, including at 2am on a Monday, 5am on Saturdays and 10:30pm on Fridays to monitor the sites and gather evidence as to the impact of their operations on surrounding residents.

The information gathered by Council officers was relayed directly to the EPA West Metro Investigations team and was also communicated directly to the owners of the industrial premises concerned.

The result of Council's actions has put the industrial premises on notice that Council takes the issue of air quality seriously and has strengthened the EPA's capacity to take enforcement action. Council's collaboration with the EPA also highlights the productive working relationship between the organisations and the benefits this delivers to residents and levels of air quality in the area.

Next steps

Over the next six months actions will include:

- supporting the BCRG to bring stakeholders together for a community discussion on air quality
- ongoing development of materials for Council's website
- continued implementation of increased enforcement (controls on developments and enforcement of non-compliance), with the support of the EPA.

8.4 Infrastructure and City Services

8.4.1 Contract 2022.37 Altona Meadows Library Fit Out

Directorate:	Infrastructure and City Services
Responsible Officer:	Senior Project Manager
Reviewer:	Director Infrastructure and City Services
Attachments:	Nil

Purpose

To seek Council approval for Contract 2022.37 for the Altona Meadows Library Fit Out refurbishment.

Motion

Moved Cr Matt Tyler, seconded Cr Diana Grima:

That Council awards Contract 2022.37 for the Altona Meadows Library Fit Out to Kinetic Constructions Pty Ltd at a fixed lump sum price of \$1,402,370 (one million, four hundred and two thousand, three hundred and seventy dollars) including GST.

Carried unanimously

Recommendation

That Council awards Contract 2022.37 for the Altona Meadows Library Fit Out to Kinetic Constructions Pty Ltd at a fixed lump sum price of \$1,402,370 (one million, four hundred and two thousand, three hundred and seventy dollars) including GST.

Summary

An open tender process has been carried out for the procurement of the fit out and refurbishment works at the Altona Meadows Library. Three submissions were received and two of these were assessed by the evaluation panel.

Following the evaluation, a report was presented to the Tender Board on 24 October 2022, recommending award of the contract to Kinetic Constructions Pty Ltd.

Background

Council has recently developed a Centres of Excellence Strategy and Action Plan to support the delivery of Strategy 1.4 Priority c) of the Council Plan 2021-25: "Increase customer service centres and libraries participation through establishing centres of excellence in different lifelong learning skills". This Strategy identifies an opportunity to establish a STEAM

(Science, Technology, Engineering, Art and Maths) Centre of Excellence at Altona Meadows Library and Learning Centre.

The Altona Meadows Library is located at 2 Newham Way, Altona Meadows and is currently visited by more than 30,000 visitors each year. The building is 17 years old and requires major refurbishment to bring its functionality up to current standards while ensuring it is future proofed for years to come.

Discussion

A public tender for the Altona Meadows Library Fit Out was formally advertised in *The Age* on 12 August 2022 and closed on 13 September 2022 with three tender submissions received by the tender deadline. All these submissions were deemed conforming, although one of the tenderers was not evaluated further due to their high tender price which exceeded the budget.

During the tender evaluation process, two tenderers were interviewed and scored against the evaluation criteria. Following the evaluation, a report was presented to the Tender Board on 24 October 2022, recommending award of the contract to Kinetic Constructions Pty Ltd. Kinetic Constructions provided the best value for money within their submission, have extensive experience in similar projects and have demonstrated an ability to meet the timelines and quality outcomes specified within the contract.

Some of the project inclusion items include new carpet throughout the building, acoustic treatments, technology pods and landscaping to the external courtyard.

9 Delegate Reports

Purpose

To consider reports by Councillors who have been appointed as delegates to Council and community committees.

Cr Diana Grima left the meeting at 8.15pm and returned at 8.16pm. Cr Grima was present for the vote on Item 9.

Motion

Moved Cr Pamela Sutton-Legaud, seconded Cr Diana Grima:

That Council receives and notes the recent Delegate Reports.

Carried unanimously

Recommendation

That Council receives and notes the recent Delegate Reports.

Western Melbourne Tourism Board (1 of 2)

Directorate: Sustainable Communities

Councillor Delegate: Cr Pamela Sutton-Legaud

Date of Meeting: 2 September 2022

Hobsons Bay City Council hosted the Western Melbourne Tourism (WMT) Board meeting at the Hobsons Bay Civic Centre.

Presentation on Hobsons Bay Wetlands Centre

Presenters included Gordon Lescinsky and Sandra Wilson who provided an overview of the proposed new Hobsons Bay Wetlands Centre. Discussion focused on design, funding and advocacy activities, with the board strongly supportive of the project.

Executive report

Richard Ponsford, Executive Officer WMT detailed:

- WMT Executive has sought briefing with the Hon. Steve Dimopoulos, Minister for Tourism, Sport and Major Events and Minister for Creative Industries about the challenges and tourism priorities of the western region
- WoMEDA partnership agreement
- upcoming events WMT is participating in

Western Melbourne Tourism Board (2 of 2)

Directorate: Sustainable Communities
Councillor Delegate: Cr Pamela Sutton-Legaud
Date of Meeting: 21 October 2022

The Western Melbourne Tourism (WMT) Board met online on 21 October 2022.

Key agenda items included:

- presentation from Kate Rickwood, Coordinator Insights and Communications, Victoria Tourism Industry Council (VTIC) on the Local Government Tourism Health Check Report
- Flood Impacts Roundtable
- Indigenous Representation on the WMT Board

Executive report from Richard Ponsford, Executive Officer WMT provided updates on:

- State Election Priorities / Minister Briefing
- Hobsons Bay Wetlands Centre
- Melbourne Airport Rail Business Case
- Eat Drink Westside / Westside Wanders
- PRIME Mentoring program
- Visitor Information services (VIS) Summit
- Visitor Economy Community Engagement Pilot Program

Metropolitan Transport Forum

Directorate: Infrastructure and City Services

Councillor Delegate: Cr Jonathon Marsden

Date of Meeting: 7 September 2022

Regular meeting of metropolitan councils to discuss and advocate for improvements to the transport system, particularly for sustainable transport.

Presentation

David Clarke, President of the Municipal Association of Victoria (MAV), provided an overview of the comprehensive MAV election platform which has adopted “Locals Know” as its main message.

The presentation included four main aspects that aim to improve the transport system.

1. **Improvements to the current funding model**
 - less grants and more ongoing funding that allows councils flexibility to deliver locally important projects
 - rate capping is severely limiting councils
2. **Protection of community safety**
 - school crossings
 - road safety improvements
 - better risk treatments on unsafe roads
3. **Better support for active transport**
 - \$235 million over 4 years
 - better integration with big build projects
4. **Support for freight and strong economy**
 - more funding and support for local roads that link to the Principal Freight Network or have economic significance beyond the access interests and responsibilities of local ratepayers

Council Updates

Each month several participating councils provide a presentation to the forum.

- Augustus Brown from Hobsons Bay City Council provided an update on sustainable transport projects in the Spotswood area including the GreenLine, Streets for People, and the Avenue.
- Shekar Atla from Frankston City Council provided an update on their draft Integrated Transport Strategy, renewal of the Bicycle Strategy, and several other plans.

LeadWest Joint Delegated Committee

Directorate: Office of the Chief Executive

Councillor Delegate: Cr Matt Tyler

Date of Meeting: 21 September 2022

The September meeting of the LeadWest Joint Delegated Committee was hosted by Melton City Council.

The following items were discussed:

LeadWest Advocacy brochure

Premier Strategy provided an update on the progress and next steps of the LeadWest advocacy brochure. Six projects were selected using a project assessment tool to form the focus and direction LeadWest will advocate towards.

The six priorities that ranked highest during the final assessment phase were: Regional mental health program; Active and public transport; Outer Metropolitan Ring; Sunshine Precinct; Wetlands Centre and Creative West.

LeadWest Government Advocacy Plan

Premier Strategy provided an update on the status and concept of the Government advocacy plan. Commencing early 2023, advocacy work will commence to create opportunities and facilitate meetings with Victorian Government Ministers and local Members of Parliament.

LeadWest Activity Overview June 2022 – September 2022

An overview of activities conducted on behalf of the LeadWest Committee over the period June 2022 to September 2022 was provided.

RoadSafe Westgate Community Road Safety Council

Directorate: Infrastructure and City Services

Councillor Delegate: Cr Diana Grima

Date of Meeting: 21 September 2022

Road Safe Westgate Updates

During the month of September road safety messages were about hoon behaviour. The billboard trailer was located at the Geelong Road/Somerville Road intersection displaying “Stamp Out Hoon Behaviour” and “Protective Clothing: Not Just for Racers”. The billboard was then relocated to western Ring Road near Boundary Road displaying “Stamp Out Hoon Behaviour” and “Turn This Off” until the end of the month. In October 2022, the road safety messages focused on Speed and Speeding.

Updates for different messages to potentially be used in the future from the TAC Creatives group were discussed and presented. These are updated messages for the mobile billboards that could be used through different funding opportunities.

Hobsons Bay City Council Updates

Updates were provided on a range of road safety projects including the completion of Mason Street, Ferguson Street and Merton Street Black Spot projects.

Other Member Council Updates

Officers from Maribyrnong City Council, Melton City Council and Wyndham City Council provided an update on road safety projects, local area traffic management projects and progress on grant projects.

Other Updates

Road Safety Victoria’s representative provided information on the Hooning Community Reference Group meeting and mentioned that the next stage is to compile a draft report for the Minister for Roads and Road Safety and its submission in October 2022.

10 Notices of Motion

10.1 Notice of Motion No. 1241 - Advocacy Against Closure of Champion Road

Section 8.15.5 of the Hobsons Bay Governance Rules requires the Chief Executive Officer to inform Councillors about the legal and cost implications of any proposed notice of motion. Accordingly, the costs of implementing this notice of motion will be accommodated within the existing operational budget.

At the time of receiving this notice of motion, there are no apparent legal implications to be considered.

Cr Peter Hemphill has given notice of the following:

That Council:

1. Expresses its disappointment by writing to Premier Daniel Andrews about the lack of consultation by the Victorian Government on the proposed closure of Champion Road in Newport/Williamstown as part of the rail crossing removal program.
2. Seeks an urgent meeting with the Level Crossing Removal Authority to discuss the issue.

Point of Order

Cr Peter Hemphill raised a point of order in relation to rule 8.18.3.1 of the Hobsons Bay Governance Rules, alleging that a Councillor cannot move an amendment prior to the notice of motion being considered as put in the agenda.

Cr Antoinette Briffa overruled the point of order, ruling that there was no motion yet under consideration to be amended, and that Cr Tyler was moving a motion pertaining to the notice of motion put to the agenda.

Motion

Moved Cr Jonathon Marsden, seconded Cr Diana Grima:

That Council extends Cr Peter Hemphill's speaking time by two minutes.

Carried unanimously

Motion

Moved Cr Matt Tyler, seconded Cr Jonathon Marsden:

That Council:

- 1. Writes to the Minister for Transport Infrastructure expressing its disappointment about the lack of consultation by the Victorian Government on the proposed closure of Champion Road in Newport/Williamstown as part of the level crossing removal program, while also welcoming the related announcements, including the proposed redevelopment of the Spotswood Train Station and the removal of other level crossings in Hobsons Bay on the Werribee line.**
- 2. Seeks an urgent meeting with the Level Crossing Removal Authority to discuss the issue.**

Carried unanimously

11 Urgent Business

Nil

12 Supplementary Public Question Time

A supplementary Public Question Time submission was received but, the submitter was not in the public gallery during Supplementary Public Question Time. In accordance with rule 13.1.11 of the Hobsons Bay Governance Rules, the response was not read out and a written response will be provided.

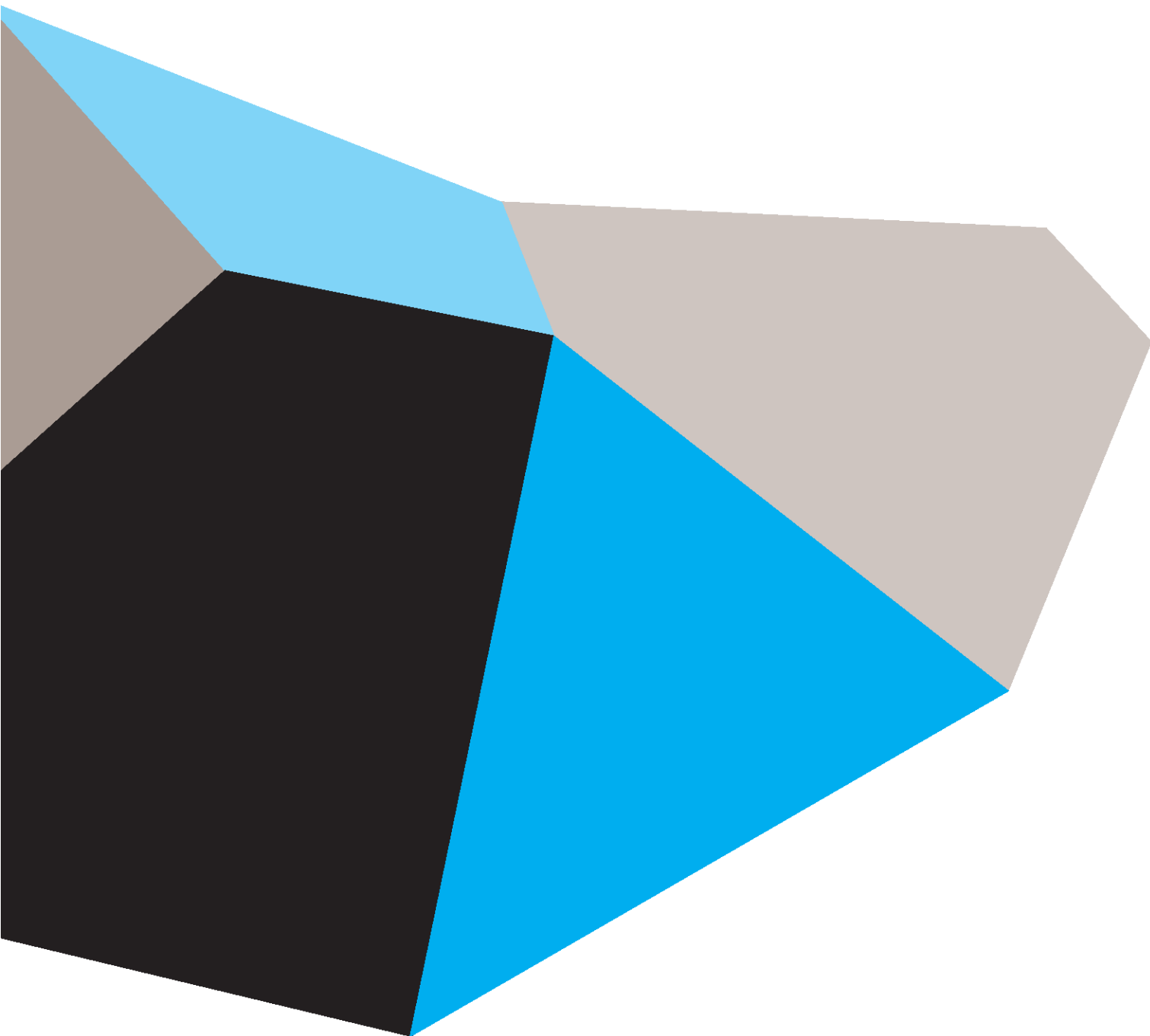
13 Close of Meeting

There being no further business, the Chairperson declared the meeting closed at 8.53pm.

Chairperson – Cr Antoinette Briffa

Signed and certified as having been confirmed.

13 December 2022



HOBSONS BAY CITY COUNCIL

115 Civic Parade, Altona

PO Box 21, Altona 3018

Phone 1300 179 944

Fax (03) 9932 1039

NRS phone 133 677 and quote 1300 179 944

Email customerservice@hobsonsbay.vic.gov.au



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