



The Victorian Government has announced that, from 1 June 2020, the following beauty and personal care service businesses will be allowed to reopen:

- Beauty therapy
- Tanning
- Waxing
- Nail salons
- Spas
- Tattoo and piercing
- Non-therapeutic massage

All beauty and personal care service businesses must complete the below checklist prior to opening. This is to ensure that requirements for COVID-19 restrictions are met, such as physical distancing and staff health and hygiene, as well as standard infection control protocols.

- Regularly check current restrictions at the Department of Health and Human Services coronavirus website for up to date information on what restrictions are in place and what is planned to be eased:
<https://www.dhhs.vic.gov.au/victorias-restriction-levels-covid-19>
- Check that staff and customers do not have symptoms of illness, such as a cough, sore throat, shortness of breath or fever before they enter the premises.
- Ensure that hand wash basins are operational with warm water, soap and paper towel available.
- Provide alcohol hand sanitiser for customers and staff to use at the business (must be 60-80 per cent alcohol)
- Measure rooms at the premises to determine how many customers will be allowed inside at one time. Currently there must be a space of 4 metres squared for each customer and a total limit of 20 customers at one time per separate room. All staff and customers must also maintain a distance of 1.5 metres between each other, where practical.
- Signage must be displayed outside the business to convey the maximum number of customers allowed in the business at one time.
- Display signage to remind customers of social distancing and to wash their hands/ use hand sanitiser. Floor markings may also be useful to convey social distancing requirements.
- You must record contact details of every customer that enters the premises. These details include the customer's first name and contact number and this must be kept for 28 days to assist in potential contact tracing. You should also record details of maintenance and delivery workers who enter the premises.



- Clean and disinfect the entire premises and ensure that regular cleaning/disinfection of high-touch areas is maintained while operating.
- Ensure there are adequate supplies of cleaning chemicals such as disinfectants.
- Ensure that staff are suitably trained in cleaning and disinfection practices for COVID-19
 - ❖ It may also be useful to refer to the Australian Government's Environmental Cleaning and Disinfection Principles, which may provide additional information for your COVID-19 cleaning routine:
<https://www.health.gov.au/sites/default/files/documents/2020/03/environmental-cleaning-and-disinfection-principles-for-covid-19.pdf>
- Maximise the distance between staff and customers by limiting movement throughout the premises, assigning staff to specific areas, rearranging waiting areas and using physical barriers between staff and customers such as plexiglass barriers.
- Set up separate entry and exit points to the business, if practical.
- Encourage customers to book over the phone and to pay by contactless payment, if available.
- Temporarily remove magazines or books from waiting areas.
- Ensure there is an adequate supply of necessary equipment at the premises including sharps containers, clean linen and disposable, single-use items such as wax sticks, cotton balls, nail files, alcohol wipes, bin liners, needles, gloves and masks.
- If using an autoclave, ensure that it is in working order and that the staff member trained to operate it is onsite.
- Ensure that there is adequately sized receptacles for the disposal of all normal waste and clinical/-biohazard waste.