

Appendix 1

Annual Budget 2018-19 Adoption

**HOBSONS
BAY CITY
COUNCIL**



**Hobsons Bay City Council
Annual Budget Report: 2018-19**

Local Government Victoria

Contents

Mayor's Introduction.....	2
1. Link to the Council Plan.....	7
2. Services and initiatives and service performance outcome indicators	9
3. Financial statements	23
4. Notes to the financial statements	31
5. Financial performance indicators.....	58
6. Fees and charges	61
7. Road rehabilitation and resurfacing programs	84

Mayor's Introduction

Council is proud to present the 2018-19 budget to our community for their feedback. We have again worked hard to deliver a financially responsible and sustainable budget, shaped by a comprehensive process of community consultation and review.

To get the budget to this point, we have conducted a community consultation process that reached across all our wards to cover as many of the needs of our community as possible while delivering value for money. We have included many of the ideas that were presented during the pre-budget submissions from community members, local groups and organisations, in this budget and pleasingly many of the ideas were already in the draft budget for this year or planned for in future years.

Council continues to have a strong financial position and is predicting an operational surplus of \$17.011 million. While the 2018-19 operational surplus is a strong result, it should be noted that surpluses are expected to decline in future years as a result of rate capping and stagnation in other income streams.

In 2018-19, we will increase rates by 2.25 per cent, in line with the State Government's rate capping policy. The rate cap applies to the average rateable property, not individual rates notices – so some ratepayers will pay less than the 2.25 per cent cap and others will pay more, but overall, general rates won't exceed the rate cap.

This year's rates will also be based on new 2018 property valuations, meaning rate increases will vary considerably across the differential rating categories and individual properties. The revaluation process results in a redistribution of the rate burden across all rateable properties so there is no additional revenue for Council beyond our capped increase of 2.25 per cent. Residential property values, especially in Altona Meadows, Laverton and Seabrook, have increased significantly, therefore rates for many residential properties will increase.

Waste service charges, which are exempt from the rate cap, have been increased by an average of 27.6 per cent to cover significant increases to waste associated expenditure resulting from the new recycling restrictions in China, the main receiver of Victoria's paper, cardboard and plastics waste. A fire services property levy is also included in the rates notice, however this revenue is collected by Councils on behalf of the State Government.

The total Capital Works program will be \$43.534 million. Highlights include:

- roads – (\$7.89 million) – including the road resurfacing program (\$2.39 million) and the road rehabilitation program (\$4.7 million)
- footpaths and cycle ways (\$3.267 million) – including the footpath renewal program (\$1.3 million), Skeleton Creek Trail (\$500,000), reserve pathway program (\$300,000) and shared trails renewal program (\$200,000)
- open space (\$12.228 million) – including parks, open space and streetscapes (\$5.38 million), land improvements (\$1.815 million), off street car parks (\$1.085 million) and recreational, leisure and community facilities (\$3.378 million)
- buildings (\$14.897 million) – including the building renewal program (\$4 million), Altona Early Years Hub (\$2.89 million), JT Gray Reserve pavilion upgrade (\$1.875 million), Williamstown Mechanics Institute works (\$1.6 million), Altona Sports Centre extension (\$835,000), the public toilet program (\$650,000) and Greenhouse Strategy program (\$430,000)
- plant and equipment (\$4.672 million) – including scheduled replacement of Council's vehicle and plant fleets (\$1.025 million), library resources (\$850,000) and information technology (\$845,000)

Capital works is perhaps the most obvious of Council's expenditure in a given year, however there are so many more core services for Council that have a real benefit for our community. Some of the more than 100 vital services we offer include, meals on wheels, five libraries, aged care services, local business development, waste collections, disability services, cultural events, children and youth services, immunisation services and local business development, to list only a few.

On top of our ever present focus on being more efficient at what we do, we will continue to work with the local members of State and Federal Governments to identify future funding opportunities that will assist Council to deliver the high quality and appropriate services that our local residents, workforce and visitors have come to expect.

On behalf of all my fellow Councillors, I extend a sincere thank you to all those people who took part in the community surveys, made comments and submissions about this year's budget. I would also like to thank our Council officers for all of their hard work in developing this draft budget.

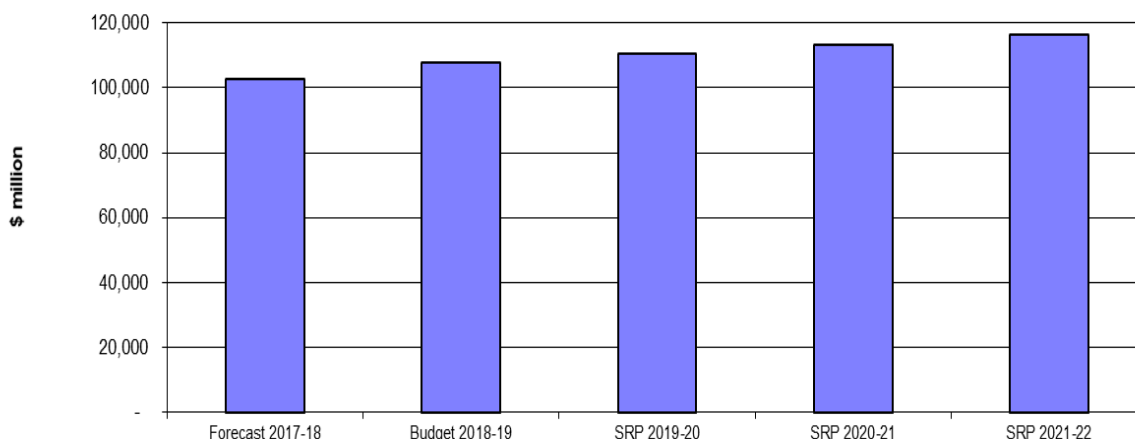


**Cr Angela Altair
Mayor**

Financial snapshot

Council has prepared a Budget for the 2018-19 financial year, which seeks to balance the demand for services and infrastructure with the community's capacity to pay and *The Fair Go Rates System*. Key budget information is provided below about the rate increase, operating result, services, cash and investments, capital works, financial position, financial sustainability and strategic objectives of the Council.

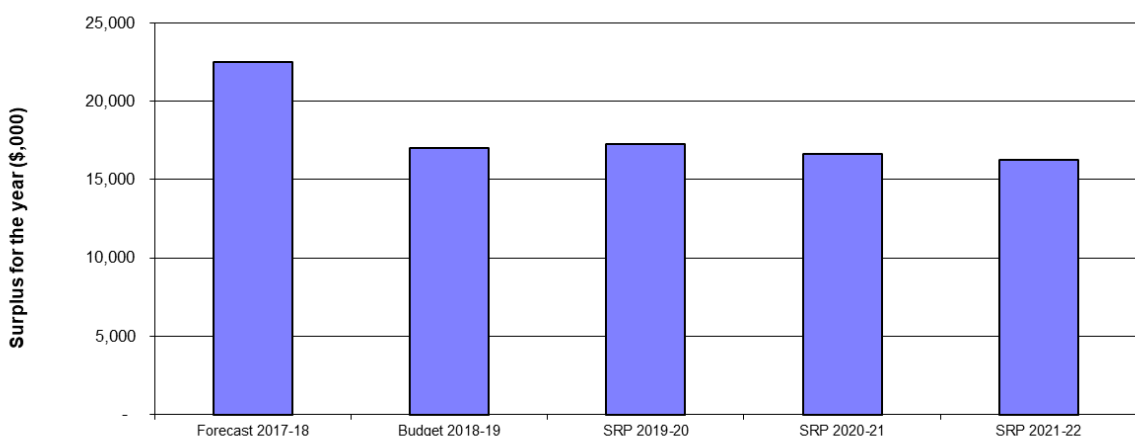
Total rates and charges



It is proposed to increase the average general rate by 2.25 per cent for the 2018-19 year, in line with the rate cap set by the Minister for Local Government. (2017-18: 2.0 per cent). Waste service charges (which are not subject to the rate cap) have been increased by 27.6 per cent to cover significant increases to waste associated expenditure resulting from the new recycling restrictions in China, the main receiver of Victoria's paper, cardboard and plastics waste. Council has also included \$400,000 expected to be generated from supplementary rates, resulting in total rates of \$107.638 million, an increase in total revenue from rates and waste service charges of 4.6 per cent.

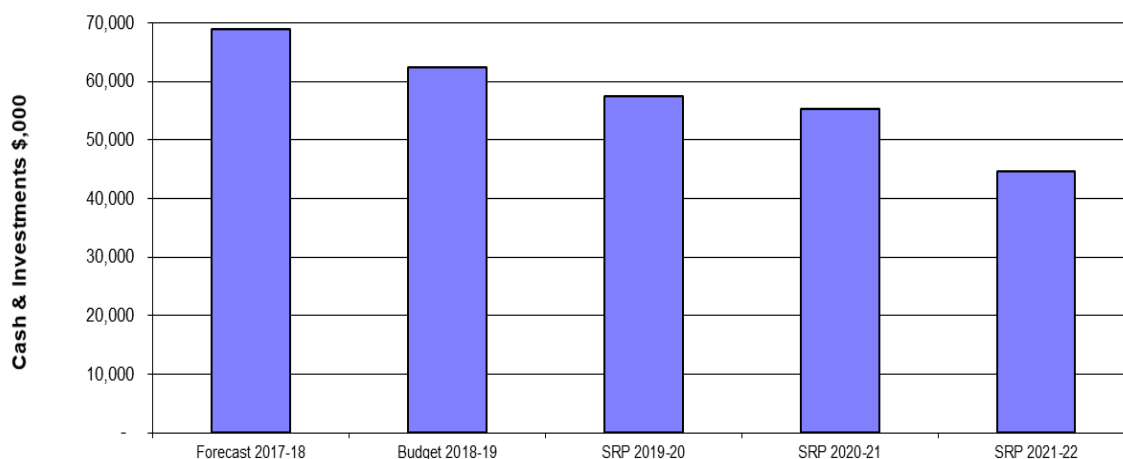
The increase will go toward generally maintaining service levels, meeting the cost of a number of external influences affecting the operating budget and towards capital works to address the asset renewal needs of the City.

Operating result



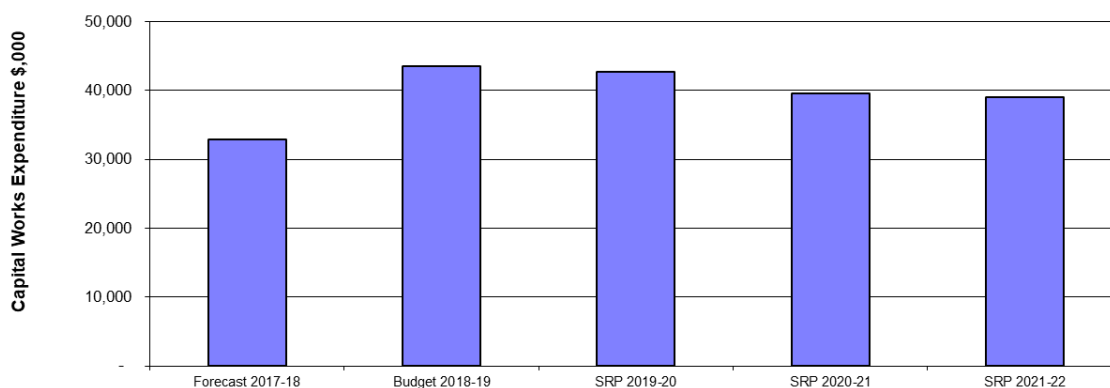
The expected operating result for the 2018-19 year is a surplus of \$17.011 million, a decrease of \$5.511 million compared to 2017-18. The reduced operating result is mainly due to an expected decline in income, in particular grants and monetary contributions, as well as little movement in user charges and fees.

Cash and investments



Cash and investments are expected to decrease by \$6.609 million during the year to \$62.394 million as at 30 June 2019. The decrease in cash is consistent with the significant capital works investment during 2018-19, which is partially funded by the infrastructure and carryover reserves. The remaining cash is required to fund future commitments, in particular funds being set aside for amounts included in the waste management and loan repayment reserves. Cash and investments are forecast to be \$69.003 million as at 30 June 2018.

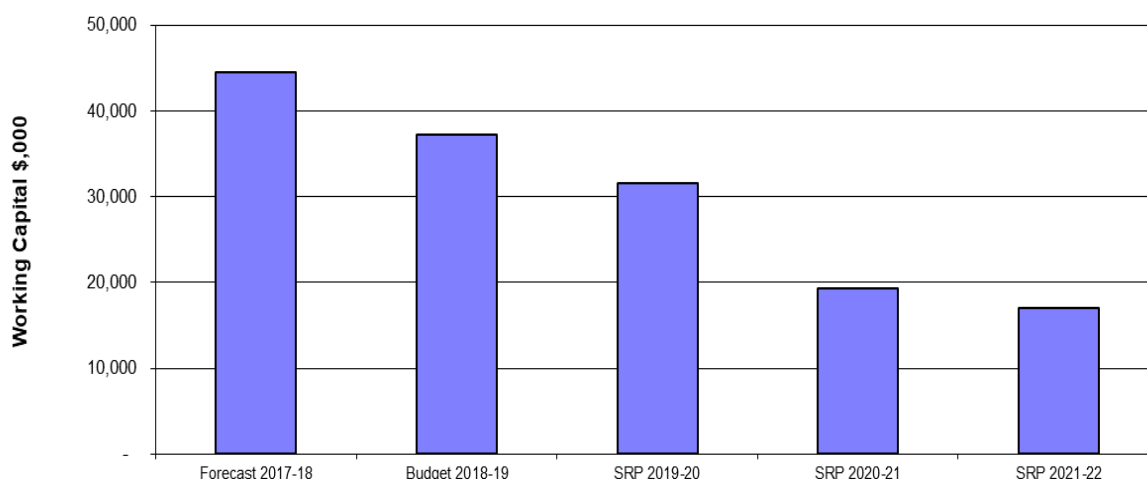
Capital works



The capital works program for the 2018-19 year is expected to be \$43.534 million, of which \$4.268 million relates to projects which will be carried over from 2017-18. The carried forward component is fully funded from the 2017-18 budget. Of the \$39.266 million of capital funding required, \$1.94 million will come from external grants, \$6.132 million from reserves and the balance from Council's unrestricted cash. The capital expenditure program has been set and prioritised based on a rigorous process of consultation that has enabled Council to assess needs and develop sound business cases for each project. Capital works is forecast to be \$32.901 million for 2017-18.

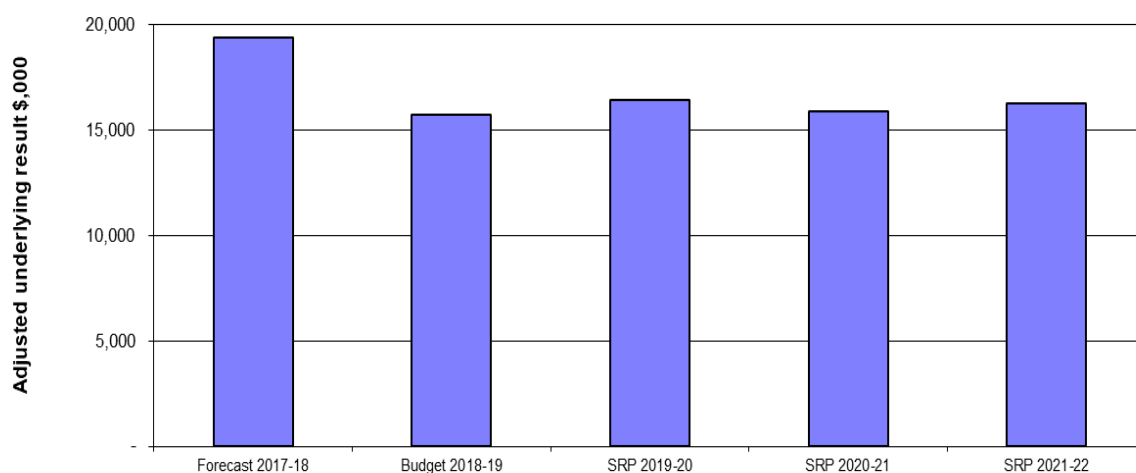
The asset renewal program has been increased to \$26.272 million in 2018-19 in a continued effort to reduce the asset renewal backlog.

Financial position



The financial position is expected to improve with net assets (net worth) to increase by \$17.011 million to \$1,082.816 million and net current assets (working capital) expected to decrease by \$7.324 million as at 30 June 2019. Net assets are forecast to be \$1,065.805 million as at 30 June 2018.

Financial sustainability



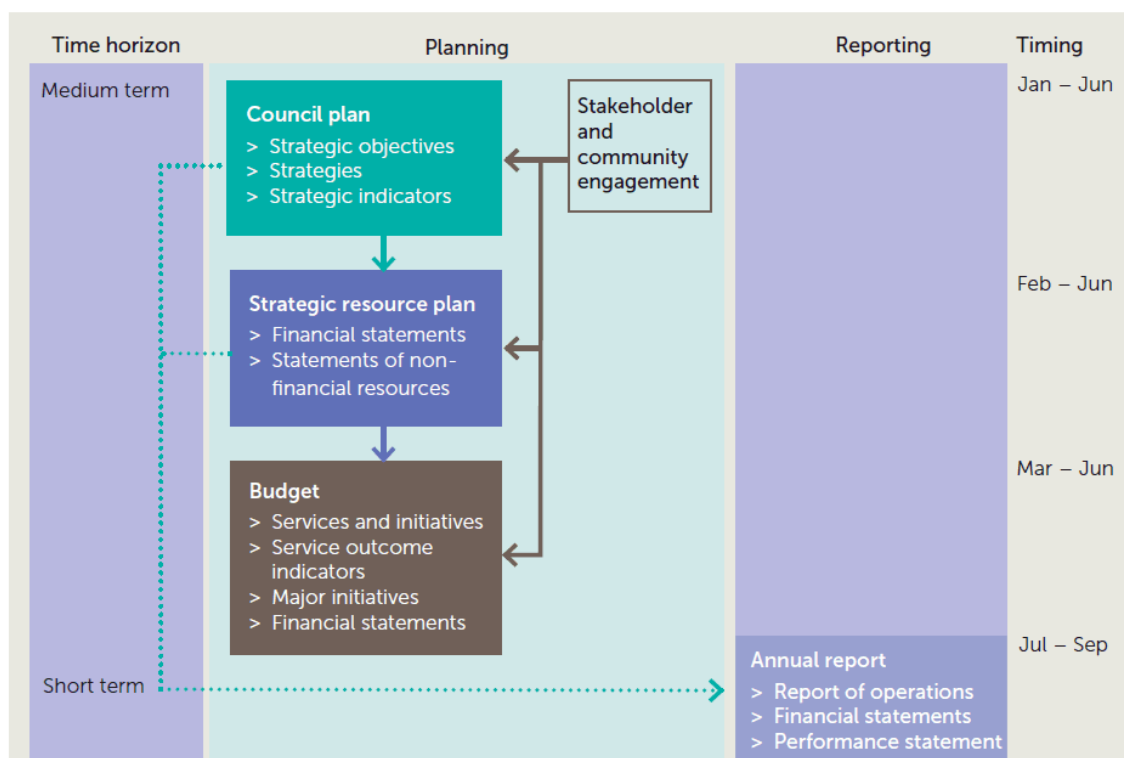
A high level Strategic Resource Plan for the years 2018-19 to 2021-22 has been developed to assist Council in adopting a budget within a longer term prudent financial framework. The key objective of the Plan is financial sustainability in the medium to long term, while still achieving the Council's strategic objectives as specified in the Council Plan. The adjusted underlying result, which is a measure of financial sustainability, is reasonably strong in 2018-19 and is consistent over the four year period.

1. Link to the Council Plan

This section describes how the Annual Budget links to the achievement of the Council Plan within an overall planning and reporting framework. This framework guides the Council in identifying community needs and aspirations over the long term, medium term (Council Plan) and short term (Annual Budget) and then holding itself accountable (Annual Report).

1.1 Planning and accountability framework

The Strategic Resource Plan, part of and prepared in conjunction with the Council Plan, is a rolling four-year plan that outlines the financial and non-financial resources that Council requires to achieve the strategic objectives described in the Council Plan. The Annual Budget is framed within the Strategic Resource Plan, considering the services and initiatives which contribute to achieving the strategic objectives specified in the Council Plan. The diagram below depicts the planning and accountability framework that applies to local government in Victoria.



Source: Department of Environment, Land, Water and Planning

In addition to the above, Council has a long term plan which articulates a community vision, mission and values. The Council Plan is prepared with reference to Council's long term Community Plan.

The timing of each component of the planning framework is critical to the successful achievement of the planned outcomes.

1.2 Our purpose

The Community's Vision - Hobsons Bay 2030

By 2030, embracing our heritage, environment and diversity, we – the community of Hobsons Bay – will be an inclusive, empowered, sustainable and visionary community led and supported by a progressive Council of excellence.

The Council's Mission

We will listen, engage and work with our community to plan, deliver and advocate for Hobsons Bay to secure a happy, healthy, fair and sustainable future for all.

Our values

Excellence at Hobsons Bay means that both Councillors and employees are:

RESPECTFUL: *treating everyone fairly and respecting different views*

COMMUNITY DRIVEN AND FOCUSED: *delivering results which demonstrate that we understand community needs and put people first*

TRUSTED AND RELIABLE: *work hard to be responsive and meet expectations; delivering on what we promise and achieving in the best interest of the community*

EFFICIENT AND RESPONSIBLE: *engaged and taking pride in our work, wanting to continually review and improve in order to provide good value, cost effective services*

BOLD AND INNOVATIVE: *proactive, adaptable, open to change and taking calculated risks, not afraid to try new things and learn from mistakes*

ACCOUNTABLE AND TRANSPARENT: *making well-informed decisions based on best practice and evidence, which take into account what our community tells us*

RECOGNISED: *as working for an employer of choice, with leadership that recognises and values the contributions, skills and the expertise of its workforce and inspires people to develop and do their best*

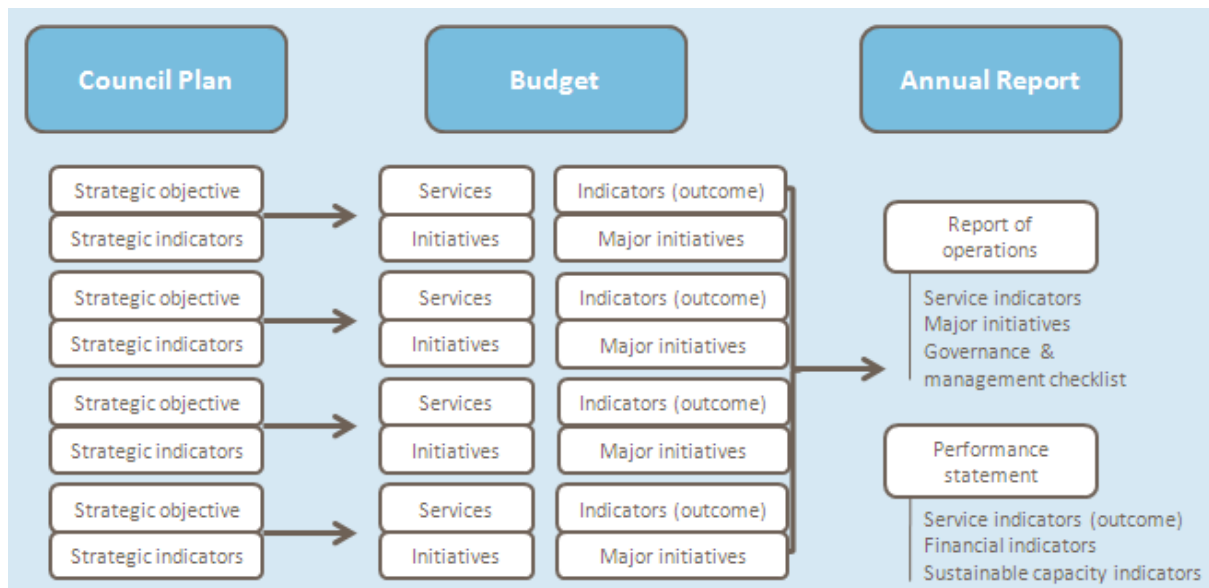
1.3 Strategic objectives

Council delivers services and initiatives under 54 major service categories. Each contributes to the achievement of one of the four Strategic Objectives as set out in the draft Council Plan for the years 2017-21. The following table lists the four Strategic Objectives as described in the Council Plan.

Strategic Objective	Description
1. <i>An Inclusive and Healthy Community</i>	Enhancing the health and quality of life of the community through the equitable provision of quality services and opportunities for greater wellbeing.
2. <i>A Great Place</i>	Ensure Hobsons Bay is a vibrant place to live, work and visit.
3. <i>A Well Designed, Maintained and Environmentally Sustainable Place</i>	Manage future growth and development to ensure it is well designed and accessible whilst protecting our natural and built environments.
4. <i>A Council of Excellence</i>	We will be a leading and skilled council that is responsible innovative and engaging to deliver excellence in all we do.

2. Services and initiatives and service performance outcome indicators

This section provides a description of the services and initiatives to be funded in the Budget for the 2018/19 year and how these will contribute to achieving the strategic objectives outlined in the Council Plan. It also describes several initiatives and service performance outcome indicators for key areas of Council's operations. Council is required by legislation to identify major initiatives, initiatives and service performance outcome indicators in the Budget and report against them in their Annual Report to support transparency and accountability. The relationship between these accountability requirements in the Council Plan, the Budget and the Annual Report is shown below.



Source: Department of Environment, Land, Water and Planning

2.1 Strategic Objective 1: An Inclusive and Healthy Community

To achieve our goal of an Inclusive and Healthy Community, we will enhance the health and quality of life of the community through the equitable provision of quality services and opportunities for greater wellbeing.

We will work towards achieving this through the following objectives:

- provide access to high quality services that enhance community health and wellbeing
- deliver, support and facilitate projects and programs that encourage equity and diversity so everyone can reach their full potential
- all community members will have access to quality community, sport and recreation facilities, cultural experiences and open spaces to encourage a healthy and active lifestyle
- work in partnership with stakeholders to advocate to all levels of government for quality education, training, and lifelong learning opportunities for all community members
- understand the current and future needs of our community, and work to ensure those most vulnerable in our community are safe and have equitable and timely access to the support they need

The services, initiatives, major initiatives and service performance indicators for each business area are described below.

Services

Service area	Description of services provided	2018/19 Budget \$'000
<i>Active Community Support</i>	<i>Provision of social support and activity options for older residents and respite for carers through centre based activities, recreational and social events and outings.</i>	3,027 (2,348) 679
<i>Community Service Delivery</i>	<i>Provision of high quality in home support services and food services to frail older adults, younger people with disabilities and or their carers.</i>	5,806 (4,485) 1,321
<i>HACC Intake and Assessment</i>	<i>Provision of broad living at home assessments for older residents and residents with a disability with a view to determining resident eligibility for service provision.</i>	701 (612) 89
<i>Home Care Packages Program</i>	<i>Responsible for delivering Level 2 packages across the municipalities of Wyndham, Maribyrnong and Hobsons Bay to assist eligible people to remain living at home.</i>	504 (532) (28)
<i>Early Years</i>	<i>Provides access to affordable and high quality children's services for people who live and/or work in Hobsons Bay as well as providing support, mentoring, management and advocacy for local early years' service providers.</i>	1,475 (762) 712
<i>Maternal and Child Health</i>	<i>Provides a universal primary health and immunisation service available to all Hobsons Bay families with children from birth to school age</i>	2,771 (935) 1,836
<i>Youth Services</i>	<i>Sole generalist support service available for young people in Hobsons Bay providing a range of high quality support, information, referral, educational, social and recreational services for local young people aged 12 to 25 years.</i>	1,524 (409) 1,115
<i>Libraries</i>	<i>Running of 5 library branches which facilitate and guide access to information, lifelong learning, reading and recreation; inspiring, empowering and enriching the community through industry leading programs, collections and service.</i>	4,758 (809) 3,949

Service area	Description of services provided	2018/19 Budget \$'000
Community Development	Generates key community projects and builds internal and external capacity to deliver inclusive and responsive services that meet the needs of diverse and disadvantaged communities.	1,917 (20) 1,897
Community Centres	Provision of services through two Community Centres - Laverton Community Hub and Seabrook Community Centre	888 (612) 276
Social Planning	Stays abreast of policy changes, investigates and expands Council's understanding of the current and future population needs, inequities within and between population groups, develops Council positions to inform high level strategic decisions and whole of government responses, and supports community and stakeholders to undertake collaborate action.	843 (151) 692
Venues	Management of Council owned venues, coordination of functions and bookings, performing arts program, support to local theatre companies and heritage conservation management	833 (264) 569
Arts and Culture	Provision of visual arts, public art, cultural development, heritage. Indigenous culture, cultural collections, festival and events, arts spaces, policy strategy and development	1,234 (32) 1,202
Sport and Recreation	To manage and optimise the use of Council's sport, recreation and community facilities and increase participation in sport and recreation.	179 (281) (102)
Recreation Planning and Projects	Undertake the sport and recreation planning and plan, scope and support the construction of sport and recreation projects within the Capital Works Program.	23 0 23
Facilities Maintenance	Ensure all Council buildings and facilities are maintained, cleaned and secured in accordance with both legislative requirements and residential expectations including sports clubs, community centres, activity halls, public toilets, kindergartens, corporate buildings and the operations centre.	7,066 (4) 7,063

Major Initiatives

- 1) Implement Council's decision in regard to the future delivery of community aged care
- 2) Work with the National Disability Insurance Agency in regard to implementation of the National Disability Insurance Scheme (NDIS) rollout across Hobsons Bay
- 3) Develop an Aquatic Strategy

Other Initiatives

- 4) Finalise design of the Altona Sports Centre Expansion
- 5) Identify and implement priorities from the Volunteer Strategy
- 6) Deliver the Communities That Care (CTC) model
- 7) New Library Management System (LMS) planning, implementation and integration with current library technologies
- 8) Implement Emergency Management Planning Legislation changes
- 9) Co-design, plan and deliver a Creative Technology Hub at Seaworks
- 10) Establish a Library, Contemporary and Cultural Heritage Plan

Service Performance Outcome Indicators

Service	Indicator	2018/19 Budget
Maternal and Child Health	Participation	72.47%
Libraries	Participation	19.15%
Aquatic Facilities	Utilisation	0

*refer to table at end of section 2.2 for information on the calculation of Service Performance Outcome Indicators.

2.2 Strategic Objective 2: A Great Place

To achieve our objective of A Great Place, we will ensure Hobsons Bay is a vibrant place to live, work and visit.

We will work towards achieving this through the following objectives:

- protect and promote public health and community safety
- celebrate and promote the diversity of our community
- support the growth of our local economy, and encourage business investment that creates and maintains local jobs
- deliver, support and promote arts, cultural, heritage, recreational and sporting events and programs that foster a sense of belonging and contribute to the liveability of the city
- work with the all levels of government and other stakeholders to improve our transport networks and to address gaps and capacity in public transport, our roads, foot paths and cycling routes

The services, initiatives, major initiatives and service performance indicators for each business area are described below.

Services

Service area	Description of services provided	2018/19 Budget \$'000
<i>Emergency Management</i>	<i>Facilitate Council's emergency planning, preparedness, response and recovery In accordance with the Emergency Management Act 1986 and Emergency Management Act 2013 as detailed in the Emergency Management Manual of Victoria.</i>	172 0 172
<i>Parking and Local Laws</i>	<i>To ensure that parking regulations are enforced, implementation of local laws, provision of an animal control service for residents, assist in the protection of the community from the threat of wild fire and ensure that all school crossings are staffed by school crossing supervisors.</i>	3,763 (3,993) (231)
<i>Building Control</i>	<i>Issue building permits and carry out mandated responsibilities in accordance with the Building Act 1993 and the Building Regulations 2006.</i>	662 (337) 325
<i>Environmental (Public) Health</i>	<i>To ensure the public health of the community by undertaking the responsibilities outlined in the Public Health and Wellbeing Act 1987, Food Act 1984, Tobacco Act 1987 and Environment Protection Act 1970.</i>	970 (621) 349
<i>Economic Development</i>	<i>Provision of business development, investment attraction and facilitation, training workshops and programs, support to the business community, industry partnerships, tourism and sister cities</i>	846 (26) 819
<i>Events</i>	<i>Provides opportunities for community celebration, encourage visitation and to support and promote economic and tourism development through a diverse and dispersed calendar of events and festivals.</i>	632 (60) 572
<i>Visitor Information Centre</i>	<i>Operation of the Visitor Information Centre including management of volunteers, promotion of local activities and events, industry partnerships and support to local traders and familiarisation tours of Hobsons Bay)</i>	258 0 258

Major Initiatives

- 1) *Project manage the delivery of LATM (Local Area Traffic Management) assessment in high priority areas*

Other Initiatives

- 2) *Review and update the Heat Health Plan*
- 3) *Participation in the Victorian Cladding Taskforce to identify and inspect buildings with potentially flammable cladding*
- 4) *Implement actions of the Hobsons Bay Public Art Strategy 2016-2020 and review the Hobsons Bay Public Art Policy 2012*
- 5) *Support the development and growth of the local start-up ecosystem*
- 6) *Develop risk assessment tools and procedures to assess events in line with Crowded Places guidelines*
- 7) *Establish annual supply services including Traffic engineer consultancy and data collection*
- 8) *Build organisational capacity for the rollout of year 1 of the Reconciliation Action Plan (RAP)*

Service Performance Outcome Indicators

Service	Indicator	2018/19 Budget
Animal Management	Health and safety	0.00
Food safety	Health and safety	90.32%

2.3 Strategic Objective 3: A Well Designed, Maintained and Environmentally Sustainable Place

To achieve our objective of A Well Designed, Maintained and Environmentally Sustainable Place we will manage future growth and development to ensure it is well-designed and accessible whilst protecting our natural and built environments.

We will work towards achieving this through the following objectives:

- work with all levels of government, key stakeholders and the community to ensure urban development is appropriate and considers neighbourhood character and heritage
- deliver and maintain well-designed, accessible and environmentally sustainable community assets
- protect and enhance our coastal environment, biodiversity and natural areas in partnership with major stakeholders and the community
- maintain a clean city and encourage the community, business and industry to reduce, reuse and recycle
- work with the community, businesses and government to actively and innovatively address climate change and promote sustainable living

The services, initiatives, major initiatives and service performance indicators for each business area are described below.

Services

Service area	Description of services provided	2018/19 Budget \$'000
Environmental Management	<i>Deliver municipal waste and recycling services to the Hobsons Bay community and develop and deliver waste and litter policy, strategy and programs.</i>	8,610
		(108)
		8,502
Strategic Planning Projects and Policy	<i>Considers planning scheme amendments, works through planning projects and develops policy that directs future land use outcomes within the municipality.</i>	1,804
		(117)
		1,687
Sustainability	<i>Develop policies and strategies (and support their implementation) that mitigate the effects of climate change by reducing greenhouse gas emissions whilst identifying adaptation initiatives for energy, waste and water management. Provide internal and external leadership through the provision of technical expertise and ongoing consultation to embed sustainability</i>	899
		0
		899
Statutory Planning	<i>Assessment, provision of advice and enforcement in relation to planning approvals under the Hobsons Bay Planning Scheme, the Planning and Environment Act 1987 and the Subdivision Act 1988</i>	4,066
		(2,219)
		1,848
Planning, Building and Health Continuous Improvement and Administrative Support	<i>Oversee the efficient and effective operation of the Planning, Building and Health services department and management of the Statutory Planning administration support team</i>	522
		0
		522

Service area	Description of services provided	2018/19 Budget \$'000
<i>City Amenity</i>	<i>Responsible for the ongoing presentation of public and open space areas of the municipality including ensuring litter and waste in the public areas is appropriately captured and disposed of and public facilities such as public toilets, beaches, streets and footpaths are also kept clean and tidy.</i>	4,185 (171) 4,015
<i>Trees and Conservation Maintenance and Management</i>	<i>Responsible for the maintenance and establishment of vegetation in the conservation and urban environment and for encouraging and protecting indigenous and native Fauna life within our conservation sites. Also responsible for increasing Canopy cover within the municipality to improve Amenity Value for the area of Hobsons Bay.</i>	2,340 (10) 2,330
<i>Works and Operations</i>	<i>Provision of infrastructure maintenance services including fleet maintenance (including passenger and heavy vehicles, plant and equipment across the organisation) city maintenance (ensure street and park furniture and signage is maintained to an appropriate standard) and home maintenance services to residents who qualify for this resource.</i>	115 (3) 112
<i>Parks and Horticulture Maintenance</i>	<i>Responsible for the management and maintenance of open space assets including parks and gardens, sporting grounds, playgrounds and irrigation and park infrastructure (furniture and fencing) providing pleasant recreational and relaxation areas for local enjoyment.</i>	7,478 (94) 7,384
<i>Road Maintenance</i>	<i>Ensure Councils obligations to provide safe access for pedestrians and road users are met. Additionally this service is responsible for the ongoing operation and maintenance of the drainage network throughout the municipality.</i>	4,957 (728) 4,229
<i>Open Space and City Design</i>	<i>Lead the development of key Strategies for Open Space, prepare master plans, develop design guidelines and technical standards for the public realm, design and deliver open space capital works and support and enable the directorate to proactively engage with the community regarding the development and delivery of a range of projects and services.</i>	1,352 0 1,352
<i>Civic and Open Space Projects</i>	<i>Project manage and deliver the approved Annual Capital Works Program to the community on behalf of Council on time and budget.</i>	1,264 0 1,264
<i>Civil Projects</i>	<i>To deliver both capital and operational infrastructure services to the community on including the delivery of capital works, responding to customer enquiries, undertaking statutory planning responsibilities associated with Council's subdivisions and technical civil infrastructure with new builds.</i>	2,571 (149) 2,423
<i>Traffic and Amenity</i>	<i>Plan, design, and maintain a safe, efficient and sustainable road and transport network which best meets the current and future mobility and access needs of all road users on all modes of transport.</i>	368 0 368
<i>Building Renewal and Capital Programming</i>	<i>Coordinate the planning of the building renewal capital works program. Project manage and deliver the approved Annual Capital Program to the community on behalf of Council on time and budget.</i>	672 (400) 272

Service area	Description of services provided	2018/19 Budget \$'000
Strategic Asset Management	To develop Council's overall and long term (10 years) capital works program; plan and develop long term asset renewal programs for infrastructure assets and facilities; review develop and implement asset management improvement frameworks and the custodian of the road management plan	1,034 0 1,034
Asset Systems and Information Services	To develop and maintain asset systems and registers, including asset accounting, valuations, capitalisation and associated reporting and develop and maintain the GIS.	373 0 373
Strategic Infrastructure Planning	Lead and support the identification and development of infrastructure strategic planning to address priority gaps ensuring consistency with the Council Plan Objectives and compliance requirements.	364 0 364
Strategic Infrastructure Partnerships	Engage with key agencies to promote the interests of the Hobsons Bay community consistent with as it relates to major infrastructure or development and engage with multiple teams and specialists to shape advocacy positions, develop and analyse strategic information to inform outcomes.	0 0 0
Property Management	To effectively administer Council's property portfolio and achieve Council's objectives of a sustainable and financially viable portfolio.	997 (1,811) (814)

Major Initiatives

- 1) Develop 10 year asset renewal programs including undertaking condition audits for the main asset classes (drains and buildings)
- 2) Develop asset management plans for buildings and drains
- 3) Review the Climate Change Adaptation Plan 2013-2018 and develop scenarios to assess the future impacts of climate change

Other Initiatives

- 4) Deliver assigned projects in the approved Annual Capital Works Program
- 5) Adopt a new Waste and Litter Management Strategy
- 6) Commence development of a Coastal Management Plan
- 7) Finalise the development of the Housing Strategy, Neighbourhood Character and Activity Centre Strategy and implement the revised residential zones within the Hobsons Bay Planning Scheme

Service Performance Outcome Indicators

Service	Indicator	2018/19 Budget
Waste collection	Waste diversion	47.89%
Roads	Satisfaction	69.00
Statutory Planning	Decision making	50.00%

*refer to table at end of section 2.2 for information on the calculation of Service Performance Outcome Indicators.

2.4 Strategic Objective 4: A Council of Excellence

To achieve our objective of A Council of Excellence, we will be a leading and skilled council that is responsible, innovative and engaging to deliver excellence in all we do.

We will work towards achieving this through the following objectives:

- collaborate with all levels of government, service providers, not for profit organisations and the private sector to address the concerns of our community
- be a more efficient and effective organisation by having a strong focus on continuous improvement, innovation, strategic planning and responsible financial management
- provide excellent customer service whilst ensuring all our communications are clear and easy to understand
- actively seek the community's views by providing a range of opportunities for the community to contribute to Council's decision making
- support and develop an engaged, skilled and professional workforce who are committed to maintaining a high performing and sustainable organisation

The services, initiatives, major initiatives and service performance indicators for each business area are described below.

Services

Service area	Description of services provided	2018/19 Budget '\$'000
Customer Focus	<i>Provision of a consistent excellent customer experience for every customer contact. The Customer Service department is the interface of Council with the community. It is the face, and first touch-point of Hobsons Bay City Council and it sets the scene for the community customer experience with the organisation.</i>	1,615
		0
		1,615
Communications and Engagement	<i>Responsible for all Communications, Community relations and Community Engagement advice, policy, protocol and delivery.</i>	1,563
		0
		1,563
Finance	<i>Ensure that the Council meets its financial obligations and legislative requirements, maintenance of the organisations financial controls, including processes, databases or systems within the department and provision of internal financial support services to other departments within the Council.</i>	2,754
		(309)
		2,445
Governance	<i>Responsibility for the provision of a range of governance functions and administrative support to Council and Management, including Council meetings, insurance, legal and statutory responsibilities</i>	820
		(1)
		819
OHS and Risk Management	<i>Lead, coordinate and facilitate the development and review of Council's Risk Management, Business Continuity Program and Occupational Health</i>	258
		0
		258

Service area	Description of services provided	2018/19 Budget \$'000
<i>Information and Communications Technology (ICT)</i>	<i>To provide a cost-effective, secure, and robust ICT platform that support Council's business needs, and to provide sound advice and support for ICT projects across the organisation.</i>	3,477 0 3,477
<i>Knowledge and Records Management</i>	<i>To provide efficient information and record management services (including the administration of the 'Vault' and corporate mail services), oversee the application of information privacy principles, and the management of privacy related issues.</i>	746 0 746
<i>Human Resources</i>	<i>The operational delivery of the full range of human resources, industrial relations, WorkCover and injury management services to management and staff.</i>	1,440 0 1,440
<i>Learning and Development</i>	<i>Development and implementation of organisational learning and development programs that are sustainable, relevant and building on the learning organisation concept.</i>	394 0 394
<i>Corporate Planning and Performance</i>	<i>Management of Council's corporate planning function including Council Planning, reporting and compliance; business/service planning and review; performance and continuous improvement.</i>	242 0 242
<i>Councillor Support and CEO's Office</i>	<i>Provide administration support and advice to the Mayor and Councillors, Chief Executive Officer, and the Corporate Management Team, to enhance the effectiveness of the organisation as a whole.</i>	3,027 0 3,027
<i>Continuous improvement and innovation</i>	<i>Head Council's organisational wide continuous improvement framework performance and continuous improvement.</i>	198 0 198

Major Initiatives

- 1) *Establish a Digital Services Office to oversee the implementation of Council's first digital roadmap, transforming the way data and systems are managed*
- 2) *Coordinate the implementation of an Infrastructure Design Manual through the review of Council's project management system and infrastructure design standards*
- 3) *Finalise the Community Services and Infrastructure Plan (CSIP)*
- 4) *Implement year 1 of the Council of Excellence strategy*

Other Initiatives

- 5) *Review Council's Customer Relationship Management (CRM) system*
- 6) *Improve the stakeholder and community consultation process contributing to the forward planning of the capital works program*
- 7) *Develop a Communications Strategy*
- 8) *Review and develop an Advocacy Strategy*
- 9) *Develop an organisational Gender Equity Framework*
- 10) *Implement an Organisational Development Strategy including a workforce planning strategy*
- Review and develop Advocacy Strategy*
- 11) *Establish fee schedule for planning and consent approvals*

- 12) *Development of organisational Gender Equity Framework*

- 13) *Implementation of Organisational Development Strategy including development of a workforce planning strategy*

- 14) *Establish a program for the implementation of specific provisions of the New Local Government Act*

- 15) *Organisational capacity building for the rollout of year 1 of the Reconciliation Action Plan (RAP)*

Service Performance Outcome Indicators

Service	Indicator	2018/19 Budget
Governance	Satisfaction	64.00

*refer to table at end of section 2.2 for information on the calculation of Service Performance Outcome Indicators.

Service Performance Outcome Indicators

Service	Indicator	Performance Measure	Computation
Governance	Satisfaction	Satisfaction with Council decisions (Community satisfaction rating out of 100 with how Council has performed in making decisions in the interests of the community)	Community satisfaction rating out of 100 with how Council has performed in making decisions in the interests of the community
Statutory planning	Decision making	Council planning decisions upheld at VCAT (Percentage of planning application decisions subject to review by VCAT and that were not set aside)	[Number of VCAT decisions that did not set aside Council's decision in relation to a planning application / Number of VCAT decisions in relation to planning applications] x100
Roads	Satisfaction	Satisfaction with sealed local roads (Community satisfaction rating out of 100 with how Council has performed on the condition of sealed local roads)	Community satisfaction rating out of 100 with how Council has performed on the condition of sealed local roads.
Libraries	Participation	Active library members (Percentage of the municipal population that are active library members)	[Number of active library members / municipal population] x100
Waste collection	Waste diversion	Kerbside collection waste diverted from landfill (Percentage of garbage, recyclables and green organics collected from kerbside bins that is diverted from landfill)	[Weight of recyclables and green organics collected from kerbside bins / Weight of garbage, recyclables and green organics collected from kerbside bins] x100
Aquatic Facilities	Utilisation	Utilisation of aquatic facilities (Number of visits to aquatic facilities per head of municipal population)	Number of visits to aquatic facilities / Municipal population
Animal Management	Health and safety	Animal management prosecutions (Number of successful animal management prosecutions)	Number of successful animal management prosecutions
Food safety	Health and safety	Critical and major non-compliance outcome notifications (Percentage of critical and major non-compliance outcome notifications that are followed up by Council)	[Number of critical non-compliance outcome notifications and major non-compliance outcome notifications about a food premises followed up / Number of critical non-compliance outcome notifications and major non-compliance outcome notifications about food premises] x100
Maternal and Child Health	Participation	Participation in the MCH service (Percentage of children enrolled who participate in the MCH service)	[Number of children who attend the MCH service at least once (in the year) / Number of children enrolled in the MCH service] x100
		Participation in MCH service by Aboriginal children (Percentage of Aboriginal children enrolled who participate in the MCH service)	[Number of Aboriginal children who attend the MCH service at least once (in the year) / Number of Aboriginal children enrolled in the MCH service] x100

2.3 Reconciliation with budgeted operating result

Strategic Objectives	Net Cost (Revenue) \$'000	Expenditure \$'000	Revenue \$'000
An Inclusive and Healthy Community	21,294	33,550	12,256
A Great Place	2,265	7,303	5,038
A Well Designed, Maintained and Environmentally Sustainable Place	38,164	43,973	5,809
A Council of Excellence	16,226	16,536	310
Total	77,949	101,362	23,413
<i>Expenses added in:</i>			
Depreciation	18,859		
Finance costs	626		
Other	754		
<i>Deficit before funding sources</i>	98,188		
<u>Funding sources added in:</u>			
Rates & charges revenue	98,850		
Waste charge revenue	8,789		
Other	5,620		
<i>Total funding sources</i>	113,259		
Operating surplus for the year	15,071		
<i>Plus</i>			
Capital grants	1,940		
Capital contributions	-		
Surplus/(deficit) for the year	17,011		

3. Financial statements

This section presents information in regard to the Financial Statements and Statement of Human Resources. The budget information for the year 2018/19 has been supplemented with projections to 2021/22 extracted from the Strategic Resource Plan.

This section includes the following financial statements prepared in accordance with the *Local Government Act 1989* and the *Local Government (Planning and Reporting) Regulations 2014*.

Comprehensive Income Statement
Balance Sheet
Statement of Changes in Equity
Statement of Cash Flows
Statement of Capital Works
Statement of Human Resources

Comprehensive Income Statement

For the four years ending 30 June 2022

	NOTES	Forecast Actual	Budget	Strategic Resource Plan Projections		
		2017/18 \$'000	2018/19 \$'000	2019/20 \$'000	2020/21 \$'000	2021/22 \$'000
Income						
Rates and charges	4.1.1	102,875	107,638	110,450	113,325	116,265
Statutory fees and fines	4.1.2	4,458	4,803	4,947	5,095	5,248
User fees	4.1.3	6,758	6,003	6,183	6,369	6,560
Grants – operating	4.1.4	12,350	11,211	12,798	13,118	13,446
Grants - capital	4.1.4	2,740	1,940	400	335	335
Contributions - monetary	4.1.5	6,175	3,170	3,820	3,820	3,070
Contributions – non-monetary	4.1.5	-	-	-	-	-
Net gain/(loss) on disposal of property, infrastructure, plant and equipment		46	100	100	100	100
Fair value adjustments for investment property		-	-	-	-	-
Share of net profits/(losses) of associates and joint ventures		-	-	-	-	-
Other income	4.1.6	4,327	3,747	3,719	3,694	3,725
Total income		139,729	138,612	142,417	145,857	148,750
Expenses						
Employee costs	4.1.7	54,906	58,564	60,613	62,735	64,931
Materials and services	4.1.8	41,757	41,824	42,820	44,485	45,292
Depreciation and amortisation	4.1.9	18,193	18,859	19,324	19,575	20,065
Bad and doubtful debts		185	173	173	173	173
Borrowing costs		626	626	628	627	357
Other expenses	4.1.10	1,540	1,554	1,593	1,633	1,674
Total expenses		117,208	121,601	125,152	129,228	132,492
Surplus/(deficit) for the year		22,521	17,011	17,265	16,629	16,258
Other comprehensive income						
Items that will not be reclassified to surplus or deficit in future periods						
Net asset revaluation increment/(decrement)		-	-	-	-	-
Share of other comprehensive income of associates and joint ventures		-	-	-	-	-
Items that may be reclassified to surplus or deficit in future periods						
		-	-	-	-	-
Total comprehensive result		22,521	17,011	17,265	16,629	16,258

Balance Sheet

For the four years ending 30
June 2022

	NOTES	Forecast	Budget	Strategic Resource Plan		
		Actual		Projections		
		2017/18	2018/19	2019/20	2020/21	2021/22
		\$'000	\$'000	\$'000	\$'000	\$'000
Assets						
Current assets						
Cash and cash equivalents		15,003	8,394	3,489	1,253	4,591
Trade and other receivables		5,704	5,900	6,054	6,214	6,371
Other financial assets		54,000	54,000	54,000	54,000	40,000
Inventories		31	31	31	31	31
Non-current assets classified as held for sale		-	-	-	-	-
Other assets		876	876	876	876	876
Total current assets	4.2.1	75,614	69,201	64,450	62,374	51,869
Non-current assets						
Cash and cash equivalents		1,000	1,000	1,000	1,000	1,000
Trade and other receivables		238	206	170	127	85
Other financial assets		1,230	1,230	1,230	1,230	1,230
Property, infrastructure, plant & equipment		1,024,974	1,049,375	1,072,402	1,092,154	1,110,794
Investment property		9,005	9,005	9,005	9,005	9,005
Total non-current assets	4.2.1	1,036,446	1,060,816	1,083,807	1,103,516	1,122,113
Total assets		1,112,060	1,130,017	1,148,257	1,165,890	1,173,982
Liabilities						
Current liabilities						
Trade and other payables		12,454	12,765	13,085	13,412	13,747
Trust funds and deposits		5,139	5,267	5,399	5,534	5,672
Provisions		13,460	13,931	14,419	14,924	15,446
Interest-bearing liabilities	4.2.3	-	-	-	9,200	-
Total current liabilities	4.2.2	31,053	31,964	32,903	43,069	34,865
Non-current liabilities						
Provisions		1,002	1,037	1,073	1,110	1,149
Interest-bearing liabilities	4.2.3	14,200	14,200	14,200	5,000	5,000
Total non-current liabilities	4.2.2	15,202	15,237	15,273	6,110	6,149
Total liabilities		46,255	47,201	48,175	49,180	41,015
Net assets		1,065,805	1,082,816	1,100,081	1,116,710	1,132,968
Equity						
Accumulated surplus		411,474	436,097	459,347	479,322	507,385
Reserves		654,331	646,719	640,734	637,388	625,582
Total equity		1,065,805	1,082,816	1,100,081	1,116,710	1,132,968

Statement of Changes in Equity

For the four years ending 30 June 2022

	NOTES	Total \$'000	Accumulated Surplus \$'000	Revaluation Reserve \$'000	Other Reserves \$'000
2018 Forecast Actual					
Balance at beginning of the financial year		1,043,284	396,873	609,144	37,267
Surplus/(deficit) for the year		22,521	22,521	-	-
Net asset revaluation increment/(decrement)		-	-	-	-
Transfers to other reserves		23,755	7,917	-	15,838
Transfers from other reserves		(23,755)	(15,838)	-	(7,917)
Balance at end of the financial year		1,065,806	411,474	609,144	45,188
2019 Budget					
Balance at beginning of the financial year		1,065,806	411,474	609,144	45,188
Surplus/(deficit) for the year		17,011	17,011	-	-
Net asset revaluation increment/(decrement)		-	-	-	-
Transfers to other reserves	4.3.1	17,002	12,307	-	4,695
Transfers from other reserves	4.3.1	(17,002)	(4,695)	-	(12,307)
Balance at end of the financial year	4.3.2	1,082,816	436,097	609,144	37,576
2020					
Balance at beginning of the financial year		1,082,816	436,097	609,144	37,576
Surplus/(deficit) for the year		17,265	17,265	-	-
Net asset revaluation increment/(decrement)		-	-	-	-
Transfers to other reserves		15,555	10,770	-	4,785
Transfers from other reserves		(15,555)	(4,785)	-	(10,770)
Balance at end of the financial year		1,100,082	459,347	609,144	31,591
2021					
Balance at beginning of the financial year		1,100,082	459,347	609,144	31,591
Surplus/(deficit) for the year		16,629	16,629	-	-
Net asset revaluation increment/(decrement)		-	-	-	-
Transfers to other reserves		12,914	8,130	-	4,784
Transfers from other reserves		(12,914)	(4,784)	-	(8,130)
Balance at end of the financial year		1,116,710	479,322	609,144	28,245
2022					
Balance at beginning of the financial year		1,116,710	479,322	609,144	28,245
Surplus/(deficit) for the year		16,258	16,258	-	-
Net asset revaluation increment/(decrement)		-	-	-	-
Transfers to other reserves		21,390	16,598	-	4,792
Transfers from other reserves		(21,390)	(4,792)	-	(16,598)
Balance at end of the financial year		1,132,968	507,386	609,144	16,439

Statement of Cash Flows

For the four years ending 30 June 2022

	NOTES	Forecast	Budget	Strategic Resource Plan		
		Actual		Projections		
		2017/18	2018/19	2019/20	2020/21	2021/22
		\$'000	\$'000	\$'000	\$'000	\$'000
		Inflows	Inflows	Inflows	Inflows	Inflows
		(Outflows)	(Outflows)	(Outflows)	(Outflows)	(Outflows)
Cash flows from operating activities						
Rates and charges		102,875	107,638	110,450	113,325	116,265
Statutory fees and fines		4,458	4,803	4,947	5,095	5,248
User fees		9,569	5,838	6,065	6,251	6,445
Grants – operating		12,350	11,211	12,798	13,118	13,446
Grants - capital		3,788	1,940	1,150	1,085	335
Contributions - monetary		5,127	3,170	3,070	3,070	3,070
Interest received		1,497	1,367	1,268	1,170	1,125
Trust funds and deposits taken		-	-	-	-	-
Other receipts		2,577	2,380	2,451	2,525	2,600
Net GST refund / payment		-	-	-	-	-
Employee costs		(54,417)	(58,057)	(60,090)	(62,193)	(64,369)
Materials and services		(42,867)	(42,939)	(43,962)	(45,655)	(46,492)
Trust funds and deposits repaid		-	-	-	-	-
Other payments		-	-	-	-	-
Net cash provided by/(used in) operating activities	4.4.1	44,955	37,351	38,148	37,791	37,673
Cash flows from investing activities						
Payments for property, infrastructure, plant and equipment		(32,901)	(43,534)	(42,625)	(39,600)	(38,978)
Proceeds from sale of property, infrastructure, plant and equipment		205	200	200	200	200
Payments for investments		(1,000)	-	-	-	14,000
Net cash provided by/ (used in) investing activities	4.4.2	(33,696)	(43,334)	(42,425)	(39,400)	(24,778)
Cash flows from financing activities						
Finance costs		(626)	(626)	(628)	(627)	(357)
Proceeds from borrowings		-	-	-	-	-
Repayment of borrowings		-	-	-	-	(9,200)
Net cash provided by/(used in) financing activities	4.4.3	(626)	(626)	(628)	(627)	(9,557)
Net increase/(decrease) in cash & cash equivalents		10,633	(6,609)	(4,905)	(2,235)	3,338
Cash and cash equivalents at the beginning of the financial year		4,370	15,003	8,394	3,489	1,253
Cash and cash equivalents at the end of the financial year		15,003	8,394	3,489	1,253	4,591

Statement of Capital Works

For the four years ending 30 June
2022

	NOTES	Forecast	Budget	Strategic Resource Plan		
		Actual		Projections		
		2017/18	2018/19	2019/20	2020/21	2021/22
		\$'000	\$'000	\$'000	\$'000	\$'000
Property						
Land		-	-	-	-	-
Land improvements		3,785	1,815	1,040	1,400	1,000
Total land		3,785	1,815	1,040	1,400	1,000
Buildings		10,507	13,015	13,590	13,365	6,045
Heritage buildings		318	1,882	3,855	1,045	-
Building improvements		-	-	-	-	-
Leasehold improvements		-	-	-	-	-
Total buildings		10,826	14,897	17,445	14,410	6,045
Total property		14,611	16,712	18,845	15,810	7,045
Plant and equipment						
Heritage plant and equipment		-	-	-	-	-
Plant, machinery and equipment		1,030	1,025	1,050	1,075	1,100
Fixtures, fittings and furniture		69	487	100	100	100
Computers and telecommunications		635	845	1,000	670	700
Library books		717	850	875	900	900
Total plant and equipment		2,451	3,207	3,025	2,745	2,800
Infrastructure						
Roads		5,044	7,890	7,280	7,560	7,840
Bridges		61	270	275	285	290
Footpaths and cycleways		2,375	3,267	3,020	3,800	5,298
Drainage		1,141	580	940	1,880	2,580
Recreational, leisure and community facilities		2,314	3,378	3,280	3,210	8,715
Parks, open space and streetscapes		2,252	5,380	4,050	2,785	2,300
Waste management		-	300	-	-	-
Off street car parks		1,565	1,085	750	750	1,100
Other infrastructure		1,087	1,465	1,520	775	1,010
Total infrastructure		15,839	23,615	21,115	21,045	29,133
Total capital works expenditure	4.5.1	32,901	43,534	42,625	39,600	38,978
Expenditure types represented by:						
New asset expenditure		6,089	8,207	11,830	9,410	700
Asset renewal expenditure		20,200	26,272	24,505	23,555	24,358
Asset upgrade expenditure		6,612	9,055	6,290	6,635	13,920
Total capital works expenditure	4.5.1	32,901	43,534	42,625	39,600	38,978
Funding sources represented by:						
Grants		2,740	1,940	400	335	335
Contributions		1,048	-	750	750	-
Council cash		29,113	41,594	41,475	38,515	38,643
Borrowings		-	-	-	-	-
Total capital works expenditure	4.5.1	32,901	43,534	42,625	39,600	38,978

Statement of Human Resources

For the four years ending 30
June 2022

	Forecast	Budget	Strategic Resource Plan		
	Actual		Projections		
	2017/18	2018/19	2019/20	2020/21	2021/22
	\$'000	\$'000	\$'000	\$'000	\$'000
Staff expenditure					
Employee costs - operating	54,906	58,564	60,613	62,735	64,931
Employee costs - capital	-	-	-	-	-
Total staff expenditure	54,906	58,564	60,613	62,735	64,931
	FTE	FTE	FTE	FTE	FTE
Staff numbers					
Employees	546.0	567.6	567.6	567.6	567.6
Total staff numbers	546.0	567.6	567.6	567.6	567.6

The above table reflects staffing levels from one financial year to another. The increase in EFT is explained as follows:

During the 2017/18 financial year a review was undertaken in order to ensure organisational resourcing supports delivery of Council Plan initiatives. This resulted in the redirection of staffing and new positions. Importantly these positions were funded from within existing budgets. Following an extensive review, also approved through the 2017/18 financial year were additional positions in the statutory planning team, funded by an increase in fees. The EFT numbers above reflect these inclusions within the 2018/19 budget year, however they have taken effect within the 2017/18 year.

As part of this budget it is also proposed to convert agency officers to staff. This reflects as an increase in EFT, however practically the positions already exist within the organisational structure but have been carried out by external agencies.

The new EFT proposed in the 2018/19 Budget year includes provision for resources in establishing a digital team and resources for biodiversity, access and inclusion, youth services, city services and volunteering, equating to a total of 6.6 EFT.

A summary of human resources expenditure categorised according to the organisational structure of Council is included below:

Department	Budget 2018/19 \$'000	Comprises			
		Permanent		Casual	Temporary
		Full time \$'000	Part Time \$'000	\$'000	\$'000
Chief Executive's Office	2,452	1,722	549	130	52
Corporate Services	8,878	6,502	1,009	939	428
Strategic Development	11,823	8,547	1,275	550	1,450
Community Wellbeing	18,953	7,707	10,005	412	829
Infrastructure & City Services	16,458	14,925	658	387	488
Total permanent staff expenditure	52,898	39,403	13,495	2,418	3,248
Casuals, temporary and other expenditure	5,665				
Capitalised Labour costs	0				
Total expenditure	58,564				

A summary of the number of full time equivalent (FTE) Council staff in relation to the above expenditure is included below:

Department	Budget 2018/19 FTE	Comprises			
		Permanent		Casual	Temporary
		Full time	Part Time		
Chief Executive's Office	22.8	13.5	7.1	1.6	0.7
Corporate Services	83.3	58.0	10.3	11.0	4.0
Strategic Development	106.8	74.9	13.3	4.6	14.1
Community Wellbeing	195.4	75.2	107.4	0.9	9.5
Infrastructure & City Services	161.7	147.5	6.7	2.4	5.0
Total permanent staff	513.9	369.0	144.8	20.5	33.2
Casuals, temporary and other expenditure	53.7				
Capitalised Labour costs	0.0				
Total staff	567.6				

4. Notes to the financial statements

This section presents detailed information on material components of the financial statements. *Council needs to assess which components are material, considering the dollar amounts and nature of these components.*

4.1 Comprehensive Income Statement

4.1.1 Rates and charges

Rates and charges are required by the Act and the Regulations to be disclosed in Council's annual budget.

In developing the Strategic Resource Plan, rates and charges were identified as an important source of revenue. Planning for future rate increases has therefore been an important component of the Strategic Resource Planning process. The Fair Go Rates System (FGRS) sets out the maximum amount councils may increase rates in a year. For 2018-19 the FGRS cap has been set at 2.25 per cent. The cap applies to both general rates and municipal charges (which Hobsons Bay does not have) and is calculated on the basis of council's average rate.

The level of required rates and charges has been considered in this context, with reference to Council's other sources of income and the planned expenditure on services and works to be undertaken for the community.

To achieve these objectives while maintaining service levels and a strong capital expenditure program, the average general rate will increase by 2.25 per cent in line with the rate cap. Council does not apply a municipal charge.

There has been a significant increase of 27.6 per cent in the average amounts to be levied for waste service charges. These are exempt from the rate cap as income calculations are based on the cost to provide the service. The large increase in the service charges result from reduced income and increased expenditure due to the China recycling issue as well as the first year (after reimbursements the previous three years) where Council has not reimbursed previously collected carbon price.

Whilst the average general rate is 2.25 as per the cap, the average rate and charge is expected to increase to 3.93 per cent when waste service charges are taken into account, whilst overall rate income will increase by 4.63 per cent.

This will raise total rates and charges for 2018-19 to \$107.638 million.

4.1.1(a) The reconciliation of the total rates and charges to the Comprehensive Income Statement is as follows:

	Forecast Actual 2017/18 \$'000	Budget 2018/19 \$'000	Change	
			\$'000	%
General rates*	94,887	98,010	3,123	3.29%
Municipal charge*	-	-	-	-
Waste management charge	6,879	8,789	1,910	27.6%
Service rates and charges	-	-	-	-
Special rates and charges	-	-	-	-
Supplementary rates and rate adjustments	495	400	(95)	(19.19%)
Interest on rates and charges	450	450	-	0.00%
Revenue in lieu of rates	501	333	(168)	(33.47%)
Council rebates	(337)	(344)	(7)	2.08%
Total rates and charges	102,875	107,638	4,764	4.63%

*These items are subject to the rate cap established under the FGRS.

4.1.1(b) The rate in the dollar to be levied as general rates under Section 158 of the Act for each type or class of land compared with the previous financial year

Type or class of land	2017/18 cents/\$CIV	2018/19 cents/\$CIV*	Change
General rate for rateable residential properties	0.2559	0.2060	(19.50%)
General rate for rateable residential vacant land properties	0.3839	0.3090	(19.50%)
General rate for rateable commercial properties	0.6397	0.5150	(19.50%)
General rate for rateable industrial properties	0.8625	0.7355	(14.72%)
General rate for rateable petro-chemical properties	1.0236	0.8240	(19.50%)
Rate concession for rateable cultural & recreational properties	0.1151	0.0927	(19.50%)

4.1.1(c) The estimated total amount to be raised by general rates in relation to each type or class of land, and the estimated total amount to be raised by general rates, compared with the previous financial year

Type or class of land	2017/18 \$'000	2018/19 \$'000	Change	
			\$'000	%
Residential	61,310,343	66,189,859	4,879,516	7.96%
Residential vacant land	666,272	679,186	12,914	1.94%
Commercial	7,539,617	7,579,223	39,606	0.53%
Industrial	21,194,288	20,890,353	(303,935)	(1.43%)
Petro-chemical	3,343,886	2,595,604	(748,282)	(22.38%)
Cultural and recreational	76,625	76,242	(383)	(0.50%)
Total amount to be raised by general rates	94,131,031	98,010,467	3,879,436	4.12%

4.1.1(d) The number of assessments in relation to each type or class of land, and the total number of assessments, compared with the previous financial year.

Type or class of land	2017/18 Number	2018/19 Number	Change	
			\$'000	%
Residential	37,688	38,371	683	1.81%
Residential vacant land	294	269	(25)	(8.50%)
Commercial	1,295	1,391	96	7.41%
Industrial	1,653	1,681	28	1.69%
Petro-chemical	20	18	(2)	(10.00%)
Cultural and recreational	38	40	2	5.26%
Total number of assessments	40,988	41,770	782	1.91%

4.1.1(e) The basis of valuation to be used is the Capital Improved Value (CIV).

4.1.1(f) The estimated total value of each type or class of land, and the estimated total value of land, compared with the previous financial year

Type or class of land	2017/18 \$'000	2018/19 \$'000	Change	
			\$'000	%
Residential	23,957,026	32,130,333	8,173,307	34.12%
Residential vacant land	173,541	219,768	46,227	26.64%
Commercial	1,178,537	1,471,778	293,241	24.88%
Industrial	2,457,275	2,840,179	382,904	15.58%
Petro-chemical	326,656	314,994	(11,662)	(3.57%)
Cultural and recreational	66,598	82,284	15,686	23.55%
Total value of land	28,159,633	37,059,336	8,899,703	31.60%

4.1.1(g) The municipal charge under Section 159 of the Act compared with the previous financial year

Type of Charge	Per Rateable Property	Per Rateable Property	Change	
	2017/18	2018/19	\$	%
Municipal		Not applicable		

4.1.1(h) The estimated total amount to be raised by municipal charges compared with the previous financial year

Type of Charge	2017/18	2018/19	Change	
	\$	\$	\$	%
Municipal		Not applicable		

4.1.1(i) The rate or unit amount to be levied for each type of service rate or charge under Section 162 of the Act compared with the previous financial year

Type of Charge	Per Rateable Property	Per Rateable Property	Change	
	2017/18	2018/19	\$	%
Rubbish & recycling, incl. 240L greenwaste (group A)	180.75	229.05	48.30	26.72%
Rubbish & recycling, incl. 120L greenwaste (group B)	178.55	226.85	48.30	27.05%
Rubbish recycling, private greenwaste (group C)	169.70	218.00	48.30	28.46%
Rubbish & recycling (group D)	169.70	218.00	48.30	28.46%
Additional Garbage (group E)	134.30	172.50	38.20	28.44%
Additional Recycle (group F)	69.90	90.00	20.10	28.76%
Additional Green (group G)	69.90	90.00	20.10	28.76%
Additional Private (group H)	59.00	75.00	16.00	27.12%

4.1.1(j) The estimated total amount to be raised by each type of service rate or charge, and the estimated total amount to be raised by service rates and charges, compared with the previous financial year

Type of Charge	2017/18	2018/19	Change	
	\$	\$	\$	%
Rubbish & recycling, incl. 240L greenwaste (group A)	2,781,020	3,606,392	825,372	29.68%
Rubbish & recycling, incl. 120L greenwaste (group B)	892,929	1,173,041	280,112	31.37%
Rubbish recycling, private greenwaste (group C)	866,997	1,077,574	210,577	24.29%
Rubbish & recycling (group D)	2,140,256	2,792,580	652,324	30.48%
Additional Garbage (group E)	85,146	104,190	19,044	22.37%
Additional Recycle (group F)	19,991	23,940	3,949	19.75%
Additional Green (group G)	7,689	10,800	3,111	40.46%
Additional Private (group H)	118	150	32	27.12%
Total	6,794,146	8,788,668	1,994,522	29.36%

4.1.1(k) The estimated total amount to be raised by all rates and charges compared with the previous financial year

	2017/18	2018/19	Change	
	\$'000	\$'000	\$'000	%
General rates	94,131	98,010	3,879	4.12%
Service charge – rubbish & refuse	6,794	8,789	1,995	29.36%
Sub-total	100,925	106,799	5,874	5.82%
Payment in lieu of rates	333	333	0	0.00%
Supplementary Rates	300	400	100	33.33%
Council rebates	(344)	(344)	0	0.00%
Interest on rate and charges	400	450	50	12.50%
Total rates and charges	101,614	107,638	6,024	5.93%

4.1.1(l) Fair Go Rates System Compliance

Victorian City Council is fully compliant with the State Government's Fair Go Rates System.

	2017/18	2018/19
Total Rates	\$101,614,277	\$107,638,135
Number of rateable properties	40,988	41,770
Base Average Rate	\$2,251.52	\$2,295.01
Maximum Rate Increase (set by the State Government)	2.00%	2.25%
Capped Average Rate	\$2,296.55	\$2,346.43
Maximum General Rates and Municipal Charges Revenue	\$94,131,030	\$98,010,467
Budgeted General Rates and Municipal Charges Revenue	\$94,131,030	\$98,010,467

4.1.1(m) Any significant changes that may affect the estimated amounts to be raised by rates and charges

There are no known significant changes which may affect the estimated amounts to be raised by rates and charges. However, the total amount to be raised by rates and charges may be affected by:

- The making of supplementary valuations (2018-19: estimated \$400,000 and 2017-18: \$300,000)
- The variation of returned levels of value (e.g. valuation appeals)
- Changes of use of land such that rateable land becomes non-rateable land and vice versa
- Changes of use of land such that residential land becomes business land and vice versa.

4.1.1(n) Differential rates

Rates to be levied

The rate and amount of rates payable in relation to land in each category of differential are:

- a general rate of 0.2060 (0.2060 cents in the dollar of CIV) for all rateable residential properties
- a general rate of 0.3090 (0.3090 cents in the dollar of CIV) for all rateable vacant residential properties
- a general rate of 0.5150 (0.5150 cents in the dollar of CIV) for all rateable commercial properties
- a general rate of 0.7355 (0.7355 cents in the dollar of CIV) for all rateable industrial properties
- a general rate of 0.8240 (0.8240 cents in the dollar of CIV) for all rateable petro chemical properties
- a rate (concession) of 0.0927 (0.0927 cents in the dollar of CIV) for all rateable cultural and recreational properties

Each differential rate will be determined by multiplying the Capital Improved Value of rateable land (categorised by the characteristics described below) by the relevant percentages indicated above.

Council believes each differential rate will contribute to the equitable and efficient carrying out of council functions. Details of the objectives of each differential rate, the types of classes of land which are subject to each differential rate and the uses of each differential rate are set out below.

Commercial land

Commercial land is any land:

- which is used primarily for the sale of goods or services
- which is used primarily for other commercial purposes; or
- on which no building is erected but which, by reason of its locality and zoning under the relevant Planning Scheme, would - if developed - be or be likely to be used primarily for:
 - the sale of goods or services; or
 - other commercial purposes

The objective of this differential rate is to ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including (but not limited to) the:

- construction and maintenance of infrastructure assets
- development and provision of health, environmental, conservation and community services
- provision of strategic and economic management and general support services; and
- promotion of cultural, heritage and tourism aspects of Council's municipal district

The types and classes of rateable land within this differential rate are those having the relevant characteristics described above.

The money raised by the differential rate will be applied to the items of expenditure described in the Budget by Council. The level of the differential rate is the level, which Council considers is necessary to achieve the objectives specified above.

The geographic location of the land within this differential rate is wherever located within the municipal district.

The use of the land within this differential rate, is any use permitted under the relevant planning scheme.

The planning scheme zoning, is the zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant Planning Scheme.

The types of buildings on the land are, all buildings which are now constructed on the land or which are constructed prior to the expiry of the 2018-19 financial year.

Industrial Land

Industrial land is any land:

- which is not petrochemical land, but is used primarily for industrial purposes; or
- which no building is erected but which, by reason of its locality and zoning under the relevant Planning Scheme, would - if developed - be or be likely to be used primarily for industrial purposes

The objective of this differential rate is to ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including (but not limited to) the:

- construction and maintenance of infrastructure assets
- development and provision of health, environmental, conservation and community services
- provision of strategic and economic management and general support services; and
- promotion of cultural, heritage and tourism aspects of Council's municipal district

The types and classes of rateable land within this differential rate are those having the relevant characteristics described above.

The money raised by the differential rate will be applied to the items of expenditure described in the Budget by Council. The level of the differential rate is the level, which Council considers is necessary to achieve the objectives specified above.

The geographic location of the land within this differential rate is wherever located within the municipal district.

The use of the land within this differential rate, is any use permitted under the relevant planning scheme.

The planning scheme zoning, is the zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant Planning Scheme.

The types of buildings on the land are, all buildings which are now constructed on the land or which are constructed prior to the expiry of the 2018-19 financial year.

Petro Chemical Land

Petro Chemical land is any land which is used primarily for the:

- manufacture
- production; or
- conveyance of:
 - petroleum or any like substance; or
 - petrochemicals or any like substances

The objective of this differential rate is to ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including (but not limited to) the:

- construction and maintenance of infrastructure assets
- development and provision of health, environmental, conservation and community services
- provision of strategic and economic management and general support services; and
- promotion of cultural, heritage and tourism aspects of Council's municipal district

The types and classes of rateable land within this differential rate are those having the relevant characteristics described above.

The money raised by the differential rate will be applied to the items of expenditure described in the Budget by Council. The level of the differential rate is the level, which Council considers is necessary to achieve the objectives specified above.

The geographic location of the land within this differential rate is wherever located within the municipal district.

The use of the land within this differential rate is any use permitted under the relevant planning scheme.

The planning scheme zoning, is the zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant Planning Scheme.

The types of buildings on the land are, all buildings which are now constructed on the land or which are constructed prior to the expiry of the 2018-19 financial year.

Vacant Residential Land

Vacant Residential land is any land:

- on which no dwelling is erected but which, by reason or its locality and zoning under the relevant Planning Scheme, would – if developed – be or be likely to be used primarily for residential purposes
- which is not
 - commercial land
 - industrial land; or
 - petrochemical land

The objective of this differential rate is to ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including (but not limited to) the:

- construction and maintenance of infrastructure assets
- development and provision of health, environmental, conservation and community services
- provision of strategic and economic management and general support services; and
- promotion of cultural, heritage and tourism aspects of Council's municipal district

The types and classes of rateable land within this differential rate are those having the relevant characteristics described above.

The money raised by the differential rate will be applied to the items of expenditure described in the Budget by Council. The level of the differential rate is the level, which Council considers is necessary to achieve the objectives specified above.

The geographic location of the land within this differential rate is wherever located within the municipal district.

The use of the land within this differential rate is any use permitted under the relevant planning scheme.

The planning scheme zoning is the zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant Planning Scheme.

The types of buildings on the land are all buildings which are now constructed on the land or which are constructed prior to the expiry of the 2018-19 financial year.

Other Land (including Residential Land)

Other land (including residential land) is any land:

- which is used primarily for residential purposes;
- which is not
 - vacant residential land
 - commercial land
 - industrial land; or
 - petrochemical land

The objective of this differential rate is to ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including (but not limited to) the:

- construction and maintenance of infrastructure assets
- development and provision of health, environmental, conservation and community services
- provision of strategic and economic management and general support services; and
- promotion of cultural, heritage and tourism aspects of Council's municipal district

The types and classes of rateable land within this differential rate are those having the relevant characteristics described above.

The money raised by the differential rate will be applied to the items of expenditure described in the Budget by Council. The level of the differential rate is the level, which Council considers is necessary to achieve the objectives specified above.

The geographic location of the land within this differential rate is wherever located within the municipal district.

The use of the land within this differential rate is any use permitted under the relevant planning scheme.

The planning scheme zoning is the zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant Planning Scheme.

The types of buildings on the land are all buildings which are now constructed on the land or which are constructed prior to the expiry of the 2018-19 financial year.

Rate Concession for Rateable Cultural and Recreational Properties

The Cultural and Recreational Lands Act of 1963 provides for a Council to grant a rating concession to any "recreational lands" which meet the test of being rateable land under the *Local Government Act 1989*.

The definition of recreational lands under the *Cultural and Recreational Lands Act 1963*, Section 2 means lands, which are:

Vested in or occupied by anybody corporate or unincorporated body which exist for the purpose of providing or promoting cultural or sporting recreational or similar facilities or objectives and which applies its profits in promoting its objects and prohibits the payment of any dividend or amount to its members: and used for outdoor sporting recreational or cultural purposes or similar outdoor activities; or Lands which are used primarily as agricultural showgrounds.

Section 169 of the *Local Government Act 1989*, provides an opportunity for Council to grant a concession for properties described by definition as a sporting club under the *Cultural and Recreational Lands Act 1963*. For the rating year 2018-19 Council provides a concession to 40 properties coded with a description of "sporting club" in Council's rate records. The residential rate is applied to these properties and then a 55 per cent discount on rates is apportioned to each property. It is considered that these clubs provide a benefit to the general community and their activities assist in the proper development of the municipal district.

4.1.2 Statutory fees and fines

	Forecast	Budget	Change	
	Actual 2017/18 \$'000	2018/19 \$'000	\$'000	%
Infringements and costs	1,913	1,946	33	1.7%
Court recoveries	12	12	-	0.0%
Town planning fees	1,851	2,094	243	13.1%
Animal control	564	630	65	11.6%
Land information certificates	80	80	0	0.6%
Road Management fees	38	41	3	7.3%
Total statutory fees and fines	4,458	4,803	344	7.7%

Statutory fees and fines relate mainly to fees and fines levied in accordance with legislation and include animal registrations, *Public Health and Wellbeing Act 2008* registrations and parking fines. Increases in statutory fees are made in accordance with legislative requirements.

Statutory fees and fines are projected to increase by \$344,000 compares to 2017-18. The main increases are expected in town planning application fees (\$220,000), parking fines (\$120,000) and animal registration (\$65,000). No provision has been made for election fines in the budget 2018-19 (\$100,000 was included in 2017-18).

A detailed listing of fees and charges is included in section 6.

4.1.3 User fees

	Forecast	Budget	Change	
	Actual 2017/18 \$'000	2018/19 \$'000	\$'000	%
Aged and health services	2,602	2,179	(424)	(16.3%)
Parking	837	867	30	3.6%
Child care/children's programs	474	512	39	8.1%
Recreation	596	317	(279)	(46.8%)
Other fees and charges	858	792	(66)	(7.7%)
Registration and other permits	490	495	5	1.0%
Building services	291	334	44	15.1%
Roads and drains	460	361	(99)	(21.6%)
Property revaluation fees	29	12	(17)	(58.6%)
Library	122	134	12	10.2%
Total user fees	6,758	6,003	(755)	(11.2%)

User charges relate mainly to the recovery of service delivery costs through the charging of fees to users of Council's services. These include, use of leisure, entertainment and other community facilities and the provision of human services such as family day care and home help services.

User charges are projected to decrease by \$755,000 over 2017-18. The main factor contributing to the decline are structural changes occurring within the disability and aged sector reducing community care service fees (\$484,000) that are within aged and health services.

Other factors contributing to the decrease are arboriculture storm emergency relief - received in 2017-18 within recreation (\$152,000), private chargeable works - within roads and drains (\$114,000) and a one off grassland offset fee - received in 2017-18 within recreation (\$66,000).

A detailed listing of fees and charges is included in section 6.

4.1.4 Grants

Operating grants include all monies received from State and Federal sources for the purposes of funding the delivery of Council's services to ratepayers. Overall, the level of operating grants is projected to decrease by 9 per cent or \$1.138 million compared to 2017-18.

The decrease is artificially inflated due to Victorian Grants Commission funding. The large decrease in 2018-19 can be attributed to receiving some of the 2018-19 grant in 2017-18 (\$1.353 million). This would leave a real projected increase in funding for 2018-19 is \$215,000.

In recurrent aged care, after home care growth and CPI increases there is a slight decline when compared to the 2017-18 forecast (\$22,000). Early year's within family, youth and children services is budgeted to increase (\$30,000).

Non recurrent state funding for infrastructure comprises capital programing (\$400,000) and Altona boat ramp dredging (\$50,000). Funding for the Western distributor project (\$150,000) is projected to finish in 2017-18, with no budget funding in 2018-19. Funding has been provided in 2018-19 for the Altona boat ramp (\$50,000).

Capital grants include all monies received from State, Federal and community sources for the purposes of funding the capital works program. Overall the level of capital grants has decreased by \$800,000 compared to 2017-18 due to specific funding for some large capital works projects received in the prior year.

The budget for 2018-19 includes non-recurrent capital grant funding for the Altona early years hub (\$800,000), JT Gray sports pavilion (\$325,000) and foreshore remediation (\$150,000). Recurrent funding continues for the roads to recovery projects (\$665,000).

A list of operating and capital grants by type and source, classified into recurrent and non-recurrent, is included below.

	Forecast Actual 2017/18 \$'000	Budget 2018/19 \$'000	Change	
			\$'000	%
Grants were received in respect of the following:				
Summary of grants				
Commonwealth funded grants	8,884	7,533	(1,351)	(15%)
State funded grants	6,205	5,618	(587)	(9%)
Total grants received	15,089	13,151	(1,938)	(13%)
(a) Operating Grants				
<i>Recurrent - Commonwealth Government</i>				
Aged care	4,759	4,737	(22)	(0%)
Family, youth and children services	242	272	30	12%
Food services	3	4	1	52%
Victorian Grants Commission	2,737	1,357	(1,380)	(50%)
<i>Recurrent - State Government</i>				
Aged care	1,319	1,284	(35)	(3%)
Beach cleaning	137	137	0	0%
School crossing supervisors	253	253	0	0%
Libraries	626	629	3	0%
Family, youth and children services	565	571	6	1%
Recreation	16	16	0	0%
Maternal and child health	710	710	0	0%
Food services	9	11	0	0%
Public health	107	97	2	21%
Other	33	33	0	0%
Total recurrent operating grants	11,517	10,111	(1,406)	(12%)
<i>Non-recurrent - Commonwealth Government</i>				
Aged care	476	498	22	5%
<i>Non-recurrent - State Government</i>				
Aged care	26	20	(6)	(22%)
Infrastructure	200	450	250	125%
Other	131	122	(8)	(6%)
Recreation	0	10	10	100%
Total non-recurrent operating grants	833	1,100	268	32%
Total operating grants	12,349	11,211	(1,138)	(9%)
(b) Capital Grants				
<i>Recurrent - Commonwealth Government</i>				
Roads to recovery	667	665	(2)	0%
<i>Recurrent - State Government</i>				
	0	0	0	0%
Total recurrent capital grants	667	665	(2)	0%
<i>Non-recurrent - Commonwealth Government</i>				
	0	0	0	0%
<i>Non-recurrent - State Government</i>				
Infrastructure	933	1,125	192	21%
Recreation	1,140	150	(990)	(87%)
Infrastructure				
Total non-recurrent capital grants	2,073	1,275	(798)	(38%)
Total capital grants	2,740	1,940	(800)	(29%)
Total Grants	15,089	13,151	(1,938)	(13%)

4.1.5 Contributions

	Forecast Actual 2017/18 \$'000	Budget 2018/19 \$'000	Change	
			\$'000	%
Monetary	6,175	3,170	(3,005)	(48.7%)
Non-Monetary	-	-	-	-
Total contributions	6,175	3,170	(3,005)	(48.7%)

Contributions relate to monies paid by developers in regard to public resort and recreation, drainage and car parking, in accordance with planning permits issued for property development. Other contributions are made by corporations and organisations for specific capital programs.

Contributions have been budgeted to decrease by \$3.005 million (48.7 per cent) mainly due to open space contributions – where a conservative approach has been taken (\$2 million) and capital contributions - not factored into 2018-19 (\$1.047 million in 2017-18).

4.1.6 Other income

	Forecast Actual 2017/18 \$'000	Budget 2018/19 \$'000	Change	
			\$'000	%
Interest	1,497	1,367	(130)	(8.7%)
Investment property rental	1,987	1,811	(176)	(8.9%)
Other rent	589	569	(21)	(3.5%)
Other	254	-	(254)	(100.0%)
Total other income	4,327	3,747	(581)	(13.4%)

Other income relates mainly to property and other facilities rentals, interest and the sale of recyclables.

The decrease of other income by \$581,000 over 2017-18 relates mainly to the elimination of income from the sale of kerbside recycling (\$254,000), reduction in projected property income (\$176,000) and interest on investments - where a conservative approach has been taken (\$130,000).

4.1.7 Employee costs

	Forecast Actual 2017/18 \$'000	Budget 2018/19 \$'000	Change	
			\$'000	%
Wages and salaries	48,010	52,574	(4,564)	(9.5%)
WorkCover	587	637	(50)	(8.5%)
Superannuation	4,398	4,722	(323)	(7.3%)
Casual staff	1,599	631	968	60.5%
Redundancy	312	-	312	100.0%
Total employee costs	54,906	58,564	(3,657)	(6.7%)

Employee costs include all labour related expenditure such as wages and salaries and on-costs such as allowances, leave entitlements, employer superannuation, rostered days off, etc. Employee costs are projected to increase by \$3.657 million over 2017-18.

The main increases in employee costs include:

- the final year of the enterprise agreement accounts for approximately \$1.096 million (2 per cent)
- capital works project officers previously accounted for in the capital works program (\$400,000)
- vacancies and positions funded in the second half of 2017-18 that will be fully deployed in relation to planning, building and health services (\$500,000), customer focus and innovation (\$185,000), family youth and children's services (\$182,000), learning communities (\$148,000) and communications and engagement (\$143,000)
- new position included in the 2018-19 budget in relation to information services (\$324,000), strategy and advocacy (\$120,000), finance (\$98,000), city service (\$89,000), cultural and economic development (\$74,000) and learning communities (\$33,000).

Savings are projected as a result of a declining demand in aged and disability services (\$201,000), redundancies (\$312,000) and parental leave (\$106,000).

4.1.8 Materials and services

	Forecast Actual 2017/18 \$'000	Budget 2018/19 \$'000	Change	
			\$'000	%
Contract payments	17,500	18,567	(1,067)	(6.1%)
Building maintenance	1,837	1,824	13	0.7%
General maintenance	10,787	9,881	907	8.4%
Utilities	3,211	3,276	(65)	(2.0%)
Consultants	3,046	2,835	212	6.9%
Office administration	2,104	2,099	5	0.2%
Information technology	1,663	1,797	(134)	(8.1%)
Insurance	777	798	(22)	(2.8%)
Other	831	748	84	10.1%
Total materials and services	41,757	41,824	(68)	(0.2%)

Materials and services include the purchases of consumables and payments to contractors for the provision of services and utility costs.

Materials and services are forecast to increase by \$68,000 (0.2 per cent) compared to 2017-18.

The main increases are projected in relation to environmental management services (\$920,000), facilities maintenance contracts (\$337,000), information services and support (\$171,000) and library expenditure (\$82,000).

The main decreases relate to asset audits (\$880,000), professional services for town planning VCAT appeals (\$70,000) and projects transferred from the capital works program as they do not add to the Council's asset base (\$463,000).

4.1.9 Depreciation and amortisation

	Forecast Actual 2017/18 \$'000	Budget 2018/19 \$'000	Change	
			\$'000	%
Property	3,352	3,554	(202)	(6.0%)
Plant & equipment	2,117	2,281	(163)	(7.7%)
Infrastructure	12,723	13,025	(301)	(2.4%)
Total depreciation and amortisation	18,193	18,859	(666)	(3.7%)

Depreciation is an accounting measure which attempts to allocate the value of an asset over its useful life for Council's property, plant and equipment, including infrastructure assets such as roads and drains. The budgeted increase (\$666,000) is due to anticipated asset purchases through the capital works program in 2018-19. The increase does not take into account revaluations that will occur towards the end of the 2017-18 financial year.

4.1.10 Other expenses

	Forecast Actual 2017/18 \$'000	Budget 2018/19 \$'000	Change	
			\$'000	%
Auditors remuneration – VAGO	64	65	(1)	(1.6%)
Auditors remuneration - Internal	108	110	(3)	(2.3%)
Councillors' allowances	249	255	(6)	(2.3%)
Operating lease rentals	1,119	1,124	(6)	(0.5%)
Total other expenses	1,540	1,554	(15)	(1.0%)

Other expenses relate to a range of unclassified items including leases, rentals, audit fees and councillors' allowances. Other expenses are projected to increase by \$15,000 compared to 2017-18 (1 per cent), representing an increase below CPI.

4.2 Balance Sheet

4.2.1 Assets

Assets are expected to increase by \$17.957 million during 2018-19. This is mainly due to an anticipated increase in Council owned property plant and equipment. These assets represents the largest component of Council's worth and include the value of all the land, buildings, roads, vehicles, equipment, etc. which has been built up by Council over many years. The increase is largely attributable to the net result of the capital works program (\$43,534 million) and offset against asset depreciation throughout the year (\$18.859 million).

Cash and cash equivalents are budgeted to decrease over the previous year. The decrease in cash is consistent with the significant capital works investment during 2018-19, which is partially funded by the infrastructure and carryover reserves.

The value of all other assets is predicted to remain reasonably consistent throughout 2018-19.

4.2.2 Liabilities

Liabilities are expected to increase by \$946,000 during 2018-19.

Employee leave provisions include accrued long service leave, annual leave and rostered days off owing to employees. These employee entitlements are only expected to increase marginally (\$506,000) despite factoring in an increase for enterprise agreement outcomes, due to active management of leave entitlements.

Trade and other payables are those to whom Council owes money as at 30 June and are budgeted to increase slightly over the previous year (\$440,000).

There is not expected to be any changes to interest-bearing loans and borrowings as no additional borrowings or principal repayments are projected in 2018-19.

4.2.3 Borrowings

The table below shows information on borrowings specifically required by the Regulations.

	2017/18	2018/19
	\$	\$
Amount borrowed as at 30 June of the prior year	14,200,000	14,200,000
Amount proposed to be borrowed	0	0
Amount projected to be redeemed	0	0
Amount of borrowings as at 30 June	14,200,000	14,200,000

4.3 Statement of changes in Equity

4.3.1 Reserves

Reserve balances have decrease by \$7.612 million, comprising \$12.307 million transferred out of and \$4.695 million transferred into the reserves.

The decrease represents the allocation of reserve fund in the budget for capital works carried over from 2017-18 (\$4.461 million), infrastructure projects (\$3.517 million), recreation land projects (\$2.5 million), Victorian Grants Commission payments (\$1.353 million), waste management project (\$361,000) and street trees (\$115,000).

Transfers into the reserve include funds for future use from developer contributions (\$3.17 million) and funds set aside for future loan repayments (\$1.525 million).

4.3.2 Equity

Total equity is expected to increase by \$17.011 million during 2018-19, which reflects the operating surplus for the financial year.

Equity always equals net assets and is made up of the following components:

- asset revaluation reserve which represents the difference between the previously recorded value of assets and their current valuations
- other reserves that are funds that Council wishes to separately identify as being set aside to meet a specific purpose in the future and to which there is no existing liability. These amounts are transferred from the Accumulated Surplus of the Council to be separately disclosed
- accumulated surplus which is the value of all net assets less reserves that have accumulated over time

4.4 Statement of Cash Flows

4.4.1 Net cash flows provided by/ (used in) operating activities

Operating activities refers to the cash generated or used in the normal service delivery functions of Council. Cash remaining after paying for the provision of services to the community may be available for investment in capital works, or repayment of debt.

Whilst there is a positive result in cash flows from operating activities, it has decreased significantly from the previous year (\$7.604 million). The decrease is mainly a result of the budgeted decrease in income outside of rates (\$8.656 million) and the expected increase in employee costs (\$3.64 million). These are somewhat offset by increases in rates and charges (\$4.764 million).

The net cash flows from operating activities does not equal the surplus for the year as the expected revenues and expenses of the Council include non-cash items which have been excluded from the Cash Flow Statement. The budgeted operating result is reconciled to budgeted cash flows available from operating activities as set out in the following table:

	Forecast Actual 2017-18 \$'000	Budget 2018-19 \$'000	Variance \$'000
Surplus (deficit) for the year	22,521	17,011	(5,511)
Depreciation	18,193	18,859	666
Loss (gain) on disposal of property, infrastructure, plant and equipment	(46)	(100)	(54)
Net movement in current assets and liabilities	4,287	1,581	(2,706)
Cash flows available from operating activities	44,955	37,351	(7,604)

4.4.2 Net cash flows provided by/ (used in) investing activities

Investing activities refers to cash generated or used in the enhancement or creation of infrastructure and other assets. These activities also include the acquisition and sale of other assets such as vehicles, property and equipment.

The increase in payments for investing activities generally represents the planned significant increase in capital works expenditure (\$10.633 million) offset against a reduction in payments for investments (\$1 million).

4.4.3 Net cash flows provided by/ (used in) financing activities

Financing activities refers to cash generated or used in the financing of Council functions and include borrowings from financial institutions and advancing of repayable loans to other organisations. These activities also include repayment of the principal component of loan repayments for the year.

No loan borrowings or principal repayments are projected in 2018-19 and finance charges are projected to be \$626,000. This is consistent with 2017-18 as finance costs relate to fixed interest on existing \$14.2 million loans.

4.5 Capital works program

This section presents a listing of the capital works projects that will be undertaken for the 2018/19 year, classified by expenditure type and funding source. Works are also disclosed as current budget or carried forward from prior year.

4.5.1 Summary

	Forecast	Budget	Change	
	Actual 2017/18	2018/19	\$'000	%
	\$'000	\$'000	\$'000	%
Property	14,611	16,712	2,101	14.4%
Plant and equipment	2,451	3,207	756	30.8%
Infrastructure	15,839	23,615	7,776	49.1%
Total	32,901	43,534	10,633	32.3%

Property (\$16.712 million)

Property includes land improvements, buildings including heritage buildings, community facilities, municipal offices, sports facilities and pavilions.

For the 2018-19 year, \$16.712 million will be expended on building and building improvement projects. The more significant projects include the Altona Early Years Centre (\$2.89 million), building renewal program (\$4 million), foreshore renewal program (\$1.615 million), J.T. Gray reserve pavilion (\$1.875 million), Williamstown Mechanics Institute renewal (\$1.6 million), Altona Sports Centre extension (\$835,000), Public toilet program (\$650,000) and Greenhouse strategy program (\$430,000).

Plant and equipment (\$3.207 million)

Plant and equipment includes plant, machinery and equipment, computers and telecommunications, fixtures, fittings, furniture and library books.

For the 2018-19 year, \$3.207 million will be expended on plant and equipment. The more significant projects include cyclical replacement of the plant and vehicle fleet (\$1.025 million), library materials (\$850,000), upgrade and replacement of information technology (\$520,000), Library IT equipment and management system upgrade (\$325,000) and library furniture, fit out and minor works (\$325,000).

Infrastructure (\$23.615 million)

Infrastructure includes roads, bridges, footpaths and cycleways, drainage, recreation, leisure and community facilities, parks, open space and streetscapes, off street car parks and other infrastructure.

For the 2018-19 year, \$7.89 million will be expended on road projects. The more significant projects include road rehabilitation program (\$4.7 million), road resurfacing program (\$2.39 million) and road resurfacing Spotswood (\$200,000).

Footpaths and cycleways expenditure of \$2.41 million includes footpath renewal (\$1.3 million), Skeleton Creek shared trails upgrade (\$500,000), reserve pathway program (\$300,000) and shared trails renewal program (\$200,000).

Drainage expenditure of \$580,000 includes the drainage renewal program (\$500,000) and the pit upgrade program (\$80,000).

Parks, open space and streetscapes expenditure of \$4.73 million includes open space upgrades (\$1.2 million), Epsom Street project (\$1.085 million), open space asset renewal (\$500,000), Vibrant Villages program (\$650,000), Armstrong reserve (\$375,000) and outdoor gyms (\$250,000).

Recreational, leisure and community facilities expenditure of \$3.24 million will be spent on sports ground development (\$1 million), Bayside Paisley College (\$850,000), flood lighting renewal (\$440,000), court renewal program (\$260,000) and playground renewal (\$200,000).

Off street car park expenditure of \$1.085 million including \$ 1.025million on the car park renewal program and Laverton park car park lighting (\$60,000).

Council will spend \$1.085 million on other infrastructure including the road and pedestrian program (\$300,000), Esplanade Williamstown pedestrian improvements and renewal of traffic calming devices (\$200,000).

Carried forward works (\$4.268 million)

At the end of each financial year there are projects which are either incomplete or yet to commence due to various factors including planning issues, weather delays and extended consultation periods. For the 2017-18 year it is forecast that \$4.268 million of capital works will be incomplete and carried forward into the 2018-19 year. The carryover figure included in the budget is based on the March 2018 forecasts. The final carryover figure will be determined after the year end accounts are finalised. The more significant projects carried forward include Kororoit Creek trail \$757,000, office accommodation (\$750,000), J.T. Gray reserve pavilion (\$680,000), road rehabilitation \$ 600,000 and the Williamstown Mechanics Institute (\$281,000).

	Project Cost \$'000	Asset expenditure types			Summary of Funding Sources			
		New \$'000	Renewal \$'000	Upgrade \$'000	Grants \$'000	Contributions \$'000	Council Cash \$'000	Borrowings \$'000
Property	16,712	6,280	8,897	1,535	1,125	-	11,890	-
Plant and equipment	3,207	0	2,282	325	0	-	3,207	-
Infrastructure	23,615	1,927	14,493	7,195	665	-	22,950	-
Total	43,534	8,207	26,272	9,055	1,940	-	41,594	-

New assets (\$8.207 million), asset renewals (\$26.272 million) and asset upgrades (\$9.055 million)

A distinction is made between expenditure on new assets, asset renewal and upgrade. Expenditure on asset renewal is expenditure on existing assets, or replacing an existing asset that returns the service of the asset to its original capability. Expenditure on new assets does not have any element of renewal or upgrade of existing assets but will result in additional obligations for future operation, maintenance and capital renewal.

The major projects included in expenditure on new assets, including carried forward works, are the Altona Early Years Centre (\$2.89 million), J.T. Gray reserve pavilion (\$1.875 million) and the Altona Sports Centre extension (\$835,000).

Significant renewal projects include:- Road rehabilitation program (\$4.7 million), Building renewal program (\$4 million), Road resurfacing program (\$2.39 million), foreshore renewal program (\$1.615 million), Williamstown Mechanics Institute (\$1.6 million), footpath renewal (\$1.3 million), car park renewal (\$1.025 million), vehicle and plant replacement program (\$1.025 million) and the sports ground renewal program (\$1 million).

The major projects in the asset upgrade program include open space upgrades (\$1.2 million), Epsom Street Laverton project (\$1.085 million), Bayside Paisley College (\$850,000), public toilet program (\$650,000), vibrant villages (\$650,000) and Skeleton Creek shared trails (\$500,000).

4.5.2 Current Budget

Capital Works Area	Project Cost \$'000	Asset expenditure types			Summary of Funding sources			
		New \$'000	Renewal \$'000	Upgrade \$'000	Grants \$'000	Contributions \$'000	Council Cash \$'000	Borrowings \$'000
PROPERTY								
Land Improvements								
Foreshore Renewal Program	1,615	-	1,615	-	150	-	1,465	-
Buildings								
Altona Early Years Centre	2,890	2,890	-	-	800	-	2,090	-
Altona Sports Centre Extension	835	835	-	-	-	-	835	-
Building Renewal Program	4,000	-	4,000	-	-	-	4,000	-
Greenhouse Strategy Program	430	-	-	430	-	-	430	-
J.T. Gray Reserve New Pavilion	1,875	1,875	-	-	325	-	1,550	-
Newport Community Hub additional works	285	-	-	285	-	-	285	-
Operations Centre improvement works	100	-	-	100	-	-	100	-
Public Toilet Program	650	-	-	650	-	-	650	-
Pathway & building maintenance - Williamstown bowling club	20	-	-	20	-	-	20	-
Community Information Pavilion - Logan Reserve Altona	45	-	-	45	-	-	45	-
Altona Surf Life Saving - tower upgrade	5	-	-	5	-	-	5	-
Sports pavilion minor renewal program	250	-	250	-	-	-	250	-
Heritage buildings								
Williamstown Mechanics Institute	1,600	-	1,600	-	-	-	1,600	-
TOTAL PROPERTY	14,600	5,600	7,465	1,535	1,275	-	13,325	-

Capital Works Area	Project Cost \$'000	Asset expenditure types			Summary of Funding sources			
		New \$'000	Renewal \$'000	Upgrade \$'000	Grants \$'000	Contributions \$'000	Council Cash \$'000	Borrowings \$'000
PLANT AND EQUIPMENT								
Plant, Machinery and Equipment								
Vehicle plant replacement program	1,025	-	1,025	-	-	-	1,025	-
Fixtures, Fittings and Furniture								
Library furniture/fitout & minor works	325	-	325	-	-	-	325	-
Computers and Telecommunications								
ICT strategy and infrastructure	520	-	520	-	-	-	520	-
Library IT equipment upgrade	175	-	-	175	-	-	175	-
Library management system upgrade	150	-	-	150	-	-	150	-
Library books								
Library collections	850	-	850	-	-	-	850	-
TOTAL PLANT AND EQUIPMENT	3,045	-	2,720	325	-	-	3,045	-
INFRASTRUCTURE								
Roads								
Road resurfacing Spotswood	200	-	-	200	-	-	200	-
Road rehabilitation program	4,700	-	4,700	-	665	-	4,035	-
Road resurfacing program	2,390	-	2,390	-	-	-	2,390	-
Bridges								
Bridge renewal program	270	-	270	-	-	-	270	-

Capital Works Area	Project Cost \$'000	Asset expenditure types			Summary of Funding sources			
		New \$'000	Renewal \$'000	Upgrade \$'000	Grants \$'000	Contributions \$'000	Council Cash \$'000	Borrowings \$'000
Footpaths and Cycleways								
Footpath renewal program	1,300	-	1,300	-	-	-	1,300	-
Reserve pathway (new) program	300	300	-	-	-	-	300	-
Shared trails design and investigation	60	-	-	60	-	-	60	-
Shared trails renewal program	200	-	200	-	-	-	200	-
Skeleton Creek Shared Trails	500	-	-	500	-	-	500	-
Champion Road Newport - Pedestrian Way / Bike Path	50	50	-	-	-	-	50	-
Drainage								
Drainage Renewal program	500	-	500	-	-	-	500	-
Pit Upgrade program	80	-	-	80	-	-	80	-
Recreational, Leisure & Community Facilities								
Digman Reserve Masterplan	100	-	-	100	-	-	100	-
HD Graham Reserve Masterplan	65	-	-	65	-	-	65	-
HD Graham Reserve Future Formal Sport Development	65	-	-	65	-	-	65	-
Playground Renewal program	200	-	200	-	-	-	200	-
Court Renewal program (Tennis, Basketball, Netball)	260	-	260	-	-	-	260	-
Cricket Practice Nets renewal program	160	-	160	-	-	-	160	-
Sports Ground Floodlighting renewal Program	440	-	440	-	-	-	440	-
Sports Ground Renewal program	1,000	-	1,000	-	-	-	1,000	-
Tennis Facilities upgrade	100	-	-	100	-	-	100	-
Bayside Paisley College	850	-	-	850	-	-	850	-

Capital Works Area	Project Cost \$'000	Asset expenditure types			Summary of Funding sources			
		New \$'000	Renewal \$'000	Upgrade \$'000	Grants \$'000	Contributions \$'000	Council Cash \$'000	Borrowings \$'000
Parks, Open Space and Streetscapes								
Biodiversity Strategy Implementation	150	-	-	150	-	-	150	-
Community Gardens start up	30	-	-	30	-	-	30	-
Esplanade / Apex Park interface	20	-	-	20	-	-	20	-
Outdoor gyms	250	250	-	-	-	-	250	-
Seating - Market St. Reserve Newport	10	10	-	-	-	-	10	-
Armstrong Reserve	375	-	-	375	-	-	375	-
Sommers Parade Streetscape	5	-	-	5	-	-	5	-
Enclosed off lead (Altona Meadows)	200	-	-	200	-	-	200	-
Hosken Reserve development	20	-	-	20	-	-	20	-
Beach lockers	5	5	-	-	-	-	5	-
Landscaping of Market Street Newport carpark	100	100	-	-	-	-	100	-
Kids playground	10	-	-	10	-	-	10	-
Epsom Street project (Laverton)	1,085	-	-	1,085	-	-	1,085	-
Fencing Renewal program	155	-	155	-	-	-	155	-
Irrigation upgrades and renewal	85	-	-	85	-	-	85	-
Open Space asset renewal	500	-	500	-	-	-	500	-
Vibrant Villages	650	-	-	650	-	-	650	-
Open space upgrades	1,200	-	-	1,200	-	-	1,200	-
Williamstown Botanic Gardens master plan implementation	180	-	-	180	-	-	180	-
Off Street Car Parks								
Car park renewal program	1,025	-	1,025	-	-	-	1,025	-
Laverton park car parking lighting	60	-	-	60	-	-	60	-
Waste management								
Smart Bins	300	300	-	-	-	-	300	-

Capital Works Area	Project Cost \$'000	Asset expenditure types			Summary of Funding sources			
		New \$'000	Renewal \$'000	Upgrade \$'000	Grants \$'000	Contributions \$'000	Council Cash \$'000	Borrowings \$'000
Other Infrastructure								
Heritage Asset and Signage	75	-	75	-	-	-	75	-
Foreshore lighting of shared paths	50	50	-	-	-	-	50	-
Pedestrian crossings in Pier St Altona	15	15	-	-	-	-	15	-
Esplanade Williamstown - pedestrian improvements	280	280	-	-	-	-	280	-
Pedestrian crossing - Douglas Parade between Wilkins Street & Yarra Street	90	90	-	-	-	-	90	-
Municipal wayfinding signage	150	-	-	150	-	-	150	-
Williamstown Bunker site and heritage interpretation	75	-	-	75	-	-	75	-
Nelson Place Street lighting	180	-	-	180	-	-	180	-
Traffic calming devices renewal	200	-	200	-	-	-	200	-
Road & Pedestrian Safety Program	300	-	-	300	-	-	300	-
TOTAL INFRASTRUCTURE	21,620	1,450	13,375	6,795	665	-	20,955	-
TOTAL CAPITAL WORKS	39,265	7,050	23,560	8,655	1,940	-	37,325	-

4.5.3 Works carried forward from the 2017/18 year

Capital Works Area	Project Cost \$'000	Asset expenditure types			Summary of Funding sources			
		New \$'000	Renewal \$'000	Upgrade \$'000	Grants \$'000	Contributions \$'000	Council Cash \$'000	Borrowings \$'000
PROPERTY								
Land improvements								
Foreshore renewal – vehicle ramps	200	-	200	-	-	-	200	-
Buildings								
J.T. Gray reserve pavilion	680	680	-	-	-	-	680	-
Office accommodation	750	-	750	-	-	-	750	-
Altona Theatre	50	-	50	-	-	-	50	-
Laverton old school	50	-	50	-	-	-	50	-
Public toilet program	100	-	100	-	-	-	100	-
Heritage buildings								
Williamstown Mechanics Institute	281	-	281	-	-	-	281	-
TOTAL PROPERTY	2,111	680	1,431	-	-	-	2,111	-
PLANT AND EQUIPMENT								
Fixtures, Fittings and Furniture								
Altona library furniture & minor works	162	-	162	-	-	-	162	-
TOTAL PLANT AND EQUIPMENT	162	-	162	-	-	-	162	-
INFRASTRUCTURE								
Roads								
Charles Street	200	-	200	-	-	-	200	-
Electra Street	200	-	200	-	-	-	200	-
Alma Terrace	200	-	200	-	-	-	200	-

Capital Works Area	Project Cost \$'000	Asset expenditure types			Summary of Funding sources			
		New \$'000	Renewal \$'000	Upgrade \$'000	Grants \$'000	Contributions \$'000	Council Cash \$'000	Borrowings \$'000
Recreational, Leisure and Community Facilities								
Williamstown cricket ground tower replacement	138	-	138	-	-	-	138	-
Parks, open space and streetscapes								
Brooklyn dog park	50	-	-	50	-	-	50	-
Vibrant villages – gateways landscaping	100	-	-	100	-	-	100	-
Nelson Place action plan	100	-	-	100	-	-	100	-
Trail exercise equipment	100	-	-	100	-	-	100	-
Other infrastructure								
Parker and Cole Street intersection	50	-	-	50	-	-	50	-
Footpaths and cycleways								
Shared trails Kororoit Creek Stage 3	377	377	-	-	-	-	377	-
Shared trails Kororoit Creek Stage 4 & 5	380	-	380	-	-	-	380	-
Skeleton Creek Seabrook	100	100	-	-	-	-	100	-
TOTAL INFRASTRUCTURE	1,995	477	1,118	400	-	-	1,995	-
TOTAL WORKS CARRIED FORWARD FROM 2017/18	4,268	1,157	2,711	400	-	-	4,268	-

5. Financial performance indicators

The following table highlights Council's current and projected performance across a range of key financial performance indicators. These indicators provide a useful analysis of Council's financial position and performance and should be interpreted in the context of the organisation's objectives.

Indicator	Measure	Notes	Actual	Forecast	Budget	Strategic Resource Plan Projections			Trend +/-
			2016/17	2017/18	2018/19	2019/20	2020/21	2021/22	
Operating position									
Adjusted underlying result	Adjusted underlying surplus (deficit) / Adjusted underlying revenue	1	15.89%	14.20%	11.46%	11.62%	10.94%	10.93%	-
Liquidity									
Working Capital	Current assets / current liabilities	2	215.69%	243.50%	216.50%	195.88%	144.82%	148.77%	-
Unrestricted cash	Unrestricted cash / current liabilities	3	(38.11%)	(16.04%)	(24.04%)	(39.79%)	(36.75%)	(25.78%)	+
Obligations									
Loans and borrowings	Interest bearing loans and borrowings / rate revenue	4	14.36%	13.80%	13.19%	12.86%	12.53%	4.30%	-
Loans and borrowings	Interest and principal repayments on interest bearing loans and borrowings / rate revenue		0.63%	0.61%	0.58%	0.57%	0.55%	8.22%	+
Indebtedness	Non-current liabilities / own source revenue		12.96%	12.83%	12.46%	12.18%	4.75%	4.66%	-
Asset renewal	Asset renewal expenses / Asset depreciation	5	102.15%	111.03%	139.30%	126.81%	120.33%	121.40%	+
Stability									
Rates concentration	Rate revenue / adjusted underlying revenue	6	73.62%	75.31%	78.38%	78.00%	78.10%	78.16%	+
Rates effort	Rate revenue / CIV of rateable properties in the municipality		0.35%	0.37%	0.29%	0.30%	0.31%	0.31%	-

Indicator	Measure	Notes	Actual	Forecast	Budget	Strategic Resource Plan Projections			Trend +/-
			2016/17	2017/18	2018/19	2019/20	2020/21	2021/22	
Efficiency									
Expenditure level	Total expenses/ no. of property assessments		\$2,785.75	\$2,859.56	\$2,914.07	\$2,999.16	\$3,096.84	\$3,175.06	+
Revenue level	Residential rate revenue / no. of residential property assessments		\$1,770.62	\$1,802.80	\$1,932.17	\$1,975.64	\$2,020.09	\$2,065.55	+

Key to Forecast Trend:

- + Forecasts improvement in Council's financial performance/financial position indicator
- o Forecasts that Council's financial performance/financial position indicator will be steady
- Forecasts deterioration in Council's financial performance/financial position indicator

Notes to indicators

1. **Adjusted underlying result**

An indicator of the sustainable operating result required to enable Council to continue to provide core services and meet its objectives. Improvement in financial performance expected over the period, although continued losses means reliance on Council's cash reserves or increased debt to maintain services.

2. **Working Capital**

The proportion of current liabilities represented by current assets. Working capital is forecast to remain quite high in the early years of the strategic resource plan due as cash reserves increase to repay principal on loans in 2021-22. The trend in later years outside of the strategic resource plan is that this ratio will be reduced but within acceptable levels.

3. **Unrestricted Cash**

The negative percentage is calculated in accordance with the definition of unrestricted cash within Section 3 of the Regulations and therefore excludes other financial investments. When financial investments are included positive percentages are calculated.

4. **Debt compared to rates**

Trend indicates Council's reducing reliance on debt against its annual rate revenue through redemption of long term debt.

5. **Asset renewal**

This percentage indicates the extent of Council's renewal of assets against its depreciation charge (an indication of the decline in value of its existing capital assets). A percentage greater than 100 indicates Council is maintaining its existing assets, while a percentage less than 100 means its assets are deteriorating faster than they are being renewed and future capital expenditure will be required to renew assets.

6. **Rates concentration**

Reflects extent of reliance on rate revenues to fund all of Council's on-going services. Trend indicates Council will continue to become more reliant on rate revenue compared to all other revenue sources.

6. Fees and charges

This section presents the fees and charges of a statutory and non-statutory nature which will be charged in respect to various goods and services provided during the 2018-19 year.

Financial year from 1 July 2018 to 30 June 2019

Information Management	GST	\$
<u>Freedom of Information</u>		
FOI applications	N	Statutory
* Note Fees set by statutory regulations		
<hr/>		
Property Ownership Information & Regulatory Services	GST	\$
<u>Property Ownership Information</u>		
Rate Notice reproduction	N	24.00
Land Information Certificate	N	25.39
Land Information Certificate (Additional Urgent Fee)	N	60.00
Dishonoured Payment Fee	N	20.00
<u>Property Clearance</u>		
Fire Hazard land clearance	N	600.00
Admin charge relating to Fire Hazard Clearance	N	87.00
Unightly land clearance	N	618.00
Clearance of overhanging bushes	N	515.00
Admin charge relating to Unightly Land and Overhanging Bushes	N	103.00
<u>Local Law Permit Fees</u>		
<u>Tables, Chairs And Footpath Furniture</u>		
"A" Boards	N	196.00
Display of goods	N	314.00
Heaters	N	39.00
Late Application Fees for Local Law Permits	N	52.00
per bench seat	N	114.00
per chair	N	59.00
per table	N	39.00
Planter boxes on footpath	N	83.00
Real Estate Auction/Open for Inspection signs per agency	N	726.00
Screens	N	247.00
<u>Other</u>		
Registration of Domestic Animal Business	N	309.00
Replacement of Lost/Missing Visitors Permit	N	93.00
Truck permit on residential Land	N	165.00
<u>Impounded Vehicles & Other Items</u>		
Release Fee for impounded Signs (per Sq meter)	N	57.00
Shopping Trolley Release Fees	N	113.00
Trail Bikes Impound Fee	N	310.00
Impound release fee	N	412.00
plus towing fees and administration fee @ cost	Y	129.00

Property Ownership Information & Regulatory Services

	GST	\$
<u>Parking Ticket Machine Fees</u>		
In designated areas (per day)	Y	14.00
Per hour equivalent to ones stay in designated areas (per hour)	Y	4.00
Restaurant Precinct - Per hour equivalent to ones stay in designated areas (per hour)	Y	3.50

Animal Registration & Control

	GST	\$
<u>Cat Registration</u>		
Cat	N	120.00
Cats for breeding purposes	N	40.00
Cats over 10 years	N	40.00
Cats permanently identified (microchip)	N	40.00
Cats registered with Feline Control Council	N	40.00
Sterilised Cat	N	40.00
Cat - Pensioner's Concession	N	60.00
Cats for breeding purposes - Pensioner's Concession	N	20.00
Cats over 10 years - Pensioner's Concession	N	20.00
Cats permanently identified (microchip) - Pensioner's Concession	N	20.00
Cats registered with Feline Control Council - Pensioner's Concession	N	20.00
Sterilised Cat - Pensioner's Concession	N	20.00
<u>Dog Registration</u>		
Declared Dangerous Dog - No Pensioner Concession	N	167.00
Declared Menacing Dog - No Pensioner Concession	N	167.00
Declared Restricted Breed Dog - No Pensioner Concession	N	167.00
Dog	N	162.00
Dogs for breeding purposes	N	54.00
Dogs obedience trained	N	54.00
Dogs over 10 years	N	54.00
Dogs permanently identified (microchip)	N	54.00
Dogs registered with Victorian Canine Ass.	N	54.00
Sterilised Dog	N	54.00
Working Animals	N	54.00
Dog – Pensioner's Concession	N	81.00
Dogs for breeding purposes – Pensioner's Concession	N	27.00
Dogs obedience trained – Pensioner's Concession	N	27.00
Dogs over 10 years – Pensioner's Concession	N	27.00
Dogs permanently identified (microchip) – Pensioner's Concession	N	27.00
Dogs registered with Victorian Canine Ass. – Pensioner's Concession	N	27.00
Sterilised Dog – Pensioner's Concession	N	27.00
Working Animals – Pensioner's Concession	N	27.00

Animal Registration & Control

	GST	\$
<u>Impounded Animals</u>		
Return of registered animal	N	77.00
Impound Cat and/or Kitten Fee - not set by Council	N	258.00
Impound Dog Fee - not set by Council	N	185.00
Stock Pound Release fee	N	77.00
plus pound fee (per day) - not set by Council	N	20.00
Pound release Fee - not set by Council	N	67.00
<u>Other Animals Fees</u>		
Replacement Dog & Cat Registration Tag	N	5.50
Impound Fees - Commercial	N	250.00
Permit to Exercise Horses on Beach	N	336.00
Permit for multiple animals	N	150.00

Public Health – Food Act

	GST	\$
<u>CLASS CLASSIFICATION</u>		
“Class 1”, “Class 2”, “Class 3” and “Class 4” Food Premises” means the food premises declared under section 19C of the Food Act 1984 to be Class 1, Class 2, Class 3 and Class 4 Food Premises respectively.		
<u>Class 1</u>		
Premises where potentially hazardous food is predominantly handled and served to vulnerable groups		
<u>Class 2</u>		
Premises where any unpackaged potentially hazardous food is handled, other than Class 1, 3 or 4 premises.		
<u>Renewal of Registrations</u>		
<u>Class 1 Premises</u>		
* Additional units may apply depending on the size or nature of a premises	N	165.90
Child Care Centres	N	534.45
Hospitals	N	1,014.30
Manufacturer *	N	695.10
Nursing Homes and Hostels	N	1,014.30
<u>Class 2 Premises</u>		
* Additional units may apply depending on the size or nature of a premises	N	165.90
Bakery *	N	695.10
Bar	N	534.45
Cafe/Restaurant/Take-Away *	N	695.10
Catering Kitchen	N	695.10
Community Centre	N	534.45
Community Groups – annual registration	N	132.30
Delicatessen *	N	695.10
Food Vehicle	N	534.45
Food Vehicle – additional class 2 vehicles	N	POA
Function Centre *	N	695.10
Home Kitchen	N	413.70
Hotel *	N	695.10
Manufacturer *	N	695.10
Non community Groups - annual registration	N	215.25

Public Health – Food Act		
	GST	\$
Not For Profit Organisation	N	364.35
Retail Food Sales *	N	695.10
School Canteen (caterer) *	N	534.45
School Canteen (in house)	N	347.55
Social Club	N	534.45
Sporting Club	N	534.45
Sporting Club (seasonal)	N	364.35
Supermarket *	N	695.10
<u>Class 3 Premises</u>		
* Additional units may apply depending on the size or nature of a premises		165.90
Bakery *	N	534.45
Bar	N	298.20
Community Groups – annual registration	N	66.15
Distribution / Storage Warehouse *	N	534.45
Food Vehicle	N	364.35
Food Vehicle – additional class 3 vehicles	N	POA
Home Kitchen	N	220.50
Hotel *	N	534.45
Manufacturer *	N	534.45
Non community Groups - annual registration	N	176.40
Not For Profit Organisation	N	364.35
Retail Food Sales *	N	534.45
School Canteen (caterer) *	N	374.85
School Canteen (in house)	N	203.70
Social Club	N	374.85
Sporting Club - 12 months	N	374.85
Sporting Club - 6 months	N	215.25
Supermarket	N	534.45
<u>Late Fee</u>		
Renewal of registration applications lodged after the due date	N	143.85
<u>Transfer Registration</u>		
50% of the annual renewal fee (Max \$500)		
<u>Other</u>		
2nd and every subsequent follow-up assessment/inspection/visit in registration year	N	200.00
Follow-up food samples reimbursed at cost	N	
<u>Inspection And Provision Of Report</u>		
Inspection (minimum 7 days' notice) & administration	N	474.60

Public Health – Public Health and Wellbeing Act / Residential Tenancies Act

GST \$

Renewal of Registrations

Late payment of annual registration renewal fee N 135.45

Health Premises

Accommodation N 430.50

Beauty Therapy N 236.25

Colonic Irrigation N 247.80

Other N 247.80

Skin Penetration N 336.00

Tattooing N 336.00

Caravan Park

Per site - Refer Monetary Units Act 2004

New Registrations

Health Premises

Accommodation N 849.45

Beauty Therapy N 364.35

Colonic Irrigation N 364.35

Hairdresser N 364.35

Other N 364.35

Skin Penetration N 364.35

Tattooing N 364.35

Caravan Park

Per site - Refer Monetary Units Act 2004

Public Health – Other

GST \$

Other

Additional complaint investigation or other miscellaneous site visit N 200.00

Inspection And Provision Of Report

Inspection within 7 days & administration (Other) N 165.90

Inspection within 7 days & administration (Tattooing & Accommodation) N 474.60

Waste Water Disposal (Septic Tanks)

Inspection N 380.10

Permit N 124.95

Photocopying

This fee relates to the provision of information stored on council's database or in council's records.

GST will be added to the fee if it is related to a customer copying his or her own information /

documents they bring in for the purposes of copying

Food Safety Programs N 40.00

A0 N 13.00

A1 N 9.00

A2 N 7.00

A3 N 6.20

A4 N 1.85

Library	GST	\$
<u>Book Group Hire</u>		
Annual Advance Payment	Y	275.00
Per 4 Week Loan	Y	37.00
<u>Inter-Library Loans</u>		
From non-charging institutions	Y	Free
Interlibrary Loan - Concession (Reservation)	Y	1.90
Interlibrary Loan - Local (Reservation)	Y	2.00
Inter-library Loan plus institution fee	Y	3.25
<u>Personal Computer</u>		
Purchase USB	Y	15.00
Internet Classes	Y	10.00
Internet Classes - Concession classes	Y	7.50
<u>Fines Overdue Items</u>		
Adult materials (per item, per day to max. of \$6)	N	0.30
Borrowing rights suspended when \$5 owed (minimum payment)	N	1.00
Junior materials and magazines (per item, per day to max. of \$2.50)	N	0.30
<u>Photocopying</u>		
Copy Card 2 \$10	Y	10.00
A3	Y	0.50
A4	Y	0.30
Colour A3	Y	1.20
Colour A4	Y	0.60
Bulk Copying (over 100 copies)	Y	50.00
<u>Printing</u>		
Copy Card 1 \$5	Y	5.00
3D (conditions apply)	Y	10.00
<u>Personal Computer For Word Processing</u>		
A3	Y	0.50
A4	Y	0.30
Colour A3	Y	1.20
Colour A4	Y	0.60
<u>Facsimile</u>		
Receive	Y	1.60
<u>Send Local Melbourne</u>		
First page	Y	2.70
First page - concession	Y	1.65
Additional pages	Y	1.40
Additional pages - concession	Y	0.80
<u>Send Australia</u>		
First page	Y	3.90
First page - concession	Y	2.25
Additional pages	Y	1.40
Additional pages - concession	Y	0.80
<u>Send Overseas</u>		
First page	Y	6.20
First page - concession	Y	3.60
Additional pages	Y	1.60
Additional pages - concession	Y	0.80

Library	GST	\$
<u>Items For Sale</u>		
Altona Star CD Rom	Y	16.00
<u>Books</u>		
Yakulit Willam - The first people of Hobsons Bay	Y	5.00
Ada Cambridge short story collection (past years)	Y	5.00
Ada Cambridge short story collection (current years)	Y	10.00
At the edge of the Centre (leather bound)	Y	55.00
Mysteries of Williamstown	Y	16.00
Altona a long view (Leatherbound)	Y	55.00
At the edge of the centre (standard)	Y	15.00
Journeys to Australia	Y	5.00
Life on a Plate	Y	15.00
Seniors by the Sea	Y	5.00
Write & Drawn by the Bay	Y	10.00
<u>Miscellaneous</u>		
Damaged and Lost Items (listed price of item plus)	N	At cost
Damaged and Lost Items - admin costs	N	8.50
Damaged and Lost magazines (listed price of item plus)	N	At cost
Damaged and Lost magazines - admin costs	N	4.00
Repair (Cost recovery to repair)	N	At cost
Headphones	Y	3.00
Library Bags	Y	2.50
Replacement of Lost Card	Y	2.90
<u>Altona Library Meeting Room</u>		
Damage and /or extra cleaning	Y	125.00
Per Hour - Standard	Y	27.00
Per hour - Concession	Y	20.00
<u>Altona Mead. Library & Learning Centre</u>		
Damage and /or extra cleaning	Y	125.00
<u>Interview Room</u>		
Per hour - Concession	Y	13.00
Per Hour - Standard	Y	26.00
<u>Meeting Room 1</u>		
Per hour - Concession	Y	20.00
Per Hour - Standard	Y	33.00
<u>Meeting Room 2</u>		
Per hour - Concession	Y	33.00
Per Hour - Standard	Y	54.00
<u>Technology Training Room</u>		
Per hour - Concession	Y	26.00
Per Hour - Standard	Y	51.50
<u>Altona North Community Library</u>		
Damage and /or extra cleaning	Y	125.00
<u>Meeting Room 1</u>		
Per hour - Concession	Y	20.00
Per Hour - Standard	Y	27.00
<u>Meeting Room 2</u>		
Per hour - Concession	Y	20.00
Per Hour - Standard	Y	27.00

Library	GST	\$
<u>Technology Training Room</u>		
Per hour - Concession	Y	26.00
Per Hour - Standard	Y	51.50
<u>Williamstown Community Library</u>		
Damage or extra cleaning	Y	125.00
<u>The Book Room – Friends of the Library and Community Space</u>		
Per Hour - Concession	Y	13.00
Per Hour - Standard	Y	26.00
<u>Gallery - Williamstown Library</u>		
Per Hour - Concession	Y	77.50
Per Hour - Standard	Y	134.00
Per four hour block - Concession	Y	232.00
Per four hour block - Standard	Y	340.00
<u>Meeting Room - Williamstown Library</u>		
Per Hour - Concession	Y	13.00
Per Hour - Standard	Y	26.00
<u>Community Bus Hire</u>		
Damage and /or extra cleaning	Y	125.00
Per Day	Y	93.00

Family, Youth & Children	GST	\$
<u>Kindergarten</u>		
Enrolment Fee	N	18.00
<u>Family Day Care</u>		
Activity Fees (per session)	N	2.00
Activity Fees (per term)	N	12.00
Parent Administration Levy	N	1.65
<u>Child Care Centre - Occasional Care (Altona Meadows)</u>		
Session - 4hrs	N	32.50
Session - 4hrs (Health Care Card Holders)	N	29.50
Two or more Children (same family)	N	29.50
<u>Youth - Holiday Program & Excursions</u>		
Minimum Charge	Y	4.08
Maximum Charge	Y	24.00
<u>Youth - Camps</u>		
Minimum Charge	Y	30.00
Maximum Charge	Y	94.00
Additional fees may be charged for more expensive activities.	Y	At cost
<u>Youth - Battle of the Bands</u>		
Minimum Charge	Y	5.00

Community Care		
	GST	\$
<u>Meals</u>		
Per Meal - Category 1 (Low Income)	N	8.60
Per Meal - Category 2 (medium income)	N	11.40
Per Meal - Category 3 (high income)	N	19.10
Per CDC Meal	N	22.30
Full cost meal	Y	24.50
<u>Home Support</u>		
Per Hour - Category 1 (low income)	N	7.50
Per Hour - Category 2 (medium income)	N	18.10
Per Hour - Category 3 (high income)	N	31.00
<u>Personal Care</u>		
Per Hour - Category 1 (low income)	N	5.90
Per Hour - Category 2 (medium income)	N	9.00
Per Hour - Category 3 (high income)	N	18.00
<u>Respite</u>		
Per Hour - Category 1 (low income)	N	4.90
Per Hour - Category 2 (medium income)	N	8.60
Per Hour - Category 3 (high income)	N	18.00
<u>Community transport</u>		
Per Trip - (one way)	N	1.70
<u>Planned Activity Group</u>		
Category 1 (low income)	N	9.60
Category 2 (medium income)	N	16.00
Category 3 (high income)	N	23.40
Cost of meal - Category 1 - (low income)	N	8.60
Cost of meal - Category 2 (medium income)	N	11.40
Cost of meal - Category 3 - (high income)	N	19.10
<u>Home Maintenance</u>		
Per Hour - Category 1 (low income)	N	15.00
Per Hour - Category 2 (medium income)	N	22.30
Per Hour - Category 3 (high income)	N	59.50
Minimum One Hour Per Job		
<u>Home Maintenance - Garden</u>		
Per Hour - Garden Maintenance	N	17.00
Minimum One Hour Per Job - Per Person -		

Community Care		
	GST	\$
<u>Private Business</u>		
Delivered Meals	Y	24.50
Home Support	Y	66.00
Home Support (time and a half)	Y	99.00
Home Support (double time)	Y	132.00
Personal Care	Y	66.00
Personal Care (time & a half)	Y	99.00
Personal Care (double time)	Y	132.00
Respite Care	Y	66.00
Respite Care (time & a half)	Y	99.00
Respite Care (double time)	Y	132.00

Parks		
	GST	\$
<u>Reserves & Parks - Weddings</u>		
<u>Newport Lakes</u>		
Photos	Y	210.00
Wedding Ceremony - resident rate	Y	240.00
Wedding Ceremony - non-resident rate	Y	320.00
<u>Williamstown Botanic Garden & Commonwealth Reserve</u>		
Photos	Y	220.00
Wedding Ceremony - resident rate	Y	270.00
Wedding Ceremony - non-resident rate	Y	400.00

Recreation		
	GST	\$
<u>Sporting Reserves & Parks</u>		
Bond - Casual Hire Buildings	N	500.00
Building Cleaning	Y	100.00
<u>Casual Hire</u>		
Cricket Finals - Hard Wickets	Y	115.00
Cricket Finals - Turf Wickets	Y	275.00
Amusements on reserves	N	230.00
Reserve Hire - Commercial Promotions Event	Y	450.00
Reserve Hire - with power	Y	100.00
Reserve Hire and Marquee/Tent	Y	155.00
<u>Altona Beach Pavilion</u>		
Community Hire (per hour)	Y	32.00
Commercial Hire (per hour)	Y	68.00
<u>Keys</u>		
Bond - Reserve Keys	Y	Various
Extra Keys Cut	Y	50.00
<u>Newport Park Athletics Facility</u>		
<u>Meeting Rooms</u>		
Commercial Hire (Minimum 3 hour daytime access)	Y	180.00
Commercial Hire (Minimum 4 hour evening access)	Y	410.00
Commercial Hire (6 hour daytime access)	Y	360.00
Commercial Hire (Additional fee to access both rooms)	Y	80.00
School Hire (Minimum 3 hour daytime access)	Y	105.00
School Hire (Minimum 4 hour evening access)	Y	275.00
School Hire (6 hour daytime access)	Y	310.00
School Hire (Additional fee to access both rooms)	Y	55.00
<u>Track</u>		
Casual Access via Newport Recreation Centre	Y	3.00
Club / School Training	Y	90.00
Event	Y	495.00
Schools not within municipality	Y	430.00
Schools within municipality	Y	305.00
Tertiary Institutions	Y	145.00
<u>Boat Launch Fees</u>		
Daily Launch Fee	N	20.00
Annual Launch Fee - Launch Fee - Local Residents	N	100.00
Annual Launch Fee - Local Resident Pensioners	N	80.00
Annual Launch Fee - Non-Residents	N	315.00
Annual Launch Fee - Non Resident Pensioners	N	145.00
<u>Active Hall - Laverton</u>		
Community (per hour)	Y	22.00
Commercial (per hour)	Y	44.00

Capital Works & Assets		
	GST	\$
<u>Subdivision (Fees) Regulation 2016</u>		
Plan checking - Engineering Plan Checking fee for private developer works = 0.75% cost to the construction works	N	POA
Supervision - Engineering Supervision fee for private developer works = 2.5% cost of the construction works	N	POA
<u>Flood Level</u>		
Minor Residential	N	80.00
Medium size residential, multi-unit sites and major developments	N	150.00
<u>Legal Point of Discharge</u>		
Single lots and dual occupancy	N	80.00
Larger lots, multi-unit residential developments, major residential	N	150.00
<u>Traffic Count Information</u>		
Information	N	70.00
<hr/>		
Capital Works & Assets Permit Fees Associates with Road Management Act 2004		
	GST	\$
<u>Consent for Works on Road Reserve</u>		
Reinstatement bond (Service Authorities exempt) - Other road opening	N	630.00
Reinstatement bond (Service Authorities exempt) - Vehicle crossing	N	630.00
Works area under 8.5sqm, not on roadway, pathway	N	83.64
Works area over 8.5sqm, speed under than 50km/h, not on roadway, pathway	N	83.64
Works area over 8.5sqm, speed more than 50km/h, not on roadway, pathway	N	340.00
Works area under 8.5sqm, on roadway, pathway	N	134.00
Works area over 8.5sqm, speed under than 50km/h, on roadway, pathway	N	340.00
Works area over 8.5sqm, speed more than 50km/h, on roadway, pathway	N	625.00
<hr/>		
Permit Fees Associates with Local Law No.2		
	GST	\$
<u>Footpath Crossing - Initial Inspection Fee</u>		
Bond	N	Various
<u>Road Occupation</u>		
Permit fee	N	145.00
Road Occupation - additional charge (per sq meter, per week)	N	3.60
Rock Blasting		POA
<u>Bin/Skip Permits</u>		
Commercial (including building works) - per week	N	140.00
plus per day thereafter	N	70.00
Residential (household and garden bulk rubbish) - 3 days	N	70.00
plus per day thereafter	N	35.00

Town Planning Department

	GST	\$
<u>Town Planning Applications Fees</u>		
Class 1: Change of Use Only	N	1,265.60
Class 2: \$0 - \$10,000	N	191.95
Class 3: \$10,000 - \$100,000	N	604.35
Class 4: \$100 000 - \$500,000	N	1,237.15
Class 5: \$500 000 - \$1,000,000	N	1,336.70
Class 6: \$1,000 000 - \$2,000,000	N	1,436.20
Class 7: \$0-\$10,000	N	191.95
Class 8: \$10,000 or more	N	412.40
Class 9: To subdivide or consolidate land	N	191.95
Class 10: \$0 - \$10,000	N	1,102.05
Class11: \$100,000-\$1,000,000	N	1,486.00
Class 12: \$1,000,000-\$5,000,000	N	3,277.70
Class 13: \$5,000,000-\$15,000,000	N	8,354.25
Class 14: \$10,000,000-\$50,000,000	N	24,636.15
Class 15: \$50,000,000 or more	N	55,372.70
Class 9: VicSmart: To subdivide or consolidate land	N	191.95
Class 16: Subdivide existing building	N	1,265.60
Class 17 Subdivide land into two lots (other than VicSmart)	N	1,265.60
Class 18: Realignment of common boundary between lots or consolidate lots	N	1,265.60
Class 19: Subdivide land (per 100 lots created)	N	1,265.60
Class 20: a) Create, vary or remove restriction within the meaning of the Subdivision Act 1988; or	N	1,265.60
Class 20: b) create or remove a right of way: or	N	1,265.60
Class 20: c) create, vary, or remove an easement other than a right of way; or	N	1,265.60
Class 20: d) vary, remove condition in nature of an easement (other than a right of way) in Crown grant.	N	1,265.60
Class 21: A permit not otherwise provided for in the regulation	N	1,265.60
Certification of Subdivision	N	167.80
Alteration of a Plan	N	106.65
Amendment of Certified Plan	N	135.10
<u>Amended Plans And Permits</u>		
Class 1. Amendment to a permit to change the use of land by the permit or allow a new use of land.	N	1,265.60
Class 2. Amend a permit (other than a permit to develop land for a single dwelling per lot or to use and develop land for a single dwelling per lot or to undertake development ancillary to the use of the land for a single dwelling per lot) to change the statement of what the permit allows or to change any or all of the conditions which apply to the permit	N	1,265.60
Class 3. \$0 - \$10,000	N	191.95
Class 4. \$10,000 - \$100,000	N	604.35
Class 5. \$100,000 - \$500,000	N	1,237.15
Class 6. \$500,000 - \$2,000,000	N	1,336.70
Class 7. \$0 - \$10,000	N	191.95
Class 8. \$10,000 or more	N	412.40
Class 9. To subdivide or consolidate land	N	191.95
Class 10. \$0 - \$100,000	N	1,102.05
Class 11. \$100,000 - \$1,000,000	N	1,486.00
Class 12. \$1,000,000 or more	N	3,277.70
Class 9. VicSmart: to subdivide or consolidate land	N	191.95
Class 13 - 15. Subdivision of land of two lots, an existing building, or boundary realignment or consolidation (other than Vic Smart)	N	1,265.60
Class 16. Subdivide land into more than two lots (per 100 lots created)	N	1,265.60

Town Planning Department		
	GST	\$
Class 17. To a) Create, vary or remove restriction within the meaning of the Subdivision Act 1988; or	N	1,265.60
Class 17: b) create or remove a right of way: or	N	1,265.60
Class 17: c) create, vary, or remove an easement other than a right of way; or	N	1,265.60
Class 17: d) vary, remove condition in nature of an easement (other than a right of way) in Crown grant.	N	1,265.60
Class 18. A permit not otherwise provided in the regulation	N	1,265.60
<u>Planning Scheme Amendments</u>		
Stage 1 considering a request	N	2,929.30
Stage 2 considering submissions and referral to a panel - up to 10 submissions	N	14,518.60
Stage 2 considering submissions and referral to a panel - 11 to 20 submissions	N	29,008.80
Stage 2 considering submissions and referral to a panel - exceeding 20 submissions	N	38,777.95
Stage 3 adopting an amendment	N	462.15
Stage 4 Consider a request to approve by Minister (paid to Minister)	N	462.15
Request to amend a planning scheme - other fees (panel costs and exhibition of amendments)	N	Various
<u>General Enquiry Letters</u>		
Residential	N	123.00
Commercial	N	155.00
Residential (Preliminary assessment of proposed unit applications)	N	250.00
<u>Advertising</u>		
Initial Fee for Notice of Application Service	N	82.00
Residential/Commercial (covering notification of 10 properties)	N	83.00
Sign on site	N	173.00
Additional sign on site	N	35.00
Additional charge to cover more extensive advertising (per address)	N	7.00
Advertising (public notice)	N	570.00
Plan Approval	N	135.00
<u>Additional Tasks</u>		
Extension of time - First request	N	250.00
Extension of time - Second request	N	372.00
Extension of time - Third and subsequent requests	N	490.00
Secondary Consent Request	N	350.00
<u>Other Charges and Income</u>		
Planning Infringement Notice	N	Various
S173 Payments	N	Various
Cash in Lieu of Car parking	N	Various
Landscaping Bond	N	Various
Engineering Bonds	N	Various
Open Space Contributions	N	Various
Developer Contribution Under Scheme	N	Various

Building Department		
	GST	\$
<u>Domestic – Building Permits</u>		
Single Dwelling = \$value / 150 (Minimum)	Y	1,250.00
Single Dwelling over 250sq metres = \$value / 150 (Minimum)	Y	POA
Two Units (up to 250 sq metres)	Y	2,400.00
Two Units (over 250 sq metres) = \$value / 150 + \$820 (Minimum)	Y	POA
Three Units or more, each up to 250 sq metres, per unit = \$value / 150 + \$820 (Minimum)	Y	3,200.00
Three Units or more, over 250 sq metres = \$value / 150 + \$820 (Minimum)	Y	POA
<u>Dwelling additions and alterations</u>		
For building works up to \$50,000 in value	Y	950.00
For building works more than \$50,000 in value	Y	1,100.00
<u>Other</u>		
Shed, garages, carports, verandas or pergola	Y	650.00
Shed, garages, carports, verandas or pergola (two or more)	Y	1,060.00
Swimming pools (above ground)	Y	650.00
Swimming pools (in ground)	Y	960.00
Fences	Y	420.00
Reblocking and underpinning	Y	650.00
Demolitions (Dwellings)	Y	930.00
Demolitions (Outbuildings)	Y	650.00
<u>Industrial and Commercial – Building Permits</u>		
Shop fronts and fitouts	Y	1,250.00
For building works up to \$50,000 in value	Y	1,250.00
For building works more than \$50,000 in value	Y	POA
Demolition	Y	POA
<u>Other Fees</u>		
Variations to Existing Permits (Domestic)	Y	95.00
Variations to Existing Permits (Industrial and Commercial)	Y	145.00
Extension of time to building permit – Domestic	Y	145.00
Extension of time to building permit – Industrial and Commercial	Y	320.00
Additional Building Inspection (Mon to Fri)	Y	135.00
Additional Inspections outside business hours (Week Days)	Y	340.00
Additional Building Inspection – Saturday morning	Y	340.00
Lodgement fee	N	Statutory
State Government Levy (0.128% of construction cost) - Industrial/Commercial	N	Statutory
State Government Levy, (0.16% of construction cost) - domestic Building	N	Statutory
Property information request	N	Statutory
Council report and consent	N	Statutory
Legal agreement to build over easement	N	420.00
Copies of plans/documents - Domestic	N	110.00
Copies of plans/documents – Residential Multi-unit and Commercial (minimum \$230)	N	POA
Place of public entertainment – occupancy permit	Y	680.00
Siting of temporary structures		270.00

Photocopying (Town Planning and Building)**GST****\$****Photocopying**

This fee relates to the provision of information stored on council's database or in council's records. GST will be added to the fee if it is related to a customer copying his or her own information / documents they bring in for the purposes of copying

A0	N	13.00
A1	N	9.00
A2	N	7.00
A3	N	6.20
A4	N	1.85
Advertising Signs	N	23.00
Planning Permit	N	21.00

Planning Register

Per month	N	88.00
Per year	N	750.00

Town Planning

Industrial Land Management Guidelines	N	21.00
Municipal Strategic Statement	N	16.00
ResCode	N	16.00
Advertising Guidelines	N	Free
Altona/Altona Meadows Dual Occupancy Policy	N	Free
Built Form Guidelines	N	Free
Landscape Guidelines	N	Free
Planning Permit Information	N	Free
Subdivision Information	N	Free
Waterfront Guidelines	N	Free
Williamstown Junction Guidelines	N	Free

Other Brochures & Plans

Heritage Walk (Coloured)	N	5.50
Business Register (available for viewing on the HBCC Web Site)	N	At cost
Community Service Strategy (Cost of photo)	N	At cost
Economic Development (Cost of photo)	N	At cost
Environment Strategy (Cost of photo)	N	At cost
Hobsons Bay Community Profile (Cost of photo)	N	At cost
Hobsons Bay Strategy (Cost of photo)	N	At cost
Infrastructure Study (Cost of photo)	N	At cost
Leisure Culture Strategy (Cost of photo)	N	At cost
Local Planning Policy Framework (Cost of photo)	N	At cost
Transport and Mobility Strategy (Cost of photo)	N	At cost

Photocopying (Town Planning and Building)

	GST	\$
<u>Strategic Planning</u>		
Burns Road Structure Plan	N	15.00
Development Contribution Plan (May 2001)	N	8.00
Heritage Study Alt, Laverton & N'port Districts - Stage 2 Vol.2 Enviro History	N	13.00
Heritage Study Altona, Laverton & Newport Districts - Stage 2 Vol.1	N	77.00
Hobsons Bay Community Profile	N	15.00
Industrial Land Management Strategy	N	20.00
Infrastructure Study	N	20.00
Neighbourhood Character Study	N	95.00
Newport Structure Plan	N	15.00
Pier St, Altona Shopping Centre Outline Development - Plan 1999	N	15.00
Population and Housing Strategy	N	15.00
Spotswood Land Use Review and Outline Development Plan	N	20.00
The Hobsons Bay Heritage Study (Williamstown and Newport) 2003	N	73.00
Williamstown Carparking Strategy	N	7.00
Williamstown Conservation Study	N	14.00
Williamstown: A Vision For the Commercial Centre - (March 2000)	N	15.00

Arts and Events

	GST	\$
<u>Location Filming</u>		
Parking only on Council land - per vehicle	N	31.00
<u>Feature Films & Advertising Commercials</u>		
Daily - First day	N	836.00
Daily - subsequent days	N	493.00
Half Day (up to 5 hours) - first day	N	493.00
Half Day (up to 5 hours) - subsequent days	N	301.00
<u>Television Productions, Low & Medium Budget</u>		
Daily - First day (films, telemovies)	N	662.00
Daily - subsequent days (films, telemovies)	N	330.00
Half Day (up to 5 hours) - first day	N	330.00
Half Day (up to 5 hours) - subsequent days (films, telemovies)	N	169.00
<u>Commercial Stills Photography</u>		
Daily	N	400.00
Half Day (up to 5 hours)	N	261.00
<u>Events</u>		
Community Signboards	N	42.00
Event Permit - Level 1	N	155.00
Event Permit - Level 2	N	293.00
Event Permit - Level 3	N	565.00
<u>Markets</u>		
Craft Market & Farmers Market	N	590.00
<u>Circus</u>		
Circus and Carnival Bond	N	3,000.00
Per non-performance day	N	243.00
Per performance day	N	322.00
Per charity performance day	N	0.00

Laverton Community Hub		
	GST	\$
<u>Classroom 1</u>		
Per hour - Commercial	Y	31.00
Per hour - Community	Y	21.00
Per hour - Community Access	Y	6.50
<u>Classroom 2</u>		
Per hour - Commercial	Y	31.00
Per hour - Community	Y	21.00
Per hour - Community Access	Y	6.50
<u>Classroom 3</u>		
Per hour - Commercial	Y	22.00
Per hour - Community	Y	15.00
Per hour - Community Access	Y	5.50
<u>Classroom 4</u>		
Per hour - Commercial	Y	22.00
Per hour - Community	Y	21.00
Per hour - Community Access	Y	6.50
<u>Computer Room</u>		
Per hour - Commercial	Y	31.00
Per hour - Community	Y	21.00
Per hour - Community Access	Y	6.50
<u>Creative Room</u>		
Per hour - Commercial	Y	31.00
Per hour - Community	Y	19.00
Per hour - Community Access	Y	6.50
<u>Function Room</u>		
Per hour - Commercial	Y	163.00
Per hour - Community	Y	108.00
Per hour - Community Access	Y	27.00
<u>Multipurpose Room 1</u>		
Per hour - Commercial	Y	41.00
Per hour - Community	Y	29.00
Per hour - Community Access	Y	8.00
<u>Multipurpose Room 1 and 2</u>		
Per hour - Commercial	Y	75.00
Per hour - Community	Y	51.50
Per hour - Community Access	Y	13.00
<u>Multipurpose Room 2</u>		
Per hour - Commercial	Y	41.00
Per hour - Community	Y	29.00
Per hour - Community Access	Y	8.00
<u>Office 6</u>		
Per hour - Commercial	Y	11.00
Per hour - Community	Y	8.00
Per hour - Community Access	Y	3.50

Laverton Community Hub		
	GST	\$
<u>Office 7</u>		
Per hour - Commercial	Y	11.00
Per hour - Community	Y	8.00
Per hour - Community Access	Y	3.50
<u>Recreation Room</u>		
Per hour - Commercial	Y	49.00
Per hour - Community	Y	33.50
Per hour - Community Access	Y	9.00
<u>Training Kitchen (with function room hire)</u>		
Per hour - Commercial	Y	20.00
Per hour - Community	Y	16.00
Per hour - Community Access	Y	4.50
<u>Training Kitchen (without function room hire)</u>		
Per hour - Commercial	Y	65.00
Per hour - Community	Y	33.00
<hr/>		
Newport Community Hub		
	GST	\$
Bond	N	500.00
<u>Other</u>		
Insurance	Y	33.00
Fire Brigade Call Out - As billed by MFB	N	At cost
Additional Staffing - If required	Y	50.00
Cleaning Charge - If required	Y	125.00
Lost Swipe Card	Y	20.00
Rubbish Removal - Left Behind	Y	50.00
Rubbish Removal - Pre-arranged	Y	25.00
Security Call Out	Y	125.00
<u>Community Kitchen</u>		
Per hour - Commercial	Y	31.00
Per hour - Not for profit	Y	21.00
<u>Control Room / Editing Suite</u>		
Per hour - Commercial	Y	22.00
Per hour - Not for profit	Y	14.50
Per hour - Youth / Community Access	Y	7.00
<u>Courtyard and BBQ</u>		
Per hour - Commercial	Y	31.00
Per hour - Not for profit	Y	21.00
<u>Equipment Hire</u>		
Per hour - Commercial	Y	22.00
Per hour - Not for profit	Y	14.50
Per hour - Youth / Community Access	Y	6.50

Newport Community Hub		
	GST	\$
<u>Function Room</u>		
Per hour - Commercial	Y	72.50
Per hour - Community Access	Y	13.00
Per hour - Not for profit	Y	48.50
<u>Multipurpose Room 1</u>		
Per hour - Commercial	Y	49.00
Per hour - Community Access	Y	9.00
Per hour - Not for profit	Y	33.50
<u>Multipurpose Room 1 and 2</u>		
Per hour - Commercial	Y	98.00
Per hour - Community Access	Y	19.00
Per hour - Not for profit	Y	65.00
<u>Multipurpose Room 2</u>		
Per hour - Commercial	Y	49.00
Per hour - Community Access	Y	9.00
Per hour - Not for profit	Y	33.50
<u>Multipurpose Room 3</u>		
Per hour - Commercial	Y	31.00
Per hour - Community Access	Y	6.50
Per hour - Not for profit	Y	21.00
<u>Multipurpose Room 4</u>		
Per hour - Commercial	Y	41.50
Per hour - Community Access	Y	8.00
Per hour - Not for profit	Y	29.00
<u>Office 1</u>		
Per hour - Commercial	Y	22.00
Per hour - Not for profit	Y	14.50
<u>Office 2</u>		
Per hour - Commercial	Y	22.00
Per hour - Not for profit	Y	14.50
<u>Office 3</u>		
Per hour - Commercial	Y	22.00
Per hour - Not for profit	Y	14.50
<u>Recording Studio</u>		
Per hour - Commercial	Y	31.00
Per hour - Not for profit	Y	21.00
Per hour - Youth / Community Access	Y	8.00
<u>Recording Suite (studio & editing suite)</u>		
Per hour - Commercial	Y	49.00
Per hour - Community Access	Y	9.00
Per hour - Not for profit	Y	33.50

2. Calendar year from 1 January 2019 to 31 December 2019

Altona Theatre Hire		
	GST	\$
Bond	N	500.00
<u>Rehearsal / Bump In - Monday to Friday</u>		
Commercial / Professional - Hourly rate	Y	120.00
Community Rate (located within HBCC) - Hourly rate	Y	78.00
Community Rate (outside HBCC) - Hourly rate	Y	90.00
<u>Rehearsal / Bump In - Saturday, Sunday and Public Holidays</u>		
Commercial / Professional - Hourly rate	Y	135.00
Community Rate (located within HBCC) - Hourly rate	Y	88.00
Community Rate (outside HBCC) - Hourly rate	Y	101.00
<u>Performance - Monday to Friday</u>		
Commercial / Professional - Hourly rate	Y	345.00
Community Rate (located within HBCC) - Hourly rate	Y	225.00
Community Rate (outside HBCC) - Hourly rate	Y	258.00
<u>Performance - Saturday, Sunday and Public Holidays</u>		
Commercial / Professional - Hourly rate	Y	460.00
Community Rate (located within HBCC) - Hourly rate	Y	295.00
Community Rate (outside HBCC) - Hourly rate	Y	345.00
<hr/>		
Old Laverton School Hire		
	GST	\$
Bond (includes key)	N	300.00
Commercial/Professional - Per hour rate	Y	60.00
Community Rate (located outside HBCC) - Per hour rate	Y	45.00
Community rate (located within HBCC) - Per hour rate	Y	40.00
<hr/>		

Williamstown Mechanics Institute Hire

	GST	\$
Bond	N	500.00
<u>Rehearsal / Bump In</u>		
Commercial / Professional - Hourly rate	Y	140.00
Community Rate (located within HBCC) - Hourly rate	Y	90.00
Community Rate (outside HBCC) - Hourly rate	Y	105.00
<u>Performance</u>		
Commercial / Professional - Hourly rate	Y	245.00
Community Rate (located within HBCC) - Hourly rate	Y	160.00
Community Rate (outside HBCC) - Hourly rate	Y	184.00
<u>Theatre - Monday - Friday</u>		
Restore Rig	Y	488.00
Technical Supervisor - Hourly rate	Y	70.00
<u>Theatre - Saturday, Sunday and Public Holidays</u>		
Restore Rig	Y	585.00
Technical Supervisor	Y	80.00
<u>Reading Room - Monday - Friday</u>		
Commercial / Professional - Hourly rate	Y	65.00
Community Rate (located within HBCC) - Hourly rate	Y	42.00
Community Rate (outside HBCC) - Hourly rate	Y	49.00
<u>Reading Room - Saturday, Sunday and Public Holidays</u>		
Commercial / Professional - Hourly rate	Y	75.00
Community Rate (located within HBCC) - Hourly rate	Y	49.00
Community Rate (outside HBCC) - Hourly rate	Y	57.00

Williamstown Town Hall Hire

	GST	\$
Bond	N	500.00
<u>Main Ballroom (Includes Supper Room) - Monday - Friday</u>		
Commercial/Private - 12 hours	Y	2,915.00
Community Rate (located within HBCC) 12 hours	Y	1,895.00
Community Rate (located outside HBCC) - 12 hours	Y	2,186.00
<u>Main Ballroom (Includes Supper Room) - Saturday Sunday and Public Holidays</u>		
Commercial/Private - 12 hours	Y	3,245.00
Community Rate (located outside HBCC) - 12 hours	Y	2,434.00
Community Rate (located within HBCC) - 12 hours	Y	2,109.00
<u>Main Ballroom (Includes Supper Room) - Additional Charges</u>		
Commercial Kitchen	Y	340.00
Balcony	Y	260.00
<u>Supper Room Only - Monday - Friday</u>		
Commercial/Private - 12 hours	Y	2,130.00
Community Rate (located within HBCC) - 12 hours	Y	1,385.00
Community Rate (located outside HBCC) - 12 hours	Y	1,597.00
<u>Supper Room Only - Saturday, Sunday and Public Holidays</u>		
Commercial/Private - 12 hours	Y	2,320.00
Community Rate (located within HBCC) - 12 hours	Y	1,508.00
Community Rate (located outside HBCC) - 12 hours	Y	1,740.00
<u>Former Council Chamber - Monday - Friday</u>		
Flagfall	Y	145.00
Community Rate (located outside HBCC)	Y	68.00
Community Rate (located within HBCC)	Y	58.00
Commercial/private	Y	90.00
<u>Former Council Chamber - Saturday, Sunday and Public Holidays</u>		
Flagfall	Y	145.00
Commercial/Private - 3 hours	Y	325.00
Community Rate (located outside HBCC) - 3 hours	Y	245.00
Community Rate (located within HBCC) - 3 hours	Y	210.00
<u>Meeting Rooms - Monday - Friday</u>		
Flagfall	Y	72.00
Commercial/Private	Y	70.00
Community Rate (located within HBCC)	Y	45.00
Community Rate (located outside HBCC)	Y	52.00
<u>Meeting Rooms - Saturday, Sunday and Public Holidays</u>		
Flagfall	Y	72.00
Commercial/Private	Y	195.00
Community Rate (located within HBCC) - 3 hours	Y	260.00
Community Rate (located outside HBCC)	Y	169.00

7. Road rehabilitation and resurfacing programs

This section provides further detail on the road rehabilitation and resurfacing programs to be conducted during the 2018-19 year.

Road Rehabilitation Program

Road Rehabilitation Program - Planning/Engagement/Design

Ajax Road, Altona
Altona Road (Ford)
Forrest Street, Spotswood
Hannan Street, Williamstown
Merton Street, Altona
Paw road, Brooklyn
Pinnacle Road, Altona North
Vernon Street, South Kingsville

Road Rehabilitation Program - Construction

Charles Street, Williamstown
Electra Street, Williamstown
Hudsons Road, Spotswood
Parramatta Street, Williamstown
Railway Place, Williamstown
Alma Terrace, Newport

Road Rehabilitation Program - Laneways

Eastern side of 232 Osborne St to rear of 76 Bayview St, Williamstown
Eastern side of 9 Winifred St to rear of 78 Bayview St, Williamstown
44-46 Kororoit Creek Road, Williamstown
Rear of 6 to 62 Russell Place, Williamstown (Design)

Road Rehabilitation Program - Minor Capital Works

38 to 138 Osborne St Williamstown Realign K&C
1 to 1A Cole St laneway Williamstown Resheet for surface drain
9 Freemans Road Altona North Realign K&C
6 Parkside Cr Seaholme Realign K&C
113 Hannah St rear laneway Williamstown Resheet for surface drain

Road Resurfacing Program

Akuna Drive (Williamstown North)
Birrell Court (Altona Meadows)
Bruce Street South (Altona Meadows)
Burbidge Drive (Williamstown) - Rifle Range Drive To Clancy St
Burgoyne Court (Williamstown)
Carthy Street (Altona North)
Cecil Street (Williamstown) - Cole St (Willy) To Parker St
Cole Street (Williamstown) - Hanmer St To Railway Place
Courtis Street (Williamstown)
David Street (Altona)
Douch Street (Williamstown)
Duke Street (Altona North) - Millers Rd To Murphy St
Everingham Road (Altona Meadows) - Victoria St (Meadows) To Laird Drive
Fifth Avenue (Altona North) - Mason St To Blackshaws Rd
Forster Street (Williamstown) - Gellibrand St To Osborne St
Freyer Street (Williamstown)
Gellibrand Street (Williamstown)
Gordon Avenue South (Altona Meadows)
Harcourt Road (Altona) - Dual Carriageways
Hobbs Street (Altona North) - Seventh Av To Millers Rd
Hopkins Court (Altona Meadows) - Hosie St To End
Houston Court (Brooklyn) - Primula St To End
Investigator Grove (Altona Meadows) - Alma Dople Drive To End
Jennings Street (Laverton) - Bladin St To Tyquin St
Jordan Close (Altona) - Maidstone St To End
Kamona Court (Altona Meadows) - Polywoodside Dr To End
Keen Street (Newport) - Graham St to Hansen St
Knapp Street (Altona North) - Gadsden St To End
Lakes Drive (Newport) - Mason St To Leslie St
Mildenhall Court (Altona Meadows) - Balaclava Av To End
Milford Street (Newport)
Mills Street (Altona North) - Rab (Mason St) To Rab (Mason St)
Mulcahy Court (Altona Meadows) - Philip St To End
Noonan Court (Altona Meadows) - Langhorne St To End
North Road (Newport) - The Strand To Douglas Pde
O'Brien Court (Altona Meadows) - Queen St (Seaholme) To End

Road Resurfacing Program (cont..)

Pinnacle Road (Altona North) - Grieve Pde (Altona Nth) To Ives Rd
Power Street (Williamstown) - Pentland St To End of pavement
Presswell Close (Altona Meadows) - Tatman Drive To End
Railway Crescent (Williamstown) - Cole St (Willy) To Giffard St
Railway Street North (Altona) - Pier St To McBain St
Richards Court (Brooklyn) - Primula St To End
Rosala Avenue (Altona North) - Glade Av To Irwin Av
Roslyn Street (Newport)
Rowson Court (Altona Meadows) - Rab (Nelson Av) To Rattray Crt
Salta Drive (Altona North) - Kororoit Creek Rd To End
Seagull Avenue (Altona)
Seventh Avenue (Altona North) - Berkeley Cr To Hobbs St
Smith Avenue (Williamstown) - Farrell Crt To End
Strezlecki Grove South (Altona Meadows)
Taras Avenue (Altona North) - End Dual Carriage Way To End
Third Avenue (Altona North)
Trembath Court (Altona Meadows) - Alma Dople Drive To End
Whittaker Court (Williamstown)