**Public Question Time –Council Meeting**

Public Question Time will be included at each Council Meeting to enable members of the public to address questions to the Council.

**Questions must be received by 12 noon the day before of the Council Meeting.**

All questions (maximum of three per person) must be in writing and submitted via:

* [Public Question Time Form](https://forms.office.com/Pages/ResponsePage.aspx?id=yAWlghAXakqEjiLXRcJh3Q6cIAZ2yE5IkIrardmvIx1UNTBLQkRCWTE2S1pETlFQODBXVVZYUEE1SS4u)
* hand delivered to Hobsons Bay Civic Centre, 115 Civic Parade, Altona 3018

The questioner will need to be in attendance for the question to be read out by the Chairperson at the Council Meeting. Any questions not read out during the meeting will receive a written response.

**Date of meeting: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Agenda Item No. (if applicable)\_\_\_\_\_\_\_**

**Your details**:

Name:

Preferred contact address (postal or email):

Suburb: Post Code:

Phone No: Signature:

**Question:**

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Council Response:**

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**Questions submitted during the Council Meeting which are not related to a specific agenda report at that meeting:**

I request that the response to my question be provided:

🞏 In writing 🞏 At the next Council Meeting

**Privacy Collection Statement**

The Hobsons Bay City Council is committed to protecting your privacy. The personal information requested on this form is required for the accurate recording of your question and ensuring appropriate response or action is provided. The question and the questioner’s name will be published in the public minutes of the meeting which are available on Council’s website. This information provided will not otherwise be disclosed unless required by law. Requests for access to and/or amendment of the information provided may be made to Council’s Privacy Officer.