



**CONDITIONS OF HIRE AND USE
Council+ Video Conferencing Rooms
2023**

The following conditions of use apply to free use of Council+ Video Conference Rooms
Council does not represent that the premises are suitable for the use of the customer and the customer must make their own enquiries as to the suitability of the room/pod for this use. Council has the authority to refuse use of the facility. Customers agree to have consented to such cancellation and to have no claim at law or in equity for any loss or damage in consequence thereof.

Observance of Laws

The Customer will comply with all Acts or statutory rules, provisions and regulations of the Commonwealth of Australia or State of when using the room/pod.

The Customer will not knowingly infringe any copyright. Council reserves the right to prohibit any activity which is objectionable, dangerous, contrary to the law or which infringes copyright.

Good Order

The customer is responsible for the preservation of good order in the room/pod. The customer will observe all directions and instructions given by any authorised Council officer.

Right of Entry

Council authorised staff may enter the room/pod at any time. The hirer must not obstruct them or any member of the police force, fire brigade, ambulance or any other emergency services.

Property and Cleanliness

Customers are prohibited from using blu tack, sticky tape, and glue on any part of the meeting room/pod. The venue must be left neat and tidy at the end of the booking period. Any spills should be cleaned immediately by the customer.

Theft or Losses

Personal property is the responsibility of the Customer. Council is not liable for any loss or damage sustained by the customer.

Insurance and Indemnity

The customer will not do or neglect or permit to be done or left undone, anything which will affect the Council's insurance policy or policies relative to fire or public risk in connection with the room/pod.

Obstructions

It is the customers responsibility to ensure that there is no overcrowding, and/or obstruction of exits. Non-compliance with directives regarding overcrowding, obstructions or insufficient egress will result in termination of your booking.

Equipment

The rights hereby given will extend only to the use of the room/pod as presently equipped. No alteration or additions to the equipment installed will be made.

Food

No food may be taken into the room/pod.