



STREET STALL APPLICATION FORM

I _____ (please print) on behalf of _____
(community group/charitable organisation) hereby apply for permission to conduct one of the following activities.

Charitable No: _____

Please tick one of the following options:

STREET STALL SAUSAGE SIZZLE SALE OF RAFFLE TICKETS TIN SHAKE

(Please note: The Council has resolved to disallow collections at intersections and carriageways except on public footpaths.)

Please note that permits are restricted to registered charitable, welfare or educational organisations, or by a local community organisation provided that the proceeds from the event are to benefit the organisation.

***Permission for sausage sizzles and stalls involving food handling is subject to approval from the Council's Public Health Unit.**

Please tick if you have obtained approval from the Council's Public Health Unit.

NOTE: This approval is granted subject to consent being obtained from the occupier of the premises outside of which you intend to operate, (i.e.: you will need to make contact with the store manager and advise them of your intentions).

Date : _____ Time : (From) _____ (To) _____

- Location: Outside Coles, Pier Street, Altona – South side of entrance and pedestrian crossing.
NOTE : No permits are issued on Tuesdays in Altona due to Market Day.
- Outside Westpac Bank, Douglas Parade, Williamstown.
- Outside Coles, Douglas Parade, Williamstown.

Specify type of goods to be sold and type of furniture to be used: _____

Contact Name : _____

Postal Address: _____

Telephone contact: _____ (h/w) _____ (m)

INDEMNITY CLAUSE: The Applicant agrees to indemnify and to keep indemnified the Hobsons Bay City Council, its servants and agents and each of them from and against all actions, costs, claims, charges, expenses, penalties, demands and damages whatsoever which may be brought or made or claimed against them, or any of them, arising out of or in any way related to the granting of the Application/Permit and be directly related to the negligent acts, errors or omission of the Applicant. The Applicant's liability to indemnify the Council shall be reduced proportionally to the extent that any act or omission of the Council, contributed to the loss or liability.

PROFESSIONAL CONDUCT AGREEMENT:

We employ fundraisers of the highest professional calibre, who respect pedestrian's right to peace and enjoyment. The team will not obstruct the footpaths or cause any pedestrian flow issues.

PRIVACY NOTIFICATION

Any personal information will be used solely by the Council for that primary purpose or directly related purposes. The applicant understands that the personal information provided is for the Street Stall Permit and that they may apply to the Council for access and / or amendment of the information.

Please return this application form to the Local Laws Administrative Officer, Hobsons Bay City Council, PO Box 21, Altona Vic 3018. Should you require any assistance to complete this form, please contact the Local Laws Department on (03) 9932 1557.

Please sign here that you acknowledge the above: _____

GUIDELINES FOR STREET STALLS

1. Introduction

Council believes that community organisations should be afforded the opportunity to use public footpaths to sell goods and services. Temporary street stalls can enhance the vitality of an area, help community organisations to remain viable and heighten the sense of 'belonging' in a community.

Council will allow temporary vending from street stalls placed on footpaths by local community organisations and registered charities for the purposes of fund raising, promoting awareness, increasing membership or attracting sponsorship for their organisation.

'Stall/Street Stall' means any market stall, stand, table, trestle, BBQ or other structure used in temporary vending.

2. The Permit

Permits will be issued for the temporary period required by the community organisation but will generally be for no more than one business day.

3. Permit holder responsibilities

The organisation is to ensure that the temporary street trading authorised by the permit is undertaken in accordance with the documentation accompanying the application, complies with the conditions of these Guidelines and with Council policy and local laws.

Permit holders will be responsible for meeting the following standard conditions for the term of a permit:

- To comply with all applicable industry standards, health or safety standards, current standards of Standard Australia or any applicable Codes of Practice.
- To comply with relevant Council local laws and policy and Council's "Footpath Trading Code of Practice".
- To comply with State and Federal legislation. The issue of the permit does not absolve the permit holder or their agents from any overriding legislation.
- To maintain in good condition and to recognised standards all structures erected or installed on or over the road.
- To indemnify and to keep indemnified the Council, its employees, servants and agents and each of them from and against all actions, costs, claims, damages, charges and expenses whatsoever which may be brought or made or claimed against them or any of them arising out of or in relation to the issuing and granting of the permit.
- To maintain a current public risk insurance policy in the name of the permit holder insuring the permit holder for the minimum sum of TEN MILLION DOLLARS (\$10,000,000) in the terms set out below.
- To accept total responsibility to make good any damage that occurs to Council roads or to public infrastructure as a result of the erection or installation of structures by the permit holder.
- To provide proof, upon the request of Council, of current public liability insurance at any time.
- To not assign or otherwise transfer a permit without first obtaining the consent of the Council in writing.
- To make the permit available for inspection upon request by an authorised officer or police officer.
- Permit Holders will be requested to respect pedestrians' right to peace and enjoyment and to not obstruct the footpaths or cause any pedestrian flow issues.
- At the expiration or earlier termination of this permit to remove, if so directed by the Council, any structure or object erected or installed on the road and to reinstate the road to the satisfaction of the Council.

To ensure that those operating the street stall are suitably identified and hold the permit on site for production to Council's Compliance officers, or the police should that be required.

To ensure that those operating the street stall can provide proof of identity when requested by an authorised Council employee or by the police.

In the event that the permit holder has failed to comply with any of the conditions of the permit or for any other justifiable circumstance, including reinstatement, maintenance, repair or removal, the Council may revoke the permit.