

Appendix 06

CEO Operations Report

CHIEF EXECUTIVE OFFICER REPORT ON OPERATIONS

May 2018



Issue 17

Published June 2018

*Presented at the Ordinary Council
Meeting of Council on 12 June 2018*

The CEO Report on Operations is a regular report that is published by the Hobsons Bay City Council.

The purpose of this report is to inform Council and the community of recent issues, initiatives and projects undertaken across Council. The report is provided on a monthly basis.

CEO Update

Council said good bye to its Chief Executive Officer of nearly five years, Chris Eddy, on 30 April 2018. Tammi Rose, Council's Director Corporate Services, was appointed to the role of Interim Chief Executive Officer from 1 May to 11 June 2018. Aaron van Egmond will commence as the new Chief Executive Officer of Hobsons Bay on 12 June 2018.

During May, the Interim Chief Executive Officer participated in meetings and discussions about a range of matters relevant to Hobsons Bay and the local government sector. These meetings and events included attendance at:

- The Werribee Integrated Water Management Forum, along with Council's Coordinator Sustainability Patricia Fitzsimons. The forum discussed the vision, key principles and significant projects for the region.
- The LeadWest Strategy and Implementation Committee Meeting brought together western region Chief Executive Officers to discuss issues and projects of common interest to the western region councils.
- The Western Metropolitan Partnership Meeting, where former Premier Steve Bracks spoke about the work that WoMEDA (West of Melbourne Economic Development Alliance) are doing and presented the Economic Strategy for the West of Melbourne.
- A number of State Budget Briefings to hear from the Treasurer of Victoria, Tim Pallas MP following the handing down of the State Budget.
- A meeting with the heads of the Western Distributor Authority, Transurban and the Chief Executive Officer from Maribyrnong City Council to discuss the West Gate Tunnel project.

- The International Day Against Homophobia, Biphobia, Intersexism and Transphobia (IDAHOBIT) flag raising ceremony and morning tea. Council was fortunate enough to be joined by Victorian Senator Janet Rice and Gheran Steel, CEO Boon Wurrung Foundation. Cr Marsden welcomed guests and raised the flag with the assistance of Senator Rice.
- The MAV State Council Meeting along with Mayor Cr Altair and Cr Marsden where Council put forward two motions requesting government support for the installation of Smart Poles in public places and street lighting upgrades on main roads. It was pleasing that both motions were passed.
- The launch by Mayor Cr Altair of the Hobsons Bay City Council's Volunteer Strategy as part of National Volunteers Week activities. Cr Wilson and Cr Marsden were also in attendance.
- The North West Metropolitan Region Council's Emergency Management Collaboration annual exercise hosted this year by Hobsons Bay.



Tammi Rose
Interim
Chief Executive Officer

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Delivering for our community

Laverton Community Hub

Laverton Community Hub hosted an Emergency Relief Centre (ERC) Exercise “Ironhorse” and the team were able to accommodate regular tenant use along with activation of an Emergency Relief Centre. While this would be more difficult to manage for an extended period in a real situation, it was a great test of the flexibility of the facility, the team and the Hub community.

Newport Community Hub

The team at Newport Community Hub are piloting a new community program, running on the 2nd and 4th Mondays of each month. Let’s Get Crafty invites community members to come along with their current creative project and enjoy a cuppa and chat with other community members.

Community Grants – 2018 Quick Response Grants

A total of 46 applications were received in the 2018 Quick Response funding round. 35 applications were recommended, totaling \$85,612. 11 applications were not recommended. Funding requests for this round totaled \$145,105. A final copy of funded projects has been included on Council’s website.

Sons of the West (SOTW)

What’s in Your Backyard?

A special evening for men to discover local health services, agencies and fitness opportunities in their local area, to support men to stay connected to local community following the completion of the SOTW program.

Graduation

Around 80 people attended the 2018 SOTW graduation ceremony on 24 May, 2018.

Daughters of the West (DOTW)

Hobsons Bay’s first opportunity to facilitate the Daughters of The West program has commenced with recruitment, marketing and planning well underway. DOTW will occur in Laverton, on Tuesday evenings for 10 weeks commencing in July.

Cultivate Leadership Graduation

Cultivate Leadership brought together 24 women from Altona North and Brooklyn to explore community development, in the realms of local and civic leadership. Participants had the opportunity to

complete eight units of the Certificate III in Community Development as part of the project.

The Graduation ceremony was held on 28 May, 2018. The women are forming groups and exploring projects for implementation through June and the latter half of 2018.

Happy 50th Birthday to Williamstown Library

May 4, 2018 marked 50 years of free public library services in Williamstown. In recognition of this milestone, a historical timeline has been produced on the Hobsons Bay Libraries’ website, outlining the history of the current library site. Cake and birthday wishes were informally shared throughout the day with library users and one local resident also shared his birthday with the Library!

Mabo Day

An annual day of celebration will be held as part of Reconciliation Week. The Laverton Torres Strait Islander community, in partnership with Council, will host a Kup Murri feast to celebrate the national father of Land Rights activism, Eddie ‘Koiki’ Mabo. The entire Hobsons Bay community is invited to join in this cultural celebration led by local Torres Strait Islander Elder, Aunty Pauline Cassady. Mabo Day will be celebrated on 1 June 2018.

Volunteer Strategy Launch

The Hobsons Bay Volunteering Strategy was launched during Volunteer Week on Tuesday 22 May at Louis Joel Arts and Community Centre. Developed in consultation with the local volunteering sector over the past few years, the strategy captures the commitment by Council to support a vibrant volunteering community.



Mayor Cr Altair, Cr Marsden and Cr Wilson at the volunteer Strategy Launch

Hobsons Bay Heritage Festival

Libraries delivered a series of five hands-on workshops as part of the Hobsons Bay Heritage Festival, bringing together heritage enthusiasts (and those just starting out) to research their family history and the history of their home.

Delivering for our community

IDAHOBIT (International Day Against Homophobia Biphobia Intersexism and Transphobia)

The IDAHOBIT Flag raising ceremony took place on Thursday 17 May to celebrate the achievements of the queer community. Victorian Senator and LGBTIQ activist Senator Rice was the keynote speaker at this civic event, providing a reflective and celebratory tone for the day. Boon Wurrung Traditional Owner Gheren Steele provided a moving Welcome to Country which implored us all to focus on diversity, learning, celebration and respect.



National Simultaneous Storytime – Library and Information Week

Every year for National Simultaneous Storytime (NSS), a picture book written and illustrated by an Australian author and illustrator is read simultaneously in libraries, schools, pre-schools, childcare centres, family homes, bookshops and many other places around the country. The NSS 2018's book is Hickory Dickory Dash written by Tony Wilson and illustrated by Laura Wood. A reading was held at Altona Meadows Library and Learning Centre on Wednesday 23 May, and the book is celebrated during Library and Information Week.

RetroSuburbia

David Holmgren is the co-originator of the permaculture concept and leading ecological thinker. At Altona Library on Wednesday 16 May his 'Aussie Street' multi-media presentation brought Holmgren's RetroSuburbia ideas into our everyday lives using more than 100 photos, water colour illustrations and practical home based concepts from his exciting new book.

Homegrown Hobsons Bay

What happens when a 16-year-old boy is told that he can't do exactly what he wants? How about when that boy can travel through space and time at will? What could a teenager do with all that power? June Laurie, local teacher and literacy educator, explores these very questions in her latest book, 'Blake Collider: out

of control' which was launched on Thursday 31 May at Williamstown Library.

Creative Technology Hub

The Creative Technology Hub (CTH) is a partnership project that will be based at Seaworks and will offer a program of activities centered around Creative Technologies including 3D Design and Printing, Green-Screen film and Augmented Reality, and Robotics and Coding. Here Studio facilitated a Community Engagement Workshop with our key project stakeholders on Friday 18 May at the Newport Community Hub.

The workshop was an opportunity for project stakeholders to connect, collaborate and innovate, as well as identify opportunities for future involvement and cross pollination of efforts. This was the first of a series of community engagement and participatory co-design workshops facilitated by Here Studio focused on both the build and the programming offer for this freight container refurb and creative technologies program project. Both State Government 'Living Libraries' funding and a Gandel Philanthropic Grant, as well as Toyota, Raeco, Swinburne University Engineering Practice Academy and Tribus are all contributing to this project. The conversion of shipping containers will create the hub footprint at Seaworks and the co-designed fabrication of the containers will commence prior to June 30 2018. The CTH is due to officially open with a community program offering late 2018.

Friends of the Libraries Fundraising

Each Friends' group provides assistance by raising funds, sponsoring events and activities and acting as an advocate for the libraries with government and the wider community. In recent weeks the Friends of Williamstown and Newport Libraries have tallied the outstanding contribution they have made to the Hobsons Bay community and in the last five years. Since the opening of the new Williamstown Library, this group has contributed over \$33,000 toward initiatives such as the annual 'Write by the Bay' competition, the Homegrown Hobsons Bay Local Authors Project and the purchase of an interactive touch table for Newport Community Hub. Hobsons Bay Libraries' two library friend groups are also committed to raising funds for broader initiatives and have contributed an additional \$5000 to the Cancer Council Victoria and Indigenous Literacy Foundation through monthly book sales since 2012.

Delivering for our community

Afternoon on the Green was held at Newport Community Hub in partnership with Hobsons Bay Libraries, with 100 people flowing through the event. There was live music from three young bands in Hobsons Bay, a photo booth, sausage sizzle, fairy floss, giant games and a clothes swap to keep young people and community members entertained.

The week concluded with the **Celebration Evening** held at the Civic Centre, recognising the positive contributions young people make within the Hobsons Bay community. Eleven young people were awarded with the Inspirational Young Persons Awards including a Certificate of Achievement.

Parenting Support - Tuning into Teens

Two members of the Youth Services team have been trained to be facilitators of a parenting program called “Tuning into Teens”. The program, designed and delivered by the Royal Children’s Hospital, Orygen Youth Health and the University of Melbourne is evidence based, and uses emotion coaching to reduce conflict, improve communication and connection between parents and adolescents. In term 3, we plan to pilot this new program, as part of the Orygen Youth Health partnership.

Altona Early Years Hub

The Early Years Planning and Partnerships team are working with the not for profit management provider, Early Childhood Management Services on a number of service operational components prior to the Hub opening in early 2019. These include management of the waitlists, information and promotional days, membership to the Altona Early Years Hub Service Co-ordination Committee, fitout, and the licensing of the facility over the coming months.

Kindergartens

Six Hobsons Bay kindergarten services were supported by the Early Years Planning and Partnerships team to apply for funds to support more inclusive indoor and outdoor environments at their respective council owned facilities. Applications ranged in total from \$25,000 to over \$100,000.

Family Day Care

Hobsons Bay City Council Family Day Care Scheme has been nominated for “Service of the year 2018” award, along with seven individual educators within the scheme; this a wonderful achievement.

UP (Youth Services)

34 young people are currently engaged in youth counselling services, with 53 counselling sessions being provided throughout April 2018. 13 secondary consultations were delivered and emergency relief was provided to ten young people and their families.

The main presenting issues for young people over the past month were mental health issues including depression, anxiety and eating disorders (45%), Social/Relationship Issues (17%) and Family issues (17%).

Currently there is an eight to nine week waiting list, consisting of nine young people.

Early Years Planning & Partnerships

Hobsons Bay City Council Early Years Free Sustainability Lending Library now includes a great selection of interactive games. These resources are available to community managed kindergartens to increase the awareness and encourage sustainability practices within Hobsons Bay Early Years Services.

Delivering for our community

Arts and Culture

The Substation

The Substation hosted the Next Wave Festival, which included Western Sydney artist Shireen Taweel. The work comprised of a delicate patterned copper installation and included breaking of fast on the first day of Ramadan at The Substation. During Shireen's time in the community she visited the Mosque on a regular basis to engage with local people; bridging the connection between two culturally significant icons of Newport.



The Substation held its Annual General Meeting (AGM) on 24 May, 2018.

Heritage and Cultural Collections

The Heritage Hobsons Bay/Australian Heritage Festival ended on 20 May with the launch of the Brooklyn Heritage Mural. The program supported 25 events over a period of 4 weeks. Many of the events have been fully booked.

The Dennis Memorial Drinking Fountain and heritage lamp posts have been reinstalled at the Williamstown Town Hall Forecourt.

Exhibition

The Men's Shed Happenings was launched at Orbital in Central Square Altona Meadows. The exhibition consists of hand carved woodwork. The men were delighted by the company of the Mayor Cr Angela Altair and Cr Sandra Wilson for a celebratory afternoon tea.



The closing for Heritage Hobsons Bay included the launch of the Brooklyn Heritage Mural. The artwork spans 43 meters along the laneway connecting Federation Trail with Cypress Avenue in Brooklyn. The work was led by artists Tony Mead and Heather Van Heerwaarden in collaboration with Council and the Brooklyn Neighborhood Group that captures the history of Brooklyn through text.



Delivering for our community

Sister Cities

A planning group was convened including a representative of Hobsons Bay International Friendship Association to coordinate the event scheduled for October 2018 to mark the 30th anniversary of the Anjo Japan and Hobsons Bay Friendship Alliance.



Mayor Cr Altair at Anjo-Minami Junior High, meeting exchange students during the April delegation to Anjo.



Woods Street Arts Space

The Woods Street Arts Space continued to offer its ongoing cultural program with workshops for children, printmaking for adults, Polynesian dance and ceramic workshop programs. Hoodie Mag officially moved in to a refurbished store room. We look forward to building new partnership opportunities working with local young people connecting with Mesh Mash and the Laverton Youth Foundations.



OfficeOurs Launch and Networking

On Thursday 10 May, OfficeOurs held their launch and networking event in their new Spotswood space. The Mayor officially opened the space to Hobsons Bay's newest service office and co-working centre. The 46 attendees were treated to a tour of the facilities and had the chance to network with other small business owners from across Melbourne's West.



BEC@Kangan

The Business Enterprise Centre (BEC) at Kangan Institute hosted free business mentoring sessions on 22 May, 2018.

Trader Associations

Officers attended the Altona Village Traders Association meeting on Wednesday 9 May, 2018.

A Nelson Place presents Neon Dog Park event information meeting was hosted by the Williamstown Chamber of Commerce was held on Monday 7 May, 2018.

A Newport Traders Association meeting was held on Wednesday 23 May.

Tourism

Western Melbourne Tourism in collaboration with **Zomato** hosted a forum on Tuesday 29 May at The Junction Hotel in Newport to help hospitality operators build the digital profile of their business, attract more customers, learn more about the Zomato platform and how to leverage social platforms.

Delivering for our community

Festivals and Events

Funding Round 2018-19

Applicants have been advised of the outcome of their application for funding support in the 2018-19 financial year. Twelve Major Events, 14 Local Events and Festivals applicants were successful, including a number of first time applicants. Events will take place throughout the municipality.

Major Events

The Williamstown Literary Festival was launched by writer and Hobsons Bay Citizen of the Year Andy Griffiths at the Town Hall on 14 May, 2018. This year's theme "From Little Things" marks the 15th year of the Festival, which will take place on 16 and 17 June, 2018.



Andy Griffiths and Cr Gates speak at the Launch

Local Events and Festivals Funding:

The Finish Society of Melbourne celebrated its 60th Anniversary on 19 and 20 May.

Art and Industry

Officers continue to meet on monthly basis with Hubcap Productions to support the delivery of the Festival program scheduled for November 2018.

Event Applications and Permits

Three event applications and two event proposals were received during May and are being assessed. One event permit has been issued.

Street Banners

Volunteer flags, Heritage Festival flags and Reconciliation Week flags were on display during May 2018.

Venues

Altona Theatre:

This month Altona Theatre accommodated a number of private hires, rehearsals and performances including Bacchus Marsh Grammar, Mount Saint Joseph Girls College and West Melbourne Marathi. Council's performing arts program, Arts at your doorstep held a performance of "Which Way Home"

by Ilbiger Theatre Company. Ilbiger is Australia's leading and longest running Aboriginal and Torres Strait Islander theatre company.

Regular user group, Altona City Theatre ran rehearsals for their forthcoming season of the Little Mermaid and ran workshops through their youth wing, ACTION. Works are underway in the auditorium to clean up the space with a full re carpeting and all chairs are being re upholstered.

Williamstown Town Hall – Ada Cambridge Naming

Council commenced the process to name the Williamstown Library and Town Hall Forecourt after Ada Cambridge in recognition of her contribution and connection to Williamstown in a civic, cultural and community context. Ada travelled to Melbourne in 1870 with her husband G.F. Cross, an ordained clergyman of the Church of England when he took up post as vicar of Holy Trinity Williamstown. Ada lived in Williamstown and worked tirelessly for the community as the vicar's wife, a mother and as a prolific writer; Ada published many novels, poetry and short stories. The proposed naming was communicated during the month with opportunities for people to make a submission before the application to the Office of Geographic Place Names is formalised in June, 2018.

Intention to rename the Williamstown Town Hall and Library forecourt in honour of *Ada Cambridge*

HOBSONSBAY CITY COUNCIL

Ada Cambridge is a noted literary figure, a published author linked to the history of Williamstown. The intention to name the forecourt after Ada Cambridge provides an authentic story with relevance to both the Town Hall and the Library. Ada lived in Williamstown as the wife of the vicar of the Holy Trinity Church in Nelson Place. She was a prolific writer, recognised as a strong voice of her time, producing novels, volumes of poetry, two memoirs and contributing to numerous publications and journals; the Ada Cambridge Prize has been an integral part of the Williamstown Literary Festival since 2005.

Council is looking to formalise and celebrate a woman's contribution to early Williamstown life. Naming the forecourt in honour of Ada Cambridge will highlight the area as a new public space for the city, create a strong sense of place and reinforce Hobsons Bay as a creative city where heritage and the arts are valued.

As part of the registration of the forecourt as a place name, members of the public are able to make a submission for it. For details of how to make a submission please visit www.participate.hobsonsbay.vic.gov.au by 5pm Thursday 7 June or phone Council on 9932 1000.

Delivering for our community

Council's performing arts program, Arts at your Doorstep presented Mother's Ruin, A Cabaret about Gin. There were a number of bookings throughout this period, including Asyahein Entertainment and Events, Sons of Williamstown talk, Williamstown Town Hall Centenary Tour and the Country Women's Association held its state conference.



In total:

52 meetings/workshops/forums/ rehearsals; 2 tours; 8 performances; 1 Film screening; 1 conference; 1 civic activity

Approximately 5000 people came through the doors.

Hobsons Bay Visitor Information Centre (VIC)

During May the VIC received 2133 visitations, a decrease of 148 visitors for the same period last year. 47 per cent of these visitors were from within Victoria, 22 per cent from overseas, 14 per cent from interstate, and 17 per cent from Hobsons Bay.

Free guided heritage walking tours were conducted every Tuesday and Friday at 11.45am in Williamstown. Volunteers were recognised during National Volunteer Week, 21-28 May, with a 2018 badge "Give a little. Change a lot.", and also attended the Williamstown Musical Theatre production of Hot Mikado held at the Centenary Theatre Williamstown.

Williamstown Mechanics Institute

Structural bracing and underpinning work is well under way for the Cottage, the freestanding building at the southern part of the Williamstown Mechanics Institute. In anticipation of restoration works scheduled to commence in July 2018, Council continue to assist The Williamstown Historical Society with moving location and handling and storage of their heritage items. The Williamstown Musical Theatre Company has relocated and will be presenting their future season throughout the works at the new Centenary Theatre at Williamstown High School.

Projects and Programs

The May edition of Hobsons Bay Business e-Works was sent to approximately 5,300 business contacts.

Coffee Connect

Council's Discover Your Own Backyard (DYOB) Coffee Connect business networking series continued at Provisions in Williamstown on Wednesday 2 May. Nineteen business people attended and a great mix of local businesses were represented.



Small Business Bus

The Small Business Bus, operated by Small Business Victoria, visited Borrac Square and offered specialist advice by an experienced business mentor from the Small Business Mentoring Service. This session was fully booked: five people sought assistance through this service and many others engaged with the mentor without booking a session.

Organisation Update

Assembly of Councillors

The following Assemblies of Councillors occurred during the period 4 May—6 June: 8 May, 15 May, 5 June 2018.

Documents for Sealing

The following documents were sealed during this period as a result of Council resolution or delegation:

Register number 18/09 – sealed 30 April 2018
Contract No: 2017.94B & E Civil Works Panel

Register number 18/10 – sealed 15 May 2018
Contract No: 2018.09 Supply and Delivery of One 25 Seat Automatic Bus

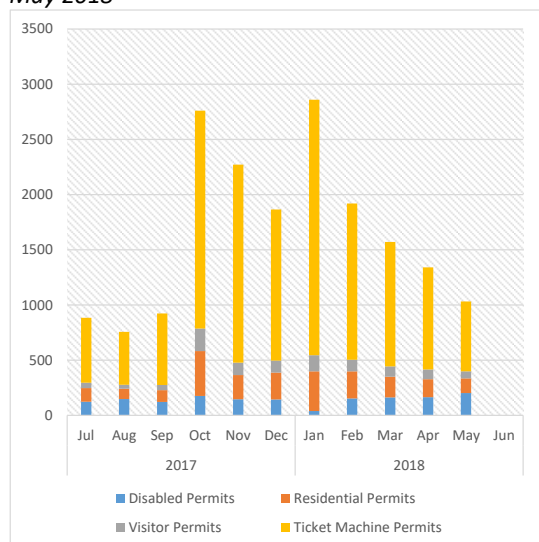
Junior Council Meeting

Representatives from 22 schools participated in the Junior Council meeting held on Wednesday 9 May, chaired by Cr Jonathon Marsden. Students received a presentation from Abbey Brown, Hobsons Bay City Council Young Citizen of the Year and tireless advocate for women's participation in sport.

Local Laws

- Issued 203 disabled parking permits
- Issued 132 residential permits
- Issued 65 visitor permits
- Issued 632 ticket machine permits
- Logged 168 CHARM assignments
- Impounded 3 derelict/abandoned vehicles
- Issued 44 Local Law Infringements

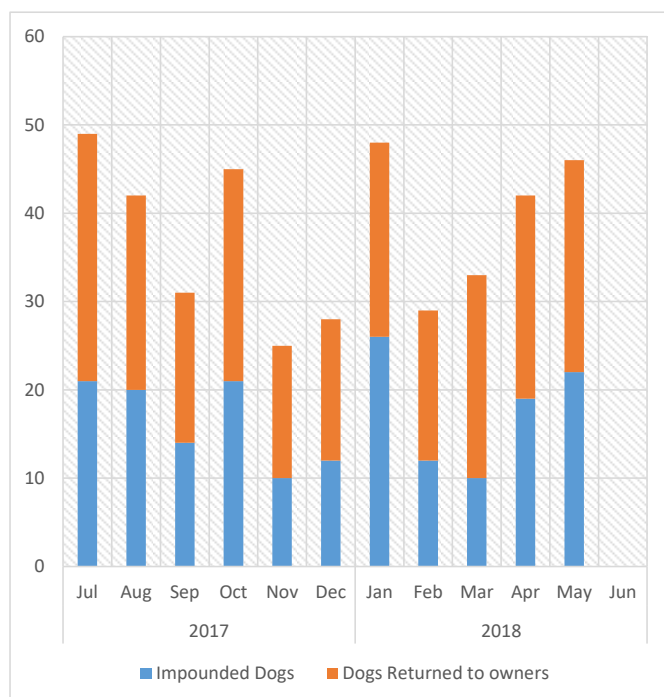
The graph below illustrates the number of permits issued for May 2018



Animal Management

- Logged 234 CHARM assignments
- 14,153 animals registered
- Impounded animals at Lost Dogs Home (April 2018)
 - Dogs – 22 impounded, 4 released
 - Cats – 48 impounded, 1 released
- 26 animals returned to their owners by council officers
- Issued 95 animal Infringement Notices

The graph below reflects the number of dogs impounded to the Lost Dogs Home and the number of dogs returned home by Council Rangers



Parking

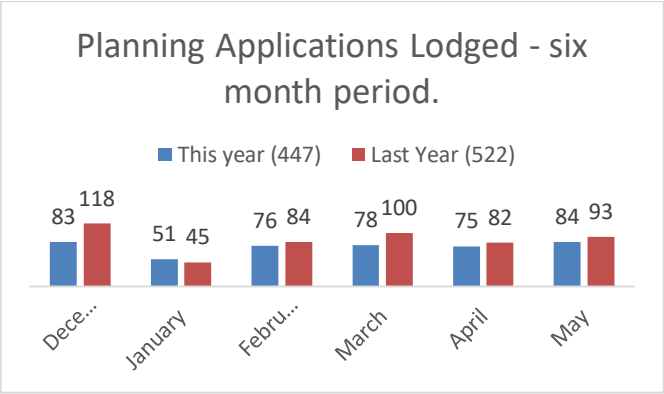
- Logged 243 CHARM assignments
- Issued 1,730 parking infringements

Planning, Building and Health Update

Planning Applications Received

Council received 84 planning permit applications for the month of May.

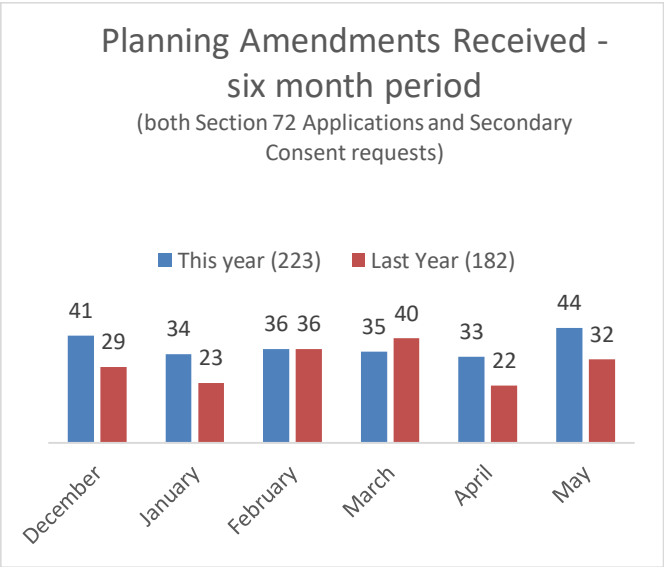
For the six month period from December to May, 447 planning permit applications were received, a 14 per cent decrease from the same period last year.



Planning Applications to Amend Permits

Council received 44 planning permit amendment applications for the month of May.

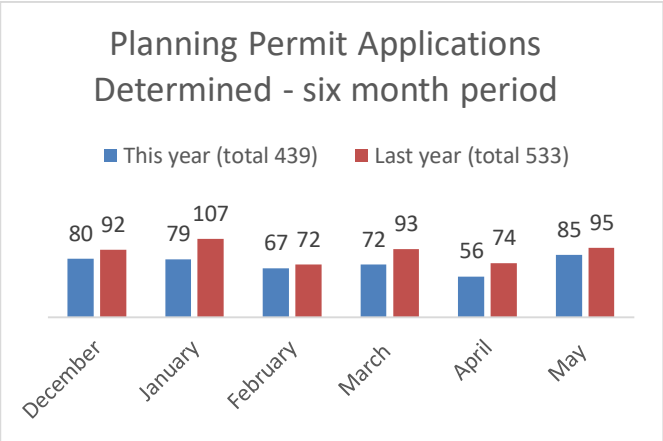
For the six month period from December to May, 223 planning permit amendment applications were received, a 23 per cent decrease than the same period last year.



Planning Applications Determined

Council completed 85 planning permit applications for the month of May.

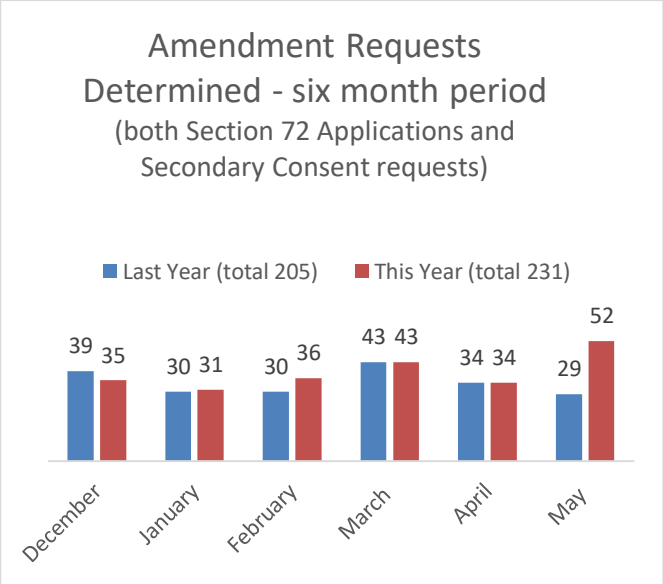
For the six month period from December to May, 439 planning permit applications were completed, an 18 per cent decrease than the same period last year.



Planning Amendment Requests Determined

Council completed 52 planning amendment applications for the month of May.

For the six month period from December to May, 231 planning amendment applications were determined, a 13 per cent increase than the same period last year.



Planning, Building and Health Update

VCAT

The Town Planning Department received the following appeal decisions:

Application: PA1635846 – 123 Esplanade, Altona

Proposal: Construction of a double storey dwelling in accordance with the endorsed plans

Delegate Decision: Refused

SPC Decision: Not applicable

VCAT Decision: Set aside (consent order)

Application: PA1634322 – 41 Railway Avenue, Laverton

Proposal: Construction of three double storey dwellings in accordance with the endorsed plans

Delegate Decision: Refused

SPC Decision: Not applicable

VCAT Decision: Set aside (consent order)

Application: PA1737946 – 436-465 Melbourne Road, Newport

Proposal: Use and development of the land for the purpose of a two storey child care centre with roof top play space, basement car parking and associated signage and creation of access to a road in a Road Zone 1

Delegate Decision: Refused

SPC Decision: Not applicable

VCAT Decision: Withdrawn

Application: PA1736399 – 11 Houston Court, Brooklyn

Proposal: Construction of four double storey dwellings

Delegate Decision: Refused

SPC Decision: Not applicable

VCAT Decision: Affirmed

Application: PA1633547 – 40 and 42 Woods Street, Laverton

Proposal: Construction of 10 dwellings on a lot in the General Residential Zone – Reduction in car parking requirements

Delegate Decision: Refused

SPC Decision: Not applicable

VCAT Decision: Set aside

Application: PA1737481 – 80 Speight Street, Newport

Proposal: Demolition of the existing dwelling and the construction of a double storey dwelling in accordance with the endorsed plans

Delegate Decision: Notice of Decision

SPC Decision: Not applicable

VCAT Decision: Approved – modified conditions

Special Planning Committee

The following application was considered at the 22 May Special Planning Committee:

Application: PA1737283

10 Argonaut Place, Altona Meadows

Proposal: Construction of four dwellings (two double storey and two single storey)

SPC Decision: Refusal

Planning Applications of Interest

PA1839840 – 32-36 Balaclava Avenue, Altona Meadows

An application has been received for a 124 place two storey child care centre. Further information has been requested and the application will be advertised upon receipt of this.

PA1839927 – 430-436 Blackshaws Road, Altona North

An application has been lodged for stage 2 of the redevelopment of the former Altona Gate primary school site. Stage 2 comprises 37 dwellings and includes a mix of two and three storey dwellings of varying sizes.

The application is exempt from notice as it generally complies with the approved development plan for the site. A total of 126 dwellings are proposed to be developed overall.

Officers will undertake an assessment the application in due course.

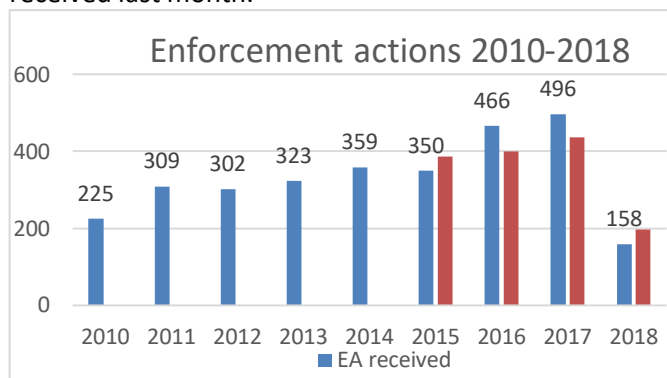
Stage 1 comprising 45 dwellings has recently been issued a planning permit.

Planning, Building and Health Update

Planning Enforcement

Active and significant enforcement matters

Based on the year to date figures, 420 enforcement matters are expected to be received this year. There are currently 192 active enforcement matters with 41 received last month.



There are approximately 40 incidents per year of poorly finished boundary walls as per photograph below. These works are required to be either mortared and cleaned, or rendered.



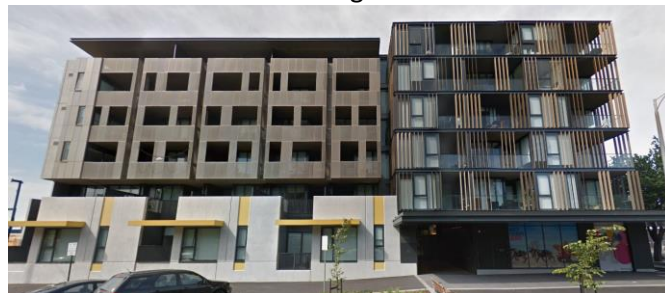
There are approximately 15 incidents per year which have inadequate tree protection zones. These works are in breach of their planning permit including digging of plumbing trenches that are dangerous to street trees.

Council need to monitor these works including trenches either side of this street to ensure tree health is not impacted or destabilisation.

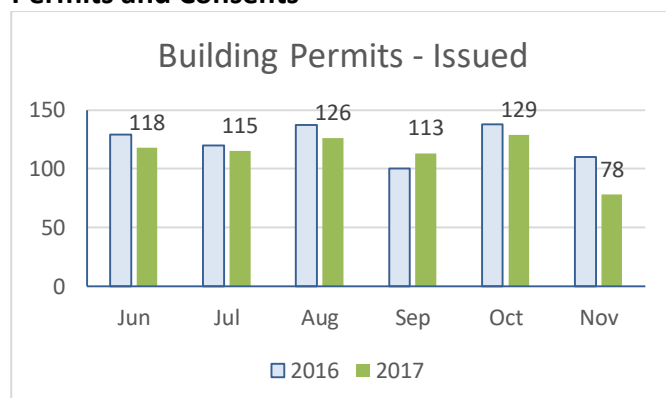


Building News

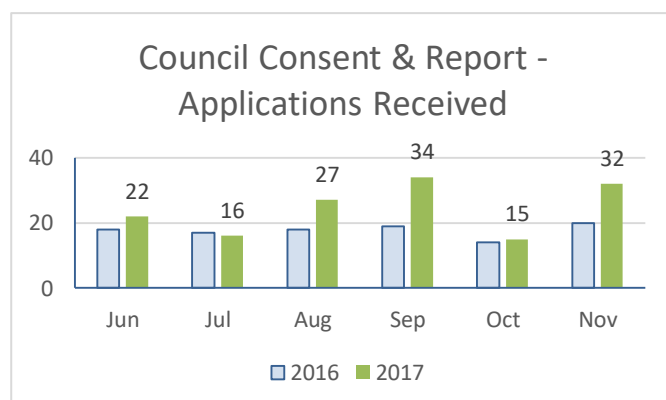
The cladding audit of buildings in Hobsons Bay is in full swing with inspections of residential and public buildings currently being carried out by Council staff with inspectors from the Victorian Building Authority. Three buildings to date have been considered by the Advisory Review Panel with some enforcement action required to address issues of non-compliance with building regulations. At this stage no buildings in Hobsons Bay have been identified with significant areas of combustible cladding.



Permits and Consents



1 Permit issued by Council, 92 Permits issued externally.



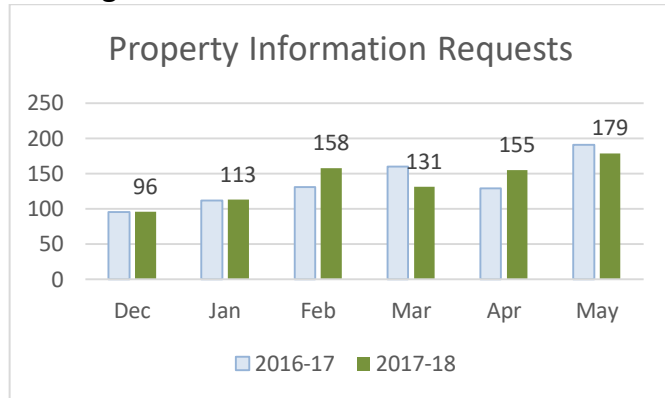
15 applications received, 7 Approved, 1 Refused

Planning, Building and Health Update

Inspections and Enforcement

25 inspections, including 7 Essential Safety Measure inspections, 2 Pool barrier inspections
5 Building Notices/Orders issued.

Building Information



179 requests

23 copies of plans supplied.

Public Health

67 mandatory food assessments and inspections were completed.

13 mandatory health inspection were completed.

51 customer requests were received; 32 related to community noise.

Strategy and Advocacy

Detox your Home

Sustainability Victoria's Detox Your Home event was held at Council's Operations Centre in Altona on Saturday 19 May, 2018. Council's next operations report will include a summary of Sustainability Victoria's report on the event, including the number of people that attended and the quantity of chemicals diverted from landfill.



Following adoption by Council, Amendment C88 was submitted to the Minister for Planning for approval on 11 May 2018. The Minister will now consider the Amendment as adopted by Council and advise of his decision.

Accessible Beaches

Hobsons Bay City Council's Accessible Beach project has reached a significant milestone this month. Council's blue beach matting has provided over 500 days of 24/7 beach access. Anyone can use the matting, however it particularly helps people with wheelchairs, prams, walking and mobility aids to pass over soft sand to get to the hard sand.

Global Recycling Changes

Council implemented a communications campaign to inform the community of the changes to the global recycling market, encourage residents to continue recycling correctly and inform them of an increase in the waste service charge.

To supplement the campaign, frequently asked questions are available on Council's website.

<http://www.hobsonsbay.vic.gov.au/Environment-Waste/Waste-Recycling/Waste-recycling-services/Changes-in-global-recycling-markets>

Planning Scheme Amendments

Amendment C88 – Precinct 15 Altona North was adopted by Council at the Ordinary Council Meeting on May 8. The Amendment seeks to rezone land to facilitate residential and mixed use redevelopment of the 67 hectare former industrial site, bounded the West Gate Freeway, New Street, Blackshaws Road and Kyle Road in Altona North and South Kingsville.


Communications and Engagement

Social Media

Activity across all Council social media accounts includes:

- Council Twitter
- Council Facebook
- Hobsons Bay Up Facebook
- Mesh Mash Facebook
- Woods Street Arts Space Facebook
- Lost Pets Hobsons Bay Facebook
- Art in Public Places Facebook
- GOWEST Facebook
- Council LinkedIn

Definitions



- Reactions – like, love, angry, haha, wow, sad

- Impressions – number of times our content is displayed in someone's newsfeed
- Reach – total number of people who saw that content
- Engagement – number of times someone engaged with our content whether through reactions, shares comments etc.

Facebook post with the greatest reach

Hobsons Bay City Council
May 4 at 5:00pm · 🌐

Monday night is our #FacebookLive 2018-19 draft #Budget Q&A Discussion from 6.30pm to 7.30pm. Are you interested in finding more info on our \$38.8M capital works program, \$1.2M investment in arts & culture, \$850K for library books & resources, the \$2.5M for footpaths and cycle ways or increased youth funding? Or something we haven't highlighted on social media?

Council officers will be online ready to respond to your questions. Don't forget you can post questions beforehand or during the event. Register by 'going' to our Facebook event
<https://www.facebook.com/events/231663684243358/?ti=icl>
View the draft 2018-19 budget before the Q&A on participate.hobsonsbay.vic.gov.au/2018-19-budget



15,267 people reached

Post with the most engagement

Hobsons Bay City Council
May 24 at 12:00pm · 🌐

Neon Dog Park is coming to Williamstown!
Created by Melbourne visual artist Carla O'Brien, Neon Dog Park was one of the big hits from White Night 2018.

Neon Dog Park features dogs and puppies of all breeds and sizes and will illuminate the Williamstown waterfront over 10 evenings during the July school holidays.

Set in a beautiful waterfront location in Nelson Place, you'll want to grab the kids, the dog, a coat, camera, and enjoy a family night out.

Neon Dog Park is happening from Friday 29 June to Sunday 8 July, 4pm to 10pm.

For more information visit www.hobsonsbay.vic.gov.au/neondogpark or call on 9932 1000.



12,811 people reached **Boost Post**

186 118 Comments 55 Shares

Twitter

Tweet with the greatest reach

HobsonsBayCC

The @willylitfest program is officially launched! 🎉 Today #HobsonsBay Mayor Cr Angela Altair & 2018 Citizen of the Year, literary legend, @AndyGbooks, kept the crowd smiling at the #Williamstown Town Hall launch. <https://t.co/O4ji16tssi> <https://t.co/P19vgcgw7> #happy15thyear 🎂 <https://t.co/FZuRjEF78q>

(Tweet) May 14, 2018 7:26 pm

Communications and Engagement

Website - www.hobsonsabay.vic.gov.au

Top 10 webpage visits:

Page	Page Views	Unique Page Views	Avg. Time on Page
	119,355 % of Total: 100.00% (119,355)	99,168 % of Total: 100.00% (99,168)	00:01:31 Avg for View: 00:01:31 (0.00%)
1. /Home	28,817 (24.14%)	24,164 (24.37%)	00:01:25
2. /Council/Careers-at-Council	4,572 (3.83%)	4,106 (4.14%)	00:02:08
3. /Planning-Building/Planning-applications-Greenlight	4,155 (3.48%)	3,471 (3.50%)	00:03:26
4. /Council/Contact-us	3,275 (2.74%)	2,869 (2.89%)	00:02:44
5. /Community/Libraries	3,045 (2.55%)	2,558 (2.58%)	00:02:18
6. /Fees-Forms/Pay-a-bill	2,280 (1.91%)	1,922 (1.94%)	00:02:23
7. /Home/Staff-Page	1,551 (1.30%)	1,285 (1.30%)	00:04:40
8. /Council/Careers-at-Council/Current-vacancies	1,449 (1.21%)	1,117 (1.13%)	00:00:30
9. /Planning-Building	1,394 (1.17%)	1,097 (1.11%)	00:00:33
10. /Environment-Waste/Waste-Recycling	1,327 (1.11%)	1,033 (1.04%)	00:00:23

Participate Hobsons Bay

participate.hobsonsabay.vic.gov.au

Highlights



The following projects were open for public comment in May on 'Participate Hobsons Bay', the online community engagement site for Council.

Portfolio Advisory Committees

Council sought nominations from community members to join one of its seven portfolio Advisory Committees. Applications were open from 11 April 2018 and closed Wednesday 16 May 2018.

An information session was held on Wednesday 9 May 2018 at the Altona Civic Centre. 61 registered to attend but 43 attended on the evening. Further information can be found at

www.participate.hobsonsabay.vic.gov.au/portfolio-advisory

The Participate page received 134 visits and 83 submissions through the month of May.

The campaign had 256 site visits with 155 submissions in total.

Proposed 2018-19 Budget

The proposed 2018-19 Budget was open for public submissions during May. Community members were also invited to appear in person at the Council Meeting on 12 June 2018. Further information can be found at

www.participate.hobsonsabay.vic.gov.au/2018-19-budget.

The Participate page received 17 visits and 5 written submissions through the month of May.

The campaign had 20 page visits and received 13 feedback submissions.

Digital Strategy – Enterprise Digital Strategy

The Digital Strategy will shape how Council will become more accessible and user-friendly for our growing community. Community feedback opened on 10 May and closes 14 June 2018. Further information can be found at

www.participate.hobsonsabay.vic.gov.au/digital-strategy

The Participate page has currently received 11 visits and 2 feedback.

Williamstown Botanical Gardens Master Plan

In collaboration with the Williamstown Botanic Gardens Advisory Group, the Friends of Williamstown Botanic Gardens and Heritage Victoria a Masterplan was developed for the Williamstown Botanic Gardens to direct future development in the gardens and ensuring it reaches its full potential as one of the best examples of a 19th Century Botanic Gardens in Victoria.

The Masterplan received 5 Participate site visits with no submissions.

The campaign had 107 page visits with 58 submissions received.

Have Your Say – Intention to name the Williamstown Town Hall and Library forecourt Ada Cambridge

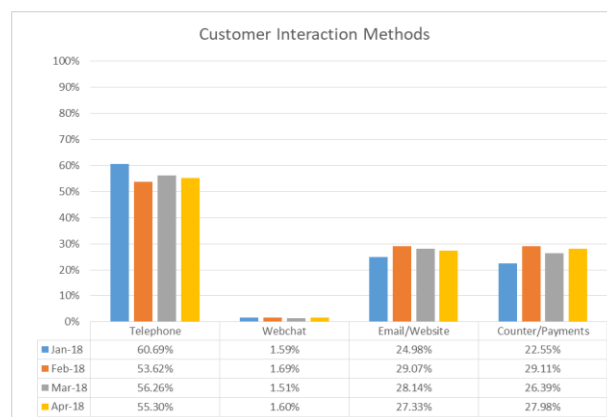
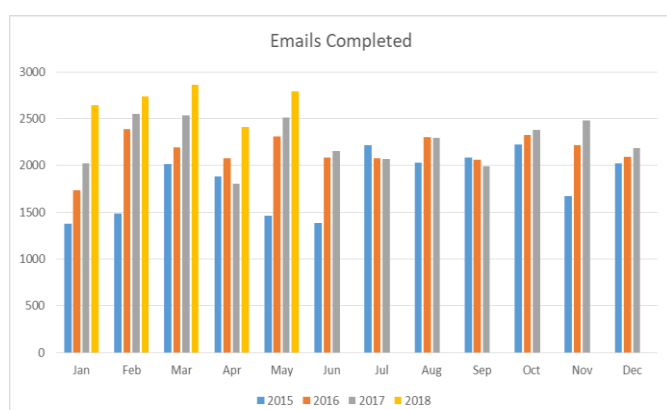
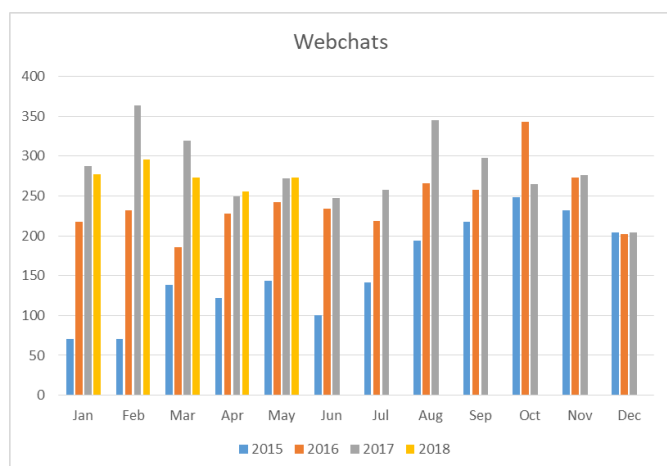
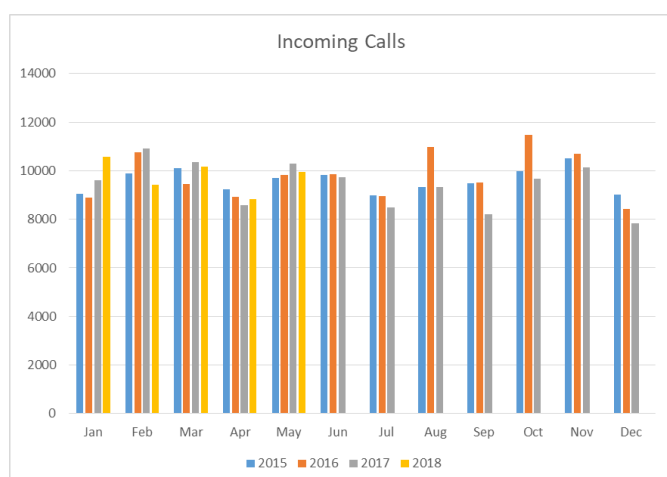
The proposal to rename the Williamstown Town Hall and Library forecourt in honour of Ada Cambridge, is currently out for public objection. Objections opened 9 May and close 5pm Friday 8 June 2018. Further information can be found at

www.participate.hobsonsabay.vic.gov.au/intention-to-rename-the-williamstown-town-hall-and-library-forecourt-in-honour-of-ada-cambridge1

The Participate page has currently received 5 visits and 1 objection.

Our Performance

Hobsons Bay City Council is committed to improving our performance and better responding to our community needs. One way in which we do this is to capture how our community approaches us to ensure we can make that process the best it can be to assist our customers with access to information needed.



Top enquiries coming from incoming calls are for the following service areas:

- Rates (1024)
- Hard Waste (891)
- Town Planning (840)
- Animals (630)
- Waste (604)
- City Services (523)
- Community Care (520)
- Assets (467)

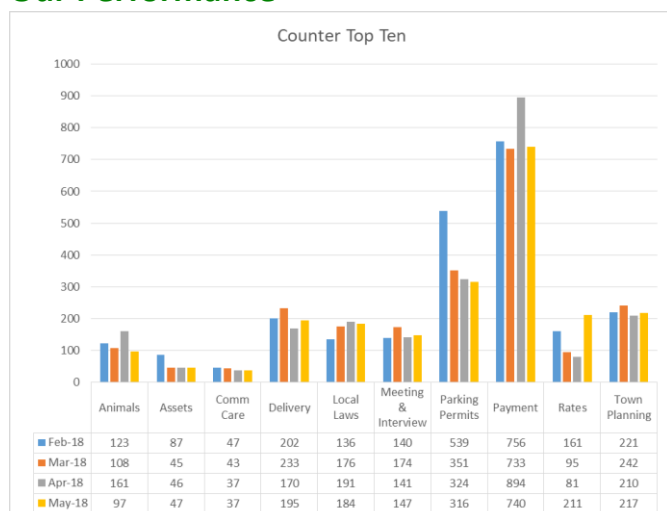
Top reasons our customers contacted Council via Web Chat related to the following service areas:

- Waste (32)
- Rates (29)
- Town Planning (23)
- City Services (18)
- Animals (17)
- Local Laws (16)
- Non-Council related (14)
- Building (8)

Top enquiries coming from emails are for the following service areas:

- City Services (535)
- Cashier Inbox (213)
- Local Laws (213)
- Waste (184)
- Animals (120)
- Rates (116)
- Town Planning (67)
- Health (66)

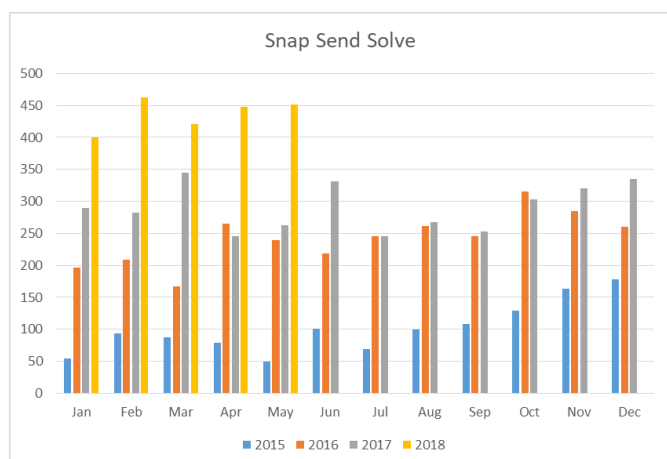
Our Performance



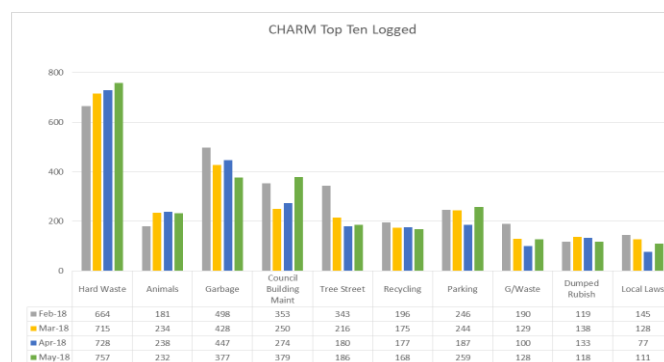
Top reasons our customers visited the Civic Centre related to the following service areas:

- Payments (740)
- Parking Permits (316)
- Town Planning (217)
- Rates (211)
- Delivery (195)
- Local Laws (191)
- Animals (184)
- Meeting and Interview (147)
- Assets (47)
- Community Care (37)

Snap Send Solve is a free app for iPhone or Android devices that allows visitors and residents of Hobsons Bay to easily report issues to Council by capturing a photo of an issue, and having this information sent directly to Council for review.

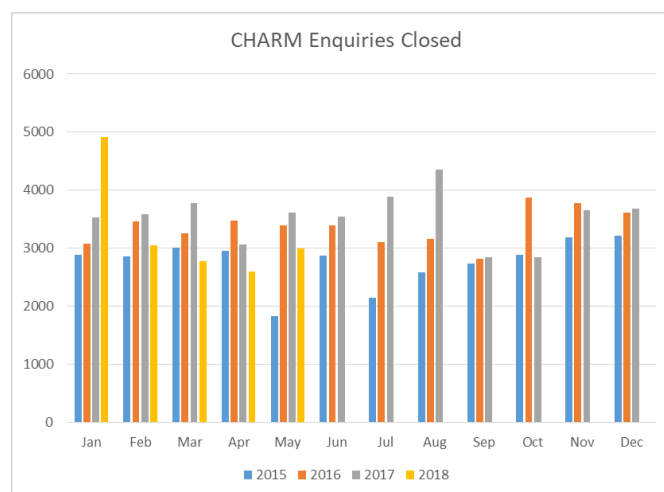


Council's CHARM (Customer Help and Resolution Management) system is the system used to record where a customer makes contact with Council to request something. The most preferred ways in which customers make contact to log a CHARM is via phone, Snap, Send and Solve and via email.



Top CHARM requests logged related to the following service areas:

- Hard Waste (757)
- Council Building Maintenance (379)
- Garbage (377)
- Parking (259)
- Animals (232)
- Tree, Street (186)



Top CHARM requests closed related to the following service areas:

- Hard Waste (738)
- Council Building Maintenance (400)
- Garbage (385)
- Parking (257)
- Animals (248)
- Tree, Street (183)

Financial Management

Each quarter the Council produces a detailed financial report which is presented to Council.

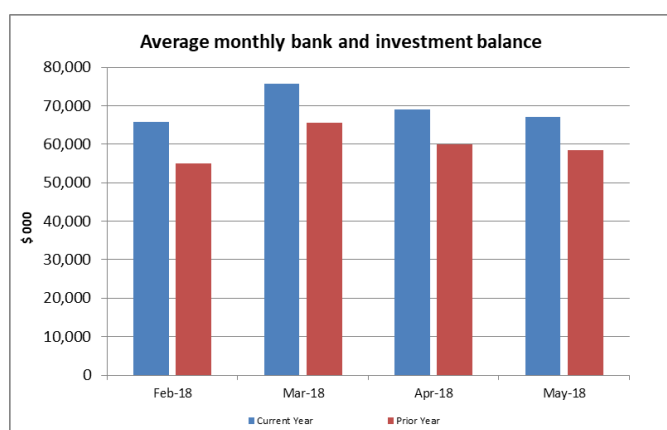
The following information provides a snapshot of some key monthly metrics as supplementary information.

Financial Statistics

The average balance of cash and investments during May 2018 was \$67.001 million. This compares to the average balance of \$68.963 million in April and an average balance of \$75.758 million in March.

The closing balance of cash and investments at the end of May 2018 was \$73.173 million compared to \$66.157 million at the end of April and \$70.334 million at the end of March.

Council investments at the end of May 2018 included cash and at call investments of \$6.173 million and term deposits of \$67 million, with an average date to maturity of 214 days and an average interest rate of 2.53 per cent.



Accounts receivable amounts outstanding over 90 days at the end of May 2018 total \$206,000 representing 10 per cent of total debts. The most significant debtor groups over 90 days include city maintenance, property services and home care.

The balance of outstanding debtors at the end of May 2018 was \$2.056 million compared to an average closing balance of \$1.296 million over the last year.

The provision for doubtful debts at the end of May 2018 is \$206,000 or 10 per cent of total debts.

Hardship Policy

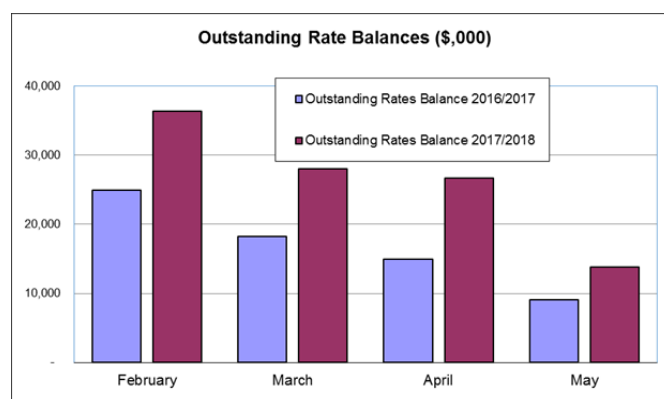
Any person who currently requires financial assistance will be invited to enter into a payment arrangement or assessed for inclusion into the Council's hardship group. Since the start of the financial year there has been five applications approved and two accounts have been paid in full.

As at 31 May 2018 there were a total of 51 ratepayers, including 25 pensioners, listed on the Council's hardship register. Council has waived \$11,786 in interest charges since the start of the 2017-18 financial year. One account previously approved for the deferment of rate payments has been paid in full. Council continued to receive regular payments in the month of May and the total amount outstanding as at 31 May is \$332,232.

Revenue Statistics

Rates income as at 31 May 2018 was \$93.897 million, compared to the year to date budget of \$92.767 million and the budget review of \$93.952 million. This is made up of general rates (\$86.979 million), waste collection charges (\$6.314 million), payments in lieu of rates (\$334,000) and supplementary income, less objections (\$608,000). These are slightly offset against Council rebates (\$338,000).

The Outstanding Rates Balance as at 31 May 2018 was \$13.784 million. This is made up of general rates (\$13.072 million), pension rebates to be collected (\$380,000) and the hardship group (\$332,000).



Financial Management

Procurement

Tenders have been called for the following:

- Contract No: 2018.13 Williamstown Mechanics Institute Restoration – Architectural Services
- Contract No: 2018.23 Williamstown Mechanics Institute – Underpinning of Main Building
- Contract No: 2018.52 Foreshore Remedial Program Burns Reserve – Landscape Design
- Contract No: 2018.53 Roads and Drainage Maintenance

The following contracts have been closed and are being evaluated:

- Contract No: 2018.05 Lighting Upgrade Works Altona Meadows Library and Civic Centre
- Contract No: 2018.18 Altona Civic Centre – Data Centre Upgrade
- Contract No: 2018.22 Annual Reseal Works
- Contract No: 2018.25 Statutory Planning Consultants Panel
- Contract No: 2018. 26 Expert Reports and Evidence, Statutory Planning Panel Contract
- Contract No: 2018.35 Internal Audit Program
- Contract No: 2018.36 Supply and Delivery of Furniture Altona Library
- Contract No: 2018.40 Laverton Hub HVAC Stage 4 Early Works
- Contract No: 2018.43 Altona Library Refurbishment
- No: 2018.46 Altona Sports Centre – Design Consultancy

The Tender Board convened to discuss the following recommendations:

- Contract No: 2018.15 Provision of Facility Maintenance Services be awarded to Urban Maintenance Systems Pty Ltd (UMS) for a period of five years with 2 x 1 year options to extend as follows;
 - Fixed price lump sum of \$6,381,078.00 (GST inclusive)
 - Provisional schedule of rates component estimated at \$9,250,675.50 (GST inclusive)
- Contract No: 2018.20 Building Condition Audit be awarded to Macutex Pty Ltd at a fixed lump price of \$295,570 (GST inclusive).
- Approved the variation of Contract No: 2017.59 Second Avenue Shopping Strip Upgrade with Kaizen Civil Pty Ltd for the amount of \$199,525.00 (GST inclusive).

Tenders awarded under delegated authority:

- Contract No: 2018.14A Urban Design Analysis, awarded to MGS Architects at a fixed lump sum of \$48,950.00 (GST inclusive).

Enhancing our community

West Gate Tunnel Project Update

Major works have commenced on the West Gate Tunnel Project with freeway interchange ramp widening works and service relocations underway. Traffic management plans are in place for these works which will impact some local traffic movement around these sites.

A key package for Council and the community is the landscape design currently under review with Council officers advocating for the full replacement of plantings removed along the project corridor. Various parcels of land adjacent to the Freeway, as identified in the EES, are being prepared for construction and storage compounds for the project. Some changes have occurred in the design for the service relocations resulting in requests for additional work zones and access arrangements. Officers will continue to assess each new request with the aim to minimise community impacts.

A project brief is being developed for Transport for Victoria and the Hobsons Bay City Council Transport Study to identify opportunities to mitigate traffic impacts from the West Gate Tunnel Project, including development of Local Area Traffic Management Plans for Spotswood, South Kingsville, Altona North and Brooklyn. Council officers met with Transport for Victoria to refine the scope of the Study on 24 May.

Level Crossing Removals Update

Works by the Western Program Alliance for the Level Crossing Removal Authority on the Kororoit Creek Road level crossing removal are progressing well with the above ground columns now complete and track work and signaling upgrades continuing. A short term closure of Kororoit Creek Road is proposed for the erection of the beams over the road and a rail shutdown with bus replacement being planned. LXRA will provide advance notice of these closures when available.

The final design and costing for the Aviation Road level crossing removal (road over rail) is expected to be approved in July for construction to commence in late 2018. A community update publication on the consultation and project status will be distributed at the end of May.

Council officers continue to advocate for the elements not included in the base design, e.g. Shared Use Paths, upgrades to the Aircraft station and carpark areas, additional landscaping and other enhancements. Discussions have commenced with LXRA on future management and maintenance responsibilities for the road extension and other assets.



Above: Impression of Kororoit Creek Road level crossing removal



Above: Impression of Aviation Road level crossing removal

Grant Applications

The Active Communities team has been successful in securing funding on two grant applications of the State Government's Community Sports Infrastructure Fund Program.

The first application was in the Female Friendly Facility Category for upgrades to the PJ Lynch Reserve Lacrosse Pavilion located in Paisley Park. The tenants of the pavilion, Altona Lacrosse Club and Newport Ladies Lacrosse Club have received \$100,000 as contribution to the works to upgrade the change rooms, spectator amenities, provide compliant accessible toilets and develop umpires amenities.

Works are scheduled to commence in October 2018 following the current lacrosse season. Once completed, the pavilion will be able to facilitate female friendly facilities for home and away teams utilising the site.

Enhancing our community

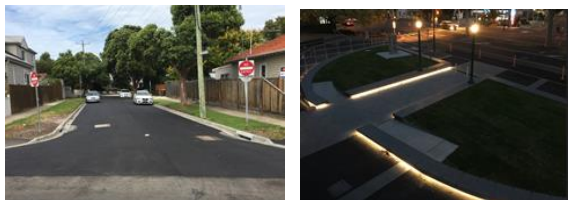
The second application was in the Cricket Facilities Category for an upgrade to Bryan Martyn Oval, Market Street in Newport. The clubs who use this oval are the Newport Digman Cricket Club and Newport Power Football Club. A \$100,000 contribution has been received for works to the oval which will include a new irrigation and drainage system, new natural turf pitch and outfield, and a new oval fence.

Works are scheduled to commence in October 2018 following the current winter season. Following the redevelopment, the upgraded facility can facilitate increased use and will have its irrigation system monitored by Council's central control irrigation system.

Williamstown Town Hall Carpark, Forecourt and Lenore Crescent Project

The renovation works to the Williamstown Town Hall precinct (including the Forecourt, Carpark and Lenore Crescent) are complete.

Recently completed works include the installation of the heritage lamp posts and re-installation of the heritage drinking fountain to the Forecourt. LED neon lights and precinct way finding signage has also been completed to this culturally significant civic building in Williamstown.



Above: Lenore Crescent and new neon LED lights to the Forecourt

Installation of the John A Dennis Memorial Drinking Fountain

The restoration works to the heritage drinking fountain was a major task which involved dismantling the John A. Dennis Fountain before reconstruction works could begin. A new concrete pedestal for the heritage drinking fountain was constructed in the Forecourt with a concrete render constructed on the surface to replicate the original fountain pedestal. The old bubblers were also replaced with a new brass bubbler.



Above: Heritage Drinking Fountain

Restoration of the Heritage Lamp Posts

A specialist conservator was engaged to undertake the restoration of the two heritage lamp posts. The lamp posts were dismantled into six parts for safe transportation. The lamp posts manufacturers' stamp reveals these lights are circa 1920-1930. The restoration works involved extensive cleaning, which included removing the existing paint and corrosion. The lamp shades and internal electrical connections were also refurbished with energy efficient LED luminaires that were fitted inside the lamps.



Above: heritage lamp posts ready for transportation and restored lamp ready for installation

Second Avenue Streetscape Upgrade

Work on the Second Avenue shopping strip in Altona North is well underway. Drainage installation, new footpaths and residential driveways are complete. Road works are progressing this month with landscaping works due to be completed in June.



Above: completed footpath works and Crepe Myrtle trees. This small species produce large amount of flowers throughout spring and summer will be planted in front of the shops.



Above: ongoing roadworks in Second Avenue

Enhancing our community

Open Space Upgrades

Upgrade works to **R.K Richards Reserve** in Altona Meadows have commenced with the first piece of new play equipment installed. The upgrade will include a pedestrian path, landscaping and furniture.



Above: combination unit installed at R.K Richards Reserve

Works have commenced in **Tatman Reserve**, Altona Meadows. The improvements will include new footpath connections around the play space, a new shelter and BBQ area. A new raised shrub and tree area will also be provided.



Above: new footpaths and shelter under construction at Tatman Reserve

Construction works have started in **G.H Ransom Reserve**, Altona. The reserve will receive a new play space and gathering area, new footpath connections, new furniture, landscaping and a new toilet.



Above: footpath connections at G.H Ransom Reserve

The upgrade works at **Edwards Reserve** in South Kingsville are complete. The works include new footpaths, a reconstructed basketball half-court and basketball tower and new seating.



Above: new seating, footpaths and basketball half court at Edwards Reserve

Local Movement and Transport Plan



LOCAL MOVEMENT & TRANSPORT PLAN WEST PACKAGE

Consultants have been engaged for the Local Movement and Transport Plan (west package), a study covering the suburbs of Altona Meadows, Seabrook and Laverton. The project will guide Council in future planning and investing to best meet the needs of the community which includes walking, cycling, streetscape, traffic and parking management. Details with regards to the community engagement activities for this project are currently being finalised.

Newport Railway Station Precinct Update

Traffic assessments are currently underway to further investigate trends in parking specifically within the Newport Railway Station precinct. Council implemented changes to a number of residential streets within this precinct in November 2017 and committed to a further review in 6 months. The current traffic assessment will consider vehicle commuter and resident parking, pedestrian and cyclist access and public transport links. Community engagement will be undertaken to discuss the assessment findings and options for further consideration.

Aviation Road Shopping Precinct Update

Street lighting in the rear car park at Aviation Road, Laverton, was recently upgraded to LED as part of a package of works to improve and maintain the Aviation Road car park. The planting of additional street trees, new street furniture, line marking and new signs will be completed by the end of June.

Enhancing our community

Community Drop-in Sessions Update Blenheim Road – Sports and Open Space Project Development

A community consultation and drop in session for the development of two sports fields at Bayside College Paisley Campus is planned for July. The aim of the drop in session is to seek feedback regarding the development of the community park.

2017 Tree Planting Wrap Up

Members of the Tree crew have just completed a maintenance program on all trees planted as part of the 2017 Tree Planting program. The tree maintenance program involves not only watering, but also a health assessment, treatment for pests and disease, fertilising and formative pruning. A survival rate of 95% was achieved on the 1,563 street trees planted in 2017.

The following is a summary of the 2017 planting and how they are faring one year on.

Approximately 450 trees were planted in the Wetlands Ward with the majority progressing through the summer maintenance program.

57 *Lophostemon confertus* “Brush Box” were planted in Victoria Street, Altona Meadows. All trees survived the summer program. The “Brush Box” is a strong, well-structured urban tree that provides good canopy and visual amenity.



Above: Example *Lophostemon confertus* in Victoria Street

Over 600 trees were planted in the Cherry Lake Ward. Although this is one of most difficult regions to establish trees due to the harsh environmental conditions, 94% progressed through the summer maintenance program.

All of the large transplanted Norfolk Island Pines along The Esplanade, Altona are currently in good condition and growing well. The Tree Establishment team completed extensive work in anchoring the trees which was of significant importance given the difficult wind conditions.



Above: Norfolk Island Pines

Strand Ward received over 450 trees with 96% progressing through the summer maintenance program.

Sixty *Corymbia maculata* “Spotted Gums” were planted along Kororoit Creek Road, Williamstown North between Maddox Road and Merritt Drive. These significant trees provide for a great avenue on a large and busy road. All trees have been well maintained and performed well over the summer.



Above: *Corymbia maculata* plantings in Kororoit Creek Road

2018 Tree Planting Program

The tree planting program for 2018 has started and will run from May to September.

This year **Wetlands Ward** will have 817 trees planted in its street and reserves. Some of the key sites will include:

- Alma Avenue, Altona Meadows: 24 *Lophostemon confertus* will be planted. These trees will provide great shade for future generations.
- Central Avenue, Altona Meadows: 50 *Corymbia ficifolia* will be planted in the medium strip along Central Avenue.



Above: *Corymbia ficifolia*. These trees will add a splash of colour to this road.

Enhancing our community

Cherry Lake Ward will be receiving 706 trees this year with 591 of these being planted in residential streets and the remainder in reserves. Some of the key sites will include:

- Queen St, Altona: 20 *Banksia integrifolias* are scheduled to be planted in this busy street.
- Sixth Avenue, Altona North: this street will be receiving 19 new Olive trees. This is a great street tree that tolerate all conditions.



Above: Banksia integrifolias. This great Australian Native produce beautiful yellow flowers the native birds love.

627 trees are scheduled to be planted in the Strand Ward. Several streets in Newport and Spotswood will receive new trees this year. Some of the key sites will include:

- Woods Street, Newport: 20 new *Pyrus calleryana* 'chanticler' will be planted. This small to medium size tree will provide great colour in autumn and a sea of white flowers in spring.
- Osborne Street, Williamstown: This street, west of Victoria Street, will be receiving 16 new Crepe Myrtle trees. This species produces large amounts of flowers throughout spring and summer.



Above: Pyrus calleryana 'chanticler'. This small to medium size tree will provide great colour in autumn and a sea of white flowers in spring

Works at Horsburgh Drive Grassland

You may have noticed that the grassland fencing at Horsburgh Drive has been altered to improve visual amenity from the road, and also improve perceptions of an area that supports over 1000 Golden Sun Moth. The Golden Sun Moth is an endangered species found across the western basalt plains protected federally through the Environment Protection Biodiversity Conservation Act.

ASSEMBLY OF COUNCILLORS – SECTION 80A LOCAL GOVERNMENT ACT 1989

Meeting Information		
<i>Note: If Councillors leave the room during the Assembly, please record the time the Councillor left the room and the time of their return</i>		
Meeting Name/Type	Agenda Briefing Pre-OCM	
Meeting Date	08 May 2018	
Meeting Start Time	6.30pm	
Meeting Finish Time	6.55pm	
Attendees		
Councillors	Cr Angela Altair Cr Tony Briffa Cr Jonathon Marsden Cr Colleen Gates Cr Michael Grech Cr Sandra Wilson	
Officers	Bill Millard Tammi Rose Peter Hunt Sanjay Manivasagasivam Stephen Zelez Kathleen McClusky Diane Eyckens Tracy Spiteri Amanda Gaskill	
	Matters/Items Discussed	Time Cr Left/ Time Cr Returned
	<ul style="list-style-type: none"> Council Welcome/Apologies/Disclosures of Interest /Minutes Confirmation 	
	<ul style="list-style-type: none"> Councillors' Questions 	
	<ul style="list-style-type: none"> Public Question Time 	
	<ul style="list-style-type: none"> Petition - Request to Redevelop the HC Kim Reserve, Seaholme Clubrooms and Pavilion 	
	<ul style="list-style-type: none"> CEO Operations Report 	
	<ul style="list-style-type: none"> Amendment C88 Proposed Rezoning of Precinct 15 Altona North 	
	<ul style="list-style-type: none"> Forecourt of the Williamstown Town Hall and Library Proposal 	

	• Amendment C116 - Removal of Covenants	
	• Contract 2011.30 Variation - Recyclables Acceptance and Sorting	
	• Policy Review - Discontinuance and Sale of Roads, Rights of Way and Drainage Reserves Policy	
	• Proposed Discontinuance of part of a Government Road abutting 15 Challis Street, Newport	
	• Proposed Sale of Land from a Former Road - Adjoining the Rear of 20 Percy Street, Newport and 129 Blackshaws Road, Newport	
	• Proposal to Lease – Altona Badminton Centre	
	• Quarterly Financial Report – March 2018	
	• Draft Enterprise Digital Strategy for Public Exhibition	
	• Policy Review – Dogs in Public Places, Street Stalls and Collections and Zero Tolerance – Illegal Parking Around Schools	
	• Altona Early Years Hub – Lease and Service Agreement	
	• Contract No. 2017.75A Electricity for Large Buildings	
	• Delegates Report	
	• Supplementary Public Question Time	
	• Other Business	

Interest disclosures - Nil			
Matter/Item No.	Councillor making disclosure	Councillor left meeting	Time Cr Left/ Time Cr Returned

ASSEMBLY OF COUNCILLORS – SECTION 80A LOCAL GOVERNMENT ACT 1989

Meeting Information		
<i>Note: If Councillors leave the room during the Assembly, please record the time the Councillor left the room and the time of their return</i>		
Meeting Name/Type	Councillors' Briefing Session	
Meeting Date	15 May 2018	
Meeting Start Time	6.30pm	
Meeting Finish Time	9.10pm	
Attendees		
Councillors	Cr Angela Altair Cr Colleen Gates	Cr Jonathon Marsden Cr Sandra Wilson
Officers	Tammi Rose Stephen Zelez Sanjay Manivasagasivam Patricia Fitzsimons Peter Hunt Di Eyckens Janet Dawes	
	Matters/Items Discussed	Time Cr Left/ Time Cr Returned
	1 Arts and Culture Workshop	
	2 (a) Mayoral Report (b) Councillor Reports (c) Chief Executive Officer Report	
	3 Electric Vehicle Charging Stations	
	4 Draft Open Space Strategy Update	
	5 Draft Sports Facility Needs Analysis Update	
	6 Draft Tennis Needs Analysis Update	
	7 City Services Operations Centre	

	8	Proposal to Lease – 110 The Strand, Newport	
	9	Compact of Mayors Reporting 2017-18	
	10	Council Plan Quarter 3 2017-18 Progress Report	
	11	Annual Review of the Council Plan 2017-21 and Hobsons Bay 2030 Community Vision	
<i>Conflict of Interest disclosures - Nil</i>			
Matter/Item No.	Councillor making disclosure		Time Cr Left/ Time Cr Returned

ASSEMBLY OF COUNCILLORS – SECTION 80A LOCAL GOVERNMENT ACT 1989

Meeting Information		
<i>Note: If Councillors leave the room during the Assembly, please record the time the Councillor left the room and the time of their return</i>		
Meeting Name/Type	Councillors' Briefing Session	
Meeting Date	5 June 2018	
Meeting Start Time	6.30pm	
Meeting Finish Time	10.30pm	
Attendees		
Councillors	Cr Angela Altair Cr Colleen Gates Cr Peter Hemphill	Cr Jonathon Marsden Cr Sandra Wilson Cr Michael Grech
Officers	Tammi Rose Di Eyckens Sanjay Manivasagasivam Kaylene Johnson Fiona McKinnon	Peter Hunt Bill Millard Jennifer Legge Adrian Murphy Kathleen McClusky
	Matters/Items Discussed	Time Cr Left/ Time Cr Returned
	1 Presentation - Council Website Update	
	2 Hobsons Bay Open Space Strategy	
	3 Sports Facility Needs Analysis Final Report	
	4 Tennis Needs Assessment Final Report	Cr Grech left 8.04pm
		Cr Grech returned at 8.07
	5 SKM Recycling Processing Cost Increase	Cr Altair left 8.20pm
		Cr Altair returned 8.30pm
	6 (a) Mayoral Report	

	(b) Councillor Reports (c) Chief Executive Officer Report	
	7 Presentation of Budget Submissions 2018-19	
	8 30th Anniversary of Anjo Sister City Relationship	
	9 Special Planning Committee Terms of Reference	
	10 Draft Creative City Hobsons Bay Arts and Culture Plan 2018-22	
	11 Policy Review – Dogs in Public Places, Street Stalls and Collections and Zero Tolerance – Illegal Parking Around Schools	
	12 Ferguson Street, Williamstown – Community Interest Level Crossing Group	Cr Grech left 10pm
	13 Amendment C113 – Anomalies Amendment	
	14 Contract 2018.15 - Facilities Maintenance Service Contract	
	15 Contract 2017.02 - Provision of Personal Protective Equipment, Uniforms and Consumables	
	16 Proposed Discontinuance of part of a Government Road abutting 15 Challis Street, Newport	
	17 Community Care Tender Project Update	
	18 CEO Operations Report	
	19 Delegates Reports	
	20 Notices of Motion	
	21 Future Reports Listing	

<i>Conflict of Interest disclosures - Nil</i>			
Matter/Item No.	Councillor making disclosure	Councillor left meeting	Time Cr Left/ Time Cr Returned