

# APPLICATION FOR PLANNING APPROVAL

**HOBSONS  
BAY CITY  
COUNCIL**



APPLICATION NUMBER: \_\_\_\_\_

DATE RECEIVED: \_\_\_\_\_

## PRIVACY COLLECTION STATEMENT -

Hobsons Bay City Council is committed to protecting your privacy. The personal information provided on this application is required by Council in order to process your request for planning approval. You have a right to access your personal information and make corrections. Any material submitted with this application, including plans and personal information may be made available for public viewing, including electronically, and copies may be made for interested parties for the purpose of enabling consideration and review as part of the planning approval process. If you have any queries or wish to gain access to amend your information please contact Town Planning on 9932 1000.

Requesting planning approval is different to a planning permit application, and applies only in certain circumstances. A request is made for planning approval under the following scenarios:

- consideration of a plan in compliance with any applicable urban design guidelines
- any request to the satisfaction of the Responsible Authority under the provisions of the Hobsons Bay Planning Scheme

A planning permit may also be required in addition to planning approval. Please contact Town Planning on 9932 1000 if you are unsure.

## Property Details

<b>Address of the Land:</b>	
<b>Proposal:</b>	

## Applicant Details

<b>Applicant's Name:</b>	
<b>Applicant's Address:</b>	
<b>Contact Information:</b>	<b>Phone Number:</b>
	<b>Email :</b>

## Declaration:

I declare that all the information I have given is true and understand that I will be informed of Council's decision with regard to my application in due course.

<b>Name:</b>	
<b>Date:</b>	
<b>Signature:</b>	

## Required Information Checklist

A completed application form	
<b>Application Fee</b> (payable on lodgement) <ul style="list-style-type: none"><li>• \$139.50 for Plan approvals in compliance with any Urban Design Guidelines</li><li>• \$325.80 for requests to the satisfaction of the Responsible Authority</li></ul> Applications will not be considered until fees are paid and all required information is submitted.	
An electronic copy of the development plans/site plans/landscaping plans	
An electronic copy of the schedule of materials, colours and finishes (for compliance with urban design guidelines only)	
A recent electronic copy of title less than 90 days old.	
If the application seeks a variation to the relevant Urban Design Guidelines and/or the building envelope then include a statement identifying the areas of non-compliance and justifying the merits of the variation.	