

Technician Booking Information

Williamstown Town Hall



Starlite Productions are the venue preferred technical providers.

Starlite Productions website is <https://www.starliteproductions.com.au>

Their email is info@starliteproductions.com.au

Their contact number is 0413 386 739

Starlite technicians can be booked through the Venues Unit, but you may also wish deal directly with the company. There is no administration fee charged when booked through Council.

- Where an event requires additional equipment that is not available from the Town Hall, further equipment can be booked through Starlite at an additional cost.
- If technicians are cancelled within one week (7 days) of the booking, you will be liable for 50% of the cost for technicians and equipment.
- If technicians are cancelled within 72 hours of the booking, you will be liable for 100% of the cost for technicians and equipment.
- Where a hirer wishes to engage external providers for sound production, all equipment must be brought into the venue, including but not limited to PA, mixing console, leads and microphones.
- All equipment brought into the venue must be tested and tagged.
- Where a hirer wishes to engage external providers for lighting production, a venue technician must be booked to oversee the production and to ensure that the rig is returned to standard.
- Technician booking times are at Council's discretion and will be determined in consultation with the hirer.
- A standard booking will include time for a production meeting on the day of your event, time for the technician to setup the equipment provided and prepare for the show prior to any sound check or rehearsal.
- The technician must be allowed time to setup and prepare unimpeded.
- Booking times should be adhered to. Where an event runs late, the technician may not be available to stay and the event may be terminated at the venue staff's discretion. If the event runs over time, additional venue hire and technician overtime fees will be payable.