



Ordinary Council Meeting Agenda

Tuesday 14 April 2020
Commencing at 7.00pm

Council Chamber
Hobsons Bay Civic Centre
115 Civic Parade, Altona

**HOBSONS
BAY CITY
COUNCIL**



THE COUNCIL'S MISSION

We will listen, engage and work with our community to plan, deliver and advocate for Hobsons Bay to secure a happy, healthy, fair and sustainable future for all.

OUR VALUES

Respectful

Community driven and focused

Trusted and reliable

Efficient and responsible

Bold and innovative

Accountable and transparent

Recognised

Council acknowledges the peoples of the Kulin Nation as the Traditional Owners of these municipal lands and waterways, and pay our respects to Elders past and present.

Chairperson:

Cr Colleen Gates (Mayor)

Wetlands Ward

Councillors:

Cr Angela Altair

Strand Ward

Cr Peter Hemphill

Strand Ward

Cr Jonathon Marsden

Strand Ward

Cr Tony Briffa

Cherry Lake Ward

Cr Sandra Wilson (Deputy Mayor)

Cherry Lake Ward

Cr Michael Grech

Wetlands Ward

Aaron van Egmond
Chief Executive Officer
Hobsons Bay City Council

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AGENDA

1 Council Welcome and Acknowledgement

The Chairperson will welcome members of the gallery and acknowledge the people of the Kulin Nation as the Traditional Owners of this land.

2 Apologies

The Chairperson will call for apologies received from Councillors who are unable to attend this meeting.

3 Disclosure of Interests

In accordance with sections 77A, 77B, 78 and 79 of the *Local Government Act 1989* Councillors are required to disclose a "conflict of interest" in a decision if they would receive, or could be reasonably perceived as receiving, a direct or indirect financial or non-financial benefit or detriment (other than as a voter, resident or ratepayer) from the decision.

In accordance with section 79B of the *Local Government Act 1989* Councillors who consider that they have a personal interest that is in conflict with their public duty in relation to a matter may, if they do not have a conflict of interest as described above, apply to Council to be exempted from voting on the matter.

Disclosure must occur immediately before the matter is considered or discussed.

4 Minutes Confirmation

4.1 Ordinary Council Meeting

Confirmation of the minutes of the Ordinary Council Meeting of Hobsons Bay City Council held on 10 March 2020 (copy previously circulated).

4.2 Special Council Meeting

Confirmation of the minutes of the Special Council Meeting of Hobsons Bay City Council held on 31 March 2020 (copy previously circulated).

5 Councillors' Questions

6 Public Question Time

Public Question Time provides an opportunity for the public to ask questions related to items on the agenda of the Council meeting or any other matter within Council's responsibility. Questions must be put in writing and received by 12.00pm on the day of the Council meeting

7 Petitions/Joint Letters

7.1 Joint Letter - Historic Aleppo Pine Tree in Apex Park, Altona

Directorate: Corporate Services

Purpose

To receive a joint letter, containing nine signatories, requesting that the turning circle currently proposed for Apex Park, Altona be redesigned in order to preserve the historic Aleppo pine tree that is situated in the park.

Recommendation

That Council:

- 1. Receives and notes the joint letter requesting that Council redesign the currently proposed turning circle in Apex Park, Altona in order to preserve the historic Aleppo pine tree.**
 - 2. Receives a further report on this matter at a future Council Meeting.**
-

Summary

The joint letter was received on 24 March 2020, and acknowledged on 27 March 2020.

The introduction to the letter reads as follows:

“To Hobson[s] Bay City Council

“We the undersigned request that the council reconsider their proposal to remove the Historic Aleppo Pine tree which is over 100 years old from Apex Park Altona.

“We request that the turning circle currently proposed be redesigned in order to maintain the tree and preserve this piece of Altona history while at the same time providing a safe traffic solution.”

7.2 Petition - Reinstate Weekly General Rubbish Waste Collection

Directorate: Corporate Services

Councillor Portfolio: Social Wellbeing and Community Services - Cr Tony Briffa and Cr Colleen Gates

Purpose

To receive a petition, containing 1,120 signatories, requesting that Council reinstate weekly general waste collections.

Recommendation

That Council:

- 1. Receives and notes the petition requesting that Council reinstate weekly general waste collections.**
- 2. Receives a further report on this matter at a future Council Meeting.**

Summary

The petition letter was received on 7 April 2020, and acknowledged on 8 April 2020.

The petition reads as follows:

“We the undersigned residents of Hobsons Bay petition the Hobsons Bay City Council to reinstate the weekly general rubbish bin collection.

“We believe the removal of the weekly general rubbish waste collection is both inadequate and unsatisfactory, and should not have been done without widespread community consultation and engagement. We understand the need to reduce the amount of landfill waste, and acknowledge composting more waste is a viable means to help reach this goal. However, collecting food scraps for composting does not require reducing the general rubbish collection to every other week. Further, the reduction of items which can now be recycled in the Recycling waste bin has not materially decreased the amount of rubbish requiring disposal in the General Rubbish waste bin.”

8 Business






8.1 Office of the Chief Executive

8.1.1 Chief Executive Officer - Report on Operations

Directorate: Office of the Chief Executive

Councillor Portfolio: Not applicable

Appendices:

- 1 CEO Report on Operations 
- 2 AOC - 3 March 2020 Councillor Briefing Session 
- 3 AOC - 10 March Ordinary Council Meeting 
- 4 AOC - 17 March 2020 Councillor Briefing Session 
- 5 AOC - 30 March 2020 Briefing Session - Special Council Meeting 

Purpose

To provide Council with a regular update from the Chief Executive Officer (CEO) on recent initiatives, projects and performance undertaken.

Recommendation

That Council:

1. **Receives and notes the Chief Executive Officer's Report on Operations, including details of recent issues and initiatives undertaken by the organisation.**
2. **In accordance with section 80A(2) of the *Local Government Act 1989*, incorporates into the minutes of this meeting the written Records of Assembly of Councillors held on 3 March 2020, 10 March 2020, 17 March 2020 and 30 March 2020.**

Summary

The attached CEO's Report on Operations provides Councillors and community with a regular update from the CEO on key initiatives, projects and performance.

Discussion

The purpose and discussion of this report is to inform Council and the community of recent issues, initiatives and projects undertaken across Council. The report is provided on a monthly basis.

Strategic Alignment

Council provides a wide range of services to the community of Hobsons Bay as well as developing and delivering actions to ensure community assets are maintained and service the needs of the community. Each month this report highlights these activities, initiatives and projects and provides a high-level performance summary.

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 6: An accessible and connected community

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 4: A Council of excellence

- 4.3 Provide excellent customer service whilst ensuring all our communications are clear and easy to understand

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.





8.2 Corporate Services

8.2.1 Proposed Annual Budget and Rating Strategy 2020-21

Directorate: Corporate Services

Councillor Portfolio: Not applicable

Appendices:

- 1 Proposed Annual Budget 2020-21 
- 2 Fees and Charges 2020-21 
- 3 Detailed Capital Works Program 2020-21 
- 4 Proposed Rating Strategy 2020-21 

Purpose

To present to Council the Proposed Annual Budget for the 2020-21 financial year (Appendices 1-3), in accordance with section 127 of the *Local Government Act 1989* (the Act), and the Proposed Rating Strategy 2020-21 (Appendix 4).

Recommendation

That Council:

1. **Endorses the Proposed Annual Budget 2020-21 to be placed on public exhibition for four weeks.**
2. **Endorses the Proposed Rating Strategy 2020-21 to be placed on public exhibition for four weeks.**
3. **Authorises the Chief Executive Officer to:**
 - a) **Give public notice of the preparation of the Proposed Annual Budget and Proposed Rating Strategy for 2020-21.**
 - b) **Make available for public inspection the information required by regulations 9 and 10 of the *Local Government (Planning and Reporting) Regulations 2014*.**
4. **Considers and hears any comments received in accordance with section 223 of the *Local Government Act 1989* at the Ordinary Meeting of Council to be held on 9 June 2020.**

Summary

The Proposed Annual Budget 2020-21 is premised on an operational surplus of \$26.454 million for the year. Operating surpluses are required to ensure that Council remains financially viable to fund current and future commitments, including the Ten Year Capital Works Program. After funding capital works and other non-operational or non-cash items, a balanced financial (funding determination) result has been calculated.

Rapid and unprecedented changes resulting from the coronavirus (COVID-19) pandemic have been seen around the world. At the time when the Proposed Annual Budget 2020-21 was formulated, the financial effects of the pandemic were not able to be accurately determined and therefore any resulting impacts have not been reflected. Similar to all

councils, there may be impacts on the operational and capital works budgets that will be considered as they come to light in the coming weeks. These impacts will be reflected in the final 2020-21 Budget when it is adopted by Council in June 2020.

Council proposes to increase its general rates by 2 per cent, in accordance with the Victorian Government rate cap legislation.

Waste service charges are exempt from the rate cap. An increase of 2 per cent is planned for the base waste service charge, but additional charges for residents who have larger bins will result in an average waste service charge increase of 4.9 per cent. The charges for 2020-21 do not cover the cost of providing the waste service as Council has decided to recoup its considerable investment in expanding its waste service over a number of years.

This year's rates will be based on new 2020 valuations, meaning rate increases will vary across the differential rating categories and individual properties. The overall average property valuation in Hobsons Bay has decreased by 0.96 per cent, while the average residential property valuation has decreased by 1.86 per cent.

While the 2020-21 operational surplus is a strong result, surpluses are expected to decline in the next few years of the Long Term Financial Plan (LTFP). There is also a shortfall in the funding available for the Ten Year Capital Works Program, so it has been reduced in line within the current financial limitations. Council is working to reduce this funding gap, but a number of projects in future years remain unfunded at this point in time.

Council has a strong history of being financially sustainable and managing service delivery within its means. As revenue constraints outside of Council's control are applied and as the level of organisational maturity increases in the area of asset management, a higher degree of work is required on service planning. This work should ensure that Council remains in a reasonable financial position throughout the duration of its LTFP and delivers the most relevant mix of services to support the Hobsons Bay community.

Background

The annual budget process commenced in September 2019 when Council undertook its 2020-21 pre-budget consultation, providing an opportunity for community members to submit their ideas. The Proposed Annual Budget 2020-21 brings together all of the elements that have influenced its development including:

- community consultation process
- strategic priorities
- Capital Works Program
- borrowing strategy
- rating strategy and rate modelling
- operational budget
- fees and charges

The Victorian Government has implemented an inflation-based rate cap, the Fair Go Rates System, which has been overseen by the Essential Services Commission since 2016-17. The rate cap for 2020-21 is 2 per cent, down from 2.5 per cent in 2019-20.

Discussion

In preparing the Proposed Annual Budget 2020-21, effort has been taken to maintain service levels as much as possible. Council's operational position reflects delivery of a significant number of services and has been constructed to ensure continuity of services, noting that

some adjustments to internal resourcing have been made to meet organisational needs and ensure that the organisation can continue to respond to community expectations.

During budget preparations significant operational savings were identified in order to fund a number of new and appropriate initiatives. Through this rigorous process, an overall positive increase to the operating position was achieved, which will result in better service outcomes to the community. Initiatives have been reflected in the budget document.

The Proposed Annual Budget 2020-21 contains a total capital spend of \$55.555 million. Highlights include:

- **roads and drains** (\$13.09 million) – including the road rehabilitation program (\$5.56 million), road resurfacing program (\$2 million), local area movement plans (\$1.63 million) Black Spot funding program (\$860,000) and the drainage renewal program (\$1.03 million)
- **footpaths and cycleways** (\$1.45 million) – including the footpath renewal program (\$1.07 million) and shared trails upgrade program (\$100,000)
- **recreation and open space** (\$13.225 million) – including parks, open space and streetscapes (\$7.175 million), recreational, leisure and community facilities (\$5.66 million) and bridges (\$155,000)
- **buildings** (\$23.395 million) – including sporting and recreational facilities (\$15.63 million), civic and community facilities (\$5.1 million), building renewal program (\$1.39 million), greenhouse strategy (\$1 million) and the public toilet program (\$275,000)
- **plant and equipment** (\$4.395 million) – including scheduled replacement of Council's vehicle and plant fleets (\$2.39 million), library resources (\$930,000) and information technology (\$805,000)

The Proposed Rating Strategy 2020-21 is based on valuations and waste levies provided on 3 March 2020. It is based on the current rating structure (i.e. no changes to differentials) and waste service charges that will not fully recover costs for a number of years.

The strategy highlights that the average residential property valuation has decreased, while the average industrial and commercial properties have experienced slight property value growth. The overall average valuation decrease is 0.96 per cent, but this varies for each rating category as follows:

- residential ▼ 1.86 per cent decrease
- residential vacant land ▼ 3.39 per cent decrease
- commercial ▲ 2.18 per cent increase
- industrial ▲ 7.06 per cent increase
- petrochemical ▼ 0.27 per cent decrease
- cultural and recreational ▼ 0.08 per cent decrease

The effect of the revaluations is that the rates burden will shift to the industrial and (less so) the commercial sectors. The average general rate increase is 2 per cent, consistent with the rate cap – although when waste service charges are taken into account, the average rate and service charge increase is 2.24 per cent (0.24 per cent higher than the general rate increase).

The average rate changes vary for each rating category as follows:

- residential ▲ 0.22 per cent increase
- residential vacant land ▼ 1.94 per cent decrease
- commercial ▲ 3.75 per cent increase
- industrial ▲ 8.64 per cent increase

- petrochemical ▲ 1.23 per cent increase
- cultural and recreational ▲ 1.81 per cent increase

Rate notices will also include the Fire Services Property Levy that Council collects on behalf of the Victorian Government. This levy is not regarded as Council income and is not included within the figures outlined in the Proposed Rating Strategy 2020-21. Additionally, the levy is not subject to the rate cap.

Strategic Alignment

The Proposed Annual Budget 2020-21 and the Proposed Rating Strategy 2020-21 address all of the priorities of the Hobsons Bay 2030 Community Vision.

The Proposed Annual Budget 2020-21 and the Proposed Rating Strategy 2020-21 specifically address the following goals and objectives of the Council Plan 2017-21:

Goal 4: A Council of excellence

- 4.2 Be a more efficient and effective organisation by having a strong focus on continuous improvement, innovation, strategic planning and responsible financial management

The Proposed Annual Budget 2020-21 and Proposed Rating Strategy 2020-21 align with Council's Strategic Resource Plan, LTFP and Borrowing Strategy. Efforts are also being made to align these documents with the Ten Year Capital Works Program.

The difference between the Ten Year Capital Works Program and the funding available for capital works in the LTFP continues to be reduced. The Ten Year Capital Works Program has been adjusted so that it complies with the current limitations of the LTFP throughout the duration of the Strategic Resource Plan (2019-20 to 2023-24), however it is noted that a number of projects remain unfunded in the later years of the LTFP.

Legal/Statutory Obligations/Risk

Council must prepare a budget for each financial year in accordance with section 127 of the Act. The format is based on the model prescribed in the *Local Government (Planning and Reporting) Regulations 2014*.

Council must give public notice and provide an opportunity for the community to make comment on the contents of the Proposed Annual Budget 2020-21 in accordance with section 129 of the Act.

A person has the right to make a submission to Council on the Proposed Annual Budget 2020-21 under section 223 of the Act.

Financial and Resource Implications

The Proposed Annual Budget predicts an operational surplus of \$26.454 million in 2020-21. The result is based on revenue of \$149.420 million and expenses of \$122.966 million.

Council also proposes to spend \$55.555 million on capital works. The program is funded by capital income (\$8.943 million), recreational and open space reserves (\$8.256 million) and the infrastructure reserve (\$3.252 million) to support the program of works. The Proposed Annual Budget 2020-21 does not contain any projects that will be carried over from 2019-20 financial year. The balance of the Capital Works Program is funded from the operational surplus and cash reserves.

Council is proposing to collect nearly \$114 million in rates and charges during 2020-21. This is the most important source of income for Council, and is expected to account for an estimated 76 per cent of Council's revenue.

Consultation and Communication

From 2 September to 13 October 2019, Council undertook its 2020-21 pre-budget consultation, Pitch Your Idea, which provided an opportunity for community members to submit an idea for consideration in the 2020-21 Budget. Council received 57 requests for budget allocations and assessed each submission against a set of terms, conditions and guidelines, with 48 of these submissions meeting the requirements to progress through to the next stage.

Successful applicants were invited by the Mayor to present their project to Councillors and their fellow applicants at Council's Pitch Your Idea Speed Dialogue session on 4 December 2019. These submissions helped to inform Council's Proposed Annual Budget 2020-21, as well as Council's Ten Year Capital Works Program. Applicants will be informed in writing of the outcome of their requests after the Proposed Annual Budget 2020-21 is adopted.

The Proposed Annual Budget 2020-21 and the Proposed Rating Strategy 2020-21 are to be placed on public exhibition as part of the legislated four week consultation period, during which any person may make a written comment on any proposal contained in the budget. Both documents will be made available for inspection and comment until 13 May 2020, and feedback will be heard by Council at the public Ordinary Council Meeting on 9 June 2020.

Officer Declaration of Conflict of Interest

Section 80C of the Act requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.




8.3 Sustainable Communities

8.3.1 Amendment C114 - Precinct 16 West

Directorate: Sustainable Communities

Councillor Portfolio: Planning - Cr Tony Briffa and Cr Michael Grech

Appendices:

- 1 Assessment of Merits - Precinct 16 West, South Kingsville 
- 2 Amendment and Planning Documents - Precinct 16 West 
- 3 Planning Application Documents - Precinct 16 West 

Purpose

To confirm the preparation and exhibition of Amendment C114 to the Hobsons Bay Planning Scheme (HBPS), along with combined planning permit applications to subdivide the land and development plans for Precinct 16 West, South Kingsville.

Recommendation

That Council:

1. **Resolves to support the preparation and exhibition of Amendment C114 to the Hobsons Bay Planning Scheme, which proposes to:**
 - a. **Rezone land at 5-7 Sutton Street, 9 and 9A Sutton Street and 41-59 Stephenson Street, South Kingsville from Industrial 3 Zone (IN3Z) and part General Residential Zone (GRZ) to part General Residential Zone Schedule 4 (GRZ4) and part Residential Growth Zone Schedule 2 (RGZ2)**
 - b. **Remove Heritage Overlay 274 (HO274) from part of 41-49 Stephenson Street**
 - c. **Apply Schedule 2 to the Development Plan Overlay (DPO)**
 - d. **Apply the Environmental Audit Overlay (EAO)**
 - e. **Amend the Schedule to Clause 53.01 to provide for a 5 per cent public open space requirement**
 2. **Resolves to consider the application for planning permits for subdivision (PA1943532 and PA1943533) concurrently with Amendment C114 in accordance with section 96A of the *Planning and Environment Act 1987*.**
 3. **Resolves to exhibit and consider two development plans for 9-9A Sutton Street and 41-59 Stephenson Street concurrently with Amendment C114 that are in general accordance with the draft provisions.**
 4. **Requests the Minister for Planning to:**
 - a. **Authorise the Council under section 8A of the Planning and Environment Act to prepare and exhibit Amendment C114 combined with proposed planning permits PA1943532 and PA1943533**
 - b. **Appoint a joint panel and advisory committee to hear submissions on Amendment C114 and the submitted development plans**
 5. **Resolves to exhibit Amendment C114 combined with proposed planning permits PA1943532 and PA1943533 under section 96B of the Planning and**
-

Environment Act.

6. **Notes the delegation of the Chief Executive Officer to:**
- a. **Make any necessary minor changes to amendment and planning permit documentation in seeking authorisation to prepare and exhibit Amendment C114 and draft planning permits PA1943532 and PA1943533 to the Hobsons Bay Planning Scheme**
 - b. **Consider any submissions received in relation to Amendment C114 and draft planning permits PA1943532 and PA1943533 in accordance with section 22 of the Planning and Environment Act**
 - c. **Refer any submissions that cannot be resolved, along with other submissions, to the independent panel appointed by the Minister for Planning in accordance with section 23 of the Planning and Environment Act**
-

Summary

This report relates to progressing applications for residential development in Precinct 16 West in South Kingsville. Precinct 16 East has already completed this process. The Precinct 16 West amendment has been assessed against the Strategic Assessment Guidelines, the applicable Ministerial Directions as required under the Planning and Environment Act and the relevant provisions of the HBPS, and is found to be generally consistent with the provisions.

Two concurrent planning permit applications were submitted in June 2019 under section 96A of the Planning and Environment Act, to subdivide land to ensure title boundaries align with the future boundary between the GRZ4 and RGZ2. These are also found to be generally compliant with the HBPS.

It is recommended that Council support the preparation and exhibition of Amendment C114 together with the combined planning permits and development plans, subject to their alignment with the draft Development Plan Overlay 2 (DPO2) provisions.

It is also recommended that Council support a request to the Minister for Planning to appoint a joint panel and advisory committee to hear unresolved submissions on Amendment C114 and the submitted development plans.

Background

The subject site forms the western half of Precinct 16 identified within the Hobsons Bay Industrial Land Management Strategy 2008 (ILMS) as a Strategic Redevelopment Area with the potential for a residential outcome pending resolution of various issues.

The site is approximately 5.2 hectares and includes three land parcels known as 5-7 Sutton Street (southern sub-precinct), 9-9A Sutton Street (central sub-precinct) and 41-59 Stephenson Street (northern sub-precinct) (refer Figure 1).

The site at 5-7 Sutton Street accommodates an existing industrial use which specialises in metal fabrication and engineering solutions.

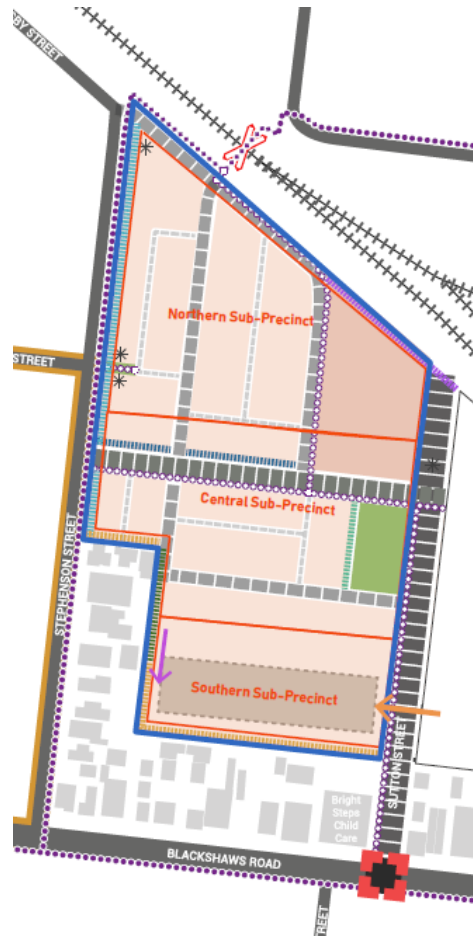


Figure 1: Precinct 16 West and associated sub-precincts

In 2017, in accordance with the requirements of the ILMS, an Outline Development Plan was prepared that set a high level framework for development within Precinct 16 West including the road network, open space network and potential building heights (refer Figure 1 above).

Precinct 16 East was rezoned in 2013 from an Industrial Zone to GRZ via Amendment C82. Subsequently a planning permit was issued for development in October 2018 at the direction of VCAT.

Discussion

Amendment C114 overview

The amendment application seeks to facilitate the redevelopment of Precinct 16 West for residential purposes and rezone the site from IN3Z to GRZ4 and RGZ2.

The amendment also proposes the application of the EAO, DPO2, removal of HO247 and amendment to the Schedule to Clause 53.01 to provide for a 5 per cent public open space requirement.

Proposed planning controls

The GRZ4 is proposed to be applied to the majority of the site, setting a maximum building height of 11m and no more than three storeys. The RGZ2 is applied to the north-eastern corner of the site and sets a maximum building height of 13.5m and six storeys to match in with buildings approved along the north boundary of Precinct 16 East.

Given the fragmented land ownership across Precinct 16 West, the DPO2 is considered the most appropriate planning tool to ensure a coordinated and holistic planning outcome.

The DPO2 requires a plan to be submitted in line with the provisions in the schedule before a permit can be issued. Planning permit applications that are generally in accordance with approved development plans are exempt from statutory notice and third-party review rights.

The draft DPO2 provisions require that any development plan responds appropriately to site constraints as well as local and state planning policy.

An EAO is proposed to be applied to the site to ensure that site contamination issues are addressed prior to any sensitive use occurring in accordance with Ministerial Direction 1 (Potentially Contaminated Land).

Amendment C114 proposes removal of HO274 from part of 41-49 Stephenson Street, consistent with planning permit PA1122480, issued 5 August 2011, which gave approval to demolish the existing heritage buildings and structures.

Planning permit applications for subdivision

The submitted planning permit applications for subdivision PA1943532 and PA1943533 seek to align the zoning boundaries with property boundaries which will ensure orderly planning. Council officers recommend approval of the permits subject to conditions.

Submitted development plans

Two development plans for the central and northern sub-precincts have been submitted for assessment against the draft DPO2 provisions. Subject to the plans being updated to ensure consistency with the requirements of the draft DPO2, it is recommended that Council resolves to exhibit Amendment C114. This will provide the community with an indication of how the DPO2 provisions translate to development outcomes.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 1: Visionary, vibrant, accountable urban planning

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 2: A great place

- 2.3 Support the growth of our local economy, and encourage business investment that creates and maintains local jobs

The combined amendment and planning permits align with the objectives of the ILMS.

Policy and Previous Council Reports

The merits of the amendment have not been previously considered by Council.

The planning scheme amendment has been assessed against Ministerial Direction 11 (Strategic Assessment of Amendments) and is supported by the relevant policy of the State Planning Policy Framework, Local Planning Policy Framework and the Municipal Strategic Statement.

Legal/Statutory Obligations/Risk

Amendment C114 and the combined planning permits PA1943532 and PA1943533 have been, and will continue to be, processed in accordance with the requirements of the Planning and Environment Act.

Council has also been asked to consider two development plans for 9-9A Sutton Street and 41-49 Stephenson Street. Should the amendment proceed to the exhibition and panel hearing, a joint panel and advisory committee should be requested to consider any unresolved submissions related to the amendment and proposed development plans.

Financial and Resource Implications

Approval of the proposed amendment and subsequent development is unlikely to result in unanticipated financial implications for Council.

Environmental/Social/Economic Impacts

The main environmental consideration with regard to the subject site is soil contamination. The application of an EAO and development plan requirements will ensure soil contamination is appropriately addressed.

The amendment is expected to have positive social and economic benefits for landowners and Hobsons Bay generally, and will complete the transition of Precinct 16 from industrial to residential use. The proposed DPO2 applying to the land includes provisions to ensure ongoing protection to existing residential and industrial use surrounding the site.

Consultation and Communication

The formal exhibition of Amendment C114 will occur within the requirements of section 19 of the Planning and Environment Act, including notices sent to affected and adjoining owners and occupiers, relevant authorities and prescribed Ministers. Notices will also be placed in the local newspapers, and documents will be placed in libraries and at the Customer Service Centre. A fact sheet will be compiled to simplify the relevant information. Exhibition is subject to authorisation from the Minister for Planning.

Preliminary comment was sought from relevant authorities and stakeholders including the Department of Environment, Land, Water and Planning; City West Water; Melbourne Water; Public Transport Victoria; the Department of Transport; Environmental Protection Authority; NBN; VicTrack; BOC; Viva Energy; Mobil Altona Refinery; WorkSafe and AusNet/Downer. Authorities were generally supportive of the amendment and will have an opportunity to make detailed comments through the exhibition process.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4 Infrastructure and City Services

8.4.1 Contract 2020.06 Paine Reserve - Landscaping and Playground Upgrade

Directorate: Infrastructure and City Services

Councillor Portfolio: Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill

Appendices: Nil

Purpose

To award Contract 2020.06 for the Paine Reserve – Landscaping and Playground Upgrade, Newport.

Recommendation

That Council awards Contract No 2020.06 for the Paine Reserve – Landscaping and Playground Upgrade to Ace Landscaping Services Pty Ltd at a fixed lump sum price of \$1,428,994 (one million, four hundred and twenty-eight thousand, nine hundred and ninety-four dollars) (GST inclusive).

Summary

Landscaping and playground upgrade works are proposed to be undertaken at Paine Reserve, Newport, utilising funds in Council's annual capital works budget. An open tender process has been carried out for the procurement of these works with four submissions received. Following the evaluation of these tenders, a report was presented to the Tender Board on 17 March 2020, recommending to award the contract to Ace Landscaping Services Pty Ltd for the landscaping and playground upgrade works.

Background

The proposed landscaping and playground upgrade works on Paine Reserve were developed from the Paine Reserve Master Plan 2019 following a community engagement process undertaken with traders from the nearby shops and other key groups in February 2019. The reserve is highly utilised by parents and children, residents using the services at Newport Community Hub, commuters accessing the nearby train station and people traversing the reserve to access the shopping precinct.

The scope of works for this project includes:

- new play equipment
- new furniture and structures
- new footpaths (including improved access to Newport Library)
- improved lighting

Discussion

A tender for the landscaping and playground upgrade works was formally advertised in *The Age* on 8 February 2020, with submissions closing on 2 March 2020. Four tender

submissions were received by the tender deadline. Following clarification all submissions were deemed compliant.

The Tender Evaluation Panel members met on 3 March 2020 to evaluate the tender submissions. All four tenderers were shortlisted for interview; these were held on 5 March 2020 and the tenderers were reassessed based on the outcomes of the interviews. Reference checks were undertaken for the highest scoring tender.

Based on the evaluation process and reference checks, the Tender Evaluation Panel recommended Ace Landscaping Services Pty Ltd as the preferred tenderer. The submission provided best value for money, and the company has extensive experience in similar projects and has demonstrated an ability to meet the timelines and quality outcomes specified within the contract.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 6: An accessible and connected community

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

Policy and Previous Council Reports

The awarding of Contract 2020.06 through a public tender process complies with Council's Procurement Policy and is consistent with the Hobsons Bay Open Space Strategy.

Legal/Statutory Obligations/Risk

The awarding of Contract 2020.06 through a public tender process complies with section 186 of the *Local Government Act* 1989, which stipulates that a Council must publicly advertise and invite tenders for services over the value of \$150,000 as fixed by an Order in Council.

Financial and Resource Implications

The project is included in the 2019-20 and 2020-21 Capital Works Program with a total budget of \$1,470,500 (GST exclusive). The recommended tenderer's submission of \$1,299,084.75 (GST exclusive) is within the current budget.

Environmental/Social/Economic Impacts

The proposed scope of works and tender evaluation process have taken into consideration the following environmental, social and economic impacts:

- provision of environmentally sustainable design inclusions
- consideration of existing environmental conditions
- provision of all-abilities access to the Newport Library building and surrounds

Consultation and Communication

The tender was publicly advertised in *The Age* on 8 February 2020.

The Tender Evaluation Report for Contract 2020.06 was presented to Council's Tender Board on 17 March 2020. The Tender Board endorsed the Tender Evaluation Panel's recommendation to award the contract to Ace Landscape Services Pty Ltd, subject to Council approval.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.2 West Gate Tunnel Project Update

Directorate: Infrastructure and City Services

Councillor Portfolio: Integrated Transport - Cr Jonathon Marsden and Cr Sandra Wilson

Appendices: Nil

Purpose

To provide a monthly update on the current status of the West Gate Tunnel Project (the Project) and associated initiatives, projects and advocacy activities.

Recommendation

That Council receives this update report on the current status of the West Gate Tunnel Project and Council's advocacy on aspects of the Project.

Summary

This month's report includes the current status of:

- Council's ongoing advocacy focus items
 - Muir Street and Rosala Avenue pedestrian overpasses
 - Hall Street streetscape design
 - Kororoit Creek shared use path
 - play space and public art – southern tunnel portal
 - landscape plans and tree replacement
- construction activity and disruptions
- Open Space Enhancement Package (OSEP)
- Community Liaison Group (CLG) – 20 February 2020 meeting
- Traffic Management Liaison Group – 4 March 2020 meeting
- West Gate Neighbourhood Fund
- Inner West Air Quality Community Reference Group (the Inner West AQCRG)
- air quality monitoring results for December 2019 and January 2020

Background

The Project commenced in 2018 and is due to finish in 2022. It is a partnership between the Victorian Government and Transurban, managed by the West Gate Tunnel Project – Major Transport Infrastructure Authority (WGTP MTIA) and built by construction contractors CPB Contractors and John Holland as a joint venture (the JV).

Discussion

Council advocacy

Throughout the design and construction stages, Council has negotiated outcomes and improvements wherever possible that are consistent with its adopted position to optimise beneficial community outcomes.

Council advocacy is currently focused on five strategic items, detailed below, which are being discussed with Project Co, the JV and WGTP MTIA.

1. Muir Street and Rosala Avenue pedestrian overpasses

At the Ordinary Council Meeting on 10 December 2019, Council considered a proposal by the JV to temporarily close the two pedestrian overpasses at Muir Street, Spotswood and Rosala Avenue, Altona North for an extended period. Council resolved to endorse the temporary closure of the pedestrian overpasses for a period no greater than four months subject to the following conditions:

- the provision of a comprehensive community bus replacement service up to 9.30pm, seven days per week
- additional transport arrangements on offer for residents requiring specific transport assistance for the full duration of the closures
- construction of the missing section of footpath connecting Fogarty Avenue, Yarraville with The Avenue, Spotswood prior to the closure of the Muir Street overpass
- the resolution of the Hall Street, Spotswood streetscape design preserves the existing on street parking on both sides of Hall Street and includes a shared use path consistent with Council standards (refer to the Hall Street streetscape advocacy item)

A decision on the closures and timing is yet to be resolved by the JV and WGTP MTIA and further information will be provided in future reports when available.

2. Hall Street streetscape design

Council has advocated for a coordinated approach with the JV and WGTP MTIA to achieve an optimal outcome for design of the Hall Street streetscape that retains reduced parking on both sides of the road south of Simcock Avenue while achieving a safe and convenient shared use path.

Hall Street is also on Council's road reconstruction program. Council has initiated survey and design services to coordinate the construction of the road and drainage in Hall Street with the JV's works on both Hall Street and the upcoming Hyde Street ramp construction works. Further updates on the design will be provided in future reports.

3. Kororoit Creek shared use path

Outstanding issues in relation to the Kororoit Creek area include the proposed tree planting and landscaping; trail design alignment, safety and upgrade works at the Bluestone Bridge; cultural interpretation and wayfinding.

A number of items requested by Council remain outside the project scope. Discussions to resolve these issues continue between Council, WGTP MTIA, their heritage consultant and other key stakeholders including the Friends of Lower Kororoit Creek and Traditional Owner Groups.

4. Play space and public art - southern tunnel portal

The JV has completed the design for the proposed play space and commenced the planning and design process for the public art proposed for the new open space area at the northern end of New Street, South Kingsville adjacent to the southern tunnel exit portal.

Council has requested that the JV relocate the proposed play space equipment from the new open space area to a more appropriate location, given the significant infrastructure surrounding the New Street site, including the tunnel vent stacks, overhead high voltage power lines, freight rail line and freeway.

Council will commence the design process for the open space located on the western boundary of Donald McLean Reserve in the first quarter of 2020 and has sought the JV's commitment to contribute to the open space development within the reserve.

A Project fact sheet on the New Street open space design is available online at:

http://westgatetunnelproject.vic.gov.au/_data/assets/pdf_file/0007/387655/190724_WGTP2_022_WGTP_Southern-Portal_Summary-WEB.pdf

5. Landscape plans and tree replacement

A total of 11,346 trees are currently proposed to be planted in Hobsons Bay to replace 2,427 removed as part of the Project. This equates to a replacement ratio of 4.7:1, slightly less than the stipulated 5:1. Offset planting opportunities outside the project area have been identified and a preliminary design package reviewed by Council. Key areas include the Westgate Golf Course and Stony Creek Reserve, WLJ Crofts Reserve, AW Bond Reserve, GJ Hosken Reserve, the Urban Forest and Pipeline Reserve.

Council continues to advocate for maximum planting in appropriate areas as part of the Project and further updates will be provided in future reports.

Construction activity and disruptions

Key construction activities in the western section include:

- works to widen the West Gate Freeway between Chambers Road and Grieve Parade, and the installation of new noise walls
- construction of retaining walls and bridge structural works, including excavation and piling at various locations
- diverting a large water main pipe that runs under the West Gate Freeway between the Footscray Hockey Club and Strong Street, Spotswood
- 20KV and 66KV powerline relocations along the edge of the freeway
- two new pedestrian overpasses replacing those at Rosala Avenue and Muir Street
- Kororoit Creek and Newport-Sunshine Rail Bridge widening works. Construction is well underway to widen the rail bridge, including the use of hydro-blasting. This stage of works will continue until August 2020
- Millers Road and Williamstown Road bridge structure widening and traffic lane switches, adjusting the alignment of the freeway to allow preparation for the inbound tunnel entry
- five new safety nets at the Westgate Golf Course and one new safety net for the ovals at Donald McLean Reserve to protect on-site workers and remain as a permanent asset
- new temporary site access bridge at Thomas Street, Yarraville, with piling expected to begin in late March and the bridge installed in late April. At the end of the project this bridge will be disassembled, and the area will be remediated and landscaped
- new temporary site access tracks and working platforms at Stony Creek Reserve, Westgate Golf Club, Donald McLean Reserve, and the medians on the Williamstown Road eastbound entry ramp and Williamstown Road westbound exit ramp to allow for safe access to work sites
- piling works in Stony Creek Reserve for the northern ramp, commencing in mid-March and expected to continue until July 2020
- fencing the project boundary in Stony Creek Reserve at the end of Hughes Street, Yarraville and setting up a site compound within the Westgate Golf Course
- demolishing the northern section of the old Socobell building on Hall Street to make way for the new westbound entry ramp

- replacing a water main pipe along Williamstown Road underneath the freeway, which requires a pedestrian detour on the east side under the bridge, with following work to widen the northbound carriageway, construct traffic islands, and install traffic lights and drainage



Figure 1. Works near Hyde Street Ramps
(Source: WGTP Notification 24 February 2020)

Some night time and freeway ramp closures have been programmed with detailed traffic management and communications plans to be implemented in the lead up to closures.

Up to 20 freeway night time closures including full closure of Millers Road and diversion of freeway traffic (see Figure 2) will be required for bridge bearing replacement at the Millers Road interchange commencing in April.

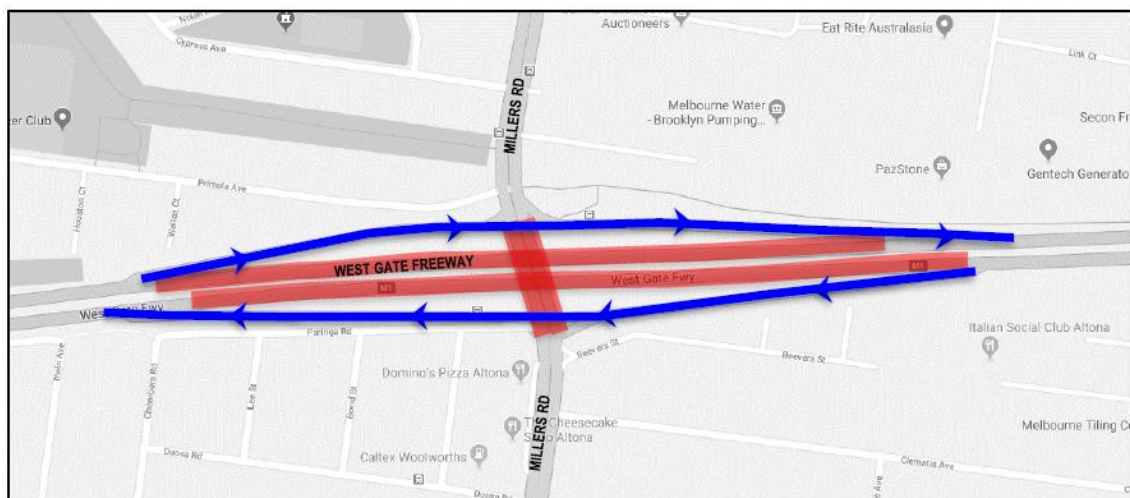


Figure 2. Millers Road Interchange full closure both directions
(Source: TMLG presentation on 4 March 2020)

Further details on traffic disruptions are available at:
<http://westgatetunnelproject.vic.gov.au/travel disruptions>

Open Space Enhancement Package

The OSEP was endorsed at the Ordinary Council Meeting on 13 February 2018 and is supported by a \$5 million contribution from the Victorian Government and \$2.86 million contribution from Council. The current status of the OSEP is described below.

Item	Status
DN Duane Reserve, Brooklyn improvements	Construction works commenced in early February. Works are progressing at DN Duane and Rowan Avenue Reserves with play equipment installed. Solar lights installed at both the pedestrian links connecting Cypress Avenue and Federation Trail.
Brooklyn Reserve improvements	Demolition of the decommissioned Frances Sullivan Kindergarten is scheduled for early April. All works are expected to be completed by June 2020.
Rowan Avenue Reserve, Brooklyn improvements	A draft concept design for the Brooklyn Community Hall redevelopment has been established for community engagement.
WLJ Crofts Reserve, Altona North Master Plan, pavilion and works	The design and construction contract for the pavilions and car parking have been awarded and works will commence in April 2020 on the WLJ Crofts Reserve pavilion and in May 2020 at Donald McLean Reserve.
Donald McLean Reserve, Spotswood Improvement Plan, pavilion and works	The Oval 1 upgrade has been completed and construction of the multiuse courts is well advanced at Donald McLean Reserve.

Community Liaison Group

At the CLG meeting held on 20 February 2020, members were led on a site walk along the Maribyrnong River south of Shepherds Bridge to the construction zone on the riverbanks at Parker and Maribyrnong Streets, Footscray, to view and discuss works well underway where the Project crosses the Maribyrnong River.

Presentations were given by WGTP MTIA, JV and Transurban updating the CLG on project progress and communications.

Soil contamination issues were discussed, including that some contaminated spoil is expected to be located along the project alignment, and that this was always anticipated in certain areas as a result of the project being built within former industrial land with low levels of poly-fluoroalkyl substances (PFAS) identified in some areas. PFAS is known to move in

water and the process of tunnel boring mixes soil and groundwater, mixing PFAS through the soil as a result.

There were local concerns about the current investigations into a possible temporary backup storage site in Wyndham Vale. WGTP MTIA advised that this backup site may never be used and is only being considered should an extenuating circumstance arise with the availability of a permanent site. No decisions have been made on any permanent or temporary sites, but a permanent soil storage solution needs to be sourced as there are a range of technical reasons that mean once the tunnel boring machines are started, they need to keep running. Site options are currently under investigation.

PFAS chemicals can be destroyed by thermal treatment. There are businesses who do this presently, although there are limitations to the volume of soil that can be treated this way.

Transurban noted that the low levels of PFAS identified are not expected to have any direct impact on human health and that the project parties are working closely with Environment Protection Authority (EPA) to ensure that the appropriate controls and measures are taken to identify and address contaminated soil issues. There are strict management processes in place to prevent any spreading or migration of contamination to other areas.

Information regarding soil management information is accessible on the following website <http://westgatetunnelproject.vic.gov.au/soilmanagement>

The Project is actively under construction with over 4,000 people currently employed. Works are well underway in the west and east zones of the project with major activities taking place. There are also significant tunnelling activities underway at the two tunnel portals along the West Gate Freeway.

Community representatives raised questions and reported on the following issues and concerns relevant to their area and interests:

- increased traffic congestion from Deer Park to the M80 Ring Road
- timing of the new pedestrian bridge construction – JV advised that two new bridges are being manufactured and that they are around six months away from installation
- impacts of the new pedestrian bridges on residents of Ferguson and Steel Streets – residents are seeking more communication from WGTP MTIA
- safety concerns regarding truck movements along local streets
- high level of local concern in Brooklyn area regarding soil management and PFAS
- flow and merging issues at the Millers Road outbound on-ramp to the West Gate Freeway
- poor surface quality in some parts of Millers Road
- landscaping plans featuring plant species from New South Wales and Western Australia instead of Victoria
- removal of established plants under the Hyde Street off-ramp near Stony Creek
- status of the West Gate Neighbourhood Fund

Representatives requested that a copy of community notifications be sent to CLG members to help inform their communities. They also requested more community pop-up events and that it would be good to have the WGTP mobile van out and about more often. WGTP MTIA agreed to advise CLG members of upcoming information sessions in their local areas.

Further information on the CLG including copies of meeting notes and presentations can be found at: <http://westgatetunnelproject.vic.gov.au/clg/>

Traffic Management Liaison Group

The last meeting of this traffic operations group was held on Wednesday 4 March 2020 where an update on various traffic management aspects of the project was provided, including outcomes from the recent summer construction blitz works and consideration of upcoming major traffic changes. Traffic monitoring across the network continues and no major issues have been identified. Council officers continue to raise community concerns regarding traffic and amenity issues with the WGTP MTIA.

West Gate Neighbourhood Fund

The \$10 million West Gate Neighbourhood Fund is a grants and partnerships program for communities within Maribyrnong City Council and Hobsons Bay City Council, prioritising those most affected by the construction of the Project. The fund will run for the 2019-20 and 2020-21 financial years with one round of partnerships and one round of grants in each financial year.

Partnerships will provide funding for organisations seeking over \$100,000 to implement projects such as community infrastructure, capital equipment and programs that build community leadership and participation. The application period for the 2019-20 partnerships program closed on 26 February 2020 with 35 applications from Hobsons Bay.

Grants will support smaller community led projects that improve community access and participation. Applications are expected to open soon.

Further information is available at:

<http://westgatetunnelproject.vic.gov.au/neighbourhoodfund>

Inner West Air Quality Community Reference Group

The Inner West AQCRG provides community members with the opportunity to provide insight and input to future improvements for air quality in the inner west. The group will complete its report to the Hon. Lily D'Ambrosio MP, Minister for Energy, Environment and Climate Change by 31 March 2020 and for subsequent public release.

The last meeting was held on 23 March 2020 to finalise the report. Patsy Toop OAM, Independent Chair of the Inner West AQCRG will present the key findings of the report at an upcoming Councillor Briefing Session.

Further information can be found at:

www.environment.vic.gov.au/sustainability/inner-west-air-quality-reference-group

Air quality monitoring

Air quality monitoring for the Project has been established at six Ambient Air Quality Monitoring Stations to develop baseline data from current local conditions (see link below). This baseline will be used to measure any changes once the tunnel opens in 2022. Monitoring will continue for up to five years following the opening of the tunnel.

The air quality reports for December 2019 and January 2020 have been published at:

<http://westgatetunnelproject.vic.gov.au/about/keytopics/tunnel-ventilation-and-air-quality>

There were three exceedances of the PM_{2.5} air quality objective and nine exceedances of the PM₁₀ air quality objective in December 2019.

There were 19 exceedances of the PM_{2.5} air quality objective and 20 exceedances of the PM₁₀ air quality objective in January 2020.

Results for both months were affected by smoke haze from bushfires during that period.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 2: Community wellbeing and inter-connection

Priority 6: An accessible and connected community

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

Goal 2: A great place

- 2.5 Work with all levels of government and other stakeholders to improve our transport network and to address gaps and capacity in public transport, our roads, foot paths and cycle routes

Goal 3: A well designed, maintained and environmentally sustainable place

- 3.1.1 Deliver and maintain well-designed, accessible and environmentally sustainable community assets

Goal 4: A Council of excellence

- 4.1 Collaborate with all levels of government, service providers, not for profit organisations and the private sector to address the concerns of our community

Policy and Previous Council Reports

On 26 August 2016 Council adopted the updated Hobsons Bay City Council's Adopted Position and Recommendations for the then Western Distributor Project. The adopted position included Hobsons Bay Project Requirements, Principles, Objectives and Performance Measures for the Project.

The Principles are:

1. An efficient, integrated and sustainable transport network outcome
2. Positive liveability, amenity and community wellbeing outcomes
3. An environmentally responsible project
4. A genuine commitment to consult with the community
5. A value for money outcome
6. Planning for future growth

Several Council policies and strategies were considered in the establishment of the adopted position on the Project and have been considered to inform the design and EES. Council has received numerous reports regarding officer assessments of the Project design development, community engagement and advocacy activities undertaken in response to the Project.

Legal/Statutory Obligations/Risk

Legal and statutory obligations and risks have been identified throughout Council's review and input to the Project. These obligations and opportunities will continue to be monitored and assessed.

A report and formal submission on the preferred design and EES was adopted by Council at the Ordinary Council Meeting on 27 June 2017. This report considered legal, risk and statutory obligations for the Project. A statutory process for the acquisition of Council land has commenced.

The latest available Independent Reviewer and Environmental Auditor's report on the Project can be viewed at:

http://westgatetunnelproject.vic.gov.au/_data/assets/pdf_file/0004/407614/WGT-IREA-AD-AUD-100-0056_2-Third-Ministers-Report.pdf

Financial and Resource Implications

Significant time has been committed by Council officers in responding to requests for advice, information and comment regarding the Project. Design packages are still being reviewed and frequent requests are being received now that construction is underway.

An updated MOU has been established between Council and WGTP MTIA to provide for Council staff to assist in the management and delivery of the West Gate Neighbourhood Fund.

Environmental/Social/Economic Impacts

The Project's environmental, social and economic impacts on the Hobsons Bay community have been described in detail through the EES and will be monitored and mitigated through the implementation of the Environmental Performance Requirements (EPRs) for the Project. Local procurement, jobs and business development are project objectives.

Consultation and Communication

The Project EPRs stipulates the development of a Communications and Community Engagement Plan that links closely with the proposed EPRs, requiring a Traffic Monitoring and Management Plan, Business Involvement Plan and Community Involvement and Participation Plan. Discussions with community members and groups have commenced with regard to possible projects for consideration under the West Gate Neighbourhood Fund.

Notifications to directly impacted areas prior to works commencing are ongoing. Community fact sheets have been prepared on soil management information available on the project website. Council has assisted in sharing information on planned traffic disruptions through its website and social media. Council officers continue to assist the community where possible in responding to or referring requests and issues relating to the Project.

Construction issues and impacts arising from the JV works such as noise, vibration and dust are being closely monitored by the WGTP MTIA and the independent reviewer to detect and respond to any exceedance of permitted levels.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act 1989* requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.3 Adoption of the Road Management Plan 2020

Directorate: Infrastructure and City Services

Councillor Portfolio: Not applicable

Appendices: 1 Road Management Plan 2020 

Purpose

To seek Council's endorsement of the Road Management Plan (RMP) 2020.

Recommendation

That Council adopts the Road Management Plan 2020.

Summary

The RMP 2020 (Appendix 1) has been developed to meet the legislative requirements of the *Road Management Act 2004* and the *Road Management (General) Regulations 2016* (the Regulations).

The Draft RMP 2020 was endorsed at the Ordinary Council Meeting on 10 December 2019 to be placed on public exhibition for six weeks. One comment was received during this period, but did not result in any changes to the RMP that is presented for adoption.

Background

Council is responsible for the management of 433km of roads. The Road Management Act provides councils with the option to develop a RMP to establish a management system to prioritise road functions.

In accordance with Sections 50 and 52 of the Road Management Act, the purpose of the RMP is to:

- establish a management system for Council's road management functions that is based on policy, operational objectives and available resources
- specify standards or policies in relation to the performance of the road management functions
- detail the management systems that Council proposes to implement in relation to the roads Council is responsible for

Discussion

As part of the continuous improvement process, a review of Council's RMP 2018 was undertaken in accordance with the Road Management Act and the Regulations. The review was conducted on inspection frequencies, defect intervention levels, maintenance standards and response times for road and footpath assets.

The RMP 2020 has been developed to establish a revised management system for the local road functions that are the responsibility of Council. The revised management system is based on policy and operational objectives, and recognises resource limitations in undertaking the necessary levels of service and performance targets outlined in the RMP.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 6: An accessible and connected community

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 3: A well designed, maintained and environmentally sustainable place

3.2 Deliver and maintain well-designed, accessible and environmentally sustainable community assets

Policy and Previous Council Reports

At the Ordinary Council Meeting on 10 December 2019 Council resolved to place the Draft RMP 2020 on public exhibition for six weeks and receive a further report to adopt the Draft RMP 2020 following the public exhibition period.

This report and recommendation is consistent with Council's Asset Management Policy.

Legal/Statutory Obligations/Risk

A review of Council's RMP 2018 was undertaken in accordance with the Road Management Act and the Regulations.

The Road Management Act provides the opportunity for councils to develop a RMP to establish a management system to prioritise road functions. Sections 50 and 52 of the Act outline the purpose of the RMP.

Regulation 8(3) of the Regulations states that a municipal council must conduct and complete a review of its RMP within the period referred to in section 125(1) of the *Local Government Act* 1989 or, if that period is extended in accordance with section 125(4) of that Act. The specified period is within six months after each general election or by the next 30 June, whichever is later.

Sections 40 and 41 of the Road Management Act provide that Council (as the relevant road authority) may determine the standard to which roads and footpaths will be maintained and repaired, and Council is not otherwise under a duty to establish or upgrade a particular road or footpath or to maintain a particular pathway to a standard which is higher than the current standards.

Financial and Resource Implications

The RMP activities will be funded by the Infrastructure and City Services operating budget.

Environmental/Social/Economic Impacts

Council's strategic asset management approach has positive environmental, social and economic impacts. Long term asset planning and timely maintenance of infrastructure assets ensure there is ongoing provision of facilities that are safe, accessible and fit for purpose for present and future communities.

Consultation and Communication

Internal consultation and engagement has been undertaken with service managers and key officers responsible for the implementation of the RMP 2020 and ongoing management of the roads and footpaths.

The Draft RMP 2020 was endorsed at the Ordinary Council Meeting on 10 December 2019 to be placed on public exhibition for six weeks. The public exhibition period was held between 15 December 2019 and 24 January 2020, and was widely promoted to the local community and all stakeholders via Council's website and social media platforms.

At the completion of the public exhibition period, a total of 161 people had visited the Draft RMP 2020 page on Council's website, with 148 people downloading a copy of the report. One comment was received from the public, requesting for the traffic lights in front of the fire station on Melbourne Road, Newport to be fully operational, with the ability to be overridden by the fire brigade as required. The resident has been contacted and advised that their request has been passed on to VicRoads as the responsible authority. The comment did not result in any changes to the Draft RMP 2020.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act 1989* requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

9 Delegates Report

Directorate: Corporate Services

Purpose

To consider reports by Councillors who have been appointed as delegates to Council and community committees.

Recommendation

That Council receive and note the recent Delegates Report.

Delegates Report - Metropolitan Transport Forum

Councillor Delegate: Cr Jonathon Marsden

Date of Meeting: 5 February 2020

A meeting of the Metropolitan Transport Forum was held on 5 February 2020.

Dr Richard Yeo, Chief Operating Officer of the Australian Road Research Board (ARRB), presented on Next Generation Infrastructure for an Intelligent Mobility Future. He outlined ARRB's expertise in the areas of future transport infrastructure, future transport system, transport safety, sustainability and resilience, asset management and data collection and analysis.

Other items of discussion included:

- the use of recycled materials in road construction and how this would continue to expand in the future
- Infrastructure Victoria's report Advice on Automated and Zero Emissions Vehicles Infrastructure, which outlines various scenarios of how quickly the uptake of next generation vehicles may occur, and how legislation and regulators can protect and support other vulnerable road users such as pedestrians and cyclists
- the importance of the National Road Safety Strategy 2011-2020, noting that road trauma reduction targets are not currently being met and will miss targets in the strategy without a major change

Executive elections also took place, although there remains a vacancy for a general member, so the full executive will be revealed at the 4 March 2020 meeting.

Advocacy Strategic Plan 2020

The Metropolitan Transport Forum Advocacy Strategic Plan 2020 will focus on the "ABC of transport": active transport, buses and choices.

The first goal will focus on promoting and supporting active forms of transport (primarily walking and cycling). The main aim is to advocate for Victorian Government funding to implement the Victorian Cycling Strategy 2018-28 and creating the portfolio of cycling ambassador.

The second goal is to increase bus patronage through more competitive services, better infrastructure and coordination with other forms of public transport. This will consider the

Department of Transport's commitment to a 60 per cent increase in bus patronage by 2030 compared to 2020 levels.

The third goal will focus on providing all Melbournians with competitive alternatives to private cars as a transport mode of choice. Advocacy will be driven through a new website, enhanced social media campaign and better links with related organisations for joint advocacy.

Delegates Report - Metropolitan Transport Forum

Councillor Delegate: Cr Jonathon Marsden

Date of Meeting: 4 March 2020

A meeting of the Metropolitan Transport Forum (MTF) was held on 4 March 2020.

Resilient Melbourne reported back on the initial success of its two year project "Creating a Metropolitan Cycling Network" which was identified through the Resilient Melbourne Strategy.

This project is aimed at making Melbourne the safest and most accessible cycling city in Australia, to address chronic stressors such as congestion, poor health outcomes, air pollution and lack of transport options.

Resilient Melbourne worked with councils involved in the Inner Melbourne Action Plan, including Maribyrnong City Council, to develop a tool which considers the current and future state of the network, cyclist volumes and crash statistics.

Resilient Melbourne is looking to expand the tool to take in all of metropolitan Melbourne and is seeking both in-principle and financial support from councils. Council will determine its support and seek further clarity on the level of funding support required to be part of the Metropolitan Cycling Network project.

Uber's 12 month JUMP e-bike trial was also discussed. The trial was launched in early March 2020 in the City of Melbourne with an initial 400 e-bikes, and will expand in later stages.

Good Cycles, a social enterprise focused on getting disadvantaged young people into work in bike related industries, is a key partner in this rollout. They are also responsible for ongoing servicing of the bikes, replacing batteries, and management and relocation of the bikes as required.

Jaison Hoernel, Chief Executive Officer of Good Cycles, highlighted how JUMP addresses the needs of the provider, councils and the community more effectively than previous bike share companies have.

Advocacy

MTF is requesting for all councils to ensure that bus advocacy is included as part of engagement with local MPs. A series of "Mayors and MPs on buses" events are being proposed as part of the advocacy program, as well as a second "MTF Loves Buses" event tentatively scheduled for 19 June 2020.

A cycling workshop is planned for May 2020 that will examine high quality regional corridors, cycling to local activity centres and how to maximise cycling to and from train stations to address congestion and parking demands.

Delegates Report - Truganina Explosives Reserve Advisory Committee

Councillor Delegate: Cr Sandra Wilson

Date of Meeting: 12 February 2020

The Committee discussed the opening hours of the Truganina Explosives Reserve, including resourcing requirements and the potential for increased visitations to the buildings and surrounds of the reserve. A new environmental brochure will be developed for the reserve that aligns with other conservation reserve brochures.

Over the next three years, the Hobsons Bay Wetlands Centre (the Wetlands Centre) will continue with the delivery of two major events that will occur on the open days and six workshops annually.

A feasibility study for the Wetlands Centre is tracking well. A second round table meeting with key partners Deakin University, Hobsons Bay City Council, Melbourne Water and City West Water was held on 20 February 2020.

Discussions were held with health care professionals on how they could utilise the Wetlands Centre for recovery patients. In the future, the facility could host activities such as walks and talks, encouraging immersion in nature for healing purposes.

About 200 community members attended a World Wetlands Day event held on 8 February 2020 which was organised by the Wetlands Centre. On the day, the Blue Carbon Lab facilitated a new citizen science project undertaking a number of experiments to measure the amount of carbon sequestered in saltmarsh plants and the sediment below. It is estimated that coastal environments can sequester three to four times the amount of carbon dioxide compared to a tropical rainforest of similar size.

The Williamstown Library will host a heritage exhibition display for the Truganina Explosives Reserve from 24 February to 6 April 2020.

The original boundary of the Truganina Explosives Reserve was planted with sugar gum trees. The remnant trees on what was originally the western boundary are now considered an area of high biodiversity significance due to their size and age and the abundance of nesting hollows found in the trees. Large numbers of parrots and raptors breed in these trees each year, which is unique within Hobsons Bay due to the lack of old large eucalypts in the municipality. It was agreed that these trees and one remnant red gum tree behind the Truganina Explosives Reserve should be nominated for inclusion on Heritage Victoria's Significant Tree Register.

Delegates Report - RoadSafe Westgate Community Road Safety Council**Councillor Delegate: Cr Sandra Wilson****Date of Meeting: Wednesday 19 February 2020**

To improve road safety and connectivity within the municipality, the following projects have been completed:

- raised intersection at Bath Place and Ferguson Street, Williamstown
- raised intersection at William Street and Ross Street, Newport
- raised pedestrian crossing in Harrington Street, Altona utilising funding from the Transport Accident Commission (TAC)
- pedestrian refuge and improvements to the school crossing outside Mount St Joseph Girls' College in Maidstone Street, Altona utilising funding from TAC
- pedestrian refuge in Millers Road, Altona

An application has been made to the Department of Transport to reduce the speed limit on Railway Avenue, Laverton from 60km/h to 50km/h.

10 Notices of Motion

Nil.

11 Supplementary Public Question Time

Supplementary Public Question Time provides an opportunity for the public to ask questions directly related to items on the agenda that have arisen during the evening's proceedings.

Where it is not possible to provide a response during the meeting, a written response to the question will be provided promptly.

Written public questions received during the Council meeting that are not related to items on the agenda will be taken on notice and responded to in writing by the appropriate Council officer, or referred to the next Ordinary Council Meeting for a public response if so requested by the questioner.

12 Urgent and Other Business

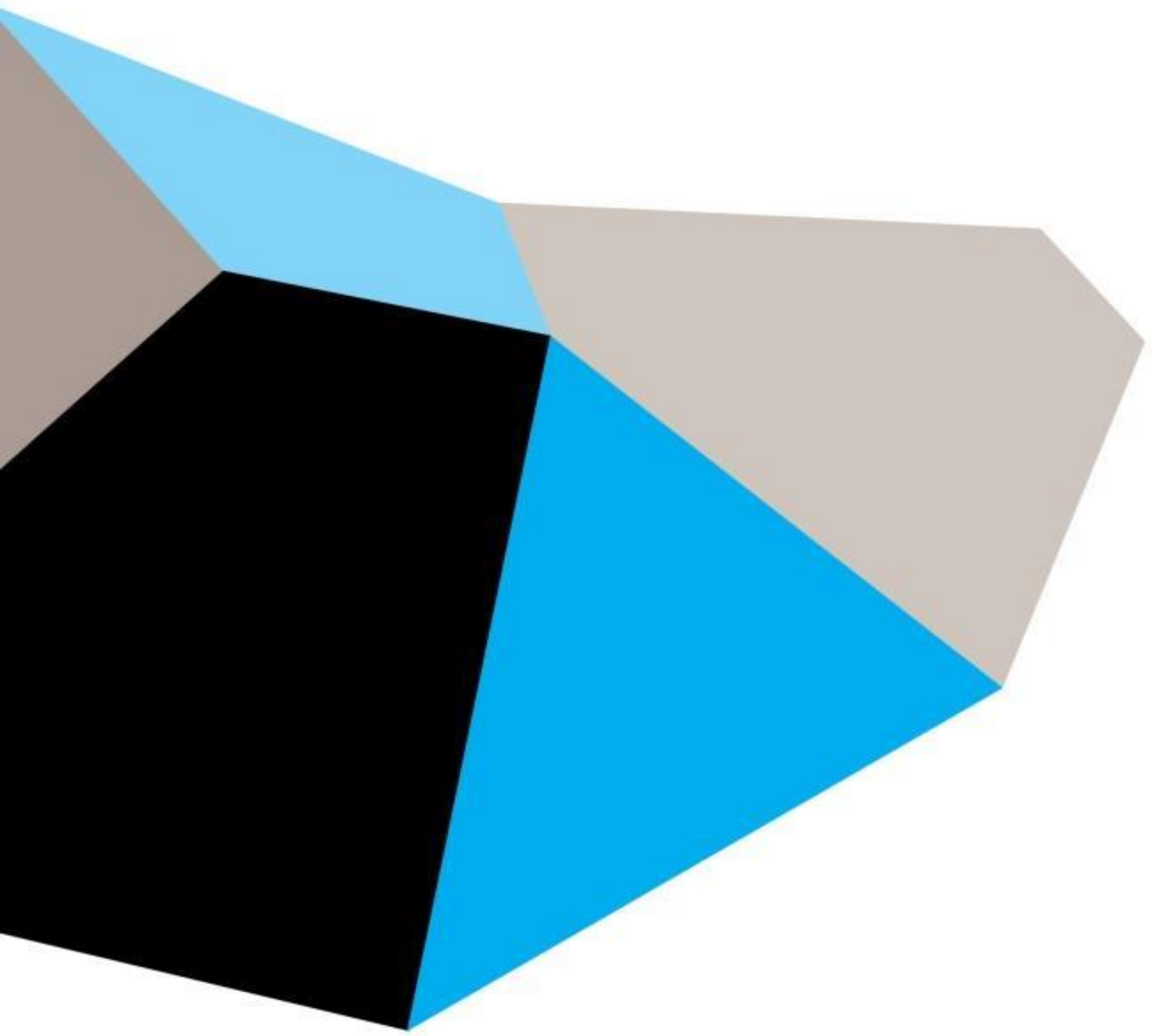
13 In Camera Business

Recommendation

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 89(2) of the *Local Government Act 1989*:

13.1 Proposed Transfer of Ownership of Regional Kitchen Pty Ltd

This report is considered confidential under s89(2)(d) of the *Local Government Act 1989* as it relates to contractual matters.



HOBSONS BAY CITY COUNCIL

115 Civic Parade, Altona

PO Box 21, Altona 3018

Phone (03) 9932 1000

Fax (03) 9932 1039

NRS phone 133 677 and quote 03 9932 1000

Email customerservice@hobsonsbay.vic.gov.au

 www.twitter.com/HobsonsBayCC

 www.facebook.com/HobsonsBayCityCouncil

 www.hobsonsbay.vic.gov.au
