



Library Spaces

Hire Fees & Charges | 2022-2023

Altona Library

Altona Meadows Library and Learning Centre

Altona North Community Library

Williamstown Library

Acknowledgment of Country

Council acknowledges the Bunurong People of the Kulin Nation as the Traditional Owners of these municipal lands and waterways, and pay our respects to Elders past and present.

Hire Fees

Altona Library

Room	Details	Corporate Hourly Rate	Community Hourly Rate
Meeting Room <i>Includes access to kitchen</i>	60 people seated	\$40.00	\$28.00

Altona Meadows Library and Learning Centre

Room	Details	Corporate Hourly Rate	Community Hourly Rate
Meeting Room 1 <i>Includes access to kitchenette</i>	20 people seated	\$40.00	\$23.00
Meeting Room 2 <i>Includes access to kitchen</i>	100 people seated	\$60.00	\$28.00
IT Training Room	10 workstations	\$25.00	\$16.00

Altona North Community Library

Room	Details	Corporate Hourly Rate	Community Hourly Rate
Meeting Room 1	16 people seated	\$40.00	\$23.00
Meeting Room 2	16 people seated	\$40.00	\$23.00
IT Training Room	10 workstations	\$25.00	\$16.00

Williamstown Library

Room	Details	Corporate Hourly Rate	Community Hourly Rate
The Book Room	20 people seated	\$26.00	\$17.00
Meeting Room	4 people seated	\$26.00	\$17.00

Fees and charges inclusive of GST

Additional Charges

Charge Type	Details	Flat Rate
Insurance <i>Not available to Commercial hirers</i>	Activities covered by Council Policy	\$36.00
Bond	To cover any potential damage to the facility	\$550.00 <i>GST not applicable</i>
Fire Brigade Call Out	If smoke alarm is activated by you or your guests	As billed by MFB <i>GST not applicable</i>
Additional Cleaning	If venue is not left clean and tidy	\$150.00
Rubbish Removal	Pre-arranged disposal of rubbish	\$50.00
	For rubbish left on premises	\$100.00
Lost Swipe Card	If card is lost and a replacement is to be issued	\$50.00
Security Call Out	If alarms are triggered by you or your guests	\$150.00

Fees and charges inclusive of GST