



# Council Meeting Minutes

10 May 2022

Virtual Meeting

**HOBSONS**  
**BAY CITY**  
**COUNCIL**



## OUR MISSION

We will listen, engage and work with our community to plan, deliver and advocate for Hobsons Bay to secure a happy, healthy, fair and sustainable future for all.

## OUR VALUES

Respectful

Community driven and focused

Trusted and reliable

Efficient and responsible

Bold and innovative

Accountable and transparent

Recognised

Council acknowledges the Bunurong People of the Kulin Nation as the Traditional Owners of these municipal lands and waterways, and pay our respects to Elders past and present.

### Chairperson:

Cr Peter Hemphill (Mayor)

Strand Ward

### Councillors:

Cr Diana Grima (Deputy Mayor)

Wetlands Ward

Cr Tony Briffa JP

Cherry Lake Ward

Cr Daria Kellander

Cherry Lake Ward

Cr Jonathon Marsden

Strand Ward

Cr Pamela Sutton-Legaud

Strand Ward

Cr Matt Tyler

Wetlands Ward

Sanjay Manivasagasivam  
Acting Chief Executive Officer  
Hobsons Bay City Council

## TABLE OF CONTENTS

<b>1 Council Welcome and Acknowledgement.....</b>	<b>6</b>
<b>1.1 Virtual Meeting Protocols .....</b>	<b>6</b>
1.1.1 Voting Method .....	6
1.1.2 Absence From Meeting .....	6
<b>2 Apologies .....</b>	<b>6</b>
<b>3 Disclosure of Interest .....</b>	<b>7</b>
<b>4 Confirmation of Minutes.....</b>	<b>7</b>
<b>4.1 Confirmation of Minutes .....</b>	<b>7</b>
<b>5 Councillor Questions.....</b>	<b>8</b>
<b>6 Public Question Time .....</b>	<b>12</b>
<b>7 Petitions and Joint Letters .....</b>	<b>14</b>
<b>7.1 Petitions and Joint Letters Received.....</b>	<b>14</b>
7.1.1 Petition - Amenities at Brooklyn Dog Park .....	14
7.1.2 Petition - Objection to Social Housing at Curlew Park, Laverton .....	16
<b>7.2 Responses to Petitions and Joint Letters .....</b>	<b>18</b>
7.2.1 Response to Petition - Drainage Issues in Altona .....	18
7.2.2 Response to Joint Letter - Bruce Comben Reserve Master Plan .....	20
<b>8 Business.....</b>	<b>23</b>
<b>8.1 Office of the Chief Executive.....</b>	<b>23</b>
8.1.1 Chief Executive Officer's Report on Operations .....	23
<b>8.2 Corporate Services .....</b>	<b>25</b>
8.2.1 Mayoral Focus Update .....	25
8.2.2 Municipal Association of Victoria State Council Motions – June 2022.....	32
8.2.3 Third Quarter Financial Report - Period Ended 31 March 2022 .....	34
8.2.4 Third Quarter Report - Council Plan Initiatives.....	37
8.2.5 Appointment of Authorised Officers under the Planning and Environment Act 1987 .....	41
8.2.6 CEO Employment and Remuneration Committee - Appointment of Independent Member .....	43
8.2.7 Audit and Risk Committee - Appointment of Independent Members .....	45
<b>8.3 Sustainable Communities.....</b>	<b>47</b>
8.3.1 Social Impact Assessment Guidelines .....	47
8.3.2 Extension of Contract 2019.83 Comingled Recycling and Contract 2019.97 Glass Recycling.....	50
<b>9 Delegate Reports .....</b>	<b>53</b>

<b>10 Notices of Motion.....</b>	<b>58</b>
<b>10.1 Notice of Motion No. 1234 - Condolence - The Late Terry Bramham.....</b>	<b>58</b>
<b>10.2 Notice of Motion No. 1235 - Condolence - The Late Annette Vrbancac.....</b>	<b>59</b>
<b>10.3 Notice of Motion No. 1236 - Condolence - The Late Rob Andrew.....</b>	<b>60</b>
<b>10.4 Notice of Motion No. 1237 - Condolence - The Late Mary Burbidge.....</b>	<b>61</b>
<b>11 Urgent Business .....</b>	<b>62</b>
<b>12 Close of Meeting .....</b>	<b>62</b>

**Minutes of the Council Meeting held on 10 May 2022 at 7.07pm.****Present****Chairperson**

Cr Peter Hemphill (Mayor)	Strand Ward
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**Councillors**

Cr Diana Grima (Deputy Mayor)	Wetlands Ward
Cr Tony Briffa JP	Cherry Lake Ward
Cr Daria Kellander	Cherry Lake Ward
Cr Jonathon Marsden	Strand Ward
Cr Pamela Sutton-Legaud	Strand Ward
Cr Matt Tyler	Wetlands Ward

**Officers**

Mr Sanjay Manivasagasivam	Acting Chief Executive Officer
Mr Andrew McLeod	Director Corporate Services
Mr Matthew Irving	Acting Director Infrastructure and City Services
Ms Penelope Winslade	Director Sustainable Communities
Ms Diane Eyckens	Manager Corporate Integrity and Legal Counsel
Ms Julie Brne	Coordinator Governance and Information Management (acting as Minute Secretary)

## **1 Council Welcome and Acknowledgement**

The Chairperson welcomed members of the gallery and acknowledged that Council is gathered on the traditional land of the Bunurong People of the Kulin Nation and offers its respect to elders past, present and emerging.

### **1.1 Virtual Meeting Protocols**

This Council Meeting was conducted virtually in accordance with subsection 4.6 of the Hobsons Bay Governance Rules, and livestreamed on the Council website at <http://webcast.hobsonsbay.vic.gov.au>

#### **1.1.1 Voting Method**

Voting was conducted by show of hands, as in the Council Chamber.

#### **1.1.2 Absence From Meeting**

If a Councillor leaves the meeting at any time for any reason other than for a conflict of interest, the Councillor will stand to indicate their intention to leave and then walk away.

If a Councillor needs to leave the meeting due to a declared conflict of interest, the Chairperson will remove the Councillor from the virtual meeting until the matter under discussion has been resolved. The Chairperson will then invite the Councillor back into the meeting.

If a Councillor cannot be seen or heard due to technical issues and cannot carry on as a participant in the meeting, the meeting will continue as long as a quorum remains.

If the quorum is lost, the meeting will be adjourned until the quorum can be returned.

The time that any Councillor leaves and returns to the meeting will be recorded in the minutes regardless of the reason for absence.

## **2 Apologies**

The Chairperson called for apologies received from Councillors who were unable to attend this meeting.

**Nil**

### 3 Disclosure of Interest

In accordance with sections 127 and 128 of the *Local Government Act 2020* Councillors are required to disclose a general or material conflict of interest. A conflict of interest must be disclosed in accordance with rule 15.3 of the Hobsons Bay Governance Rules.

Disclosure must occur immediately before the matter is considered or discussed.

**Cr Matt Tyler disclosed an interest relating to Item 8.1.1 Chief Executive Officer's Report on Operations through his work as Executive Director with the Men's Project at Jesuit Social Services, which conducts workshops through the Sons of the West program mentioned in the report. Cr Tyler stated that he did not regard the interest as a material conflict of interest and did not leave the room during debate on the item.**

### 4 Confirmation of Minutes

#### 4.1 Confirmation of Minutes

Confirmation of the minutes of the Council Meeting of Hobsons Bay City Council held on 12 April 2022 (copy previously circulated).

#### **Motion**

**Moved Cr Jonathon Marsden, seconded Cr Pamela Sutton-Legaud:**

**That Council confirms the minutes of the Council Meeting of Hobsons Bay City Council held on 12 April 2022.**

**Carried unanimously**

## 5 Councillor Questions

**Cr Tony Briffa requested an update on the situation following the contamination of Cherry Creek and Cherry Lake, particularly regarding prosecution and penalties for the company responsible for the pollution, remediation of the creek and lake, and prevent a recurrence of the incident.**

Mr Matthew Irving, Acting Director Infrastructure and City Services, said that Council has supported the Environment Protection Authority (EPA) and Melbourne Water during the clean-up and will continue to be involved as required. Mr Irving stated that post-incident discussions were underway between the agencies and Council regarding habitat improvement works and that revegetation planting in the Cherry Lake area would be carried out in upcoming months.

Mr Irving said that the EPA was responsible for any prosecution or penalties and was still investigating the incident, but that currently there was no specific update to give.

**Cr Briffa asked again about preventing a recurrence of the incident, noting its importance beyond remediation, and asked what Council is doing in terms of advocacy on this issue.**

Mr Matthew Irving, Acting Director Infrastructure and City Services, said that advocacy would be a part of Council's ongoing discussions with the agencies.

**Cr Briffa noted that it would be good to see local MPs involved in the issue, as they were responsible for the legislation, including a recent revision of the *Environment Protection Act 2017*, relating to things like management of industrial waste and chemicals, and reiterated the importance of the issue and keeping it on Council's agenda.**

**Cr Tony Briffa requested an update on Council's advocacy regarding the reinstatement of the Altona North train station and, noting that it is an election year, asked what local MPs were saying in regard to the issue and whether any had stated their support.**

Mr Matthew Irving, Acting Director Infrastructure and City Services, said that Council was continuing to make representations to local MPs and relevant ministers for reinstatement of the Altona North train station as part of its advocacy for the Melbourne Metro 2 rail project.

Mr Irving stated that while the issue remains one of Council's highest advocacy priorities, to date no commitment has been made to either the project or the reopening of the train station, and the Victorian Government has indicated that its priorities are the Suburban Rail Loop and Melbourne Airport Rail projects. However, Mr Irving added that Council officers would continue to advocate to key state agencies and ministers to deliver the project because it is an important project for Hobsons Bay and the west of Melbourne.

**Cr Briffa asked Mr Irving to confirm that none of the local MPs have indicated that they support the reinstatement of the Altona North train station.**

Mr Matthew Irving, Acting Director Infrastructure and City Services, said that he could not say definitively that they had not, but was unaware of any having expressed support.



**Cr Tony Briffa asked, in regard to the contaminated soil at Precinct 15 in Altona North, whether the site had been cleaned up; if not, when it would be cleaned up and by whom; and whether there was any update in relation to prosecution or enforcement on the perpetrators?**

Ms Pene Winslade, Director Sustainable Communities, said that both Council and the EPA had commenced separate criminal proceedings against Kyle Road Developments regarding the alleged illegal deposits of a large quantity of asbestos-containing material. Ms Winslade added that Council had been working closely with the EPA and advocating for the community's health and wellbeing.

Ms Winslade said that both Council and the EPA were seeking to have any illegally deposited material removed and the site made safe, but that both those matters were still before the courts. Ms Winslade stated that, while the site had been made safe under the guidance of WorkSafe and the EPA, to her knowledge no further clean-up had occurred since the material was allegedly dumped. It was expected that clean-up will occur following the outcome of the court proceedings.

**Cr Briffa expressed a wish that in both this situation and the contamination of Cherry Creek, any money paid to Council as a result of legal proceedings would go toward remediating and improving the specific environment that was affected, and not be used as general funds.**

**Noting that the State Budget was recently announced, Cr Matt Tyler requested an update on the progress of the detailed design work for the Queen Street pedestrian and cycling bridge and whether any funding had been announced by the Victorian Government for construction of the project.**

Mr Matthew Irving, Acting Director Infrastructure and City Services, said that detailed design work for the bridge had been completed. Mr Irving added that the project is being led by the Department of Transport (DoT) and Council officers have worked closely with DoT to deliver this aspect of the project.

Mr Irving stated that Council officers would continue to liaise with DoT in the hope of securing funding for construction of this important project shortly, however, at this stage no firm commitment exists.

**Cr Tyler asked for further information about Council's role in the project, why it falls under the responsibility of the Victorian Government, and more detail about the work that Council is doing with DoT to progress the project.**

Mr Irving explained that Council officers committed significant time and human resources to assist DoT in the past six months to ensure that design work occurred in timely manner. Mr Irving added that Council officers had been proactive in taking the project to the point where, now that the detailed design work was complete, construction could commence within months following a tender process, and that a funding commitment from the Victorian Government was the only outstanding item for the project. Mr Irving added that Council officers were continuing to work with DoT to see the project funded for delivery and were taking a proactive and important partnership role with DoT to see the work become reality.

**In relation to the planned aquatic centre at Bruce Comben Reserve in Altona Meadows, Cr Daria Kellander asked how Council would fund its \$20 million commitment if the government commits to contributing \$40 million towards the project, given that this amount has not been put aside to fund the pool.**

**Note: Mr Andrew McLeod's response to Cr Kellander's question was interrupted due to an internet connection failure. Cr Kellander moved on to other questions until Mr McLeod was able to return to the meeting. The complete response is provided below.**

Mr Andrew McLeod, Director Corporate Services, explained that there was a commitment in the budget to borrow the \$20 million if and when state or federal government co-funding was provided. Mr McLeod stated that while no direct funding was committed in the operational budget, additional funds were articulated in the budget to build a reserve for the funding of the aquatics facility and Hobsons Bay Wetlands Centre, to be drawn from proportionate allocations from the sale of nominated Council assets and any potential surplus above budget forecasts.

**Cr Kellander asked to clarify that, in the situation that Council receives funding from other levels of government, Council would draw down additional debt, but that debt itself was not yet included in the forecast.**

Mr McLeod confirmed that there was no cost to Council until the money was drawn down, but that including it in the budget allowed Council the ability to borrow when those conditions were met.

**Cr Hemphill noted that, while the discussion had focused on the 2022-23 budget, the project would actually be spread over several years and funds would be allocated across multiple budgets.**

Mr McLeod confirmed that this was correct and that the project would likely be spread over three or four financial years once committed with funds released as and when payments are due. Mr McLeod stated that Council would at no point be fully beholden to a \$20 million debt, and that the debt would be paid down over time as with all of Council's financial vehicles.

**Cr Daria Kellander noted that Bruce Comben Reserve contained some amount of asbestos as it was once a landfill site – emphasising that this was normal for such sites in metropolitan areas – and asked whether a contingency was built into the \$60 million budget for safe disposal and remediation if required.**

Mr Matthew Irving, Acting Director Infrastructure and City Services, confirmed that there is a contingency built into the budget for the safe disposal of asbestos or any other contaminated materials, and that this is consistent with how all projects are handled within Hobsons Bay.

Mr Irving noted that contaminated soil is encountered across a range of projects in Hobsons Bay and that Council officers always included appropriate budget allocations and worked in accordance with EPA guidelines and best practice standards.

**Noting that residents in the vicinity of Bruce Comben Reserve had expressed concerns about the impacts of street parking, Cr Kellander asked what Council will do to ease residential parking concerns.**

Mr Matthew Irving, Acting Director Infrastructure and City Services, said that parking was considered during the development of both the Hobsons Bay Aquatic Strategy and the Bruce Comben Reserve Master Plan, which identified that sufficient car parking capacity for a

development of its size and nature will could be provided with significant car parking to be built on-site, taking pressure off residential streets. Mr Irving stated that this issue would be continually be reviewed as design works progress to maximise car parking capacity within the development.

Mr Irving also noted that there would be upgrades to the car park near Henry Drive in the first stage of the master plan.

**Cr Diana Grima asked when it was decided to produce the Hobsons Bay Aquatic Strategy, and how much it has cost in terms of design, consultation and operational costs.**

Mr Matthew Irving, Acting Director Infrastructure and City Services, said that the strategy was developed and adopted about two or three years ago. Mr Irving stated that over the last two years, design work for the aquatic facility had continued and would continue further, with the draft concept plan proposed to come out for community consultation in July 2022.

**Cr Diana Grima restated her question regarding the design, consultation and operational costs of the strategy to date.**

Mr Irving took the question on notice.

**Cr Diana Grima asked why the Laverton pool could not continue to operate in addition to the new facility at Bruce Comben Reserve.**

Mr Matthew Irving, Acting Director Infrastructure and City Services, said that when the Hobsons Bay Aquatic Strategy was completed several options were considered including renewing the facility at Laverton or building a new facility at HD Graham Reserve or Bruce Comben Reserve. An option analysis regarding feasibility of the options was carried out that considered a number of factors and the strategy advised that the best option for a modern, purpose-built, high quality aquatics facility was at Bruce Comben Reserve.

## 6 Public Question Time

Pippa Quist

- Q People parking in residential permit zones. Parking over driveways. Blocking the street due to traffic (traffic jam). The past month with Ramadan, Eide and their Mothers' Day event not once have the residents seen any parking inspectors around the area.**

**What is the Council doing about parking and traffic issues associated with the Australian Islamic Centre in Blenheim Road, Newport?**

- A** Parking and Local Laws Officers patrol permit zones in Blenheim Road on a regular basis, particularly when there are significant events occur that we are aware of.

In particular, officers were proactive and were engaged in educational and enforcement activities in the past month both during the day and night.

Parking and Local Laws Officers will continue to be proactive in Blenheim Road and take appropriate action when breaches of the road rules are identified.

Judy Mahoney

- Q Could Council please advise if the Victoria Street Williamstown Road Safety Improvements Plan has been referred to the Council Heritage Advisor as Victoria Street is protected under the Hobsons Bay Planning Scheme?**

- A** While the works do not trigger the need to obtain a planning permit under the heritage overlay, the existing heritage context has been taken into account.

Significant elements of the design that cater for this include nil alterations to existing kerb profile or alignment, retention of all street trees, retention of existing road pavement width and use of materials including bluestone kerbing and asphalt surfacing that are identical to what is already present in the street.

Ciara Quin

- Q From the Council's perspective, what are the updates on the Cherry Lake incident and what do you intend to do?**

- A** The incident has been managed by Melbourne Water and the EPA who have management responsibility of the lake and this issue. Council has supported the EPA and Melbourne Water during the clean-up response and will continue to be involved as required. There are post incident discussions underway between the agencies and Council with regards to habitat improvement works and revegetation plantings in the Cherry Lake area that will be carried out in upcoming months.

**Collated questions from Mark and Trish Dykes, David Jamison and Jenny Penfold**

**Q Why does the Council want to introduce controversial alterations to Victoria Street?**

**Can you clearly set out what you believe are the problems in Victoria Street?**

**What are the measures that are proposed to address these specific problems?**

**As a street of great heritage value to the municipality, why is the Council not protecting this iconic heritage location?**

**Why is the Council proposing the planned works in Victoria Street when the consultants (SMEC Australia Pty Ltd) report showed that it was a safe street?**

**A** The response to all these questions has been combined as follows:

The Victoria Street project was subject to a community consultation process, with this feedback leading to revised designs.

The original street design considered a number of key inputs including transport movements (both cycling and traffic), crash statistics, strategic connectivity of the road, environmental conditions including width and existing speed limit. These inputs allowed Council to identify the road as a key connection between Williamstown North Railway Station and the beach precinct.

The evidence showed Victoria Street has a high level of cycle use and consequently high potential crash conflicts between cyclists and vehicles, with a history of crashes involving cyclists, particularly school-aged children due to local schools being nearby. The original design took these findings on board and provided an improved cycling corridor while also maintaining vehicle movement and the existing level of car parking supply in the area.

The revisions which have considered the feedback include reduced line marking to mitigate concerns regarding potential loss of amenity for the street, and inclusion of both road and footpath renewal works to mitigate existing hazards in the street.

While the works do not trigger the need to obtain a planning permit under the heritage overlay, the existing heritage context has been taken into account.

Significant elements of the design that cater for this include nil alterations to existing kerb profile or alignment, retention of all street trees, retention of existing road pavement width and use of materials including bluestone kerbing and asphalt surfacing that are identical to what is already present in the street.

The design maintains appropriate widths for vehicle and cyclist movements along the carriageway, as well as retaining full car parking supply along the street. Individuals who made a submission during the consultation process have received a response and provided with this information.

## 7 Petitions and Joint Letters

### 7.1 Petitions and Joint Letters Received

#### 7.1.1 Petition - Amenities at Brooklyn Dog Park

**Directorate:** Corporate Services  
**Responsible Officer:** Governance Officer  
**Reviewer:** Director Corporate Services  
**Attachments:** Nil

#### Purpose

To receive an electronic petition containing 302 signatories, requesting that Council build additional amenities at the Brooklyn Dog Park.

#### Motion

**Moved Cr Daria Kellander, seconded Cr Tony Briffa:**

**That Council:**

- 1. Receives and notes the petition in relation to amenities at the Brooklyn Dog Park.**
- 2. Receives a further report on this matter at a future Council meeting.**

**Carried unanimously**

#### Recommendation

**That Council:**

- 1. Receives and notes the petition in relation to amenities at the Brooklyn Dog Park.**
- 2. Receives a further report on this matter at a future Council meeting.**

#### Summary

The petition was received on 2 May 2022 and acknowledged on 4 May 2022. It has been reviewed to verify that it meets the minimum requirement of 25 valid signatories in accordance with the Hobsons Bay Governance Rules and can therefore be dealt with by Council.

The petition reads as follows:

“We, the undersigned, petition Hobsons Bay City Council to build shelter from rain across both large and small dog areas, install solar powered lights in both small and large dog areas and install a water fountain with dog bowl within the small dog area.”

## 7.1.2 Petition - Objection to Social Housing at Curlew Park, Laverton

**Directorate:** Sustainable Communities  
**Responsible Officer:** Governance Officer  
**Reviewer:** Director Sustainable Communities  
**Attachments:** Nil

### Purpose

To receive a petition containing 34 signatories, requesting that land intended for social housing next to Curlew Park, Laverton instead remain as part of the park.

### Motion

**Moved Cr Matt Tyler, seconded Cr Diana Grima:**

**That Council:**

1. **Receives and notes the petition objecting to social housing at Curlew Park, Laverton.**
2. **Receives a further report on this matter at a future Council meeting.**

**Carried unanimously**

### Recommendation

**That Council:**

1. **Receives and notes the petition objecting to social housing at Curlew Park, Laverton.**
2. **Receives a further report on this matter at a future Council meeting.**

### Summary

The petition was received on 6 May 2022 and acknowledged on 6 May 2022. It has been reviewed to verify that it meets the minimum requirement of 25 valid signatories in accordance with the Hobsons Bay Governance Rules and can therefore be dealt with by Council.



The petition reads as follows:

“We, the undersign[ed], residents of Hobsons Bay object to the the planned construction of social housing at the ends of Curlew Park, Laverton. We believe it should remain open land and integrated with the park. The land behind the fire station should be used for sports such as tennis courts.”

## 7.2 Responses to Petitions and Joint Letters

### 7.2.1 Response to Petition - Drainage Issues in Altona

**Directorate:** Infrastructure and City Services  
**Responsible Officer:** Acting Capital Works Manager  
**Reviewer:** Acting Director Infrastructure and City Services  
**Attachments:** Nil

#### Purpose

To respond to the petition containing 39 signatories regarding drainage issues in the area near McIntyre Drive, Altona.

#### Motion

**Moved Cr Tony Briffa, seconded Cr Daria Kellander:**

**That Council:**

1. Notes that the draft 2022-23 Capital Works Program includes a funding allocation to complete drainage upgrade works around McIntyre Drive, Altona.
2. Writes to the lead petitioner advising of the outcome.

**Carried unanimously**

#### Recommendation

**That Council:**

1. Notes that the draft 2022-23 Capital Works Program includes a funding allocation to complete drainage upgrade works around McIntyre Drive, Altona.
2. Writes to the lead petitioner advising of the outcome.

#### Summary

At the 8 March 2022 Council Meeting, a petition was received containing 39 signatures, seeking to address drainage issues bounded by Sugar Gum Drive, Civic Parade, Grieve Parade, Lugg St and McIntyre Drive, Altona.

The draft 2022-23 Capital Works Program already includes a funding allocation to complete drainage upgrade works and mitigate the existing flooding issues at this location.

## Background

Council's Drainage Asset Management Plan (DAMP) has been developed to manage Hobsons Bay municipal drainage network. This asset management plan defines Council strategy for the responsible management of its stormwater drainage assets.

As part of the development of the DAMP, flood modelling investigations were undertaken by Cardno in 2017. The flood modelling and analysis of the Hobsons Bay municipality indicates that flooding from the stormwater drainage network is likely to affect a significant number of properties and public spaces.

The investigation identified several areas where overland flooding may have a significant impact on the community. McIntyre Drive and adjoining streets was one of these areas.

## Discussion

The flood model work that was carried out in 2017 identified flooding high priority areas throughout the municipality that required mitigation measure to reduce the impact to local properties. It was intended that proposed mitigation works would be carried out over 10 years at an estimated cost of \$10 million.

To date drainage upgrade works have been completed or underway at a number of these high priority flooding areas, including:

- Esplanade and Sargood Street, Altona
- Seves Street, Altona
- Central Avenue, Altona Meadows
- Blenheim Road, Newport
- Yarra Street, Williamstown

Flood mitigation works are forecast to be completed around McIntyre Drive and have been included in the draft 2022-23 Capital Works Program. Design work is underway for this mitigation project. Implementation of these works will be programmed for delivery in the 2022-23 financial year subject to final approval of the draft budget by Council in June 2022.

## 7.2.2 Response to Joint Letter - Bruce Comben Reserve Master Plan

**Directorate:** Infrastructure and City Services  
**Responsible Officer:** Manager Active Communities and Assets  
**Reviewer:** Director Infrastructure and City Services  
**Attachments:** Nil

### Purpose

To respond to the joint letter received by Council on Tuesday 14 December 2021, requesting a review of Council's endorsed Bruce Comben Reserve Master Plan.

### Motion

**Moved Cr Matt Tyler, seconded Cr Diana Grima:**

**That Council:**

- 1. Proceeds with the implementation of the endorsed Bruce Comben Reserve Master Plan.**
- 2. Writes to the lead petitioner advising of the outcome and continues to engage with the Friends of Skeleton Creek throughout the Master Plan implementation.**

### Division

**For: Cr Tony Briffa, Cr Jonathon Marsden, Cr Pamela Sutton-Legaud, Cr Matt Tyler, Cr Diana Grima, Cr Peter Hemphill**

**Against: Cr Daria Kellander**

**Carried**

### Recommendation

**That Council:**

- 1. Proceeds with the implementation of the endorsed Bruce Comben Reserve Master Plan.**
- 2. Writes to the lead petitioner advising of the outcome and continues to engage with the Friends of Skeleton Creek throughout the Master Plan implementation.**

## Summary

At the 14 December 2021 Council Meeting, a joint letter was received containing five signatures seeking a review of the Bruce Comben Reserve Master Plan to:

*“...bring the objectives and resource budgeting in line with the Council Plan 2021-25 and the Open Space Strategy and the Urban Forest Strategy in the Hobsons Bay 2030 Community Vision, prioritising open spaces for the benefit, recreation and public health of the wider community over sports spaces for the benefit of those comparatively few who play sport.”*

Bruce Comben Reserve in Altona Meadows is a key open space reserve in the Wetlands ward which provides both active and passive recreation opportunities for the Hobsons Bay community. The site is home to three sport and recreation tenants who participate in formal activities across both the summer and winter sporting seasons.

The Bruce Comben Reserve Master Plan was endorsed by Council in 2011. When Council endorsed the Hobsons Bay Aquatic Strategy in 2019, a review of the master plan was required to incorporate a future aquatic facility at the reserve. A review was undertaken, incorporating extensive community consultation and the updated master plan was endorsed by Council at the September 2020 Council Meeting.

The first stage of the master plan includes open space and social family recreation upgrades to the southern section of the reserve. The design of these open space upgrades will include consultation with the local community and site stakeholders for four weeks commencing on Friday 20 May 2022. A final concept plan will then be released prior to works commencing.

## Background

Bruce Comben Reserve is located off Central Avenue in Altona Meadows. The reserve is bordered by Central Avenue to the north; Skehan Boulevard, Macneil Drive and Henry Drive to the east; Ascot Street South to the west; and Skeleton Creek along the south-western boundary.

The Reserve is a key site for active sport and recreation within Hobsons Bay. The Altona Roosters Rugby League Club, Westside Touch Rugby Association and Seabrook Cricket Club occupy the site across both summer and winter seasons. In total, there are currently 1392 sporting participants who use the reserve annually.

At the Council Meeting on 9 July 2019, Council adopted the Hobsons Bay Aquatic Strategy, which recommended the development of a new aquatic facility at the reserve to service the west of the municipality. To plan the future location of this facility, the master plan was updated in 2020 following consultation within the local community.

## Discussion

The master plan identifies the upgrade of about 3.6 hectares of open space at the south end of the reserve, which is currently underutilised, into a social family recreation area for the wider Hobsons Bay community to enjoy. The southern open space area will also include the footprint of a formal sportsground that will be delivered concurrently with the new aquatic facility.

Bruce Comben Reserve is a key sporting reserve that caters for 1392 registered participants annually. When considering sporting participants and support staff including volunteers, parents, and spectators, it is estimated that about 5000 people would visit BCR on an average week during the peak winter season.

The Hobsons Bay Aquatic Strategy identified several key design principles to guide the development of a new aquatic facility at the reserve. One design principle was to ensure “there will be continuity of service provision onsite for tenant sporting clubs”. The BCR Master Plan identified the location of a new aquatic facility, which was on the footprint of the sports fields in the north-western corner of the reserve. To ensure Aquatic Strategy design principles were adhered to, the provision of a new sports ground was identified south of the central pavilion to offset the loss of a sportsground in the north-western corner.

To cater for multiple recreation uses on the site the BCR Master Plan identifies upgrades to the southern open space area. This work that is forecast to be delivered as the first stage of the implementation program includes a new playground; shelter, BBQ and picnic areas; multi-purpose court areas for tennis, basketball, netball and sepak takraw; public toilets; car parking; and grass kickabout areas with a pathway network, tree planting and other landscape improvements. These works will transform the currently undeveloped open space area into a valued destination for the local community that will also help enhance the natural environment of the Skeleton Creek Corridor.

When sports grounds are not being utilised by sporting tenants for formal community sport, they are available for public use by the local community. Once constructed, the sportsground in the southern open space area will be a dog off-leash area when not being used for formal sport to maximise multi-use opportunities.

## 8 Business

### 8.1 Office of the Chief Executive

#### 8.1.1 Chief Executive Officer's Report on Operations

**Directorate:** Office of the Chief Executive

**Responsible Officer:** Executive Assistant to the Chief Executive Officer

**Reviewer:** Acting Chief Executive Officer

**Attachments:** 1. CEO Report on Operations - April 2022 [8.1.1.1 - 36 pages]

Cr Matt Tyler disclosed an interest relating to Item 8.1.1 Chief Executive Officer's Report on Operations through his work as Executive Director with the Men's Project at Jesuit Social Services, which conducts workshops through the Sons of the West program mentioned in the report. Cr Tyler stated that he did not regard the interest as a material conflict of interest and did not leave the room during debate on the item.

#### Purpose

To present the Chief Executive Officer's (CEO's) Report on Operations.

#### Motion

Moved Cr Daria Kellander, seconded Cr Pamela Sutton-Legaud:

That Council receives and notes the Chief Executive Officer's Report on Operations, including details of recent issues and initiatives undertaken by the organisation.

Carried

#### Recommendation

That Council receives and notes the Chief Executive Officer's Report on Operations, including details of recent issues and initiatives undertaken by the organisation.

#### Summary

The attached CEO's Report on Operations provides Councillors and community with a regular update from the CEO on key initiatives, projects and performance.

## Discussion

The purpose of this report is to inform Council and the community of recent issues, initiatives and projects undertaken across Council. The report is provided on a monthly basis.

In accordance with rule 10.7.1 of the Hobsons Bay Governance Rules, Council maintains records of meetings attended by Councillors in the CEO's Report on Operations to ensure transparency and equity of information. A summary of meetings for the period between 1 April 2022 and 30 April 2022 is provided in this month's report.



## 8.2 Corporate Services

### 8.2.1 Mayoral Focus Update

**Directorate:** Corporate Services  
**Responsible Officer:** Coordinator Governance and Information Management  
**Reviewer:** Director Corporate Services  
**Attachments:** Nil

**Cr Peter Hemphill adjourned the meeting at 8.11pm while technical issues were resolved. The meeting resumed at 8.16pm.**

### Purpose

To update Councillors and the community on the areas of focus for the 2021-22 mayoral term of Cr Peter Hemphill.

### Motion

**Moved Cr Jonathon Marsden, seconded Cr Pamela Sutton-Legaud:**

**That Council notes the progress made on initiatives and activities that were identified as focus areas for the 2021-22 mayoral term by Cr Peter Hemphill.**

**Carried unanimously**

### Recommendation

**That Council notes the progress made on initiatives and activities that were identified as focus areas for the 2021-22 mayoral term by Cr Peter Hemphill.**

### Summary

In November 2021, Council elected Cr Peter Hemphill as Mayor for the 2021-22 mayoral term, and at the Council Meeting held on 8 February 2022 resolved to note the proposed 2021-22 Mayoral Program.

Cr Hemphill nominated four key mayoral focus areas: heritage, environment, infrastructure and community building. These include:

- preserving important heritage in Hobsons Bay such as the former Newport Railway Workshops, the Hobsons Bay Heritage Street Signs program and the historical significance of Altona Pier
- showcasing and advocating for expansion of the Virtual Energy Network
- rolling out the Urban Forest Strategy including a virtual dashboard for the community

- advocating and supporting delivery of critical infrastructure including:
  - continued advocacy for important projects such as the Hobsons Bay Wetlands Centre at HD Graham Reserve and the Western Aquatic Facility at Bruce Comben Reserve, both in Altona Meadows
  - collaborating with the Victorian Government to upgrade facilities at the Williamstown Swimming and Life Saving Club
  - continuing to work in partnership with the Victorian Government and the West Gate Tunnel Project to deliver the WLJ Crofts Reserve Pavilion in Altona North and new facilities at Donald McLean Reserve in Spotswood
  - a new pavilion at JT Gray Reserve in Williamstown North
- supporting Council's Citizen of the Year and Young Citizen of the Year in their community work

This report outlines the areas of particular interest and provides an update of the initiatives and activities that Cr Hemphill intends to support over the course of his mayoral term.

## **Background**

The Mayoral Program provides an opportunity for the Mayor to support the implementation of key strategic actions that will serve the best interest of the Hobsons Bay community and align with the Hobsons Bay 2030 Community Vision and the Council Plan 2021-25.

## **Discussion**

### **Heritage**

In March 2022, Cr Hemphill launched the Heritage Hobsons Bay Festival, which ran as part of the annual National Trust Australia Heritage Festival from 18 April to 2 May 2022.

Council coordinates Heritage Hobsons Bay to promote and highlight heritage in the city and to provide the opportunity for community groups and producers active in the heritage space to work together.

This year's program comprised more than 20 events, including performances, tours, exhibitions, open days, afternoon teas and online programs. The digital program included information about museums and other attractions in Hobsons Bay, from the Newport Rail Museum to the heritage interpretive markers that enable the stories of the city to be told year-round.



**Figure 1: Mayor Cr Peter Hemphill at Wilkinson Drinking Fountain in Williamstown promoting the Heritage Hobsons Bay Festival 2022**

(Image courtesy of the *Maribyrnong and Hobsons Bay Star Weekly*)

The Heritage Hobsons Bay events program enabled promotion of Council's Heritage Street Signs program. A digital map of the signs installed to date is available on Council's website at: [www.hobsonsbay.vic.gov.au/Community/Arts-Culture-Heritage/Cultural-Heritage/Heritage-Street-Signs](http://www.hobsonsbay.vic.gov.au/Community/Arts-Culture-Heritage/Cultural-Heritage/Heritage-Street-Signs)

## Environment

Council is continuing to roll out its ambitious **rooftop solar program** across Council buildings. Over 1,610 KW of solar panels have been installed to date, with recent works occurring at Williamstown Town Hall, Loft Reserve, Altona Yacht Club, Altona Green Park and DN Duane Reserve. More installations are also being planned before the end of the financial year.

Each of these sites will be connected via a Virtual Energy Network allowing the benefits of renewable energy to be efficiently shared across the network of buildings.

Council is also committed to supporting community members to access renewable energy and reduce their overall energy use. Community consultation has been completed to help Council design programs that will best work for residents and businesses. This information is now being analysed and will inform Council's next steps to deliver community energy programs.



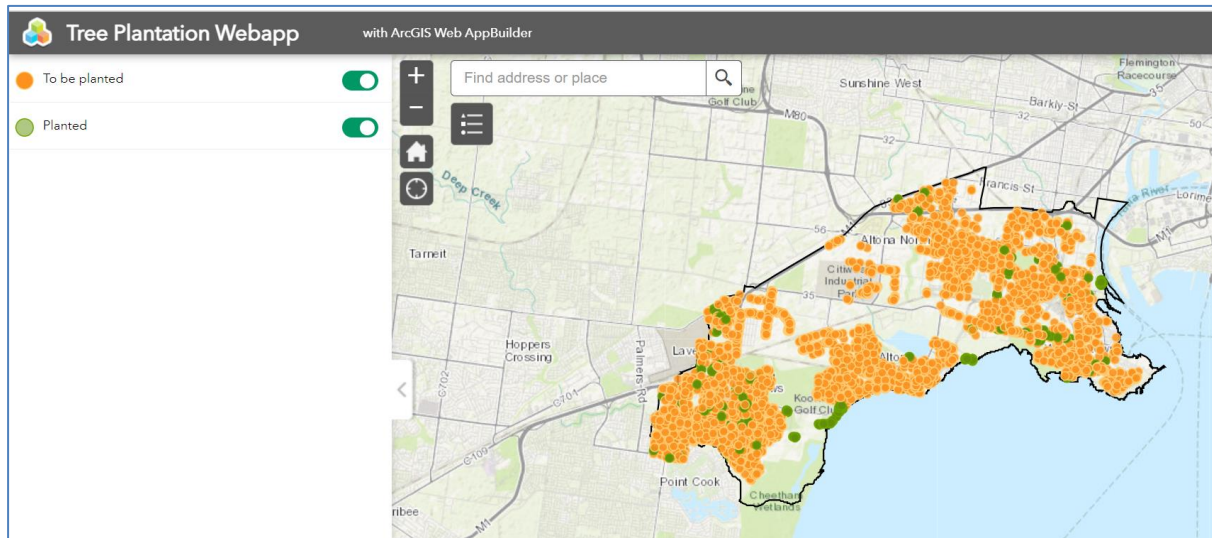
**Figure 2: Mayor Cr Peter Hemphill with Chris Bowen MP, Shadow Minister for Climate Change and Energy and Tim Watts MP, Member for Gellibrand**

In March 2022 at the Hobsons Bay Civic Centre, Shadow Minister for Climate Change and Energy, Chris Bowen MP, and Member for Gellibrand, Tim Watts MP, announced a commitment to fund a solar battery if the Australian Labor Party wins the upcoming federal election. Funding to facilitate the addition of a solar battery to Council's Virtual Energy Network would enhance the network's capacity and allow it to provide access to on-demand solar electricity to more sites across the community.

Cr Hemphill supports the rollout and implementation of the many actions arising from the **Hobsons Bay Urban Forest Strategy**, including a robust street and reserve tree planting program for 2022. As part of the strategy, 8,500 advanced trees will be planted between April and September 2022.

Other actions implemented from the Urban Forest Strategy include the online tree planting dashboard and the Green Streets program.

The **online tree planting dashboard** allows the community to monitor Council's tree planting progress against the goals of the Urban Forest Strategy. The dashboard includes an interactive map which shows the location and species of street trees to be planted this season throughout the municipality (refer to Figure 3). The dashboard is now available on Council's website at: <https://www.hobsonsbay.vic.gov.au/Services/Trees-Nature-Strips/Tree-planting-and-requests/Street-tree-planting>



**Figure 3: Online Tree Planting Dashboard available via Council's website**

The **Green Streets program** involves Council working closely with residents on the renewal of street trees in their area. The program is an opportunity for residents to provide input on the plantings in their street and Council with an opportunity to educate the community on the benefits of trees.

In 2022 the program will run in Bayview Street, Williamstown; Grace Street, Laverton and Hancock Street, Altona. All residents in these streets were invited to take part in an on-site consultation on Saturday 30 April 2022 where Council officers spoke to residents about trees and gathered their feedback on what style of street tree they would like.

## Infrastructure

Cr Hemphill has continued to advocate, support and collaborate for the delivery of the following critical infrastructure across the city.

**The Wetlands Centre:** Council and the Hobsons Bay Wetlands group continue to strongly advocate to all major political parties for project funding. The Hobsons Bay Wetlands Centre prospectus will be launched at the Open Day on 7 May 2022.

**The Western Aquatic Facility:** Council continues to advocate for funding partnerships with all major political parties for the building of the facility, in the lead-up to the respective elections and beyond. Plans for the future Western Aquatic Facility will include a number of different aquatic facilities: an eight-lane 25m pool, a learn-to-swim pool, an aqua play splash pad, a toddler pool and a warm water pool. The facility will also house a gymnasium, an early years centre, a café, offices, change facilities and amenities. Design works are ongoing. Community engagement on the design of the new facility is scheduled to take place in July 2022.

**The Williamstown Swimming and Life Saving Club project:** The Williamstown Swimming and Lifesaving Club has obtained partial Victorian Government funding for the renewal of the current, ageing facilities on the Williamstown foreshore. With Council co-funding, the redevelopment of the site will include a new indoor pool, change facilities, amenities and a café. Council has commenced its procurement process to engage a consultant team to develop the design of the new facility for tender in May-July 2022.

**Sportsgrounds and Reserves:** In keeping with Mayor Cr Hemphill's interest in building and improving the city's sports network and facilities, Council continues to work in partnership with the Victorian Government and the West Gate Tunnel Project to deliver the WLJ Crofts Reserve Pavilion in Altona North and new facilities at Donald McLean Reserve in Spotswood.

**WLJ Crofts Reserve:** Works are progressing and when finished will include a new sporting pavilion, two new playing fields with new sports lighting, new cricket practice nets, a new formal car park, a new play area, upgraded open spaces and a new path network. The playing fields with sports lighting and the cricket practice nets have been completed. Works on the pavilion and carpark are nearing completion. Design works for the new play area are being finalised and a tender will be called in May 2022. Works for the open space are expected to commence in August 2022 and will take about five months.

**Donald McLean Reserve:** Works are also progressing and when finished will include tennis courts, cricket practice nets, sports ovals, floodlighting, a new sports pavilion, carparking, new playground and open space upgrade. The tennis courts, cricket nets and ovals were completed last year, and the pavilion is nearing completion. The car park and external paths and walkways are currently being excavated and works have commenced on the playground and open space upgrades at the western end of the reserve. The project is aiming for a completion date in July 2022.

**JT Gray Reserve:** Works comprise the construction of a new regional multi-use community sports facility. The existing inground irrigation and fire mains have been realigned. Construction of the pavilion foundation has commenced, and in-ground services and tanks will be installed shortly. The pavilion and car park are due for completion in April 2023. The cricket net design has been approved and works are anticipated to commence in April 2022.

## Community Building

Cr Hemphill has met with the 2022 Citizen of the Year Kate De Marco and 2022 Young Citizen of the Year Tahlia Kotiau to determine their interests.

Ms Kotiau has a particular interest in men's mental health support and women's domestic violence support. Further conversations will be held to further these two particular interests.

Ms De Marco has interests in disability inclusion, mental health and affordable housing. The Mayor paved the way for Ms De Marco to become actively involved with Council in the community consultation on the Epsom Street Social Housing project in Laverton. She has strongly reinforced the need for this type of facility in the community.

Cr Hemphill has met with one of Ms De Marco's clients with a vision impairment and further discussions will be held with officers to ascertain whether improvements can be made to better help the visually impaired when rolling out infrastructure.





**Figure 4: The Mayor and others celebrating the opening of the Kraft Heinz community store**

From left to right: Vietnamese Association of Hobsons Bay founder and 2020 Citizen of the Year **Myly Nguyen**; Laverton Community Integrated Services CEO **Michael Pernar**; Latitude: Directions for Young People Manager **Rhonda Collins**; Mayor **Cr Peter Hemphill**; Kraft Heinz Head of Supply (Australia, New Zealand and Japan) **Michael Joubert**; and 2022 Hobsons Bay Citizen of the Year **Kate De Marco** who was recognised for opening a community pantry in her Seaholme driveway

An opportunity arose in March 2022 when Cr Hemphill was approached by Kraft Heinz to attend the opening of the company's food pantry at its warehouse in Altona. Cr Hemphill arranged for representatives from local community groups who run food pantries for the disadvantaged, including Ms De Marco, to attend the opening. Kraft Heinz has indicated it is willing to provide food donations to local food pantries.

## 8.2.2 Municipal Association of Victoria State Council Motions – June 2022

**Directorate:** Corporate Services  
**Responsible Officer:** Manager Corporate Integrity and Legal Counsel  
**Reviewer:** Director Corporate Services  
**Attachments:** Nil

### Purpose

To consider the motions to be put forward to the Municipal Association of Victoria (MAV) for the State Council Meeting on 24 June 2022.

#### Motion

**Moved Cr Matt Tyler, seconded Cr Jonathon Marsden:**

**That Council resolves to put the motions listed in this report to the MAV State Council Meeting to be held on 24 June 2022.**

**Carried unanimously**

### Recommendation

**That Council resolves to put the motions listed in this report to the MAV State Council Meeting to be held on 24 June 2022.**

### Summary

On 24 June 2022 the MAV will hold a State Council Meeting. These meetings provide an opportunity for local government to submit motions for key priorities that require state or federal government support.

Six motions have been developed for Councillors' consideration for submission to the State Council Meeting.

### Background

The MAV is a statutory peak body for local government in Victoria and takes a lead role in advocating for local government to state and federal government on a variety of issues of concern.

The State Council is the governing body for the MAV and has representation from all member councils. Members are invited to submit motions to be considered by the State Council twice a year. Resolutions are assessed by the Board to determine how they will be progressed.



## Discussion

The State Council Meeting presents an opportunity to advocate for key priorities within Hobsons Bay that require state and federal government support to effect meaningful change.

The following motions have been developed for Council to consider for submission to the MAV State Council Meeting to be held on 24 June 2022:

**1. Reversal of proposed funding cuts by the Australian Government to the aged care sector**

That the MAV advocates to the Australian Government to reverse its proposed funding cuts to the aged care sector as part of the move to replace the Commonwealth Home Support Programme (CHSP) with the Support at Home Program. Councils support better, accessible and more tailored options for older people, but the associated funding cuts work against these objectives.

**2. Combustible Cladding Rectification Program**

That the MAV advocates to the Victorian Government that it continues to assume responsibility for the combustible cladding rectification program and not seek to transfer the problem and cost to local government. The shift of responsibility to local government will substantially distort the building surveyor industry and disrupt the core Municipal Building Surveyor (MBS) accountabilities in many councils.

**3. Victorian Building Authority's commitments on orphaned permits**

That the MAV strongly advocates to the Victorian Government that the Victorian Building Authority (VBA) use its powers under existing legislation to take on the management of orphaned building permits and not seek to transfer the problem and cost to local government. The shift of responsibility to local government will substantially distort the building surveyor industry and disrupt the core Municipal Building Surveyor (MBS) accountabilities in many councils.

**4. Improvements to pedestrian and cycling infrastructure**

That the MAV advocates to the Victorian Government to fund and deliver pedestrian and cycling improvement projects throughout all of Victoria including new shared trails, on-road bike lanes and pedestrian crossings to reduce congestion, encourage sustainable and integrated transport options and increase health and wellbeing outcomes for the community.

**5. Reshape the Melbourne metropolitan bus network**

That the MAV advocates to the Victorian Government to undertake a full review and implement key changes to the Melbourne metropolitan bus network to reduce congestion, encourage sustainable and integrated transport options and increase health and wellbeing outcomes for the community.

**6. Improvement to the freeway entrances to towns and suburbs**

That the MAV advocates to the Victorian Government to increase investment in regular maintenance of freeway exit and entrance ramps to ensure the entrance to our suburbs is welcoming and that there is a program for the removal of litter as well as graffiti, maintenance of the amenity and the renewal and upkeep of any landscaped area including regular mowing of grass.

### 8.2.3 Third Quarter Financial Report - Period Ended 31 March 2022

**Directorate:** Corporate Services

**Responsible Officer:** Chief Financial Officer

**Reviewer:** Director Corporate Services

**Attachments:**

1. Financial Report 2021-22 [8.2.3.1 - 16 pages]
2. Capital Works Program 2021-22 [8.2.3.2 - 2 pages]

#### Purpose

To present Council with the financial results for the period ended 31 March 2022, and the revised 2021-22 annual forecast projections following completion of the March quarterly forecast review.

#### Motion

**Moved Cr Jonathon Marsden, seconded Cr Pamela Sutton-Legaud:**

**That Council:**

1. Notes the financial report for the period ended 31 March 2022.
2. Endorses the revised 2021-22 annual forecasts.

**Carried unanimously**

#### Recommendation

**That Council:**

1. Notes the financial report for the period ended 31 March 2022.
2. Endorses the revised 2021-22 annual forecasts.

#### Summary

The quarterly financial report for the period ended 31 March 2022 (Attachment 1) and a detailed report on the Capital Works Program (Attachment 2) are attached.

The March forecast review has been conducted resulting in the operational budget surplus for 2021-22 of \$31.199 million increasing to a forecast of \$31.513 million. The operational surplus does not include Council's significant investment in capital expenditure, forecast to be \$62.442 million in 2021-22.

When compared to budget, income is expected to increase by \$1.823 million and operational expenditure is expected to increase by \$1.509 million.

The forecast result of the Capital Works Program compared to budget is a balanced financial result after forecast adjustments and carryovers are considered.

Quarterly financial reporting provides accountability and transparency in relation to Council's operations and capital works. Council budgets are subject to internal scrutiny, driven by regular reports to the Executive Leadership Team and meetings with managers

## Background

Despite a slight increase in the operational surplus forecast, COVID-19 continues to have a greater impact than originally anticipated. While a forecast operational surplus is predicted, it should be noted that surpluses are required to fund Council's significant investment in capital expenditure. The Financial Plan has been updated and indicates that Council can remain in a reasonable financial position and continue to be financially sustainable.

When compared to previous financial plans, current and projected income funding streams such as user charges and statutory fees have been and continue to be significantly impacted by COVID-19. It is difficult to assess how long it will take for these income streams to recover from the ongoing impacts of COVID-19. These assumptions will affect the amount of funding expected to be available in future years of the Financial Plan to be used by Council to maintain critical community assets.

Council will continue to monitor the impact of the financial results in relation to Council's overall financial viability. The Proposed Budget 2022-23 and Financial Plan have been developed to reflect the 1.75 per cent rate cap for 2022-23 announced by the Victorian Government.

## Financial and Resource Implications

The operational budget surplus for 2021-22 of \$31.199 million has increased to a forecast of \$31.513 million. The operational surplus does not include Council's significant investment in capital expenditure, forecast to be \$62.442 million in 2021-22.

**Income** is expected to increase by \$1.823 million compared to budget.

Rates and charges forecasts have increased by \$1.813 million mainly due to an increase in the amount originally raised for rates, generally a result of the delay in raising rates and greater than expected property development.

Operating grants forecast have increased by \$1.781 million. This includes an additional quarter of the 2022-23 funding bought forward by the Victorian Grants Commission (\$880,000).

User fees (\$935,000), other income (\$298,000) and statutory fees and fines (\$223,000) forecasts have all been reduced compared to budget, mainly due the ongoing impacts of COVID-19. Income forecasts have been reduced in line with Council's COVID Community Support Package 5, which was introduced after the original budget was adopted. This includes fee waivers for food, health and footpath trading permits, while parking meter income and infringements and property rentals and hire are also expected to decline.

**Operational expenditure** is expected to increase by \$1.509 million compared to budget.

Materials and services forecasts have increased by \$1.139 million. Some of the increases are funded from grants and contributions received this year and last, while there are a number of additional costs required as a result of COVID-19.

Employee costs forecasts have increased by \$808,000. The most significant increase relates to enterprise agreement backpay offset against savings in 2020-21. There are also increases offset against materials and services and additional employee costs have been required as a result of COVID-19.

A balanced **Available Funding Result** has been calculated by adding non-operational items such as capital expenditure, loan principal repayments and reserve transfers to the operational result and removing non-cash items such as depreciation and amortisation. While the balanced forecast result is consistent with the original budget, a further \$225,000 is expected to be

## 8.2.4 Third Quarter Report - Council Plan Initiatives

**Directorate:** Corporate Services  
**Responsible Officer:** Coordinator Legal and Performance Reporting Services  
**Reviewer:** Director Corporate Services  
**Attachments:** 1. Q3 Progress Report - Council Plan Initiatives  
[8.2.4.1 - 13 pages]

### Purpose

To provide Council with the third quarter update on the progress of the initiatives that support the achievement of the Council Plan 2021-25.

### Motion

**Moved Cr Diana Grima, seconded Cr Pamela Sutton-Legaud:**

**That Council notes the progress made on the 2021-22 initiatives that support the achievement of the Council Plan 2021-25.**

**Carried unanimously**

### Recommendation

**That Council notes the progress made on the 2021-22 initiatives that support the achievement of the Council Plan 2021-25.**

### Summary

Each financial year, Council's performance is measured against several indicators, including the progress of projects that have been listed as Council initiatives in the budget. This progress report provides an update on how Council is progressing on the committed projects for the period 1 January to 31 March 2022, the third quarter of the 2021-22 financial year.

For the 2021-22 financial year Council nominated 28 initiatives to support the delivery of Council Plan 2021-25, of which 10 are multi-year projects. To date Council has completed five initiatives, discontinued one initiative and progressed the remaining 22 initiatives to plan.

### Background

The Council Plan is developed every four years in accordance with the requirements of the *Local Government Act 2020* (the Act). It guides the work of Council by setting objectives, strategies and priorities that are achieved through the delivery of Council services and initiatives.

The Council Plan 2021-25 was adopted by Council on 12 October 2021. It consists of five strategic objectives that are made up of 19 strategies, 59 priorities and 10 large multi-year initiatives which describe what Council will do for the period. Other initiatives that support the

delivery of the Council Plan objectives are identified in the annual budget process. The reporting of the initiatives is a requirement under the Act. Council reports quarterly on the progress to initiatives and projects to ensure they are on track throughout the financial year.

## Discussion

In 2021-22 Council nominated 28 initiatives to support the delivery of Council Plan 2021-25. Some are multi-year projects that will progress beyond the current financial year. Of the 28 initiatives, eight are categorised as major initiatives (priority projects).

In the third quarter of the financial year, Council has completed five initiatives, namely the Better Places city image and place-making program of Paine Reserve, the implementation of the new Learning Management System, the COVID-19 Recovery Support program, the delivery of the Creative Technology Hub at Seaworks and the footpath renewal program. One project has been discontinued, namely the Creative City – Creative Spaces initiative which has been merged with another project of a broader scope that Council is currently undertaking.

The remaining 22 initiatives, which are all underway and are progressing to plan, are:

- establishment of a Housing Trust
- Newport Gardens Early Years Centre expansion
- HD Graham Reserve, Altona Meadows sport facility development
- Altona Tennis Club Precinct development
- Altona Meadows library refurbishment
- The Solar Program
- Wetlands Centre
- tree planting – Urban Forest Program
- Creative City – Public Art Strategy 2021-2025
- Development of the new Hobsons Bay Economic Development Strategy
- implementation of the Digman Reserve Master Plan
- WLJ Crofts Reserve Master Plan
- open space enhancement and access package at Donald McLean Reserve, Spotswood
- Open Space Strategy implementation
- Queen Street Bridge advocacy
- Altona foreshore seawall and shared trail
- development and implementation of a new Risk Management Framework
- implementation of the Customer Relationship Management system
- replacement of the Enterprise Document and Records Management System
- Community Learning and Service Centres Strategy
- customer experience transformation
- Property Strategy implementation

Apart from the initiatives, Council undertakes a wide range of projects and activities to support the achievements of the objectives of the Council Plan 2021-25.

The details of the progress of the initiatives can be found in the attachment.

Apart from the initiatives, Council also undertook several other projects around the municipality during the third quarter, they are:

## **Cherry Lake Ward**

### **Better Boating for Altona Safe Boat Harbour**

The concept design for the Altona Safe Boat Harbour has been finalised following community feedback on two design options. The final design includes realignment of the shared trail through the boat harbour, extra car spaces, expanded harbour, extra traffic and parking signage, tree planting and a fish cleaning area. Better Boating Victoria will now develop a detailed design based on the concept plan. The concept plan is available to view at <https://participate.hobsonsbay.vic.gov.au/altona-safe-boat-harbour>

### **Out and About Brooklyn and Altona North**

Due to forecast rain, the Out & About Festival in Altona North and Brooklyn was rescheduled to 25 and 26 March. The best news was that all of the original entertainment line-up still performed – Voice Australia contestant and Hobsons Bay regular Tanya George, children's entertainers The Mik Maks, face painting, food trucks, barefoot bowls and great prizes were all part of the festival.

## **Strand Ward**

### **Blenheim Road Park project**

Construction of the Blenheim Road Community Park is progressing well. Located next to the Australian Islamic Centre and Altona Miniature Railway, the park will include picnic areas, toilets, a water feature, play equipment, path network, public art and landscaping. The project is scheduled for completion in September 2022.

### **Black Spot projects**

Work has commenced at Mason Street between Millers Road and Melbourne Road in Altona North and Newport as part of the federal government funded Blackspot Project. The works will improve on-road bicycle lanes, pedestrian crossing facilities and include safer traffic speeds. The Ferguson Street Blackspot Project will also kick off in autumn. The project, between Melbourne Road and The Strand in Williamstown, includes construction of two raised zebra crossings, installation of electronic 40 km/h signage, clearer line marking for drivers turning in and out of Bath Place and the installation of painted buffer bike lanes. There will be no changes to vehicle access or parking.

## **Wetlands Ward**

### **Emu-foot Grassland conservation**

The Friends of Skeleton Creek celebrated the Sustainable Living Festival with a successful maintenance day at Emu-foot Grassland on Sunday 27 February. Grasslands are critically endangered ecosystems in western Melbourne and the Friends of Skeleton Creek play an important role in taking care of the reserve. Their next event is on 24 April from 1pm to 3pm.

**Woods Street Arts Space**

Woods Street Arts Space is back offering a diverse range of in-person free and low-cost workshops, classes and events that are presented and hosted by our creative community. Highlights include Polynesian dance, children's creative art workshops, and new professional musical offerings coming soon. Check the Facebook page for the latest events [www.facebook.com/woodsstreetarts](https://www.facebook.com/woodsstreetarts) or visit [www.hobsonsbay.vic.gov.au/WoodsStreetArts](https://www.hobsonsbay.vic.gov.au/WoodsStreetArts)

**Epsom Street Affordable Housing**

Council is looking to deliver a best-practice affordable housing development to the north and south of Curlew Community Park at 7-45 Epsom Street, Laverton. The proposed development would accommodate up to 80 individuals and families who have a connection to Hobsons Bay. This development would provide a home for locals who struggle to find an appropriate and affordable place to live in Hobsons Bay through the private rental market.

To view the design guidelines and tell us what you think, visit <https://participate.hobsonsbay.vic.gov.au/epsomstreetaffordablehousing>



## 8.2.5 Appointment of Authorised Officers under the Planning and Environment Act 1987

<b>Directorate:</b>	Corporate Services
<b>Responsible Officer:</b>	Manager Corporate Integrity and Legal Counsel
<b>Reviewer:</b>	Director Corporate Services
<b>Attachments:</b>	1. Instrument of Appointment and Authorisation Planning Officers - 10 May 2022 [8.2.5.1 - 2 pages]

### Purpose

To provide for the formal appointment of Council officers as authorised officers pursuant to section 147(4) of the *Planning and Environment Act 1987* (the P&E Act) and section 313 of the *Local Government Act 2020* (the LG Act).

### Motion

Moved Cr Jonathon Marsden, seconded Cr Matt Tyler:

That Council, in the exercise of the powers conferred by section 147(4) of the *Planning and Environment Act 1987*:

1. Appoints and authorises the Council officers named in the attached Instrument of Appointment and Authorisation (*Planning and Environment Act 1987*) be appointed and authorised as set out in the Instrument at Attachment 1.
2. Notes that the Instrument comes into force immediately upon being signed by the Mayor and remains in force until Council determines to vary or revoke it.
3. Notes that on the coming into force of the Instrument, the previous Instrument of Appointment and Authorisation (*Planning and Environment Act 1987*) dated 10 December 2019 is revoked.

Carried unanimously

### Recommendation

That Council, in the exercise of the powers conferred by section 147(4) of the *Planning and Environment Act 1987*:

1. Appoints and authorises the Council officers named in the attached Instrument of Appointment and Authorisation (*Planning and Environment Act 1987*) be appointed and authorised as set out in the Instrument at Attachment 1.
2. Notes that the Instrument comes into force immediately upon being signed by the Mayor and remains in force until Council determines to vary or revoke it.

3. Notes that on the coming into force of the Instrument, the previous Instrument of Appointment and Authorisation (*Planning and Environment Act 1987*) dated 10 December 2019 is revoked.

## Summary

Authorised officers under the P&E Act are required to be appointed by a resolution of Council.

The last authorisation of Council officers under the P&E Act was by a Council resolution on 10 December 2019.

## Background

In order to conduct inspection, enforcement and prosecution activities on Council's behalf, officers require specific authorisation under the relevant legislation. While authorisation for most legislation is provided by the Chief Executive Officer acting under delegation, specific provisions of the P&E Act require that the authorisation be made directly by Council resolution.

In addition, authorisation must also be provided under section 313 of the LG Act to enable these officers to commence enforcement action where necessary.

## Discussion

Authorisation of Council officers for decision making is essential to enable the smooth operation of the planning system and reasonable timeframes for decisions.

The updated Instrument of Appointment and Authorisation (the Instrument) attached to this report provides for Council to appoint authorised officers for the purposes of the P&E Act to commence proceedings for breaches against the Acts and Regulations in Council's name.

The Instrument comes into force immediately upon execution by the Mayor and will remain in force until Council determines to vary or revoke it, or until the authorised officer ceases to be a contractor or member of Council staff.

## 8.2.6 CEO Employment and Remuneration Committee - Appointment of Independent Member

**Directorate:** Corporate Services  
**Responsible Officer:** Manager Corporate Integrity and Legal Counsel  
**Reviewer:** Director Corporate Services  
**Attachments:** Nil

### Purpose

To seek Council approval for the appointment of Philip Shanahan as the independent member of the CEO Employment and Remuneration Committee.

### Motion

**Moved Cr Jonathon Marsden, seconded Cr Matt Tyler:**

**That Council approves the appointment of Philip Shanahan as the independent member of the CEO Employment and Remuneration Committee in accordance with the provisions of the Hobsons Bay Chief Executive Officer Employment and Remuneration Policy.**

**Carried unanimously**

### Recommendation

**That Council approves the appointment of Philip Shanahan as the independent member of the CEO Employment and Remuneration Committee in accordance with the provisions of the Hobsons Bay Chief Executive Officer Employment and Remuneration Policy.**

### Summary

Section 45 of the *Local Government Act 2020* requires Council to develop, adopt and keep in force a Chief Executive Officer Employment and Remuneration Policy.

Council endorsed the Hobsons Bay Chief Executive Officer Employment and Remuneration Policy on 14 December 2021.

### Background

Council's policy requires the appointment of an independent member to the CEO Employment and Remuneration Committee.

Council undertook a recruitment process which included publicly advertising for independent members between 24 March 2022 to 14 April 2022.

## Discussion

A total of three applications were received.

Based on his extensive experience with executive level performance appraisal and professional development, Philip Shanahan is the preferred applicant.

Philip completed the CEO performance appraisal for Hobsons Bay in 2019-20.

It is recommended that the appointment of Philip Shanahan commence immediately.

In accordance with the provisions of the Policy, independent members will be reimbursed for their services rendered and monies have accordingly been allocated in the budget.

## 8.2.7 Audit and Risk Committee - Appointment of Independent Members

**Directorate:** Corporate Services  
**Responsible Officer:** Manager Corporate Services and Legal Counsel  
**Reviewer:** Director Corporate Services  
**Attachments:** Nil

**Cr Pamela Sutton-Legaud was disconnected from the meeting at 8.57pm and returned at 8.59pm, and was present for the vote on Item 8.2.7.**

### Purpose

To request that Council approve the appointment of two independent members to the Audit and Risk Committee.

#### Motion

**Moved Cr Jonathon Marsden, seconded Cr Daria Kellander:**

**That Council extends the meeting to 9.30pm.**

**Carried unanimously**

#### Motion

**Moved Cr Jonathon Marsden, seconded Cr Pamela Sutton-Legaud:**

**That Council approves the reappointment of Ms Lisa Tripodi and appointment of Mr Iqbal Halim as independent members of the Audit and Risk Committee.**

**Carried unanimously**

### Recommendation

**That Council approves the reappointment of Ms Lisa Tripodi and appointment of Mr Iqbal Halim as independent members of the Audit and Risk Committee.**

### Summary

This report provides Council with recommended appointments for independent members of the Audit and Risk Committee.

## Background

The Hobsons Bay City Council Audit and Risk Committee is an independent Committee of Council. The Committee comprises three independent members and two Councillors. The Chairperson is an independent member who has the casting vote.

The Committee meets at least quarterly throughout the year and has a Charter that addresses responsibilities that include risk management, control frameworks, external accountability, legislative compliance, and internal and external audits.

The Audit and Risk Committee Charter states that members shall be appointed for a term of three years, with the option of a second three-year appointment at the discretion of Council. The term of each member should be arranged so that there is an orderly rotation of membership to ensure the retention of knowledge and historical context.

## Discussion

The Audit and Risk Committee comprises three independent members and two Councillors. Two of the three independent members' terms expired in May 2022. The term of the third independent member, Mr John Watson, will expire in November 2022.

Council has undertaken a recruitment process which included publicly advertising for independent members in early April 2022.

A selection panel consisting of Cr Pamela Sutton-Legaud, Mr Andrew McLeod (Director Corporate Services) and Ms Diane Eyckens (Manager Corporate Integrity and Legal Counsel) conducted interviews and recommend the following appointments be made:

- Ms Lisa Tripodi
- Mr Iqbal Halim

Ms Tripodi, being one of the independent members of the Audit and Risk Committee whose term expired in May 2022, was reappointed without the requirement to be re-interviewed.

It is recommended that the appointment of Ms Tripodi and Mr Halim commence immediately.

It is recommended that these appointments be for a term of three years in accordance with the appointment terms outlined in the Audit and Risk Committee Charter.

All audit fees will be paid in accordance with the Audit and Risk Committee Membership benchmarking in line with other Level 2 councils as defined on the Know Your Council website.

## 8.3 Sustainable Communities

### 8.3.1 Social Impact Assessment Guidelines

**Directorate:** Sustainable Communities

**Responsible Officer:** Senior Social Researcher

**Reviewer:** Director Sustainable Communities

**Attachments:**

1. 2022 Social Impact Assessment Residential guidelines [8.3.1.1 - 17 pages]
2. 2022 Social Impact Assessment Electronic gaming machines guidelines [8.3.1.2 - 17 pages]
3. 2022 Social Impact Assessment Licensed venues guidelines [8.3.1.3 - 13 pages]

### Purpose

To seek Council endorsement of the updated Social Impact Assessment Guidelines.

#### Motion

**Moved Cr Pamela Sutton-Legaud, seconded Cr Matt Tyler:**

**That Council endorses the updated Social Impact Assessment guidelines to enable replacement of 2011 guidelines with new 2022 guidelines in the Hobsons Bay Planning Scheme.**

**Carried unanimously**

### Recommendation

**That Council endorses the updated Social Impact Assessment guidelines to enable replacement of 2011 guidelines with new 2022 guidelines in the Hobsons Bay Planning Scheme.**

### Summary

Social impact assessments assist Council in understanding the positive and negative social impacts created by particular types of land use developments, including large scale residential development, electronic gaming machines and liquor licence applications.

Council uses information provided in social impact assessments to understand the impacts of a development on the community, including vulnerable population groups, and to understand where developments are likely to generate additional demand on local infrastructure and services. Social impact assessments are undertaken by applicants and submitted as part of a planning application or amendment request.

## Background

Hobsons Bay Local Planning Provisions require social impact assessments to be submitted for certain planning permit applications. In 2011, Council adopted “Preparing Social Impact Assessments: Guidelines for Applicants” to assist applicants in the development and submission of social impact assessments.

Under the current guidelines a social impact assessment is required for residential applications where the development will yield 20 or more dwellings, for land being rezoned to or from residential use or for residential development applications where the form or density is not anticipated in the planning scheme. Social impact assessments are also required for non-residential developments, including liquor licence applications, rezoning of public open space, rezoning of industrial or commercial zones, or where the application is likely to have an impact on residents. Council also reserves the right to request a social impact assessment on applications not identified above or to waive the need for a social impact assessment where it deems appropriate.

The existing guidelines are now ten years old and a regular review for currency has been undertaken. While the majority of the approach remains relevant and appropriate, two areas have been identified as requiring amendment and updating for the current context:

1. The guidelines seek generic, high-level information. This provides general directional information, but in practice there is limited detailed guidance for applicants, which has resulted in variable quality across the assessment reports that are submitted to Council. More tailored information will increase the value of the assessments to inform Council decision making and planning.
2. The current threshold of 20 dwellings for a social impact assessment for residential applications is now very low relative to other municipalities, and in the context of an increase in larger developments across the inner west over the last decade. The last decade of experience has shown that smaller developments are much less likely to have a negative impact on the existing community or generate significant demand on services and infrastructure. Social impact assessments are a significant effort for applicants and Council, and it is recommended that this be focused on larger developments where the impacts are potentially significant.

## Discussion

Building on the existing guidelines, three versions of the guidelines have been drafted which tailor the general guidelines more specifically to three areas of focus: residential development, electronic gaming machine venues, and liquor licence applications that have a higher risk of negative impact.

The draft guidelines for **residential developments** raise the threshold for a social impact assessment to developments that yield 200 or more dwellings. This threshold aligns Hobsons Bay City Council more closely with neighbouring councils, and focuses effort where developments are likely to have an impact on local service and infrastructure needs. The guidelines also allow Council discretion to require a social impact assessment for developments with fewer than 200 dwellings where Council deems there is moderate to high potential for negative social impacts.



The draft guidelines for **electronic gaming machine** and **liquor licence** applications align more closely with the application requirements of the Victorian Commission for Gaming and Liquor Regulation (VCGLR). Council's planning decision usually occurs prior to VCGLR decision making, and Council does not typically have access to information provided to the VCGLR unless an application is challenged and goes to a VCGLR hearing. Therefore, aligning Council's social impact assessment process with the VCGLR application enables Council to access information relevant to the application at an earlier stage and enhance Council's planning and decision making.

All three sets of guidelines include recommended resources for demographic data to ensure that applicants base their social impact assessment assumptions and modelling on up-to-date, rigorous data sources. Impact assessment requirements under the *Gender Equality Act 2020* have also been included.

The draft guidelines have been developed with both external and internal input and have been updated to enhance the quality of information received from applicants and improved usability of the guidelines from the applicant perspective.

### 8.3.2 Extension of Contract 2019.83 Comingled Recycling and Contract 2019.97 Glass Recycling

**Directorate:** Sustainable Communities  
**Responsible Officer:** Manager Strategy Economy and Sustainability  
**Reviewer:** Director Sustainable Communities  
**Attachments:** Nil

#### Purpose

To seek Council's approval to extend Contract 2019.83 with Australian Paper Recovery (APR) for comingled recycling on a temporary basis while a longer term and more strategic approach is confirmed and undertaken.

#### Motion

**Moved Cr Matt Tyler, seconded Cr Jonathon Marsden:**

**That Council:**

1. Approves the extension of Contract 2019.83 (Australian Paper Recovery Pty Ltd) from 1 July 2022, for an initial period of one year with two one-year options to extend only if essential.
2. Notes that the estimated annual value of the extension of Contract 2019.83 is \$880,000 (eight hundred and eighty thousand dollars) excluding GST, and if all three extension options were exercised the estimated maximum value across three years is \$2.7 million (two million, seven hundred thousand dollars) excluding GST. Actual expenditure will vary based on waste volumes.
3. Notes that Contract 2019.97 (Alex Fraser Group) will also be extended from 1 July 2022 under the Chief Executive Officer's delegation for an initial period of one year with two one-year options to extend.

**Carried unanimously**

#### Recommendation

**That Council:**

1. Approves the extension of Contract 2019.83 (Australian Paper Recovery Pty Ltd) from 1 July 2022, for an initial period of one year with two one-year options to extend only if essential.

2. **Notes that the estimated annual value of the extension of Contract 2019.83 is \$880,000 (eight hundred and eighty thousand dollars) excluding GST, and if all three extension options were exercised the estimated maximum value across three years is \$2.7 million (two million, seven hundred thousand dollars) excluding GST. Actual expenditure will vary based on waste volumes.**
3. **Notes that Contract 2019.97 (Alex Fraser Group) will also be extended from 1 July 2022 under the Chief Executive Officer's delegation for an initial period of one year with two one-year options to extend.**

## Summary

Council has two recycling processing contracts that are due to expire on 30 June 2022:

- comingled recycling provided by Australian Paper Recovery (APR)
- glass recycling provided by Alex Fraser

Council had been working with a group of Victorian councils on a collaborative procurement process for comingled and glass recycling facilitated by the Metropolitan Waste Resource and Recovery Group (MWWRG). However, changes to Victorian legislation and the development of a new body, Recycling Victoria, resulted in the Victorian Government cancelling this collaborative procurement process.

In December 2021 the Minister for Environment wrote to Council advising that the process had been cancelled. It noted that the MWWRG would work closely with councils to “support this change of approach”.

Additional time is now needed to either complete a new collaborative procurement process or to run a full public tender as a sole customer. Given the timeframes associated with new collaborative processes now underway, it is proposed that Council's current comingled and glass contracts be extended under a “one plus one plus one” arrangement – that is, the contract be extended for a period of one year with two options to extend for an additional year. The total extension that can be taken up under this arrangement is three years. This timeframe is intended to ensure that a new procurement process achieves best value for the community and that there is no disruption to service delivery.

The value of the estimated spend with APR on comingled recycling services is around \$0.88 million per year (excluding GST). While a one-year extension can be made within the Chief Executive Officer's (CEO's) financial delegation, Council endorsement is sought for up to three individual one-year extensions, with actual contract extensions to be made on an annual basis only while the wider procurement is being resolved. Note that the Alex Fraser glass processing contract falls well under the CEO's financial delegation so can be extended under Officer operational processes.

## Background

On 8 October 2019, Council authorised the CEO to negotiate new contracts with recycling providers to deliver Council's four stream waste collection service. These contracts were confirmed by Council on 10 December 2019, with APR and Alex Fraser the suppliers for comingled and glass processing respectively. Both the comingled and the glass processing contracts are due to expire on 30 June 2022.

In July 2020 the MWRRG began a long-planned recycling collaborative procurement. Hobsons Bay was part of the collaborative process which would have delivered new contracts prior to current 30 June 2022 expiry dates (or if not by this date, Council's 2021 procurement policy would allow for an extension as a collaborative process was underway).

In late December 2021, the Minister for Environment directed the MWRRG to cease the implementation of the recycling collaborative procurement process and to work with councils to facilitate extensions to existing contracts while a new state-wide collaborative procurement mechanism is established within Recycling Victoria.

The Circular Economy (Waste Reduction and Recycling) Act 2021 which commenced on 14 December 2021 will result in the establishment of the Recycling Victoria business unit within the Department of Environment, Land, Water and Planning (DELWP) from 1 July 2022. This new function is proposed to provide strategic planning for and procurement of recycling services, however at this stage little is known about what processes the group may support and when.

Council is now party to another collaborative process which may result in a collaborative procurement with members of the M9 group of councils, however that is in its early stages.

## Discussion

To ensure best value for Council and the community, additional time is now needed to go to market for the best possible recycling service outcomes. Council is currently exploring innovative options as a member of the M9 group of councils. It is also anticipated there will be an opportunity to participate in a collaborative process facilitated by the new Recycling Victoria unit at some stage. Alternatively, if collaborative approaches (which have scale benefits) are not suitable, Council may determine to procure as a sole customer.

It is recommended that Council extend the existing contracts to prevent any disruption to service delivery or any significant increase in price while the best procurement approach is being confirmed and delivered. While it is hoped that this will be resolved quickly, there are complexities to collaborative processes, and it is recommended that up to three one-year extensions be allowed for. These extensions will only be taken if they are necessary.

The annual estimated spend with APR is \$0.88 million (excluding GST) in 2022-23, which is within the CEO's delegation. However, the maximum value extension should all three one-year extensions be utilised would be \$2.7 million (excluding GST). Council endorsement is therefore sought to proceed.

The glass processing contract (Contract 2019.97) with Alex Fraser Group will also be extended from 1 July 2022 on a similar one-year basis. This is a much smaller contract and can be extended within the CEO's financial delegation.

## 9 Delegate Reports

### Purpose

To consider reports by Councillors who have been appointed as delegates to Council and community committees.

#### Motion

**Moved Cr Jonathon Marsden, seconded Cr Tony Briffa:**

**That Council extends the meeting to 10pm.**

**Carried unanimously**

#### Motion

**Moved Cr Tony Briffa, seconded Cr Diana Grima:**

**That Council receives and notes the recent Delegate Reports.**

**Carried unanimously**

### Recommendation

**That Council receives and notes the recent Delegate Reports.**

### Metropolitan Transport Forum

**Directorate:** Infrastructure and City Services

**Councillor Delegate:** Cr Jonathon Marsden

**Date of Meeting:** 6 April 2022

Ms Rosie Offord and Mr Andrew Lund from Melbourne Airport presented on the two topics of the five-year Melbourne Airport master plan, and the proposal for the third runway at Melbourne Airport.

Ms Offord provided a wide-ranging introduction to both the master plan and the third runway project. She explained the history of the airport, the changes around runway configurations which have been documented in earlier master plans and the bringing forward of the master plan (usually conducted every five years) to ensure close correlation between the plan and the third runway project.

Ms Offord described the current business activity levels at the airport, which are rebounding. It is expected passenger air traffic at the airport to be at 2019 levels over Easter, as people travel for school holidays. She also noted that Melbourne Airport is vital within not just the Victorian aviation sector, but integral to the functioning of the aviation network across the whole country.

Ms Offord described some of the many reports which have been compiled to support the application for the third runway, being ecology; Indigenous and European heritage, greenhouse gas and climate change reports. She also described the noise tool which is available from the Melbourne Airport website.

The consultation period for the runs until mid-May and members were encouraged to make submissions. Ms Offord explained that all submissions are included verbatim in the report which is presented to the Minister following the consultation, and that the airport must respond to all comments.

Ms Offord and Mr Lund then took questions from the members covering opportunities to improve active transport access to the airport, lessons learned from the Brisbane Airport runway project, noise issues over Brimbank, rail connection to the airport, and the potential underground location of the future rail station within the airport structure.

## **LeadWest Joint Delegated Committee**

**Directorate:** Office of the Chief Executive

**Councillor Delegate:** Cr Diana Grima (Proxy)

**Date of Meeting:** 30 March 2022

The March meeting of the LeadWest Joint Delegated Committee was hosted by Brimbank City Council and was held virtually via Zoom.

The following items were discussed:

### **Appointment of the LeadWest Secretariat Model – Premier Strategy**

Premier Strategy was formally appointed as the secretariat model for LeadWest for a period of twelve months, commencing 30 March 2022.

### **Delegation to Government update**

The Chair provided an update on the recent meeting with State Treasurer, Tim Pallas MP. The LeadWest priority projects were discussed which focused around the North and West Melbourne City Deal (NWMCD), the Western Intermodal Freight Terminal (WIFT) and the East Werribee Employment Precinct.

### **Transurban – West Gate Tunnel Project update**

Transurban provided an update on the West Gate Tunnel Project.

It is projected that daily commuters will save up to 20 minutes of travel time once complete and a total of 14km of walking and cycling paths will be established.

With 200,000 vehicle uses daily on the West Gate Freeway, the Freeway will be upgraded and rebuilt with four new lanes added on the inbound and outbound lanes.

The project will reduce congestion on the West Gate Bridge, Freeway and improve the flow of traffic at the bottleneck along the Williamstown Road exits.

### **West of Melbourne Economic Development Alliance (WoMEDA)**

An update was provided on the progress of the outstanding performance milestones outlined in the MoU between LeadWest and WoMEDA.

## Truganina Explosives Reserve Advisory Committee

**Directorate:** Infrastructure and City Services

**Councillor Delegate:** Cr Pamela Sutton-Legaud

**Date of Meeting:** 12 April 2022

The working group is undertaking works around the laboratories and the Under Keeper's Quarters, including sanding the floors, installing kitchen cabinets and pantry doors. The stable at the back of the property has also had repairs made to the heritage lock.

Members of the TERAC requested that the Truganina Explosives Reserve Master Plan and Coastal Management Plan February 2015 be reviewed.

Council's conservation team have ordered about 23,000 tube stock plants, which will arrive in early May. 2,100 of these will be planted within the Explosives Reserve. Funding received from the "Cooler Greener West" program will facilitate planting of an additional 20,000 indigenous trees across Hobsons Bay's conservation reserves including Truganina Park, Altona Coastal Park and Melbourne Water land on the north side of Cherry Lake.

Council's conservation rangers held a snake awareness and snake first aid training session with the working group and the Hobsons Bay Wetlands Centre recently. Both groups commented on their appreciation of these two sessions and the ranger's knowledge.

An ecological burn is planned to take place within the grassland parcel of the reserve within the coming weeks, weather dependant.

The most recent fox control program was not as successful as previous programs. A review will be carried out and lessons from this review will be used in future programs.

The Hobsons Bay Wetlands Centre, in conjunction with Council, will be hosting an Open Day on Saturday 7 May from 11am to 3pm to launch the prospectus for the construction of the Wetlands Centre and surrounds.



## Western Melbourne Tourism Board

**Directorate:** Sustainable Communities

**Councillor Delegate:** Cr Pamela Sutton-Legaud

**Date of Meeting:** 8 April 2022

The Western Melbourne Tourism (WMT) Board met on 8 April 2022.

Key agenda items included:

- Fiona Sweetman, Senior Tourism Resilience and Recovery Advisor for Greater Melbourne at Victorian Tourism Industry Council (VTIC), presented to the board on her role at VTIC and their activities to support tourism businesses' resilience and recovery from the effects of the pandemic. Ms Sweetman also spoke about the Victorian Government's draft Visitor Economy Master Plan Directions Paper, which is currently open for submissions until Sunday 8 May
- Roslyn Wai, CEO at Melton City Council, addressed the group and shared her insights since starting with Melton earlier this year and discussed the potential role that she, and other CEOs from WMT member Councils, could play
- The WMT communications team provided updates on Visit Victoria content submissions, the ongoing media partnership with Westside Living magazine, and ongoing email and social media marketing activities to promote tourism and visitation across the West.

Richard Ponsford, Executive Officer WMT, also provided updates on:

- WMT's activities in relation to the Victoria's Visitor Economy Master Plan Directions Paper and efforts in this space to advocate to the Victorian Government for a greater focus on supporting tourism across greater Melbourne
- Victoria University's Resilient Enterprises and Sustainable Employment in Tourism (RESET) study
- Achievement of actions against the annual action plan
- WMT's continued advocacy efforts about the Melbourne Airport Rail Link.

## 10 Notices of Motion

### 10.1 Notice of Motion No. 1234 - Condolence - The Late Terry Bramham

Cr Jonathon Marsden has given notice of the following:

#### **Motion**

**Moved Cr Jonathon Marsden, seconded Cr Daria Kellander:**

**That Council acknowledges the passing of noted local government lawyer Mr Terry Bramham and sends a letter of condolence written under the signature of the Mayor to his family.**

**Carried unanimously**

Terry was a pioneer in local government law, dedicating his professional career to improving the governance of councils over more than 35 years. Previously a partner in the Government division of Home Wilkinson Lowry (now HWL Ebsworth), he established Macquarie Local Government Lawyers in 1997 to provide a dedicated legal service to local government in Victoria.

Terry also held a board position for a number of years with Interact Australia, a not-for-profit organisation supporting the social inclusion, health and wellbeing of people with disabilities.

He is survived by his wife Tracie, his children Josh, Sam, Kara and Eloise, and his grandsons Jack and Lincoln.

## 10.2 Notice of Motion No. 1235 - Condolence - The Late Annette Vrbanac

Cr Tony Briffa has given notice of the following:

### **Motion**

**Moved Cr Tony Briffa, seconded Cr Diana Grima:**

**That Council acknowledges the recent passing of Hobsons Bay Parents of Children with Special Needs Support Group co-founder and President, Annette Vrbanac, and sends a letter of condolence written under the signature of the Mayor to her daughters.**

**Carried unanimously**

As mother to a special needs child, Ms Vrbanac recognised the need for social support in the community and co-founded a friendship group for parents with children with special needs.

In 2011 Council recognised her work by presenting her with a Certificate of Merit for her “outstanding contribution”.

### **10.3 Notice of Motion No. 1236 - Condolence - The Late Rob Andrew**

Cr Tony Briffa has given notice of the following:

#### **Motion**

**Moved Cr Tony Briffa, seconded Cr Matt Tyler:**

**That Council acknowledges the passing of Mr Rob Andrew, a hardworking and dedicated volunteer at the Truganina Explosives Reserve for the last 25 years, and sends a letter of condolence written under the signature of the Mayor to his family.**

**Carried unanimously**

Mr Andrew passed away three months ago and was instrumental in saving the reserve from development. He has been instrumental in the Truganina Explosives Reserve Preservation Society since its inception 25 years ago.

#### **Motion**

**Moved Cr Jonathon Marsden, seconded Cr Daria Kellander:**

**That Council extends the meeting to 10.30pm.**

**Carried unanimously**

## 10.4 Notice of Motion No. 1237 - Condolence - The Late Mary Burbidge

Cr Peter Hemphill has given notice of the following:

### **Motion**

**Moved Cr Jonathon Marsden, seconded Cr Pamela Sutton-Legaud:**

**That Council acknowledges the passing on 25 April 2022 of former City of Williamstown Councillor, Dr Mary Burbidge, and sends a letter of condolence written under the signature of the Mayor to her family.**

**Carried unanimously**

Dr Burbidge worked as a local GP in Williamstown for many years. She was an advocate for people with disabilities, a writer and member of the local writers' group, a member of the Newport Community Choir and a founding member of the Friends of Newport Lakes, serving on its committee for 24 years. She was married to Andrew, the mother of three children and a doting grandmother.

## **11 Urgent Business**

Nil

## **12 Close of Meeting**

There being no further business, the Chairperson declared the meeting closed at 10.08pm.

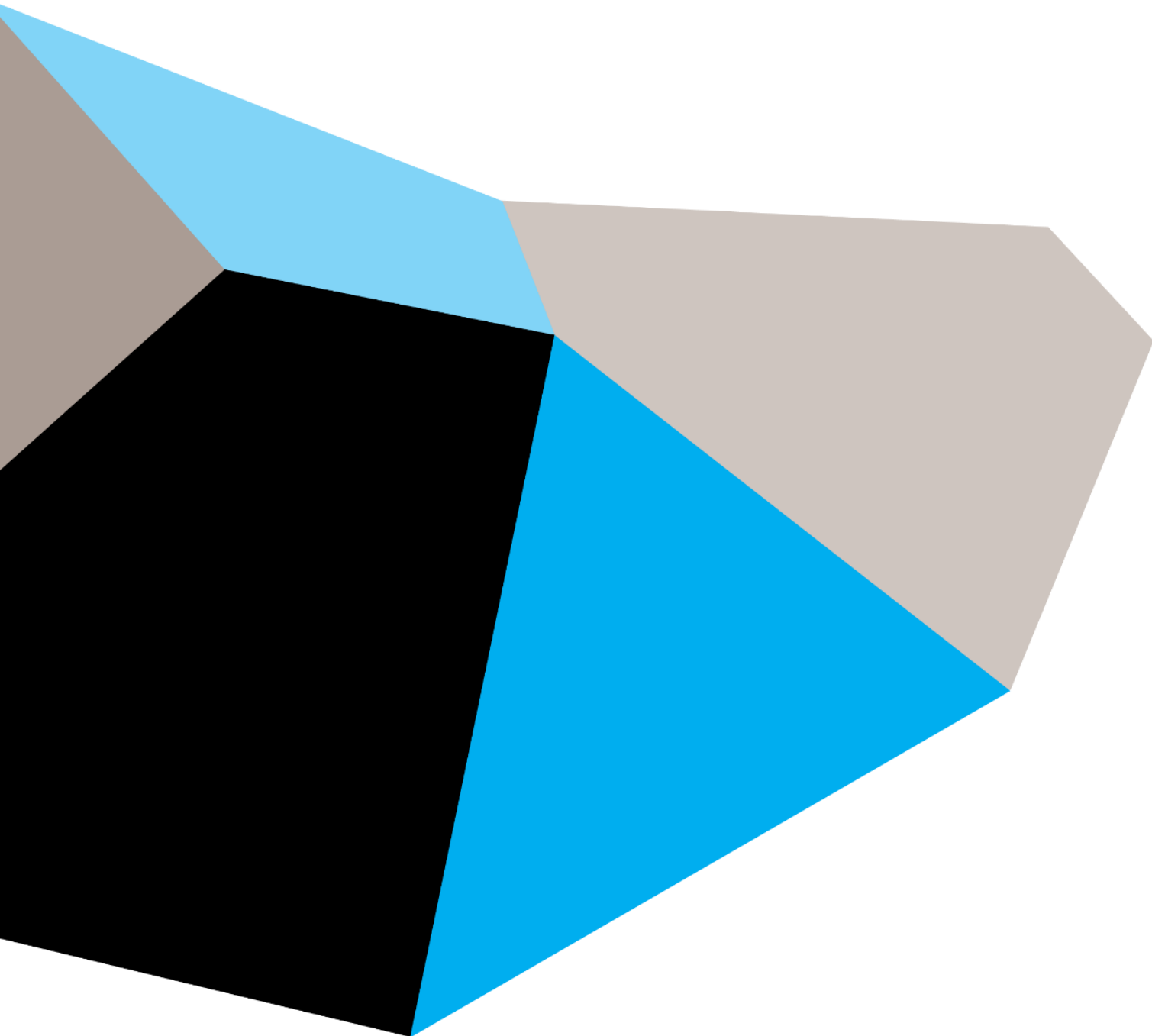
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Chairperson – Cr Peter Hemphill

Signed and certified as having been confirmed

31 May 2022





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**HOBSONS BAY CITY COUNCIL**

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