

Emergency Situations

In some emergency situations, the safest action is to stay inside. In other emergencies, it may be safer to leave the building or evacuate an entire area. It all depends on the particular type of emergency. Be prepared for any situation. You will be advised by the Police or other Emergency Services of the need to evacuate.

1. Go inside any building. Close external doors and turn off air conditioners.
2. Close windows and pull curtains and blinds.
3. Turn on the radio and television and listen for Police messages.

Hobsons Bay Emergencies: Stereo 974 (97.4 FM)

Metro Area Emergencies: 1278, 774 AM

Remain indoors until you are given the all clear.

4. Keep phones free unless it is really urgent.
5. Co-operate fully with Emergency Services.

Three Vital Rules

If you leave your house or building because of an emergency:

1. Listen for emergency warnings and safety advice on radio.

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2. Turn off power, gas, water and secure doors and windows (if it is safe to do so).
3. Take your survival kit with you.

How To Prepare An Emergency Kit

PREPARE YOUR EMERGENCY KIT IN ADVANCE
KEEP IT IN A PROMINENT LOCATION
ENSURE THE KIT IS PORTABLE AND MAINTAINED



1. Battery operated AM/FM radio and torch with spare batteries



2. Supply of water and non-perishable food



3. Don't forget personal items including medication and toiletries



4. Basic First Aid Kit and Manual

Further information on emergency management can be obtained from Council's website:
www.hobsons.vic.gov.au (select Our City Council)

RESIDENTS' EMERGENCY GUIDE

A step-by-step guide to what you need to know and do in an emergency.

Everybody Needs An Emergency Plan And Kit

What would you do if you had to face an emergency at home or at work?

Knowing what needs to be done makes it easier to stay calm if an emergency should occur. Preparation is the key to survival.

By planning ahead, you can reduce the risk of injury and damage to property. The steps outlined in this brochure are easy to follow and the time to act is NOW.

Don't wait until it's too late.

Council's Role

One of Council's key functions is to support the community in an emergency situation.

Council also provides the focus for local planning to integrate the needs of the local community with the activities of Emergency Services and a wide range of government, private and voluntary organisations for co-ordinated emergency management.

Council's Plan

The Hobsons Bay City Council has an Emergency Management Plan to deal with any emergency situation within the City. Copies of the plan can be viewed at **Municipal Libraries and the Altona Civic Centre**. As part of being prepared, Council encourages schools, industry, shopping centres and large public buildings to have plans in place for emergency situations.

Your Own Plan

Preparing an Emergency Plan

Since you can't prevent an emergency occurring, it makes good sense to take a few basic precautions to prepare your family and your home.

- 1 Check you have adequate household and contents insurance.
- 2 Find out where to turn off power, gas and water supplies.
- 3 Store important documents like wills, passports, photos and birth certificates in a fire/water resistant container or safe deposit box.
- 4 Prepare an emergency kit and keep it in a prominent place.
- 5 Write down emergency telephone numbers and keep them in a prominent place.

Involve The Family

Every member of your household needs to understand their role. Decide how and where you will locate each other if not at home.

Nominate responsibility for collecting your children or pets and checking on older neighbours. It's a good idea to consider an out of town relative or friend to be a single contact point, in case people are separated during a widespread emergency.

Be Prepared

If required by Police or Emergency Services to evacuate a house or building, it is important to agree in advance on a meeting place a safe distance from the hazard. Practise evacuation procedures, including a head count. If you are advised by Police or Emergency Services to evacuate an area during an emergency, leave immediately, travel as a group and follow Emergency Services' instructions.

In planning for evacuation, consider the special needs of children, older people and people with disabilities, identify several escape routes and don't forget your pets.

Stay Calm

In an emergency situation, try to focus on keeping yourself and others calm. Assist others where possible with their problems and stay tuned to the radio for emergency information and emergency contact numbers.

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Emergency Services will be working with you.

OTHER EMERGENCY NUMBERS

These numbers should only be used if you are facing a personal or direct threat.

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**FOR URGENT POLICE,
FIRE AND AMBULANCE
ATTENDANCE**

9696 6111

SES ASSISTANCE

9236 0550

**COUNCIL AFTER
HOURS EMERGENCY**