

**Asset Deposit & Inspection Fee Application Form**

**Address of Property:**

Street No:.....  
 Street Name:.....  
 Suburb:.....

**Description of Works:**.....

**Applicant Details**

Applicant Name:..... Phone:.....  
 Address:.....  
 Email:.....

**Contractor Details**

Name:..... Phone:.....  
 Address:.....  
 Email:.....

**Payee Details**

Name:..... Phone:.....  
 Address:.....  
 Email:.....

	Fee:	Fee Payable:	Trust / Ledger No.	Rec. No.	Date:
Asset Protection Bond / Deposit (Refundable)	\$ 2,500.00 \$ 2,000.00 \$ 1,500.00 \$ 1,000.00 (See over for applicable bond)	\$.....	T# 90000-9200	.....	.....
Asset Protection Inspection Fee (Non- Refundable)	\$150.00	\$150.00	L# 57200-5910	.....	.....
	<b>Total</b>	\$			

Officer: .....

Date: .....

**All fees payable are GST Free.**

## **Credit Card Details –**

Please charge my credit card for the amount of \$ \_\_\_\_\_

Credit Card No.

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Bank Card / Master Card / Visa Card

Expiry Date \_\_\_\_/\_\_\_\_

Card Holders Name \_\_\_\_\_ (Please Print)

Card Holders Signature \_\_\_\_\_

**PRIVACY COLLECTION STATEMENT** - Hobsons Bay City Council is committed to protecting your privacy. The personal information collected on this form will be used by Council in processing payment of your asset protection deposit and inspection fees. Your personal information will not be disclosed to any external party without your consent, unless required or authorised by law. You have a right to access your personal information and make corrections. If you have any queries or wish to gain access to amend your information please contact Council's City Services department on 9932 1000.

**One of the following amounts should be charged as footpath deposits for the different types of construction.**

- |    |   |                   |
|----|---|-------------------|
| 1. | <b>New dwellings or demolition of dwellings:</b>                    |                   |
|    | • Standard Block  | <b>\$2,000.00</b> |
|    | • Corner Block  | <b>\$2,500.00</b> |
| 2. | <b>Brick and Brick Veneer Additions</b>                             | <b>\$1,000.00</b> |
| 3. | <b>Timber Additions with Concrete Floor Slab or Concrete Stumps</b> | <b>\$1,000.00</b> |
| 4. | <b>Timber Additions with Timber Stumps</b>                          | <b>\$1,000.00</b> |
| 5. | <b>Brick garages</b>  | <b>\$1,000.00</b> |
| 6. | <b>Brick front fence:</b>   | <b>\$2,000.00</b> |
| 7. | <b>Timber fence</b>   | <b>\$1,000.00</b> |
| 8. | <b>In-ground Swimming pool</b>                                      | <b>\$1,500.00</b> |

### **Note:**

- All damages should be immediately reported to the City Services Department on 99321000 to ensure public safety.
- Inspections will be undertaken within 5 working days of payment being received or asset bond refunds being requested.
- Please call 99321000 to request a bond refund once works have been complete.
- All bond refunds will only be returned to the payee.
- Additional inspection fees will be charged if multiple inspections are undertaken due to breaches of Councils Community Local Laws or the Building Site Code of Practice.