

Council Meeting Minutes

13 July 2021

Council Chamber
Hobsons Bay Civic Centre
115 Civic Parade, Altona

HOBSONS
BAY CITY
COUNCIL



OUR MISSION

We will listen, engage and work with our community to plan, deliver and advocate for Hobsons Bay to secure a happy, healthy, fair and sustainable future for all.

OUR VALUES

Respectful

Community driven and focused

Trusted and reliable

Efficient and responsible

Bold and innovative

Accountable and transparent

Recognised

Council acknowledges the peoples of the Kulin Nation as the Traditional Owners of these municipal lands and waterways, and pay our respects to Elders past and present.

Chairperson:

Cr Jonathon Marsden (Mayor)

Strand Ward

Councillors:

Cr Daria Kellander (Deputy Mayor)

Cherry Lake Ward

Cr Tony Briffa JP

Cherry Lake Ward

Cr Peter Hemphill

Strand Ward

Cr Pamela Sutton-Legaud

Strand Ward

Cr Diana Grima

Wetlands Ward

Cr Matt Tyler

Wetlands Ward

Aaron van Egmond
Chief Executive Officer
Hobsons Bay City Council

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Minutes of the Council Meeting held on 13 July 2021 at 7.03pm.**Present****Chairperson**

Cr Jonathon Marsden (Mayor) Strand Ward

Councillors

Cr Daria Kellander (Deputy Mayor) Cherry Lake Ward

Cr Tony Briffa JP Cherry Lake Ward

Cr Peter Hemphill Strand Ward

Cr Pamela Sutton-Legaud Strand Ward

Cr Diana Grima Wetlands Ward

Cr Matt Tyler Wetlands Ward

Officers

Mr Aaron van Egmond Chief Executive Officer

Mr Andrew McLeod Director Corporate Services

Mr Sanjay Manivasagasivam Director Infrastructure and City Services

Ms Penelope Winslade Director Sustainable Communities

Ms Diane Eyckens Manager Corporate Integrity (Legal Counsel)

Ms Briony Davis Governance Officer and Minute Secretary

1 Council Welcome and Acknowledgement

The Chairperson welcomed members of the public and acknowledged the people of the Kulin Nation as the Traditional Owners of this land.

2 Apologies

The Chairperson called for apologies received from Councillors who are unable to attend this meeting.

Nil

3 Disclosure of Interest

In accordance with sections 127 and 128 of the *Local Government Act 2020* Councillors are required to disclose a general or material conflict of interest. A conflict of interest must be disclosed in accordance with rule 15.3 of the Hobsons Bay Governance Rules.

Disclosure must occur immediately before the matter is considered or discussed.

Cr Matt Tyler disclosed an interest in regard to Item 9.1.1 Chief Executive Officer's Report on Operations, as the report refers to the Sons of the West program. Through his work with the Men's Project at Jesuit Social Services, Cr Tyler is involved in delivering a number of workshops as part of that program. Cr Tyler stated that he did not regard the interest as a material conflict of interest and did not leave the room during debate on the item.

4 Confirmation of Minutes

4.1 Confirmation of Minutes

Confirmation of the minutes of the Council Meeting of Hobsons Bay City Council held on 29 June 2021 (copy previously circulated).

Motion

Moved Cr Pamela Sutton-Legaud, seconded Cr Tony Briffa:

That Council confirms the minutes of the Council Meeting of Hobsons Bay City Council held on 29 June 2021.

Carried unanimously

5 Councillor Questions

Cr Daria Kellander referred to a statement on page 49 of the Metropolis survey results from the kerbside waste and recycling service review that highlighted that a significant group within the community was extremely dissatisfied with fortnightly

waste collection, with a rating of 4.6 out of 10 being extremely poor. Cr Kellander asked, what frequency of collection these residents indicated they would like when asked, and in what percentage.

Ms Penelope Winslade, Director Sustainable Communities, took the question on notice.

Cr Daria Kellander asked what the cost was, as detailed under costings for option G in the June 2020 Recycling 2.0 Review report, of rolling out a 240L bin to all households.

Ms Penelope Winslade, Director Sustainable Communities, took the question on notice.

6 Public Question Time

Rowena Joske

Q Can Council please estimate what the likely impact on volumes of waste to landfill over time if Council reverts to a weekly garbage collection and at the same time shifts FOGO to a fortnightly collection?

A The recent review included modelling of different options based on assumptions. The modelling of FOGO to fortnightly and garbage to weekly was based on an assumption of an increase in landfill of 48 per cent, being a 15 per cent frequency change and a 33 per cent decrease in FOGO. These assumptions are based on Metropolitan Waste and Resource Recovery Group modelling and a study undertaken in the City of Monash.

Q Council has previously explained that the landfill levy will impose a significant cost increase over the next two years even if our volume of waste to landfill remains constant. Following rising trajectory of the landfill levy, what would be the financial impact to the waste service charge over the next five years, factoring in a return to the weekly garbage service and reducing FOGO to a fortnightly service?

A Based on modelling undertaken as part of the recent review, the financial impact in the first year of a return to weekly garbage and fortnightly FOGO is assumed to be about \$540,000 which equates to an increase in the waste service charge of about \$14 per household in the first year. There is a one-off capital cost of about \$300,000. As the landfill levy increases, this will continue to impact costs across all councils in the future.

Q Can Council please explain why, on Friday 2 July 2021, it deleted its media release and Facebook post which communicated the results of the waste services review and survey?

A Concerns were raised about the media release, and out of respect it was taken down on Friday, 2 July 2021. Simultaneously, a Notice of Rescission was received and to allow for the Notice of Rescission to be tabled and debated, all online commentary was suspended ahead of the Urgent Meeting on 8 July 2021.

Taira De Feo

Q I am a responsible dog owner that picks up after my dog. At times it is impossible to find a rubbish bin along the walking paths. Where there are no bins, people throw the used bags along these paths and it is spoiling our beautiful nature walks.

Some areas have bins situated very close together while other areas have none.

Can we have more bins at the end of the walking paths?

A Council provides dog bag dispensers and rubbish bins along the walking paths and trails across Hobsons Bay.

Council is currently reviewing the provision of dog off leash areas, with a community consultation process to take place in the coming months. The provision of dog bag dispensers and rubbish bins is part of this review.

Q I am aware that there are quite a few residents who leave food out for the birds, unfortunately this increases rodent numbers.

Is there any way that the community to be notified to discontinue feeding birds as these feed rodents also?

A Council does discourage residents from feeding birds by installing signage at strategic locations where we know this occurs.

Leah Morgan

Q In the yearly review of kerbside recycling, 86 per cent of Hobsons Bay residents rated the system as very good or good. Why has this data been suppressed?

A The review report is a public document and is available on Council's website.

The 86 per cent satisfaction rate quoted in the review is the random sample survey feedback on the overall four bin service. A large number of questions were asked in the review and satisfaction with individual waste streams received a range of responses.

Shelley Bernoth

Q I believe the Waste and Litter Management Strategy was adopted in mid-2019, and Council resolved in February 2021 to phase out single use plastics from all Council managed and run events.

Can you please provide an update on what Council has done to implement this to date, including when you anticipate this to be fully implemented?

A Extensive research and consultation has been undertaken internally and phasing out of single use plastics has commenced.

Council is working through the final stages of the development of the Single Use Plastics Policy and Implementation Plan, which will guide how single use plastics can be phased out from all Council-managed and run events.

The policy will be brought to Council for noting in the coming months.

Q The motion upheld in the urgent meeting on 8 July 2021 will allow all residents to opt into a compostable paper bag trial for the FOGO bin. Can you please advise when will this trial commence, including how residents can opt in?

A Now that the trial has been endorsed by Council, implementation will be developed and finalised.

Council is currently working through the logistics of how the trial will be rolled out, including timing.

Residents will be informed of the process and how to opt in through a variety of sources including social media and Council's website. Residents can register their interest with customer service to be individually contacted when the trial commences. There will be web-based registration option shortly.

Q The cloth nappy rebate included in the 2021-22 budget is a great idea to help reduce landfill volumes while giving parents choice. Can you please advise how the rebate works, including the amount rebated and when it will become available for residents to apply?

A Now that the Annual Budget 2021-22 has been adopted, Council will be finalising the design and implementation of the cloth nappy rebate scheme.

Council anticipates the rebate will be a partial rebate to offset the initial outlay for cloth nappies for families and help reduce landfill volumes.

Once the process has been finalised, Council will promote the rebate via usual communication channels and through targeted services and programs such as our Maternal Child Health service.

Ian Guy

Q Could Council outline the plans in place to deal with the likely increase in disease-carrying flies arising from the switch to fortnightly green waste and food collections that they endorsed as a result of the move from weekly to fortnightly green waste collection?

A The introduction of the paper bag trial will help to contain food waste smells and if there are insect issues, will also help to minimise these.

Council encourages residents to review the tips on how to manage FOGO smells and mess on Council's website.

Moira Deeming

Q Under Victorian law, is it legal for councils to provide sex based/targeted services and facilities separately to gender identity based/targeted services and facilities?

A There are protections under the Equal Opportunity Act 2010 where not allowing people to, for example, use a bathroom based on gender identity would be discriminatory.

Locally, Hobsons Bay City Council supports access for everyone in our community to be able to use a bathroom of their choice. This includes supporting all access/all gender (or non gender specific) facilities. This is now a standard for the new builds and planned retrofit work of Council facilities.

Council is also reviewing the Hobsons Bay Public Toilet Strategy this year. The review will consider access and what work needs to be undertaken to ensure inclusivity.

Rosa McKenna

Q According to the community survey, what are the satisfaction levels with the current frequency of the weekly FOGO collection?

A As detailed in the kerbside waste and recycling service review report (p.48 of 160 in the Metropolis 2021 Kerbside Collection Services Review Survey attached to the review on Council's website), satisfaction levels for the current weekly FOGO collection were:

- very satisfied – 83 per cent random sample telephone survey and 73 per cent online opt-in survey
- neutral – 14 per cent (random sample) and 20 per cent (online opt-in)
- dissatisfied – 3 per cent (random sample) and 7 per cent (online opt-in)

Q When asked, what proportion of those surveyed preferred to return to a weekly garbage service when the cost of that service alone was considered?

A The survey included a question asking residents their preferred option for general rubbish with additional costs outlined for the options. The results were:

- 52 per cent of the random sample telephone survey and 34 per cent of the online opt-in survey respondents preferred the current system of a small 120L bin collected fortnightly
- 21 per cent (random sample) and 26 per cent (online opt-in) preferred a large 240L general rubbish bin collected fortnightly (at an additional charge of \$15 to \$20 per year for each household)
- 14 per cent (random sample) and 12 per cent (online opt-in) preferred a small 120L general rubbish bin collected weekly (at an additional charge of \$40 to \$45 per year for each household)
- 13 per cent (random sample) and 28 per cent (online opt-in) did not know or did not provide a response

Q When asked, what proportion of those surveyed preferred to return to a combined weekly garbage collection and reduced fortnightly FOGO collection when the cost of this combined service was considered?

A Respondents were asked which options they preferred for the FOGO collection service. The results were:

- 70 per cent of the random sample telephone survey and 53 per cent of the online opt-in survey respondents preferred the current system of a 120L FOGO bin collected weekly
- 12 per cent (random sample) and 15 per cent (online opt-in) preferred a large 240L FOGO collected weekly at an additional charge of \$30 per year for each household
- 7 per cent (random sample) and 6 per cent (online opt-in) preferred a small 120L FOGO collected fortnightly at a reduced charge of \$30 per year for each household
- 11 per cent (random) and 27 per cent (online opt-in) did not know or did not provide a response

Jeff and Regina Godfredson

Q It is proposed to create a 6m wide path from Webb Street to Bent Street in Altona to replace the existing 2m wide path.

Why is Council widening the path to 6m, when most paths in the municipality are between 2m and 2.5m wide?

A The shared user path will be widened from Webb Street to Bent Street as part of the upgrades within the Altona Foreshore Precinct.

The widening of the shared user path aims to reduce user conflict through this section of the foreshore, which experiences high visitation loads particularly during the summer months.

Q As part of Hobsons Bay City Council's annual Capital Works Program, Council will be reconstructing the Coastal Trail from Dowman Street to Yarra Street, Newport from early April 2019.

To ensure the safe passage for cyclists and pedestrians, the existing asphalt path will be replaced with a 3m wide concrete shared path.

If 6 metres is the appropriate width for a shared path in Altona why are all paths throughout the City not being upgraded to 6m? Why only Altona?

A A 6m wide shared user path is being provided along the Altona Foreshore area due to high visitation loads particularly during the summer months. A wide path is similarly provided behind Williamstown Beach, and recent developments in foreshore areas around the bay including St Kilda and Sandridge have also introduced wide promenades to reduce congestion.

A 3m wide shared user path is the standard width in other areas throughout Hobsons Bay, where patronage rates are lower.

Q Is there a Master Plan showing the full extent of the proposed path including its route and how it will interface with existing infrastructure?

If such a plan exists why has it not been shared with the public for comment?

A A master plan has not been developed for the Altona Beach Precinct. The shared user path will be developed consistent with its existing alignment along the foreshore. Its integration with existing infrastructure is site specific and is addressed during the design of each project.

Each project includes its own community consultation process where any changes to the path alignment will be communicated.

7 Petitions and Joint Letters

7.1 Petitions and Joint Letters Received

7.1.1 Petition – Hobsons Bay: Don't Go Backwards to a Costly and Waste-Filled Future

Cr Peter Hemphill tabled a petition containing 1,837 signatories which read as follows:

"We the undersigned ask that Hobsons Bay City Council:

- rescind (or overturn) the decision made on the 29th June, 2021 to reinstate weekly garbage collection and to reduce the FOGO collection to fortnightly
- listen to the positive community feedback from the statistically valid community survey
- find a better, affordable and sustainable solution for those households who need more than a 120L bin with a fortnightly collection; and
- continue to advocate to reduce waste and assist households adjusting to the waste service"

Motion

Moved Cr Peter Hemphill, seconded Cr Diana Grima:

That Council:

1. **Receives and notes the petition in relation to Hobsons Bay: Don't Go Backwards to a Costly and Waste-Filled Future.**
2. **Subject to a review of the validity of the petition in accordance with the Hobsons Bay Governance Rules, receives a further report on this matter at a future Council Meeting.**

Carried unanimously

7.1.2 Joint Letter – Decision to Reinstate Weekly Garbage Collection

Cr Pamela Sutton-Legaud tabled a joint letter containing nine signatories which read as follows:

“On the afternoon of Tuesday 6 July, Better West Inc initiated a petition that asks Council –

- rescinds (or overturns) the decision made on 29 June to reinstate weekly garbage collection and to reduce the FOGO collection to fortnightly
- listens to the positive community feedback from the statistically valid community survey
- finds a better, affordable and sustainable solution for those households who need more than a 120L bin with a fortnightly collection; and
- continues to advocate to reduce waste and assist households adjusting to the waste service

Better West Inc did not have the opportunity to present the petition at the Urgent Council Meeting on 8 July. In approximately 48 hours up to the time of the Urgent Council Meeting more than 1,600 signatures were collected. Approximately (80%) of those signatures were valid local signatures as per section 12.1.5 of the Hobsons Bay Governance Rules.

We, the undersigned, acknowledge the Council decision made on 29 June regarding the Kerbside waste service outlined in the Resolution.

We now ask that Council:

1. In thanking the community for their feedback in the Kerbside Waste and recycling review, share the engagement results with the community, including the outcomes of the Kerbside Waste and Recycling One Year Review with an average rating of 7.4 out of 10 being “good” to “very good” community satisfaction levels, though identifying several clear areas for improvement
2. Publicly congratulate Council’s staff and contractors for the achievements of the Recycling 2.0 over the past 18 months, including a reduction in waste to landfill of 33 per cent; and
3. Make the review and survey easily and clearly accessible on Council’s website for the community and for other councils who are moving to the four bin system

We ask that the Report asked for in point 4 of the adopted Motion for Item: 8.3.1 Kerbside waste and Recycling Service Review 29 June 2021 (the Motion):

1. Be developed by Council officers
2. Consider options that are comprehensive and examine the merits of returning to garbage collections on a fortnightly basis should landfill costs escalate, alongside a weekly food and garden organic collection
3. Is evidence based and builds upon the 2021 Waste Services Review and the results of the community survey
4. Is consistent with the endorsed Waste and Litter Strategy 2025 and recommits Council to the targets within that Strategy including the target to divert 54% of waste from landfill by June 2022, and by 66% by 2025

5. Includes a monitoring and accountability schedule to report progress towards these targets and periodically report this performance to the community through a range of available media and including some visual information on progress towards these goals
6. The final recommendations in the Report are presented to Councillors after community consultation, including clear information of the impact of the intervention in meeting waste reduction targets in the Strategy and cost-benefit analysis
7. The final recommendations are presented to Councillors prior to any changes made to the weekly FOGO collection”

Motion

Moved Cr Pamela Sutton-Legaud, seconded Cr Peter Hemphill:

That Council:

1. **Receives and notes the joint letter in relation to the decision to reinstate weekly garbage collection.**
2. **Subject to a review of the validity of the joint letter in accordance with the Hobsons Bay Governance Rules, receives a further report on this matter at a future Council Meeting.**

Deferred

Deferral Motion

Moved Cr Tony Briffa, seconded Cr Daria Kellander:

That Council defers the motion to the next Council Meeting.

Carried

Division

For: Cr Tyler, Cr Grima, Cr Briffa, Cr Kellander

Against: Cr Sutton-Legaud, Cr Hemphill, Cr Marsden

7.2 Responses to Petitions and Joint Letters

7.2.1 Response to Petition - "Save our Laverton Pool" - Laverton Swim and Fitness Centre

Directorate: Infrastructure and City Services
Responsible Officer: Manager Active Communities and Assets
Reviewer: Director Infrastructure and City Services
Attachments: Nil

Purpose

To respond to the petition objecting to the proposed decommissioning of Laverton Swim and Fitness Centre as recommended in the Hobsons Bay Aquatic Strategy 2019-30.

Motion

Moved Cr Matt Tyler, seconded Cr Diana Grima:

That Council:

1. **Undertakes a detailed community consultation process as part of the McCormack Park Master Plan to identify the future needs of the community for this space.**
2. **Writes to the lead petitioner advising of the outcome.**

Carried unanimously

Recommendation

That Council:

1. **Undertakes a detailed community consultation process as part of the McCormack Park Master Plan to identify the future needs of the community for this space.**
2. **Writes to the lead petitioner advising of the outcome.**

Summary

At the Council Meeting on 9 February 2021, a petition was received from Change.org containing 1,123 signatures objecting to the decommissioning of Laverton Swim and Fitness Centre (the Centre) as recommended in the Aquatic Strategy. Of the signatories, 116 identified as Hobsons Bay residents.

The Aquatic Strategy considered the condition of the Centre, current and future user catchments, and community engagement findings to recommend new water play and youth facilities within McCormack Park to replace the Centre.

Officers have met with the lead petitioners to discuss the contents of the petition and to advise them that a detailed community consultation program will occur as part of the McCormack Park Master Plan Process. This process will help determine the community's future needs for this space.

Background

At the Council Meeting on 9 July 2019, Council endorsed the Aquatic Strategy which recommended construction of a new facility at Bruce Comben Reserve in Altona Meadows, decommissioning of the Centre at McCormack Park and a future upgrade to Bayfit Leisure Centre in Altona North. The strategy also recommended adding new water play and youth facilities at McCormack Park and for Council to work with the Laverton community to develop these facilities.

The Centre was built in 1970 and includes an indoor 25m x 5 lane shallow depth pool, gymnasium, group exercise room, spa, sauna and crèche. The Centre was refurbished in 1992-93 and in 2016-17, \$350,000 was allocated to undertake pool plant upgrades and a building condition audit. The building condition audit highlighted the need for significant renewal works to be undertaken within the facility.

At the Council Meeting on 14 February 2017, Council resolved to allocate an additional \$750,000 to the 2016-17 budget to undertake a suite of works including the replacement of the pool plant and filtration system, the rectification of the structural steel within the pool hall and the replacement of the air conditioning system servicing the pool hall. As part of this report, Council also endorsed a recommendation that a municipal-wide review of aquatic services be completed incorporating a strategic study into the future operations of the Laverton Swim and Fitness Centre; this became the Aquatic Strategy.

In September 2020, Council endorsed the Better Places Laverton Place Guide which included a number of Place Projects developed in consultation with the Laverton community. One of the identified projects was the development of a McCormack Park Master Plan that would include a concept plan for water play and youth facilities to replace the Centre.

Discussion

The Aquatic Strategy identified the Centre as a "local" facility. It has a localised user catchment and is in a low visibility/passing traffic area.

A review of attendances and facility use identified:

- annual visits to the Centre vary between 155,000 and 160,000 (excluding the last 18 months due to COVID restrictions)
- centre membership is about 520 members and 1,550 swim school members
- up to 63 per cent of members and 49 per cent of swim school participants live in Hobsons Bay and within a 5km catchment area
- pool attendance accounts for about 60 per cent of total attendance while 30 per cent can be attributed to the gym

The Centre services a local user catchment of 10,000 who live within a 5km catchment of the facility. There is some use by Seabrook and Altona Meadows residents but this is restricted due to the location of the Centre.

The user catchment of the new facility proposed for Bruce Comben Reserve within the Aquatic Strategy shows an aggregated population of 57,202 living within 5km, which will grow to over 70,000 in 2036. The estimated new visitation will grow from 415,000 visits in the first year of operation to 520,000 visits in the tenth year.

The Laverton Swim and Fitness Centre is nearing the end of its useful life and it is no longer feasible to continue investing in the existing structure. As identified during the Aquatic Strategy process, the Centre needs to be decommissioned and replaced by new facilities.

8 Variation of Business

In accordance with rule 6.1.5 of the Hobsons Bay Governance Rules, the Chief Executive Officer has varied the normal order of business to enable Council to acknowledge ahead of other business the achievements of Hobsons Bay residents who were recognised in the Queen's Birthday 2021 Honours List, who are invited to attend the Council Meeting.

8.1 Recognition of Hobsons Bay Residents in the Queen's Birthday 2021 Honours List

Directorate:	Corporate Services
Responsible Officer:	Governance Officer
Reviewer:	Director Corporate Services
Attachments:	Nil

Purpose

To acknowledge the achievements of five Hobsons Bay residents – Ms Patricia Daw, Ms Katrina Gliddon, Ms Keran Howe, Ms Shelley Penn and Mr Christopher Reidy – who have been recognised in the Queen's Birthday 2021 Honours List.

Motion

Moved Cr Peter Hemphill, seconded Cr Matt Tyler:

That Council acknowledges the achievements of the following residents of Hobsons Bay who were recognised in the Queen's Birthday 2021 Honours List:

- Ms Patricia Daw OAM
- Ms Katrina Gliddon OAM
- Ms Keran Howe OAM
- Ms Shelley Penn AM
- Mr Christopher Reidy PSM

Carried unanimously

Recommendation

That Council acknowledges the achievements of the following residents of Hobsons Bay who were recognised in the Queen's Birthday 2021 Honours List:

- Ms Patricia Daw OAM
- Ms Katrina Gliddon OAM
- Ms Keran Howe OAM

- **Ms Shelley Penn AM**
- **Mr Christopher Reidy PSM**

Summary

The Queen's Birthday Honours List recognises the outstanding service and contributions of Australian citizens nationwide each year. Five residents of Hobsons Bay have been recognised among the 1,190 Australians honoured in 2021. This report acknowledges their achievement and service to the community.

Ms Patricia Daw was awarded a Medal of the Order of Australia (OAM) for service to badminton.

Ms Katrina Gliddon was awarded a Medal of the Order of Australia (OAM) for service to the international community of Cambodia.

Ms Keran Howe was awarded a Medal of the Order of Australia (OAM) for service to people with disability.

Ms Shelley Penn was appointed a Member of the Order of Australia (AM) for significant service to architecture and design in the public realm, and to professional institutes.

Mr Christopher Reidy was awarded a Public Service Medal (PSM) for outstanding public service to community celebrations in Victoria.

Background

The Queen's Birthday Honours List comprises a number of honours and awards, including for the General Division and Military Division of the Order of Australia, Meritorious Awards, and Gallantry, Distinguished and Conspicuous Service Awards.

Hobsons Bay recipients for 2021 received honours within two categories of Australian Honours and Awards: the General Division of the Order of Australia and the Meritorious Awards. The General Division of the Order of Australia recognises Australians who have demonstrated outstanding service or exceptional achievement. Meritorious Awards recognise outstanding and distinguished service by public servants, members of an Australian police force, fire, ambulance, corrections, intelligence or emergency service, or in support of outstanding work with an Australian Antarctic expedition.

Discussion

Ms Patricia Daw was honoured with a Medal of the Order of Australia in recognition of her service to badminton. Ms Daw has been active in both playing badminton and organising, managing and supporting badminton associations and events on a local, state and national level. On a local level, Ms Daw has been President of the Western Suburbs Badminton Association since 1989, and during the same period acted as Event Director for National Junior Badminton Carnivals. Between 1993 and 2000 she managed the Altona Badminton Centre in a voluntary capacity. She was made a life member of the Western Suburbs Badminton Association in 2000.

Ms Daw has also made significant contributions on a state and national level, having taken on a number of roles with Badminton Victoria and acted as a tournament volunteer for Badminton Australia. In the 1960s she was a member of the then Victorian Badminton Association Council, and in 1989 she was a member of the Badminton Victoria Review Committee. Between 2009 and 2012 she was a Junior Representative of the West Metropolitan Regions Junior Committee and has been Secretary of the Junior Committee since 2013. In 2011 Ms Daw was made a life member of Badminton Victoria.

Ms Katrina Gliddon was awarded a Medal of the Order of Australia (OAM) for her service to the international community of Cambodia, both through her work with Mother's Heart Cambodia and her humanitarian and health service. Ms Gliddon founded and became Director of Mother's Heart, the first crisis pregnancy service in Cambodia, in 2010. She continues to serve as a board member for Mother's Heart.

Ms Gliddon has also made contributions through her humanitarian work as a part-time field worker for Australia Christian Churches International Relief from 2008 to 2010 and her work as a part-time Maternal and Child Health Nurse for Maribyrnong Council since 2019.

Ms Keran Howe's Medal of the Order of Australia (OAM) recognises her service to people with a disability. In the course of her work in disability activism and advocacy, she has chaired or been a member of various boards and advisory committees, including chairing Women With Disabilities Australia from 1999 to 2002, the Victorian Disability Advisory Council from 2001 to 2004, acting as a member of the steering committee for National Disability Research and Development from 2010-2014, and co-chairing the National Disability and Carers Advisory Council from 2016 to 2018. Ms Howe was the founding Chief Executive Officer of Women With Disabilities Victoria, a role she held from 2006 to 2018, and is currently Director of the Residential Independence Trust Board.

Ms Howe is a life member of the Victorian Council of Social Services and Domestic Violence Victoria, was awarded a Centenary Medal in 2001, became a Churchill Fellow in 2004 and was inducted into the Victorian Honour Roll of Women in 2010. In 2015 she was recognised in the National Disability Awards with the Lesley Hall Lifetime Achievement Award.

Ms Shelley Penn was appointed a Member of the Order of Australia (AM) for her significant service to architecture and design in the public realm, and to professional institutes. Ms Penn was Associate Victorian Architect from 2006 to 2010, the design director in the Office of the NSW Government Architect from 2000-2001 and has been a member of various advisory panels, boards, and committees on architectural and urban design for public places the Victorian, Australian Capital Territory, and New South Wales governments. She is currently a member of the board of the ACT Government's Suburban Land Agency, a member of the NSW Government's State Design Review Panel.

At the University of Melbourne, Ms Penn is a Principal Fellow (Associate Professor) in Architecture at the Melbourne School of Design, has been a member of the University Estate Design Review Panel since 2017 and chaired the Architecture Advisory Board within the Faculty of Architecture between 2012 and 2014. At Monash University, she is an Adjunct Professor in Architecture Practice and has been University Architect since 2017.

Ms Penn has been a chair or member of the jury for the Tasmanian Chapter Awards (2019), National Architecture Awards (2013), Victorian Chapter Awards (1995-2018), ACT Chapter Awards (2011) and Architectural Student Ideas Competition (2006, 2007 and 2008).

Ms Penn is IFM Investors' Senior Advisor on Urban and Built Environments and the principal architect of her own firm, Shelley Penn Architect.

Mr Christopher Reidy's Public Service Medal recognises his outstanding public service to community celebrations in Victoria. Since 2008, Mr Reidy has shown excellence in service, innovation and leadership as Festival Manager of the Victorian Seniors Festival, raising the profile of the festival and broadening its scope from a city-based week-long series of events to a month-long program across all 79 Victorian local government areas. In 2020, rather than cancel the festival in the face of the COVID-19 pandemic, Mr Reidy oversaw a six-month long online program, reaching into aged care facilities for the first time into aged care facilities during a period of isolation for aged care residents.

9 Business

9.1 Office of the Chief Executive

9.1.1 Chief Executive Officer's Report on Operations

Directorate:	Office of the Chief Executive
Responsible Officer:	Executive Assistant to the Chief Executive Officer
Reviewer:	Chief Executive Officer
Attachments:	1. CEO Report on Operations [9.1.1.1 - 37 pages]

Cr Matt Tyler disclosed an interest, which is not a material conflict of interest, in Item 9.1.1 Chief Executive Officer's Report on Operations, in relation to a range of initiatives being carried out at the Men's Project by Jesuit Social Services, which he leads. Cr Tyler did not leave the room during discussion and voting on Item 9.1.1.

Purpose

To present the Chief Executive Officer's (CEO's) Report on Operations.

Motion

Moved Cr Pamela Sutton-Legaud, seconded Cr Tony Briffa:

That Council receives and notes the Chief Executive Officer's Report on Operations, including details of recent issues and initiatives undertaken by the organisation.

Carried unanimously

Recommendation

That Council receives and notes the Chief Executive Officer's Report on Operations, including details of recent issues and initiatives undertaken by the organisation.

Summary

The attached CEO's Report on Operations provides Councillors and community with a regular update from the CEO on key initiatives, projects and performance.

Discussion

The purpose of this report is to inform Council and the community of recent issues, initiatives and projects undertaken across Council. The report is provided on a monthly basis.

In accordance with rule 10.7.1 of the Hobsons Bay Governance Rules, Council maintains records of meetings attended by Councillors in the CEO's Report on Operations to ensure transparency and equity of information. A summary of meetings for the period between 1 June 2021 and 30 June 2021 is provided in this month's report.

9.1.2 Adoption of LeadWest Advisory Committee Meeting Minutes - 19 May 2021

Directorate:	Office of the Chief Executive
Responsible Officer:	Executive Assistant to the Chief Executive Officer
Reviewer:	Chief Executive Officer
Attachments:	1. Lead West Advisory Committee Meeting Confirmed Minutes - 19 May 2021 [9.1.2.1 - 5 pages]

Purpose

To adopt the minutes of the LeadWest Advisory Committee meeting held on 19 May 2021.

Motion

Moved Cr Tony Briffa, seconded Cr Matt Tyler:

That Council receives and notes the minutes of the LeadWest Advisory Committee meeting held on 19 May 2021.

Carried unanimously

Recommendation

That Council adopts the minutes of the LeadWest Advisory Committee meeting held on 19 May 2021.

Summary

The minutes of the LeadWest Advisory Committee meeting held on 19 May 2021 were adopted as attached by the committee on 8 June 2021 after being circulated to the committee electronically. The motion to adopt the minutes was moved by Cr Peter Maynard, Deputy Mayor of Wyndham City Council and seconded by Kel Tori, Chief Executive Officer of Melton City Council.

Background

LeadWest was originally constituted as a special committee in accordance with section 86 of the *Local Government Act* 1989. Section 86 was revoked on 1 May 2020 following the introduction of the *Local Government Act* 2020 (LG Act 2020), and LeadWest is currently undergoing a transition to become a joint delegated committee under section 64 of the new legislation. In the interim, LeadWest is designated as an advisory committee with no independent capacity for decision making.

Discussion

The minutes of LeadWest committee meetings have previously been summarised in delegate reports for noting by Council. While LeadWest functioned as a section 86 special committee, the Instrument of Delegation and Terms of Reference under which it operated afforded the committee certain decision-making powers. Consequently, Council was not required to adopt the minutes.

In its current status as an advisory committee, LeadWest's decision making powers have changed. As such, any decisions made at a LeadWest Advisory Committee meeting are not confirmed until individually adopted by each of LeadWest's member councils. This includes confirmation of the minutes of a meeting of the committee.

To facilitate this process, the minutes of the meeting held on 19 May 2021 were circulated among the LeadWest Advisory Committee members on 2 June 2021 for confirmation out of session (i.e. electronically) on 8 June 2021. Individual councils are now able to adopt the LeadWest Advisory Committee minutes at their subsequent Council Meeting.

9.1.3 Transition of the LeadWest Committee to a Joint Delegated Committee

Directorate:	Office of the Chief Executive
Responsible Officer:	Coordinator Governance and Information Management
Reviewer:	Chief Executive Officer
Attachments:	1. LeadWest Instrument of Delegation and Schedule [9.1.3.1 – 3 pages] 2. LeadWest Joint Delegated Committee Officer Recommendation [9.1.3.2 - 4 pages] 3. LeadWest Joint Delegated Committee Terms of Reference [9.1.3.3 - 11 pages]

Purpose

To provide the background about the proposed change in the governance arrangements for LeadWest and to recommend that Council establishes a new joint delegated committee under section 64 of the *Local Government Act 2020* (the LG Act 2020) known as the “LeadWest Committee”.

Motion

Moved Cr Matt Tyler, seconded Cr Tony Briffa:

That Council:

1. Establishes a joint delegated committee called the LeadWest Committee pursuant to section 64 of the *Local Government Act 2020* comprising the Cities of Brimbank, Hobsons Bay, Maribyrnong, Melton and Wyndham, being established on and from 1 August 2021.
2. Delegates to the Council-appointed members of the committee the powers, duties and functions relevant to the LeadWest governance arrangements, in accordance with the Instrument of Delegation and Schedule in Attachment 1, effective from 1 August 2021.
3. Authorises the Mayor to sign the Instrument of Delegation.
4. Determines that the Instrument of Delegation will:
 - a. Come into force on 1 August 2021
 - b. Remain in force until Council determines to vary or revoke it
5. Adopts the Terms of Reference for the committee as detailed in Attachment 2.

6. Appoints as voting members of the committee:
 - a. One Councillor and their proxy, as nominated by Council from time to time, provided that a proxy will only be entitled to vote in the absence of the relevant nominated Councillor
 - b. Council's Chief Executive Officer (CEO) and the proxy nominated by the CEO from time to time, provided that a proxy will only be entitled to vote in the absence of the CEO
7. Appoints Cr Matt Tyler as the Councillor delegate and Cr Diana Grima as the proxy for Council for 2021.

Carried unanimously

Recommendation

That Council:

1. Establishes a joint delegated committee called the LeadWest Committee pursuant to section 64 of the *Local Government Act 2020* comprising the Cities of Brimbank, Hobsons Bay, Maribyrnong, Melton and Wyndham, being established on and from 1 August 2021.
2. Delegates to the Council-appointed members of the committee the powers, duties and functions relevant to the LeadWest governance arrangements, in accordance with the Instrument of Delegation and Schedule in Attachment 1, effective from 1 August 2021.
3. Authorises the Mayor to sign the Instrument of Delegation.
4. Determines that the Instrument of Delegation will:
 - a. Come into force on 1 August 2021
 - b. Remain in force until Council determines to vary or revoke it
5. Adopts the Terms of Reference for the committee as detailed in Attachment 2.
6. Appoints as voting members of the committee:
 - a. One Councillor and their proxy, as nominated by Council from time to time, provided that a proxy will only be entitled to vote in the absence of the relevant nominated Councillor
 - b. Council's Chief Executive Officer (CEO) and the proxy nominated by the CEO from time to time, provided that a proxy will only be entitled to vote in the absence of the CEO
7. Appoints Cr Matt Tyler as the Councillor delegate and Cr Diana Grima as the proxy for Council for 2021.

Summary

The proposal is to transition LeadWest from a special committee under section 86 of the *Local Government Act 1989* (the LG Act 1989) to a joint delegated committee under section 64 of the LG Act 2020. Since the expiry of delegations made under the LG Act 1989 on 1 September 2020, LeadWest has continued in operation as an advisory committee without delegated authority.

To establish the LeadWest Committee under the joint delegated committee provisions, all five member councils are required to adopt an identical Instrument of Delegation and Terms of Reference.

The recommendation in this report is designed to implement the necessary arrangements to effectively transition the existing LeadWest Committee to an appropriate governance structure under the LG Act 2020. To facilitate this, each member council must establish a joint delegated committee under section 64 of the LG Act 2020 which mirrors the delegations and terms of reference of the other members. The officer recommendation will also identify and appoint the voting members to the LeadWest Committee.

The current objective of LeadWest will remain the same under the new joint delegated committee arrangements.

Background

LeadWest was originally established as a company in 2007 as a regional organisation for Melbourne's west. At its inception, all six councils in Melbourne's West (Brimbank, Hobsons Bay, Melton, Maribyrnong, Moonee Valley and Wyndham) were members. The City of Moonee Valley withdrew its membership of LeadWest effective from 1 September 2020.

Following a review of the LeadWest governance arrangements, the member councils agreed to transition LeadWest from a company to a Council-aided special committee under the LG Act 1989. This change took place effective from 1 July 2019.

Following the repeal of the special committee provisions of the LG Act 1989 on 1 May 2020 and the expiry of delegations made under the LG Act 1989 on 1 September 2020, LeadWest has continued in operation as an advisory committee without delegated authority.

To facilitate the continued operation of LeadWest, the member councils have agreed to establish LeadWest as a joint delegate committee aided under section 64 of the LG Act 2020.

Joint Delegated Committees

Section 63 of the LG Act 2020 enables Council to establish Delegated Committees, the successor to Special Committees under the LG Act 1989. Section 64 of the LG Act 2020 introduces a new concept of a joint delegated committee established by two or more councils. A joint delegated committee is formed by resolution of two or more councils.

For the purposes of the LG Act 2020, joint delegated committees are treated as Delegated Committees – that is as a delegated committee of each member council.

Under section 11(1) of the LG Act 2020, Council may, by Instrument of Delegation, delegate its powers, duties or functions to a joint delegated committee. The Instrument of Delegation defines what authorities are given to the committee, including setting limits on the amounts of any contracts or expenditure that the committee may approve.

The membership of a joint delegated committee is subject to the discretion of the member councils, but must:

- include at least one Councillor from each of the member councils
- be chaired by a Councillor from one of the member councils, appointed by the other members of the joint delegated committee

Meetings of a joint delegated committee are to be determined by the member councils.

The Act requires any member of a joint delegated committee to comply with the conflict of interest rules. Additionally, members of a joint delegated committee must complete initial and biannual personal interest returns.

Discussion

LeadWest Committee

It is proposed that the purpose of the new LeadWest Committee will be to oversee the preparation and implementation of the LeadWest Committee's Strategic Plan and identified sub-projects as adopted and agreed by the member councils from time to time. Further, the committee will identify and implement actions that support sustainable growth and development in the area covered by the municipalities of the member councils.

The new arrangements for the committee will reaffirm the importance of regional partnerships and the commitment of the member councils to make real and lasting positive change for the western region of Melbourne.

The committee will continue to implement the committee's Ten-Year Strategic Plan (2020-2030) and four-year rolling implementation plan.

Instrument of Delegation and Terms of Reference - LeadWest Committee

A draft Instrument of Delegation and Terms of Reference have been prepared to enable the establishment of the LeadWest Committee as a joint delegated committee.

Key items to note include:

- Under section 64 of the LG Act 2020, the Chairperson for the committee must be a Councillor. This means that the committee will no longer have an independent Chairperson, which it has had since the committee's inception. The Chairperson will be nominated by the members of the committee for annual terms.
- Independent members may be appointed to the committee by resolution of each of the member councils, in accordance with the Terms of Reference. Independent members will serve a term of two years unless removed sooner.

- It is proposed that each member council resolves to appoint a Councillor (and their proxy) and each CEO (and such proxy as nominated by the CEO) to the committee as voting members. This will mean that there are ten voting members (assuming no independent members), which will require a quorum of six. (A quorum being 50 per cent plus one of the persons appointed to the committee.)
- Meetings of the committee will be held at least quarterly and conducted in accordance with the procedures set out in the LG Act 2020, the Terms of Reference and the Governance Rules of Hobsons Bay City Council. Accordingly, meetings will be open to the public in accordance with section 66 of the LG Act 2020.
- There is a process for the admission of new member councils to the committee, which requires the unanimous approval of the existing member councils.
- Stakeholders can, when needed, attend the meetings of the committee, but will not be voting members.
- An Executive Officer will be appointed from the officers of one of the member councils to undertake a coordination/project management role and provide regular reports to the committee.

9.2 Corporate Services

9.2.1 Memorial Plaque Request - Mr Rex Keith Swann OAM

Directorate:	Corporate Services
Responsible Officer:	Governance Officer
Reviewer:	Director Corporate Services
Attachments:	Nil

Purpose

To consider the installation of a memorial plaque in recognition of the late Mr Rex Keith Swann OAM.

Motion

Moved Cr Peter Hemphill, seconded Cr Tony Briffa:

That Council, having considered the significant contribution made by the late Mr Rex Keith Swann OAM to the social, civic and sporting life of Hobsons Bay:

- 1. Approves the installation of a memorial plaque on an existing seat in Cyril Curtain Reserve, Williamstown.**
- 2. Notes that the cost of the memorial will be borne by the applicant.**

Carried unanimously

Recommendation

That Council, having considered the significant contribution made by the late Mr Rex Keith Swann OAM to the social, civic and sporting life of Hobsons Bay:

- 1. Approves the installation of a memorial plaque on an existing seat in Cyril Curtain Reserve, Williamstown.**
- 2. Notes that the cost of the memorial will be borne by the applicant.**

Summary

Council has received a request from the family of the late Mr Rex Keith Swann OAM for a memorial seat and plaque in his memory to be installed behind the Williamstown Football Club.

Background

Council has adopted a policy for the installation of memorial plaques and the scattering of ashes in public places. The policy aims to commemorate individuals who have contributed to the cultural, political or social aspects of Hobsons Bay's development or shared community history.

Discussion

Mr Swann's family submitted the application on behalf of their late husband and father. The initial request was to install a new seat and memorial plaque. However, due to planned works on the foreshore, Council was unable to meet the original request. Mr Swann's family has consented to the installation of a memorial plaque on an existing seat in the area.

Mr Swann was a distinguished and dedicated member of the Williamstown community and a great sporting personality in Melbourne's west, receiving several accolades for his work in Australian Rules Football.

Mr Swann's football career began in 1949, playing for Spotswood Football Club. He later became an umpire for the Victorian Football Association and then the Footscray District Football League (FDFL).

He also played with the Williamstown Football Club (the Seagulls) and served variously as a committee member, secretary, vice-president and president between 1970 and 1981. He was made a life member in 1974 in recognition of his outstanding contribution to the club, and he continued to maintain a strong interest in the club's fortunes.

He later returned to Spotswood, holding the role of administrator there between 1982 and 1985.

In 1989 Mr Swann was awarded life membership of the FDFL and was presented with the AFL Victoria Recognition Award.

Mr Swann was president of the FDFL between 1992 and 2001 and played an integral role in changing the league name from the Footscray District Football League to the Western Region Football League.

In 1999 he was awarded an Order of Australia Medal for his services to Australian Rules Football. In the same year, the league named the Division 2 grand final best-on-ground medal the Rex Swann Medal.

Mr Swann was a member of the Probus Club of Williamstown and served in many roles over the years, including President and Secretary. He was always welcoming of all new members and encouraged the group to meet regularly to engage socially and provide support to each other within the community.

Mr Swann joined the Williamstown Bowling Club after retirement and enjoyed a Saturday afternoon spent on the greens. He served on the committee for some time to assist with the selection of the weekend teams.

Mr Swann was also a member of the Williamstown Garden Club.

9.2.2 Update on the Review of Mayoral and Councillor Allowances

Directorate: Corporate Services
Responsible Officer: Governance Officer
Reviewer: Manager Corporate Integrity (Legal Counsel)
Attachments: Nil

Purpose

To note that no submissions were received by Council in relation to the review of Mayoral and Councillor allowances following the public exhibition process.

Motion

Moved Cr Peter Hemphill, seconded Cr Tony Briffa:

That Council:

1. **Notes that no submissions were received following the public exhibition period for the review of Mayoral and Councillor allowances.**
2. **Cancels the Council Meeting scheduled at 6pm on Tuesday 20 July 2021 at the Hobsons Bay Civic Centre at 115 Civic Parade, Altona.**
3. **Provides appropriate public notice of the cancellation of the meeting in accordance with the Hobsons Bay Governance Rules.**

Carried unanimously

Recommendation

That Council:

1. **Notes that no submissions were received following the public exhibition period for the review of Mayoral and Councillor allowances.**
2. **Cancels the Council Meeting scheduled at 6pm on Tuesday 20 July 2021 at the Hobsons Bay Civic Centre at 115 Civic Parade, Altona.**
3. **Provides appropriate public notice of the cancellation of the meeting in accordance with the Hobsons Bay Governance Rules.**

Summary

At the Council Meeting held on 8 June 2021, Council resolved to undertake a public exhibition process in accordance with section 223 of the *Local Government Act 1989* in relation to the review of Mayoral and Councillor allowances.

No submissions were received during the 28 day public exhibition period and, accordingly, the Council Meeting scheduled on 20 July 2021 for the purpose of considering and hearing submissions is no longer required. In accordance with the original resolution by Council on 8 June 2021, the review will be finalised and the allowances fixed at the Council Meeting to be held on 10 August 2021.

Background

The *Local Government Act 2020* deems that allowances for the Mayor, Deputy Mayor and Councillors will now be set by the Victorian Independent Remuneration Tribunal (the Remuneration Tribunal). However, upon advice from Local Government Victoria (LGV) that the Remuneration Tribunal would not make an initial determination by 30 June 2021, Council undertook a review of the Mayoral and Councillor allowances in accordance with section 74 of the LG Act 1989, which remains in effect for this purpose.

The process of review required Council to first determine the proposed allowance amounts within allowable limits and ranges determined by the Minister for Local Government and then publicly advertise its intention to pay those allowance amounts and accept submissions for a minimum of 28 days. Public exhibition of the Mayoral and Councillor allowances commenced on 9 June 2021 and concluded on 6 July 2021.

The process also required Council to allow a hearing for any submitters who wish to speak in support of their submission before making a final decision in relation to the allowance amounts. As part of its resolution of 8 June 2021, Council accordingly scheduled a Council Meeting to consider and hear any submissions at 6pm on 20 July 2021 at Hobsons Bay Civic Centre, Altona.

Discussion

The review of Mayoral and Councillor allowances was presented to Council at the Council Meeting held on 8 June 2021 with a recommendation that the allowances remain unchanged from the previous Council term. Council accordingly resolved to advertise and receive submissions on its intention to fix the allowances at the level of the current year, and to provide the Mayor and Councillors with an amount equivalent to the Superannuation Guarantee Contribution of the relevant allowance.

For the Mayoral allowance this equates to an amount of \$81,204, and for the Councillor allowance, to \$26,245. It is noted that the Superannuation Guarantee Contribution increased from 9.5 per cent to 10 per cent from 1 July 2021, and that the equivalent amounts provided to the Mayor and Councillors will increase accordingly.

In accordance with Council's resolution, the review of Mayoral and Councillor allowances was placed on public exhibition via Participate Hobsons Bay from 9 June 2021 to 6 July 2021, with no submissions received. It is therefore recommended that the Council Meeting scheduled on 20 July 2021 to consider and hear submissions be cancelled.

On 29 June 2021 Council received advice from LGV that the Minister for Local Government had requested that the Remuneration Tribunal make its first Determination of Mayoral, Deputy Mayoral and Councillor allowances. The Remuneration Tribunal's Determination will be made within six months of the Minister's request, and councils will then be required to pay their Mayors, Deputy Mayors and Councillors allowances in accordance with that Determination. In the interim, the outcome of Council's review of Mayoral and Councillor allowances will stand.

9.3 Infrastructure and City Services

9.3.1 West Gate Tunnel Project Update

Directorate:	Infrastructure and City Services
Responsible Officer:	Senior Technical Advisor
Reviewer:	Director Infrastructure and City Services
Attachments:	Nil

Purpose

To provide an update report on the West Gate Tunnel Project including the status of advocacy activities and project initiatives.

Motion

Moved Cr Tony Briffa, seconded Cr Pamela Sutton-Legaud:

That Council receives and notes this update report on the West Gate Tunnel Project and Council's advocacy on aspects of the Project.

Carried unanimously

Recommendation

That Council receives and notes this update report on the West Gate Tunnel Project and Council's advocacy on aspects of the Project.

Summary

This report includes strategic advocacy items and progress updates on the Sports and Open Space Enhancement Package and the West Gate Neighbourhood Fund.

Background

The Project commenced in 2018 and is expected to be completed in 2024. The Project is delivered through a partnership between the Victorian Government and Transurban (Project Co), managed by the West Gate Tunnel Project – Major Transport Infrastructure Authority (WGTP MTIA) and built by construction contractors CPB Contractors and John Holland as a joint venture (the JV).

Monthly reports providing updates on various aspects of the Project are tabled through Council Meetings. Previous reports can be accessed via the Council website at:

<https://www.hobsonsbay.vic.gov.au/Council/Council-Meetings/Minutes-and-Agendas>

Project operational updates including traffic disruption information can be accessed via: <https://westgatetunnelproject.vic.gov.au/disruptions>

Discussion

Sports and Open Space Enhancement Package

Works on the sporting pavilion are progressing following completion of the new cricket practice nets and the two northern ovals at WLJ Crofts Reserve, Altona North (Figure 1).



Figure 1: New pavilion at WLJ Crofts Reserve under construction

Construction of the new WH Couch Pavilion at Donald McLean Reserve, Spotswood (Figure 2) is continuing. Drainage connection to the building has been completed and site electrical works have commenced. A concept design has been finalised for the reconstruction of the four synthetic cricket practice pitches and nets impacted by the JV works in the north-east section of the reserve. Procurement for the final design and construction has been completed and works are expected to be complete by October 2021 for commencement of the cricket season.



Figure 2: WH Couch Pavilion under construction

West Gate Neighbourhood Fund

The West Gate Neighbourhood Fund is a \$10 million community grants program established to support communities in Melbourne's inner west. There will be one round of partnerships and one round of grants each financial year. The grants stream will support community led projects that improve community access and participation across three funding categories up to \$100,000.

Applications for the first round of the West Gate Neighbourhood Fund community grants closed on 18 June 2021 and are now being assessed by WGTP MTIA. Four grant writing workshops and two information sessions were held across Hobsons Bay and Maribyrnong with 93 attendees across all sessions (Figure 3).



Figure 3: Information session held at Hobsons Bay Civic Centre

A video produced for the successful GJ Hosken Reserve Partnership funded project can be viewed at: <https://www.facebook.com/watch/?v=208248657624314>

Further information on the West Gate Neighbourhood Fund can be found at: www.westgatetunnelproject.vic.gov.au/neighbourhoodfund

Millers Road Residential Noise Reduction Program

WGTP MTIA has progressed discussions with eligible residents and owners of properties fronting Millers Road between the West Gate Freeway and Geelong Road relating to potential noise mitigation measures. This initiative was identified during the EES consideration of the extra trucks expected to use Millers Road when the new truck bans are introduced forcing more trucks onto Millers Road.

The program applies to front-facing residential properties on this section of Millers Road (Figure 4). Noise monitoring has been completed and property assessments are well advanced with noise reduction measures being developed on a case-by-case basis. The next step is to engage building contractors to undertake the work.



Figure 4: Millers Road properties included in the program

Project Works Update

Recent Project construction works have progressed in the west zone, with extensive works underway at the Williamstown Road and Millers Road interchanges and the M80/Western Ring Road interchange area. Noise wall works continue along both sides of the freeway corridor.

Works in the Millers Road area proposed through to August 2021:

- construction of new centre road lanes on the freeway
- set up new site access areas to the Millers Road exit and entry ramps for finishing works
- install support panels underneath the West Gate Freeway
- build new walking and cycling path on Millers Road underneath the freeway
- install new noise walls along the Millers Road ramps

Williamstown Road works under the West Gate Freeway will involve ongoing temporary closure to build the two new Hyde Street ramps that run over the top of Williamstown Road and north of Donald McLean Reserve (Figures 5 and 6). The new walking and cycling path at Fogarty Avenue, Yarraville is currently under construction.



Figure 5: Works at Melbourne Road interchange



Figure 6: Pier column installation at Donald McLean Reserve as part of the Hyde Street ramp works

New noise walls panels will be installed at night between Steel Street and Vernier Street in Spotswood (Figure 7); these works will continue until the end of September 2021. The concrete noise wall panels will be topped with blue or green acrylic panels and will vary between eight and nine metres in height.



Figure 7: Location of noise wall panel installation

Construction vehicle access to the sites will be from the West Gate Freeway, with minimal access required through local roads. Lighting used during night works will be angled away from homes where possible.

Up-to-date information on planned road closures and detours can be found at the Victoria's Big Build website: <https://bigbuild.vic.gov.au/disruptions>

Soil Disposal Approvals

Hi-Quality Group's Sunbury Eco-Hub has been announced as the preferred site to manage and dispose of tunnel boring machine soil from the Project. This followed the JV's review of three potential sites participating in its tender process.

The Hi-Quality site is being purpose built over the next six and a half months to take a much higher level of contaminated soil than what is expected to be found and has been designed to take all the soil excavated by the tunnel boring machines.

The necessary planning and environmental approvals are in place for Hi-Quality to start work on the site. Once the site has been built, the JV will be able to commence tunnel boring. Works are well advanced at each of the three tunnel portal locations.

Further information on the soil management can be found at: <https://westgatetunnelproject.vic.gov.au/construction/soil-management>

Other Items

A meeting of the Community Liaison Group – West was held on 17 June 2021. Community representatives raised comments including:

- ongoing works resulting in traffic congestion and delays in locations such as Millers Road and Melbourne Road
- safety issues at the intersections of Primula Avenue and Paringa Road with Millers Road
- inconvenience and amenity impact on residents resulting from construction traffic and noise
- the transport of large and heavy loads through the area
- delays in the project works such as the tunnel construction
- delays in resolving the management of soil disposal and public safety concerns.

At the 7 July 2021 meeting of the Traffic Management Liaison Group an update was provided on various traffic management aspects of the Project, including a summary of the upcoming spring and summer works program and network impacts. Traffic monitoring across the network continues and no major issues have been identified with the recent major freeway lane and ramp temporary closures. Council officers continue to raise community concerns regarding project trucks operating in residential streets, particularly in Spotswood and South Kingsville and congestion issues at the Millers Road interchange ramps.

Air quality monitoring for the project has been established at six Ambient Air Quality Monitoring Stations to develop a baseline of data from current local conditions. This baseline will be used to measure any changes when the tunnel opens. Monitoring will continue for up to five years following opening. The latest air quality monitoring report (April 2021) reported no exceedances of the air quality objective for the reporting period. The report has been published at:

<https://westgatetunnelproject.vic.gov.au/about/keytopics/tunnel-ventilation-and-air-quality>

10 Delegate Reports

Purpose

To consider reports by Councillors who have been appointed as delegates to Council and community committees.

Motion

Moved Cr Tony Briffa, seconded Cr Peter Hemphill:

That Council receives and notes the recent Delegate Report.

Carried unanimously

Recommendation

That Council receives and notes the recent Delegate Reports.

Metropolitan Transport Forum

Directorate: Infrastructure and City Services

Councillor Delegate: Mayor Cr Jonathon Marsden

Date of Meeting: 2 June 2021

The Minister for Public Transport, Roads and Road Safety, the Hon. Ben Carroll MP, was the guest presenter at the June Metropolitan Transport Forum (MTF) meeting. Mr Carroll talked about his commitment to improving public transport, supporting active transport and working closely with local government and communities. He praised local government for action on pedestrianisation, pop-up bike lanes and promoting cycling.

There was discussion on Active Transportation in response to a suggestion from MTF cycling ambassador Cr Tom Melican of Banyule City Council that the Victorian Government and local councils should consider 50/50 funding of cycling infrastructure. Mr Carroll welcomed the idea, noting it as an opportunity to have local government leading the way on cycling.

Mr Carroll also foreshadowed the positive contribution the next generation trams would have on access across the network. He highlighted the planned shift to Zero Emission Buses set to start in 2025, with all new buses from that date being electric.

11 Notices of Motion

No notices of motion were received.

12 Urgent Business

Motion

Moved Cr Tony Briffa, Cr Peter Hemphill:

That Council considers an urgent item of business in relation to a condolence motion.

Carried unanimously

Motion

Moved Cr Matt Tyler, seconded Cr Diana Grima:

That Council expresses its condolences and writes a letter under the signature of the Mayor to the family of Mr Robbie Batzke of Laverton.

Carried unanimously

Cr Matt Tyler made the following remarks of condolence on the passing of Mr Batzke:

It is with heavy heart that I acknowledge the passing of Laverton poet Kenneth Robert Albert Batzke, or Robbie as he was affectionately known. He was 54.

I was so very, very saddened to hear this news. I'd only connected with Robbie more recently and something that struck me very quickly was his zest and real zeal for life. We were only just recently chatting at an Altona Lions Club dinner during National Reconciliation Week where he shared that he wanted to catch up with myself and my colleague Cr Grima about some plans he was cooking up for Laverton, where he lived.

Robbie was a poet, a proud Torres Strait Islander man and a genuine community person.

I had the good fortune with, I know, other Councillors, of seeing him perform recently at the 2021 Australia Day Breakfast, again hosted by the Lions Club, together with his wife Shauntai, a distinguished Aboriginal opera singer in her own right. It was a powerful truth-telling and something that I and I know others won't forget.

Robbie also shared his talents at other Council events and community projects including the Laverton Block Party and Soul4GIVE, a not-for-profit indigenous advocacy group who run creative workshops in music, poetry, singing and the creative arts at the Woods Street Arts Space in Laverton. Robbie was the nephew of Aunty Pauline Cassady and relative of Uncle Manny, two prominent Torres Strait Islander community members that Council I know regularly works with.

Robbie was and is much loved. I know he will be very dearly missed. He was a beloved father, grandfather and uncle.

Robbie will be laid to rest following a funeral tomorrow at the Altona Memorial Park and a wake will be held at the Laverton Community Hub. I would like to send our very deep condolences to Robbie, his beloved wife, children and his broader family, as well as members of our community who knew Robbie. Rest in peace.

13 Supplementary Public Question Time

Jeff Godfredson

Q Is it possible to see the data that relates to the levels of use of coastal trail between Webb and Bent Street compared to usage on other parts of the trail in Altona?

The question was taken on notice and will be responded to in writing.

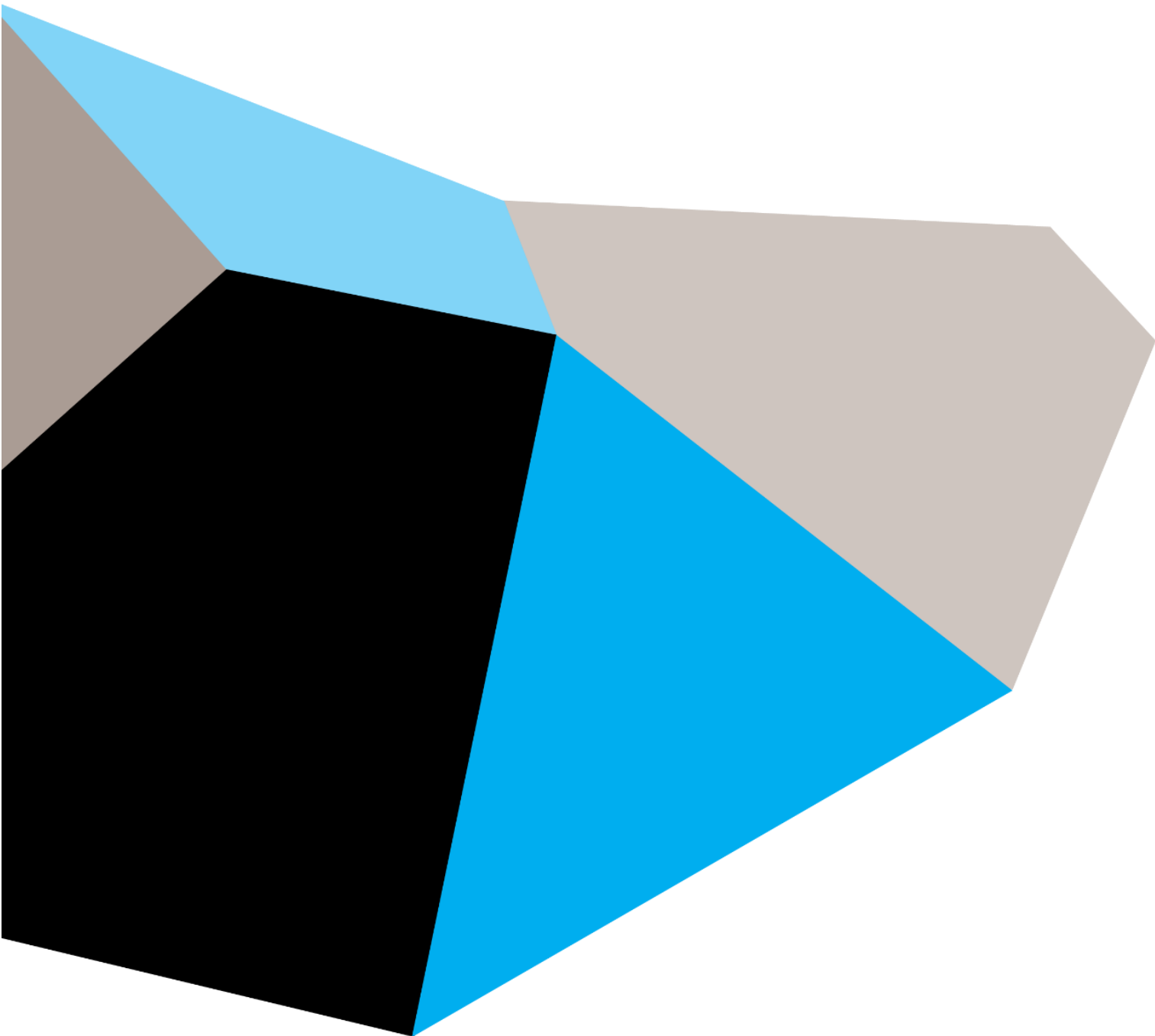
14 Close of Meeting

There being no further business, the Chairperson declared the meeting closed at 8.33pm.

Chairperson – Cr Jonathon Marsden

Signed and certified as having been confirmed.

10 August 2021



HOBSONS BAY CITY COUNCIL

115 Civic Parade, Altona
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