



# Library Spaces

## Hire Fees & Charges | 2023 - 2024

Altona Library

Altona Meadows Library and Learning Centre

Altona North Community Library

Williamstown Library

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### Acknowledgment of Country

Council acknowledges the Bunurong People of the Kulin Nation as the Traditional Owners of these municipal lands and waterways, and pay our respects to Elders past and present.

## Hire Fees

### Altona Library

Room	Details	Corporate Hourly Rate	Community Hourly Rate
<b>Meeting Room</b> <i>Includes access to kitchen</i>	60 people seated	\$41.50	\$29.00

### Altona Meadows Library and Learning Centre

Room	Details	Corporate Hourly Rate	Community Hourly Rate
<b>Community Room 2</b> <i>Includes access to kitchen</i>	100 people seated	\$62.00	\$29.00
<b>Training Room 1</b>	10 workstations	\$25.00	\$17.00

### Altona North Community Library

Room	Details	Corporate Hourly Rate	Community Hourly Rate
<b>Meeting Room 1</b>	16 people seated	\$40.00	\$24.00
<b>Meeting Room 2</b>	16 people seated	\$40.00	\$24.00
<b>IT Training Room</b>	10 workstations	\$25.00	\$17.00

### Williamstown Library

Room	Details	Corporate Hourly Rate	Community Hourly Rate
<b>The Book Room</b>	20 people seated	\$27.00	\$17.50
<b>Meeting Room</b>	4 people seated	\$27.00	\$17.50
<b>Gallery</b>		\$58.50	\$40.00

*Fees and charges inclusive of GST*

## Additional Charges

Charge Type	Details	Flat Rate
<b>Insurance</b> <i>Not available to Commercial hirers</i>	Activities covered by Council Policy	\$36.00
<b>Bond</b>	To cover any potential damage to the facility	\$500.00 <i>GST not applicable</i>
<b>Fire Brigade Call Out</b>	If smoke alarm is activated by you or your guests	As billed by MFB <i>GST not applicable</i>
<b>Additional Cleaning</b>	If venue is not left clean and tidy	\$150.00
<b>Rubbish Removal</b>	Pre-arranged disposal of rubbish	\$50.00
	For rubbish left on premises	\$100.00
<b>Lost Swipe Card</b>	If card is lost and a replacement is to be issued	\$50.00
<b>Security Call Out</b>	If alarms are triggered by you or your guests	\$150.00

*Fees and charges inclusive of GST*