



# Council Meeting Agenda

Election of the  
Mayor and the  
Deputy Mayor

Friday 12 November 2021  
Commencing at 7.00 PM

Council Chamber  
Hobsons Bay Civic Centre  
115 Civic Parade, Altona

**HOBSONS**  
BAY CITY  
COUNCIL



## OUR MISSION

We will listen, engage and work with our community to plan, deliver and advocate for Hobsons Bay to secure a happy, healthy, fair and sustainable future for all.

## OUR VALUES

Respectful

Community driven and focused

Trusted and reliable

Efficient and responsible

Bold and innovative

Accountable and transparent

Recognised

Council acknowledges the Bunurong People of the Kulin Nation as the Traditional Owners of these municipal lands and waterways, and pay our respects to Elders past and present.

### Councillors:

Cr Tony Briffa JP	Cherry Lake Ward
Cr Daria Kellander	Cherry Lake Ward
Cr Peter Hemphill	Strand Ward
Cr Jonathon Marsden	Strand Ward
Cr Pamela Sutton-Legaud	Strand Ward
Cr Matt Tyler	Wetlands Ward
Cr Diana Grima	Wetlands Ward

Aaron van Egmond  
Chief Executive Officer  
Hobsons Bay City Council

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In accordance with rule 2.4 of the Hobsons Bay Governance Rules, the Chief Executive Officer will be the temporary Chairperson for proceedings relating to the election of the Mayor.

## **1 Council Welcome and Acknowledgement**

The Chief Executive Officer will open the meeting, welcome Councillors and members of the gallery, and acknowledge that Council is gathered on the traditional land of the Bunurong People of the Kulin Nation and offers its respect to elders past and present.

## **2 Apologies**

The Chief Executive Officer will call for apologies received from Councillors who are unable to attend this meeting.

## **3 Confirmation of Minutes**

### **3.1 Confirmation of Minutes**

Confirmation of the minutes of the Council Meeting of Hobsons Bay City Council held on 12 October 2021 (copy previously circulated).

## 4 Mayoral Focus

### 4.1 Mayoral Focus - End of Term Report

<b>Directorate:</b>	Corporate Services
<b>Responsible Officer:</b>	Coordinator Governance and Information Management
<b>Reviewer:</b>	Director Corporate Services
<b>Attachments:</b>	Nil

### Purpose

To provide a final update to Councillors and the community on the initiatives and activities that were identified as focus areas for the 2020-21 mayoral term by Cr Jonathon Marsden.

### Recommendation

**That Council notes the progress made on initiatives and activities that were identified as focus areas for the 2020-21 mayoral term by Cr Jonathon Marsden.**

### Summary

In November 2020, Council elected Cr Jonathon Marsden as Mayor for the 2020-21 mayoral term.

On 9 February 2021, Council resolved to note the proposed 2020-21 Mayoral Program.

Cr Marsden identified that during his term, mayoral activities will focus on the establishment of the Virtual Power Plant (VPP), working towards reconciliation with our First Nations people, continuing to support the business community as it recovers from COVID-19, sustainability, the coastline, active transport and cycling, and placemaking.

This report is the final in a series of regular quarterly updates on the progress made on these initiatives and activities since November 2020 when Cr Marsden was elected Mayor. Cr Marsden's term as Mayor finishes on 12 November 2021.

### Background

The Mayoral Program provides an opportunity for the Mayor to support the implementation of key strategic actions that will serve the best interest of the Hobsons Bay community and align with the Hobsons Bay 2030 Community Vision and the Council Plan 2017-21 (noting the new 2021-2025 Council Plan was adopted by Council on 12 October 2021).

### Discussion

The following is an update on the key focus areas identified by Mayor Cr Jonathon Marsden as part of the 2020-21 Mayoral Program for the period September to November 2021.

## Virtual Power Plant and climate change

Council's commitment to reducing carbon emissions has significantly progressed with the continuation of the rollout of the large-scale solar program. More than a megawatt of rooftop solar panels have been installed on Council-owned buildings across Hobsons Bay, including two new large systems on the Hobsons Bay Civic Centre and the Bayfit Leisure Centre. The program is now more than a quarter of the way towards achieving its 4MW goal.

The solar panel installation on the Hobsons Bay Civic Centre is one of the network's high yield sites. The 402 kW system (300kW already installed with another 100kW planned) will supply the majority of the building's energy needs, reducing greenhouse gas emissions by approximately 500 tonnes of Co2e per year. The installation at the Bayfit Leisure Centre is another high yield site with a 278 kW system.

The installation of rooftop solar panels is continuing at the Altona Senior Citizens Centre and Bruce Comben Pavilion with a further eight sites planned before the end of 2021. Detailed design work has also been completed for the next round of community facility installations.

Council has also continued working with the Community Solar Reference Group to explore options for the community to access low-cost renewable energy and reduce their own greenhouse gas emissions. The Community Solar Reference Group met on 14 October 2021 to review options to increase the community's access to renewable energy and reduce emissions. Further work is now being undertaken to ensure that a community program will meet the needs of Hobsons Bay's homeowners, tenants, businesses and not-for-profit organisations.



**Figure 1: Hobsons Bay Civic Centre completed solar installation**

## Towards Reconciliation

Following the announcement of the Bunurong Land Council Aboriginal Corporation as the Registered Aboriginal Party over the area now known as Hobsons Bay, Mayor Cr Jonathan Marsden and Council's Chief Executive Officer met with Dan Turnbull, Chief Executive Officer of the Bunurong Land Council Aboriginal Corporation. The meeting was an introduction between the two organisations and discussed ways of working together in a new



partnership. The Mayor extended an invitation to Dan Turnbull to meet with his fellow Councillors, which was accepted.

Other activities included:

- an introductory information session held for Council staff about how Traditional Owners' and First Australians' work relates to a number of areas of Council.
- a series of Creative City Home Delivery sessions hosted by the Arts, Culture and Community team that showcased local artists, musicians and creatives. On 7 October 2021, the program featured local pioneering Indigenous singer and songwriter, Pitjantjatjara and Mirning man Bart Willoughby (Figure 2).

Bart formed Australia's first Indigenous rock band, the legendary No Fixed Address, in 1978. Known across the music industry as a compelling songwriter, musician and performer, Bart has broken down barriers and paved the way in Australian roots music for the many Indigenous artists who have followed.



**Figure 2: Creative City Home Delivery Session - Bart Willoughby**

- a change to Council's on-hold messaging. Callers to Council are now offered the following message regarding the Traditional Owner acknowledgement when placed on hold:  
"Council acknowledges the Bunurong People of the Kulin Nation as the Traditional Owners of these municipal lands and waterways and pay our respects to Elders past and present. This area was home to the Yalukit Willam, a name that represents river camp or river dwellers in the Boon wurrung language. The Bunurong People continue to have a shared living culture with the lands and waterways, and we acknowledge their ongoing custodianship here today.  
To find out more about First Nations, check Council's website [www.hobsonsbay.vic.gov.au](http://www.hobsonsbay.vic.gov.au) and search First Nations Cultural Programs and Reconciliation."
- the delivery of the *Reconciliation Program - A pathway to cultural competence*, a series of courses and reflection sessions for Council staff. The program builds a foundation level of cultural competence to support more culturally appropriate and effective systems provision and service delivery, ultimately resulting in better outcomes for Aboriginal and Torres Strait Islander peoples.

## COVID-19 recovery and Hobsons Bay Business has Heart

An ongoing priority initiative has been a continuing focus on assisting businesses through the COVID-19 pandemic and to look towards reopening from lockdown by re-establishing and boosting the Hobsons Bay Business has Heart (HBBHH) Outdoors program.

The initial HBBHH Outdoors program ran until the end of March 2021 and was extended to 31 May 2022 based on the outcome of business and community feedback. During the last few months, Council has been working to explore the future of the program beyond the current trial period. A short survey of participating businesses was undertaken in September 2021 to understand their potential interest in continuing the program until May 2022, and further consultation and engagement with businesses and the community is planned for coming months.

The end of lockdown in late October has enabled businesses to make renewed use of their HBBHH Outdoors trading areas. As the Victorian Government announced the winding back of restrictions as immunisation targets were met, Council acted immediately to support businesses to reopen. Within a day of the announcement of further government funding to support outdoor trading, Council formed a rapid response working group to review and, wherever possible, quickly action requests from businesses to establish or re-establish an outdoor trading area. As lockdown ended Council also quickly reinstated infrastructure that had been temporarily removed during lockdown, to enable businesses to resume trading to the fullest allowable extent (Figures 3 and 4).



Figure 3: Enjoying the outdoor dining on offer at Brooklyn





**Figure 4: Outdoor Dining at Pier Street, Altona**

*Photographs supplied by Mamma Knows West*

Alongside these initiatives, Council has reached out to trader associations and businesses through Business Roundtables to understand their concerns and aspirations as they cope through lockdown and prepare for reopening. Two Business Roundtables were held in October 2021, one with traders' associations and business precinct representatives, and a second with businesses significantly impacted by the shutdown orders in place during much of the second half of the year, such as hair and beauty, health and fitness and other personal services. The meetings were an opportunity for officers to hear directly from businesses and to inform Council's continuing efforts to support businesses as they recover from COVID-19 and its impacts.

Finally, with Christmas around the corner, it is with great excitement that Council will be launching an online Christmas Gift and Event Guide to help encourage locals and visitors alike to shop, dine and experience all things local during the festive season. Council has sourced great gift, experience, food and dining ideas from a host of businesses across Hobsons Bay and is showcasing these in a bright, attractive online magazine so as to help further promote local businesses and support them in their recovery after an incredibly difficult two years.



**Figure 5: 2021 Christmas Gift and Event Guide**

### **Coastal and Marine Management Plan**

On 12 October 2021 Council adopted the Coastal and Marine Management Plan (CMMP) (Figure 6). The CMMP is a key strategic document that will guide the future use, development and management of marine and coastal areas throughout Hobsons Bay. The development of the CMMP was informed by consultations with the community, the Bunurong Land Council Aboriginal Corporation, and the many stakeholders and agencies with an interest in foreshore areas.

In accordance with the *Marine and Coastal Act 2018*, a process is now underway with the Department of Environment, Land, Water and Planning to have the Hobsons Bay CMMP approved by the Minister of Energy, Environment and Climate Change.



**Figure 6: Coastal and Marine Management Plan**

Other exciting activities taking place along the coastal areas include:

#### **Citizen Science Drone Network**

While COVID-19 lockdowns unfortunately delayed the establishment of the Citizen Science Drone Network project, the project should get underway in time for the upcoming summer. This project is being completed in partnership with the University of Melbourne and will provide opportunities for members of the community to receive appropriate training that will enable them monitor coastal conditions along the Altona Foreshore. Each drone is programmed and will provide detailed land survey data (Figure 7). This data will enable the monitoring of changing coastal conditions on a monthly basis. The area included in the study is west of the Altona Pier toward Laverton Creek.



**Figure 7: Citizen Science Drone Program**

### **Esplanade Altona closure**

Planning is also underway for the return of the Esplanade Altona Closure from early December. This closure was first implemented to trial layouts and configurations that would inform a possible permanent closure into the future.

There has been strong support for a permanent closure and design work is underway. It is not expected that this change will be implemented until after the completion of the new Altona Pier (expected in 2023-24 financial year).

These works, once completed, will complement the works that are soon to commence including Webb and Mount Street Pedestrian Access Ramps, seawall and shared trail works, and upgrades to Pier Street Stage 4 and Weaver Reserve. Other works along the foreshore that have recently been completed in the Altona precinct include upgrades to PA Burns Reserve in Seaholme, HW Lee Reserve open space improvements and a new shelter at GH Ransom Reserve.

### **Williamstown Beach Precinct**

Throughout the Williamstown Beach Precinct, the development of preliminary concepts that will inform future open space improvements are progressing for consultation throughout the 2021-22 summer period. The open space improvements will review key open space areas including Cyril Curtain Reserve, Hatt Reserve, PG Sadler Reserve, the Williamstown Beach Promenade and Gloucester Reserve. These works will also consider the interrelationship of the Williamstown Botanic Gardens, LA Parker Reserve, Fearon Reserve, Williamstown Newport Angling Club, Sebastian and the Williamstown Swimming and Life Saving Club.

### **Urban Forest Strategy**

Council developed and adopted its first Urban Forest Strategy in September 2020 and the past year has seen the implementation of the strategy. The strategy outlines an ambitious target to achieve 30 per cent tree canopy cover by 2040 with a healthy, diverse urban forest. The draft Canopy Delivery Plan is the delivery mechanism for the strategy objectives. It is currently out for public consultation on Participate with over 130 contributions on future tree planting so far.



The Canopy Delivery Plan seeks to:

- identify locations for street tree vacancies to be planted
- identify priority areas for planting where more tree cover is required. These sites include streets, gateways, open space areas, along foreshore and waterways and areas vulnerable to heat
- plant trees in “harder to plant” locations such as shared paths, car parks, in high hardscaped areas, commercial and industrial areas
- maximise tree canopy through water sensitive urban design
- diversify tree species through replacements

The Mayor attended two webinars on the Canopy Delivery Plan on 25 October 2021 and 3 November 2021, where urban landscapes and forestry expert Ian Shears presented on the challenges and benefits of building urban forests in Melbourne Ian was followed by Meg Caffin, who leads the consultancy panel on the development of Hobson Bay City Council’s Canopy Delivery Plan, to outline the future for Hobsons Bay including prioritisation areas for planting and the new Green Streets program.

The 2021 advanced tree planting has been completed with a total of 8,555 trees being planted across Hobsons Bay (5,620 street trees and 2,935 reserve trees). This is Council’s biggest planting season to date and efforts are now focused on the establishment of these trees with an intensive watering program over the summer months.

An interactive tree planting map using live data will be launched before the 2022 planting season. The map will enable the community to see the locations and species that are to be planted in the upcoming planting seasons and track the progress of the plantings. The community will also be able to access fact sheet data for all plant species.



**Figure 8: Tree planting with the Honourable Melissa Horne MP and Council officers**

### **Active transport and cycling**

Strategic and infrastructure projects to promote safe active transport in the municipality have continued to be implemented.



The Northern Local Area Movement Plan and Better Places project for Spotswood and South Kingsville identified key elements to support active travel, including the ambitious Greenline project. This cycling corridor has the potential to transform the way people move around these suburbs, support connection between new development sites, and help reduce the need to own two or more motor vehicles. Both these strategic pieces of work have been adopted by Council in recent months.

Council's Top 10 Strategic Cycling Connections for purposes of advocacy were identified, comprising 10 key projects to address existing gaps in links to our cycling network. The reporting is a key platform for advocacy for external funding, with the total value of the projects is in the order of \$27 million, including stages 4 and 5 of the Kororoit Creek Trail, Altona North, The Green Line throughout Spotswood and South Kingsville, cycling improvements on Champion Road, Williamstown North and new shared pathway in Maher Road, Laverton.



**Figure 9: Mayor Marsden enjoying one of the many shared paths in Hobsons Bay**

Works on the ground to support safe pedestrian access were completed in the Williamstown Primary School precinct, with a total of five raised zebra ("wombat") crossings delivered through Traffic Accident Commission funding.

Preparation continued on two other key active transport projects in Williamstown on Ferguson Street and Victoria Street. The projects aim to address identified road safety issues and encourage more cycling and walking. Community consultation on the concept plans is to be undertaken in November 2021 with delivery programmed after summer 2022.

## Placemaking

At the 12 October 2021 Council Meeting, Council adopted the Better Places Spotswood and South Kingsville Place Guide.

The final place guide includes 16 projects that are listed under the four themes of:

- remembering our past, shaping our future
- changing how we move in the future

- greening and improving our spaces and places
- enhance our diverse lifestyle

Early investigation and design on some of the projects identified has commenced. Two groups outlined within the Place Guide will also be formed to work with Council: the Future Industries Action Group and the Local Leaders Focus Group. Expressions of interest to join these groups will be advertised in mid-November 2021.

The Better Places Spotswood and South Kingsville Place Guide is the second guide endorsed by Council, the first being the Better Places Laverton Place Guide adopted on 8 September 2020.

Implementation of place projects identified in the Better Places Laverton Place Guide is continuing, with a minor playground installation at Whittaker Avenue Reserve recently completed and works at Frank Gibson Reserve progressing well with key pieces of playground equipment and the basketball activity court installed (Figures 10 and 11 respectively). Open space and playground upgrade works at Dick Murdoch Reserve, Henderson Reserve and Croyley Reserve are all planned for completion by June 2022.



**Figure 10: Playground equipment installed at Whittaker Avenue Reserve, Laverton**



**Figure 11: Basketball activity court installed at Whittaker Avenue Reserve, Laverton**

To support the ongoing implementation of the Better Places Laverton Place Guide, 15 community members representing a diverse range of demographics have been selected to sit on the Love Laverton Focus Group. From November 2021 the group will meet every second month to foster the local energy and leadership within the community and to help deliver the Better Places Laverton Vision. They will do this by playing a lead role in supporting, planning and delivering the projects and programs identified in the Laverton Place Guide as well as identifying new activities and events that will help to activate key areas in Laverton.

The next Better Places Program for Brooklyn and Altona North has commenced with the Stage 1 consultation process (the Place Check) and will conclude on 8 December 2021. As part of the Place Check, all residential properties in Brooklyn and Altona North will receive a survey that asks residents to identify what they Love, what they want to Change, and what their Ideas are for the future of their suburb. During the Place Check, separate workshops will be held with key community stakeholders and groups.

Stage 2 of the consultation process for the Better Places program for Brooklyn and Altona North will commence with consultation from February 2022.

## **Online citizenship ceremonies**

In addition to the focus areas outlined above, the Mayor presided over a series of online citizenship ceremonies in the second half of the year following the cancellation of planned in-person ceremonies in July and August 2021 due to COVID-19 lockdown restrictions. From late September to early November, 299 Hobsons Bay residents gained their citizenship across five ceremonies.

## **Strategic Alignment**

This report specifically addresses priorities from the following strategic documents:

### **Hobsons Bay 2030 Community Vision**

This report relates to all priorities within the Hobsons Bay 2030 Community Vision.

### **Council Plan 2021-25**

#### **Objective 1: Healthy, equitable and thriving communities**

##### **Strategy 1.1: Celebrate the diversity of our community and provide equitable opportunities for all**

**Priority b)** Strengthen and promote First Nations culture, identity and opportunities in Hobsons Bay

##### **Strategy 1.4: Enable participation and contribution to community life, learning and inter-connection**

#### **Objective 2: Environment**

##### **Strategy 2.2: Enhance protection, preservation and promotion of our coastal environment and wetlands/waterways, biodiversity and natural areas**

**Strategy 2.3: Increase tree canopy cover within Hobsons Bay to reduce the urban heat island effect, improve air quality and enhance general amenity**

**Strategy 2.4: Continue to reduce Council's greenhouse gas emissions by increasing the use of renewable energy, increasing energy efficiency and implementing Council's zero net emissions strategy**

**Priority a)** Deliver the endorsed solar program across the municipality for increased renewable energy consumption

### **Objective 3: Vibrant place and economy**

**Strategy 3.1: Support diversification and growth of our local economy in response to significant changes in land use and the ongoing impacts of the COVID-19 pandemic**

**Priority b)** Support existing and emerging local businesses through activation, promoting buying local and local business-to-business activity

**Strategy 3.2: Increase economic and tourism opportunities that capitalise on our cultural and creative strengths**

**Strategy 3.3: Continued commitment to the delivery of the Better Places program**

**Strategy 3.4: Increase participation in recreation activities across the community**

### **Objective 4: Visionary community infrastructure**

**Strategy 4.1: Ensure the transport network is safe and efficient for all users with a focus on pedestrians and cyclists**

## **Policies and Related Council Documents**

All relevant Council policies have been taken into account in preparing the current initiatives outlined within this Mayoral Report. This report is the final in a series of updates prepared. Preceding reports were noted by Council on 9 February 2021, 11 May 2021 and 10 August 2021.

## **Legal/Statutory Obligations and Risk**

The Mayoral Program is an important activity: as the leader of Council the Mayor has a number of roles which are both legislative and functional. The legislative requirements are outlined in sections 18 and 19 of the *Local Government Act 2020*. The Mayor not only takes precedence at all municipal proceedings within the municipality but must also take the chair at all meetings of Council at which they are present.

As reflected in the Mayoral Program, the Mayor's role extends well beyond officiating at Council meetings or other municipal proceedings. It includes providing leadership, promoting positive relationships, and modelling good governance.

The requirements of the *Charter of Human Rights and Responsibilities Act 2006* have been considered when writing this report.

## **Financial and Resource Implications**

The initiatives in the Mayoral Program are supported by the existing budget.

## **Environmental, Social and Economic Impacts**

The Mayoral Program has a strong focus on environmental sustainability and a community focus on access and social inclusion.

## **Consultation and Communication**

Relevant Council departments have been consulted for an update on the progress on the activities and initiatives included in the 2020-21 Mayoral Program.

Community consultation was conducted in accordance with the requirements of Council's Community Engagement Policy.

## **Declaration of Conflict of Interest**

Section 130 of the *Local Government Act 2020* requires members of Council staff to disclose any general or material conflict of interest in matters to be considered at a Council meeting.

Council staff involved in the preparation of this report have no conflict of interest in this matter.



## 5 Election of the Mayor

The procedure for the election of the Mayor will follow section 25 of the *Local Government Act 2020* and section 2 of the Hobsons Bay Governance Rules.

### 5.1 Determination of Mayoral Term

In accordance with section 26 of the *Local Government Act 2020* and rule 2.1.2 of the Hobsons Bay Governance Rules, Council must resolve whether the Mayor is to be elected for a one-year or a two-year term.

### Recommendation

That Council:

1. Resolves the Mayoral term to be a period of one year commencing upon the election of the Mayor on 12 November 2021.
2. Resolves to elect a Mayor for the Mayoral term.
3. Resolves to elect a Deputy Mayor for the Mayoral term.
4. Notes that the next election of the Mayor, to be determined when Council adopts its annual timetable of meetings, must be held on a day that is as close to the end of the one-year term as is reasonably practicable.

### 5.2 Election of the Mayor

The Chief Executive Officer will invite nominations for the Office of Mayor.

In accordance with section 25(6) of the *Local Government Act 2020*, if only one Councillor is nominated, the meeting must declare that Councillor to be duly elected as Mayor.

Where two or more nominations are received, Council shall vote to elect the Mayor by show of hands, in accordance with rule 2.6.6 of the Hobsons Bay Governance Rules.

The Mayor, once elected, will be robed in the Council Chamber and will be presented with the Mayoral Jewel of Office. The Mayor will then chair the remainder of the meeting.

### 5.3 Mayoral Response

The Mayor will address the meeting and invite other Councillors to respond.

## **6 Election of the Deputy Mayor**

The Mayor will invite nominations for the Office of Deputy Mayor.

In accordance with rule 2.8.2 of the Hobsons Bay Governance Rules, the election of the Deputy Mayor will follow the same process as for the election of the Mayor.

## **7 Close of Meeting**

## 8 Procedure for the Election of the Mayor and Deputy Mayor 2021-22

### **Local Government Act 2020**

#### **Division 4—Election of Mayor and Deputy Mayor**

##### **25 Election of Mayor**

- 1) At a Council meeting that is open to the public, the Councillors must elect a Councillor to be the Mayor of the Council.
- 2) Subject to section 167, any Councillor is eligible for election or re-election to the office of Mayor.
- 3) The election of the Mayor must—
  - a) be chaired by the Chief Executive Officer; and
  - b) subject to this section, be conducted in accordance with the Governance Rules.
- 4) Subject to subsections (5) and (6), the Mayor must be elected by an absolute majority of the Councillors.
- 5) If an absolute majority of the Councillors cannot be obtained at the meeting, the Council may resolve to conduct a new election at a later specified time and date.
- 6) If only one Councillor is a candidate for Mayor, the meeting must declare that Councillor to be duly elected as Mayor.
- 7) In this section, absolute majority means the number of Councillors which is greater than half the total number of the Councillors of a Council.

##### **26 When is a Mayor to be elected?**

- 1) A Mayor is to be elected no later than one month after the date of a general election.
- 2) The Mayor of the Greater Geelong City Council must be elected for a 2 year term.
- 3) Before the election of the Mayor, a Council, other than the Greater Geelong City Council, must determine by resolution whether the Mayor is to be elected for a 1 year or a 2 year term.
- 4) If the Mayor is elected for a 1 year term, the next election of the Mayor must be held on a day to be determined by the Council that is as close to the end of the 1 year term as is reasonably practicable.
- 5) If the Mayor is to be elected for a 2 year term, the next election of the Mayor must be held on a day to be determined by the Council that is as close to the end of the 2 year term as is reasonably practicable.
- 6) A Mayor is to be elected within one month after any vacancy in the office of Mayor occurs.
- 7) The election of a Mayor after the period specified in this section does not invalidate the election.
- 8) A Councillor elected to fill a vacancy in the office of Mayor caused other than by the expiration of a one year or a 2 year term serves the remaining period of the previous Mayor's term.

##### **27 Election of Deputy Mayor**

- (1) Section 25, other than subsection (3)(a), applies to the election of a Deputy Mayor by the Councillors as if any reference in that section to the Mayor was a reference to the Deputy Mayor.
- (2) Section 26 applies to the election of a Deputy Mayor as if any reference in that section to the Mayor was a reference to the Deputy Mayor.

## Hobsons Bay Governance Rules

### Section 2 – Election of the Mayor and Deputy Mayor

#### 2.5 Method of Voting

2.5.1 The election of Mayor will be carried out by a show of hands.

#### 2.6 Determining the election of Mayor

2.6.1 The Chief Executive Officer will invite nominations for the office of Mayor.

2.6.2 Any Councillor is eligible for election to the office of Mayor.

2.6.3 Nomination for Mayor does not require a seconder.

2.6.4 Any Councillor nominated as a candidate for Mayor may refuse nomination.

2.6.5 In accordance with section 25 (6) of the Act, if only one Councillor is a candidate for Mayor, the meeting must declare that Councillor to be duly elected as Mayor.

2.6.6 Where two or more nominations are received, the method of voting shall be by show of hands and the Councillor with the absolute majority of votes cast will be declared elected.

2.6.7 In accordance with section 25 (5) of the Act, if an absolute majority of the Councillors cannot be obtained at the meeting, the Council may resolve to conduct a new election at a later specified date and time.

2.6.8 In accordance with section 25 (7) of the Act, absolute majority means the number of Councillors which is greater than half the total number of the Councillors of a Council.

#### 2.7 Mayor to take the Chair

2.7.1 After the election of the Mayor is determined, the Mayor must take the Chair.

2.7.2 The Mayor must take the Chair at all Council meetings at which they are present unless precluded from doing so because of a conflict of interest. In the absence of the Mayor, the Deputy Mayor shall take the Chair in the absence of the Deputy Mayor then a Councillor shall be elected Acting Chairperson and shall take the Chair.

#### 2.8 Election of Deputy Mayor

2.8.1 At a meeting to elect the Mayor, the Council will also elect a Deputy Mayor.

2.8.2 Any election for the position of Deputy Mayor will follow the same process as for the election of the Mayor as prescribed in sections 2.6 of these Governance Rules.

2.8.3 The Mayor will conduct the election process for the Deputy Mayor. The position of Deputy Mayor becomes vacant in the circumstances set out in relation to a Mayor in sections 22 (a) to (g) of the Act.

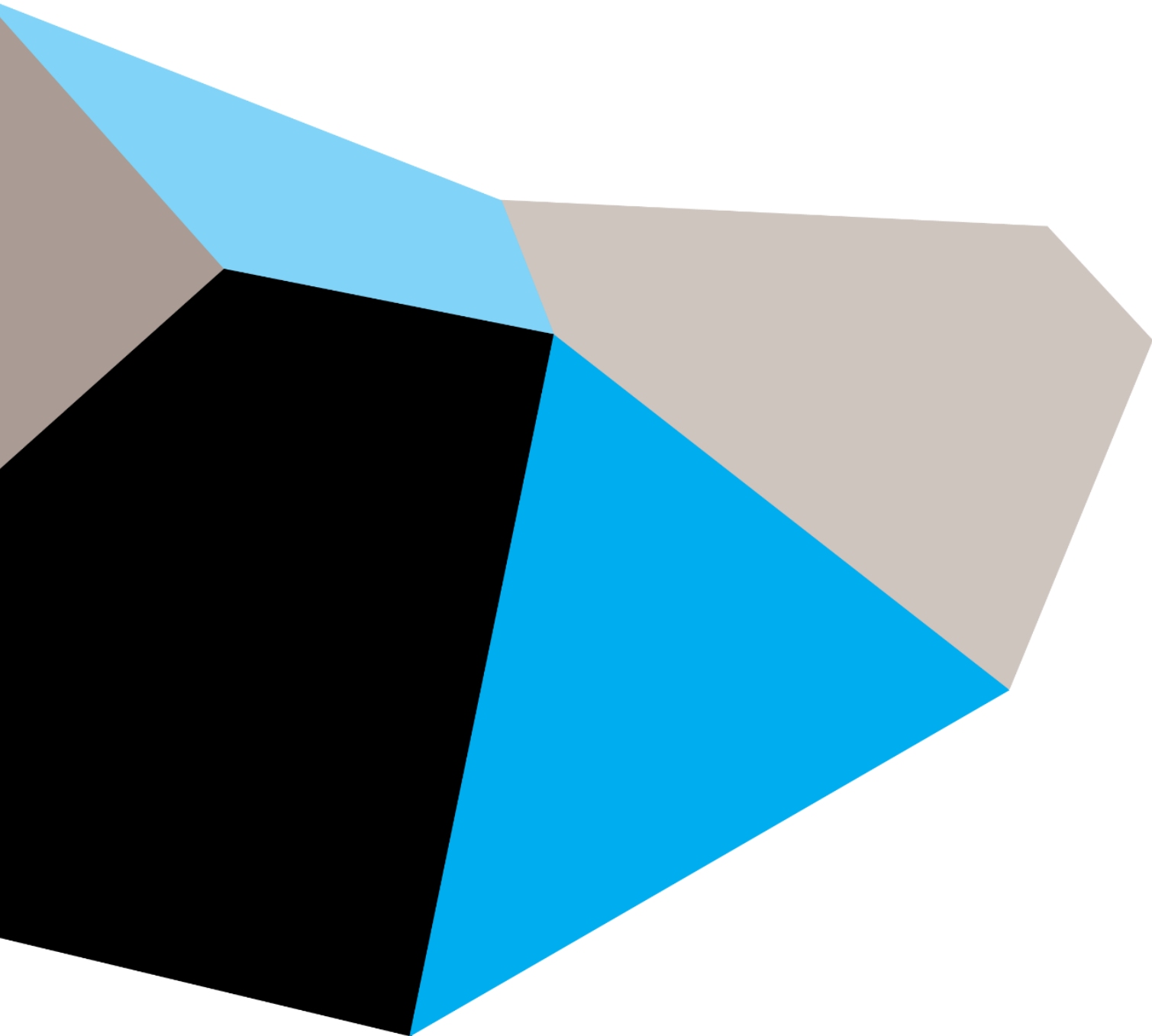
2.8.4 If the Mayor is not in attendance at a Council meeting the Deputy Mayor must take the Chair.

2.8.5 The term of a Deputy Mayor is identical to the term of the Mayor as resolved by Council.

2.8.6 During any time both the Mayor and Deputy Mayor are at the same time unavailable the Chief Executive Officer will call for a motion to appoint an acting Chair for that specific meeting in order for the meeting to proceed.

2.8.7 When acting in the position of Mayor, the Deputy Mayor may perform any function or exercise any power conferred on the Mayor.





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**HOBSONS BAY CITY COUNCIL**

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