

Request to Endorse Plans

Pursuant to conditions of a planning permit

**HOBSONS
BAY CITY
COUNCIL**



PRIVACY COLLECTION STATEMENT –

Hobsons Bay City Council is committed to protecting your privacy. The personal information provided on this form is required by Council in order to process your request to endorse plans pursuant to conditions of a planning permit.

You have a right to access your personal information and make corrections. If you have any queries or wish to gain access to amend your information please contact Council's Town Planning Unit on 1300 179 944.

Planning Permit Details

Planning Permit Number:	
Address of the land:	

Applicant Details

Name:	
Organisation (if applicable):	
Postal Address:	
Contact Information:	Phone number:
	Email:

Checklist (please circle)

All amendments have been clearly indicated/highlighted on the plans.	Y	
What conditions(s) do these plans comply with?		
Landscape Bond. Is a landscape bond applicable and has the landscape bond been paid?	Y	N/A
Street Tree Fee. Is a street tree fee required and has the street tree fee been paid?	Y	N/A

Any request to endorse plans will not be accepted unless all required landscape bond and street tree payments have been made.

There is no charge for a request to endorse plans, however a \$150 application fee is required for any subsequent plans submitted to comply with the required conditions (payable on lodgement). The documentation submitted with this request must comply with all requirements of the relevant condition(s).

Declaration

I declare that:

- the attached documentation complies with all requirements of the above conditions and acknowledge a fee is applicable should the plans not comply with the above condition(s).
- there are no other amendments to the plans other than required by the above condition(s).

Signature:	
Date:	

Lodgement

Please forward this form and any supporting documentation to: Hobsons Bay City Council

Offices: 115 Civic Parade Altona VIC 3018

Postal Address: PO Box 21 Altona VIC 3018

Email: townplanning@hobsonsbay.vic.gov.au

Phone: 1300 179 944